

Muscatine County Board of Supervisors
Monday, February 27, 2023

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Sauer and Sorensen present. Mather was absent. Chairperson Sauer presiding.

On a motion by Sorensen, second by Kirchner, the agenda was approved as presented. Ayes: All.

Mike Nolan, Horizon Architecture, reviewed a proposal to update the County's Facilities Master Plan and the Master Agreement between Muscatine County and Horizon Architecture. Nolan stated the prior Facilities Master Plan was approved in 2018 which evaluated the existing condition of county buildings to enable development of a 5 to 10-year plan for future projects. On a motion by Sorensen, second by Kirchner, the Board accepted the proposal to update the County's Facilities Master Plan in the amount of \$7,500. Ayes: All.

On a motion by Sorensen, second by Chick, the Board approved an updated Master Agreement between Muscatine County and Horizon Architecture. Ayes: All.

Nolan reviewed Service Order 23-001 stating the order is an agreement between the County and Horizon Architecture for a new building project to accommodate administrative offices for the County Engineer and staff and Planning and Zoning, to include public service lobby, private offices, open workspaces, conference spaces for staff, building support spaces and additional enclosed parking to be provided for county vehicles operated by the agencies. On a motion by Sorensen, second by Kirchner, the Board approved Service Order 23-001 – Muscatine County Engineer and Zoning Building in the amount of \$72,500. Ayes: All.

Nolan reviewed Service Order 23-002 stating the order is an agreement between the County and Horizon Architecture for the County Engineer for a new modular prototype building to replace, upgrade or build a new Muscatine County Engineer Satellite Facility to support crews and equipment. Board consensus was to review the current County Engineer buildings and determine the best location for a future building. On a motion by Sorensen, second by Kirchner, the Board approved Service Order 23-002 – Muscatine County Engineer Satellite Facility in the amount of \$39,100. Ayes: All.

Nolan updated the Board on the Administration Building Master Building Plan stating the next step is to meet with department heads to determine office space needs, common space and public areas.

On a motion by Sorensen, second by Chick, to approve the Muscatine County Private Sewage Disposal Ordinance on the second of three readings. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Chick, the Board approved Resolution #02-27-23-01 Authorizing Weight Embargoes on Secondary Roads in Muscatine County, Iowa. Roll call vote: Ayes: All.

RESOLUTION # 02-27-23-01
AUTHORIZING WEIGHT EMBARGOES ON SECONDARY ROADS
IN MUSCATINE COUNTY, IOWA

WHEREAS, the Muscatine County Board of Supervisors recognizes that recent weather conditions have caused soft subgrade and surface conditions to develop on some Secondary Roads; and

WHEREAS, Sections 321.236(8), 321.255, 321.471 and 321.473 of the Code of Iowa provide the authority for local authorities to impose restrictions as to the weight of vehicles to be operated on any highway under their jurisdiction and Section 321.463 establishes the penalty for violating said restrictions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Muscatine County, Iowa, that an embargo be authorized where necessary on the Secondary Roads System for Muscatine County. The County Engineer is directed to restrict all traffic to an 11-ton gross load where deemed necessary on certain sections of the road system and to erect signs to advise the traveling public of these limits, in accordance with Section 321.472. If conditions warrant, the embargo is rescinded by the removal of signs by direction of the County Engineer.

Passed and approved this 27th day of February, 2023.

ATTEST:

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Scott Sauer, Chair
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Kirchner, the Board approved the following utility permits: Muscatine Power and Water, Muscatine, Iowa – installation of 2-inch orange high-density polyethylene (HDPE) conduit fiber along Sweetland Road from approximately 1984 Sweetland Road to Highway 22 in Sections 21 and 28, T77N-R1W and along Trolley Avenue near Sweetland Creek to Highway 22, Sections 26, 27 and 35, T77N-R1W. Ayes: All.

