

Muscatine County Historic Preservation Commission (MCHPC)

OFFICIAL MONTHLY MEETING MINUTES

Thursday, January 16, 2020 at noon

Muscatine County Administration Building

1. Order of Business
2. Before the official start of the meeting, Brian Wright came to announce that he had finished his term. The commissioners thanked him for his service and wished him well.
Called to order at 12:05
Commissioners Present: Becky Allgood, Jane Daufeldt, Mary Beveridge, Lynn Pruitt, Lisa Wertzbaugher, Jamie Bosten. Bill Koellner not present.
Others Present: Sherry Seright,
 - A. Review November 21, 2019 meeting minutes -Lynn 1st, Jane 2nd, Approved as submitted
 - B. Treasurer Report No formal report.
 - C. Election of officers -the following slate of officers were nominated and elected to serve from Jan 2020 through December 2020
Chair Bill Koellner, Vice Chair Lynn Pruitt, Treasurer Becky Allgood, and Secretary Jane Daufeldt
 - D. Welcomed New member Jamie Bosten.
 - E. 2020 Annual Work Plan: Review of the report prepared by Pruitt and evaluated with the commissioners present. Pruitt will amend and add final inputs for submission. Under the CLG Agreement with the State, local governments and their historic preservation commissions are responsible for submitting an annual report documenting the commission's preservation work and that they have met the requirements of the Certified Local Government (CLG) program. This annual report is also an important tool for your commission to evaluate its own performance and to plan for the coming year.
One of the goals will be to take advantage of the money the county has for commissioners to attend training seminars. The website needs updating. It was agreed that we should be keeping at least one commissioner on the Muscatine County Fair board.
It was noted that we have the Old Jail, Schools and Churches, Nichols, and Historic Neighborhoods in our scope of work for 2020. Taking on other projects at this time might deduct from the resources available to finish what is in process.
 - F. 2019 CLG Annual Report: Pruitt provided a working copy of the online report. It was also noted that we still had vacancies to fill on the Commission. Becky proposed a possible candidate from Wilton and will contact that person.

- G. Status discussion of Old Jail Museum/Archive: Because we are behind in the next phase of funding there are some steps that will need to be taken care of. Wertzbaugher plans include: conducting an analysis of the letter writing campaign; setting up a data base of potential donors; revise the budget and plans for the building with the architect, Mike Nolan; and approach the municipalities in the county for funding (Wilton \$5K, West Liberty \$5K, Muscatine \$10K, and Nichols \$500 +); and to contact the History and Industry Center as well as Chamber members for donations.
- H. Discussion on Field Services Grant (formerly know as TAN Grant) for potential project (Historic neighborhoods in West Liberty and Wilton) from Planning for Preservation – (Becky): Tallgrass is selected consultant and will be willing to meet with our commission at the appropriate time to discuss the projects.
- I. Discussion on CLG Grant for County Schools and Churches: Pruitt provided a RFP for attaining a consultant for the project once we receive the grant. Daufeldt will be the contact person for this.
- J. Status of Nichols (Lynn) Still working on churches and homes in the city limits of Nichols. Jennifer Price is the consultant that is working on the project. She plans to present the Nichols downtown historic district to the State Nominating Board in June.
- K. Discussion and possible action on protecting historic building(s) at Fairport State Fish Hatchery. (Pruitt) Tabled until the February Meeting

Open Discussion:

- a. Freedom Rock in Wilton still has spaces available for the recognition pavers.
- b. Cedar County's Freedom Rock monument had 618 pavers and ran out of room. Hoping Muscatine County's Freedom Rock will reach a target of 1000 pavers. Need to advertise more in local media... radio, papers and Tony Tone Radio Show.
- c. Allgood will send the information to Daufeldt for the MCHPC Facebook page and to Seright for the website.

Confirm next meeting date – It was suggested we move the monthly meeting to the **second Wednesday** of the month and see if this accommodates schedules better.

NEXT MEETING is FEBRUARY 12, 2020 in the same location.