

**Muscatine County Historic Preservation Commission**  
**OFFICIAL MONTHLY MEETING MINUTES**  
**12 Noon, Friday, January 20, 2023**  
**At Muscatine County Environmental Learning Center**  
**3300 Cedar Street**  
**Muscatine, IA 52761**

Call to Order by Furlong and Koellner at 12:00

Roll Call and Guests

Commissioners: Allgood, Daufeldt, Furlong, Harper, Koellner, and Pruitt.

Commissioners Not Present: Beveridge, Hills, with One open position

Guests: Kala Naber, Fred Galoso

Order of Business

- A. Approval of Agenda- Koellner-Approved as submitted all ayes. (Allgood1; Furlong2)
- B. Approval of Minutes- November- Daufeldt-approved as submitted all ayes. (Furlong1; Allgood2)
- C. Receipt of Financial Reports (CFGF Friends and County) – Daufeldt approved report as submitted.

Old Business

- A. Election of Officers The slate of officers was approved for year 2023 as:  
Chair, Furlong; Vice Chair, Pruitt; and Sec/Treasurer, Daufeldt. Allgood 1 and Koellner 2 all ayes.
- B. County Schools and Churches Sign Installation Update Pruitt reported that there are only a few signs that need to be installed in the original group of sites in Moscow, Wilton and Fulton. Wilton and West Liberty will also like to include signs for their towns in the next order from the Prison Industries. It was determined the total new order for signs will be about 15 at ~\$100 each. There is a balance of \$2350 remaining in the project which is enough to cover the purchase of the added signs.

Pruitt has provided the county with \$1000 from the sale of the books. After some discussion it was determined that the Commission would have ~ \$850 to last until the new allocation is available in July for the new fiscal year.

The remaining signs and the ones for the Wilton and West Liberty will be installed by volunteer of Harper, Pruitt, and Koellner in early Spring with a June deadline.

- C. Status of Transportation Grant-Koellner reported that MCHPC received a grant for \$21,000 which is 1/5<sup>th</sup> of the States total awards. MCHPC will need to provide \$10,350 of in-kind services and \$3,650 in cash match. A Project Lead will need to be elected for the grant.

- a. Elect Project Lead -Pruitt proposed and Allgood 2 a motion to appoint Koellner.  
All present voted Aye.
- D. Nichols House Update-Pruitt reported the submittal for the home was sent for review as part of the request for the National Historic Register.
- E. Muscatine Fairgrounds Design Study Update-Pruitt reported that the design is complete by Watersmith Engineering, and it has been submitted to the State and fair board. Pruitt will check with Lisa Wertzbaugher about next stages.
- F. Status of Request for increased funding from Muscatine County Board of Supervisors – Pruitt and Koellner attended the County Board of Supervisors meeting and requested an increase from \$5,000 a year to \$10,000 for fiscal year 2023-2024 effective in July 2023. A presentation was provide explaining what has been accomplished and plans for the new increase in funding.

Note an update was provided to the Friends Groups of City/County HPCs with the Community Foundation and fee structures. This is still an item for ongoing discussion in the future with the City’s Friends group which is a non-profit charitable entity also with the Community Foundation.

It was proposed that the future structure be discussed with the attorney, Jim Nepple, that set up the County’s Friends Group structure a few years back when Nepple was also a commissioner of the County’s HPC.

#### **New Business**

- A. Muscatine Fairground Amphitheater Funding for Construction options. This can be part of the discussion with Wertzbaugher, Koellner and Pruitt.
- B. Committee Assignments**
  - a. Transportation-Koellner confirmed.**
  - b. Fruit & Vegetable-Hill and Daufeldt confirmed.**
  - c. Mulberry Project with City- open**
  - d. Fish Hatchery-Pruitt confirmed.**
  - e. Churches and Schools Signage-Furlong confirmed.**
  - f. 2023 May Historical Month-Pruitt and Galoso**

**Next Meeting: Wednesday, February 8, 12 Noon @ Muscatine County Environmental Learning Center**