County Engineer Bryan Horesowsky held discussions with the Board regarding the Calhoun-Burns and Associates feasibility analysis of Bridge No. 319 on 245th Street, Conesville, Iowa. The Board discussed options to replace or restore the bridge, possible road vacation, Core of Engineer and Department of Natural Resource permitting, preliminary design phases, construction and engineering costs. Sorensen requested to review minutes to determine if the Board made commitments to the residents at the time the northern road was vacated. Schreiber stated the minutes can be reviewed to conclude if a commitment was made. Sorensen stated the costs need to be determined for three options: restore the northern route, abandon the road or reconstruct the bridge. Horesowsky reviewed the annual bridge program budget and stated the five-year plan determines the order of bridge projects.

On a motion by Sorensen, second by Kirchner, the Board approved a renewal application for a Class C Beer, Liquor, Sunday Sales and Outdoor Service Permit for West Liberty Golf & Country Club, 1248 Country Heights Lane, West Liberty, Iowa. Ayes: All.

On a motion by Sorensen, second by Kirchner, the minutes of the February 20, 2023 regular meeting were approved as written. Ayes: All.

Correspondence:

All Supervisors received a call from James Buser regarding uncontrolled intersections.

Board consensus was to review the current County policy.

All Supervisors received an email regarding bridge conditions on 245th Street, Conesville, Iowa.

Chick received a text message from a resident regarding road complaints.

Committee & Meeting Reports:

Sorensen and Sauer attended a Bi-State Regional Commission meeting on February 22, 2023.

Sorensen attended a Muscatine County E911 Service Board meeting on February 22, 2023.

Sorensen attended a Muscatine County/Muscatine City Joint Administration Board meeting on February 22, 2023. The Board voted to be absorbed by the Muscatine County E911 Service Board.

Chick attended an electronic Mississippi Valley Workforce Development Board meeting on February 20, 2023.

Chick attended an electronic Mississippi Valley Workforce Development CEO meeting on February 21, 2023.

Chick attended an electronic Mississippi Valley Workforce Development bi-weekly meeting on February 24, 2023.

Kirchner attended a West Liberty Economic Area Development (WELEAD) on February 23, 2023.

Kirchner attended a West Liberty Urban Renewal meeting on February 23, 2023.

On a motion by Sorensen, second by Chick, the Board approved Resolution #02-27-23-02 Transferring Funds in the amount of \$1,500 from the General Basic Fund to the Firearm Purchase Assistance Program Fund. Roll call vote: Ayes: All.

**RESOLUTION #02-27-23-02
TRANSFERRING FUNDS FROM THE GENERAL BASIC FUND TO THE
FIREARM PURCHASE ASSISTANCE PROGRAM FUND**

WHEREAS, it is desired to authorize the Auditor to transfer a sum from the General Basic Fund to the Firearm Purchase Assistance Program Fund to include Conservation law enforcement officers in the program; and

WHEREAS, said transfers must be in accordance with Section 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$1,500 from the General Basic Fund to the Firearm Purchase Assistance Program Fund.

PASSED AND APPROVED this 27th day of February, 2023.

ATTEST:

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Scott Sauer, Chair
Muscatine County Board of Supervisors

Administrative Services Director Nancy Schreiber stated Budget Director Kala Naber was unable to attend today's meeting to update the Board regarding the FY23/24 budget. This agenda item will be tabled to next week's meeting.

Schreiber stated there will be a Special Board meeting on Tuesday, March 14, 2023 at 9:00 A.M. to canvass a Special Election for Durant and Davenport Community School District Public Measures at the request of County Auditor Tibe Vander Linden.

Planning and Zoning Administrator Eric Furnas stated the Iowa Economic Development Authority (IEDA) monitoring visit was held on-line (due to an ice storm prediction) on February 22, 2023 to review the recently adopted Community Development Block Grant (CDBG) policies. Furnas stated a public hearing is set for March 6, 2023 on the status of funded activities for the CDBG-2019 Disaster Recovery Buyout Project and to adopt the polices. Furnas will contact an additional land owner who expressed interest in a Federal Emergency Management Agency (FEMA) buyout to see if they are still interested in a purchase offer.

The meeting was adjourned at 10:26 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Scott Sauer, Chairperson
Board of Supervisors