

Muscatine County Board of Supervisors
Monday, June 20, 2022

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Sauer, Holliday, Mather, Saucedo and Sorensen present. Chairperson Sauer presiding.

On a motion by Sorensen, second by Mather, the agenda was approved as presented. Ayes: All.

On a motion by Sorensen, second by Saucedo, minutes of the June 13, 2022 regular meeting and June 14, 2022 special meeting were approved as written. Ayes: All.

Correspondence:

All Supervisors received an email from Don Briggs regarding the Iowa legislation related to the operation of registered all-terrain vehicles and off-road utility vehicles on highways.

Sauer received a call from a resident regarding a refrigerator that was dumped in a road ditch. Sauer contacted County Engineer Keith White.

Sauer received an email from a resident regarding the road closure on York Avenue.

Committee & Meeting Reports:

Sorensen attended the State Mental Health and Disability Services Board meeting electronically on June 16, 2022.

Mather attended the Seventh Judicial District Department of Correctional Services Board meeting on June 10, 2022.

Sauer attended the River Bend Transit Board of Directors meeting on June 15, 2022.

Sauer attended the Emergency Food Shelter Program meeting on June 15, 2022.

Saucedo attended the Trails Committee meeting on June 14, 2022.

Holliday attended the WMT Great Eastern Iowa Tractorcade at Muscatine County Fairgrounds on June 12-15, 2022. Holliday stated the Tractorcade was a successful, well-attended three-day event.

Holliday stated the West Liberty Raceway will host a Super Late Model Car Race on June 25, 2022

On a motion by Sorensen, second by Saucedo, the Board authorized the Chair to execute a FY22/23 Iowa Byrne Justice Assistance Grant (JAG) Program contract in the amount of \$43,067.00. Ayes: All.

On a motion by Mather, second by Saucedo, the Board approved eight upcoming special event permits for events to be held on June 24, July 8, July 22, August 5, August 19, September 9, September 23 and October 7, 2022 at Ardon Creek Vineyard and Winery, LLC. Ayes: All.

Discussion was held with Administrative Services Director Nancy Schreiber regarding recommended changes to the Maintenance Worker class specifications: Maintenance Worker II position be placed in Grade 10 and the Maintenance Worker I position be placed in Grade 11. Schreiber stated there are currently two employees filling two of the three authorized positions,

therefore it is recommended the Board approve the Maintenance Worker I position and step placement for the two employees.

On a motion by Sorensen, second by Saucedo, the Board approved the Maintenance Worker I and II position regrading and step placement recommendations. Ayes: All.

On a motion by Sorensen, second by Holliday, the Board approved the hiring request for General Services. Ayes: All.

The Board reviewed fiscal year-end cash count assignments.

Assistant County Engineer Brian Horesowsky updated the Board on secondary road projects.

Sheriff Quinn Riess thanked the Sheriff Deputy Reserve Officers for their volunteer commitment at the WMT Eastern Iowa Tractorcade held at Muscatine County Fairgrounds from June 13-15, 2022.

Riess thanked the Muscatine County Jail nurses and staff for delivering an inmate's baby on June 11, 2022. Riess stated the delivery was the first recorded childbirth occurring in the county jail history.

County Engineer Keith White stated the Iowa legislation related to the operation of registered all-terrain vehicles (ATV) and off-road utility vehicles (OTV) on highways may require review and guidance from the County Attorney as to whether the county can keep their current ATV and UTV restrictions and ordinances.

The Board recessed at 9:21 A.M. and reconvened at 9:25 A.M.

On a motion by Sorensen, second by Saucedo, the Board went into closed session at 9:25 A.M. pursuant to Chapter 21.5.1 (h), Code of Iowa, to discuss specific law enforcement matters. Roll call vote: Ayes: All. On a motion by Sorensen, second by Mather, the Board returned to open session at 10:11 A.M. Roll call vote: Ayes: All.

Colin Langley, Service Sales Representative for Accurate Controls Inc. (ACI) reviewed the proposal for Muscatine County Jail Headend Door Controls and Intercom Upgrade. Langley stated the proposal is the base bid to remove and replace the existing headend door and intercom controls systems in the original portion of the facility built in 1996. Langley stated the proposal includes new computers, new touchscreen monitors, a new LCD monitor, new equipment rack for the door control systems, new equipment rack for the intercom controls, electrical scope of work to install new Cat 6 wiring and conduit from graphic control panels in the new racks in the equipment room and to tie the two equipment rooms together in the facility. Langley stated the proposal also includes equipment for upgrading the existing computer, software and monitors for the 2009 portion of the facility, as well as upgrading a portion of the audio system so the facility has one cohesive system. Langley stated an ACI engineer and project manager will be assigned to the project and will meet with the jail staff to develop a time line to minimize the system down time during installation. Sorensen inquired if the project and equipment costs will be higher due

the initial proposal date shown is February 28,2022 and the proposal states the quotation is only valid for 60 days. Langley stated the initial proposal will need to be updated. Langley stated labor costs will not be expected to increase but due to supply chain and increased vendor costs, the quoted equipment may have increased costs. Langley stated the expected lead time for this project will be five to nine months.

On a motion by Mather, second by Sorensen, the Board moved to execute a letter of intent with Accurate Controls, Inc. to enter into an agreement for the Muscatine County Jail Headend Door Controls and Intercom Upgrade. Ayes: All.

The meeting was adjourned at 10:33 A.M.

ATTEST:

Jane Claussen
First Deputy Auditor

Scott Sauer, Chairperson
Board of Supervisors