

**Muscatine County Historic Preservation Commission**  
**OFFICIAL PUBLIC and MONTHLY MEETING MINUTES**  
**12 Noon, Tuesday, June 20, 2023**  
**At Muscatine County Administration Building**  
**414 East Third Street**  
**Muscatine, IA 52761**

**MONTHLY MEETING AGENDA**

- A. Call to order the Monthly meeting of the Muscatine County Historic Preservation @12:00PM  
Roll call:  
Present: Allgood, Beveridge, Daufeldt, Furlong, Koellner, Pruitt, Harper, and Snyder  
Excused: Bovenmyer  
Unexcused: Hills, Hyink,
- B. Approval of Agenda- Moved by Allgood and 2<sup>nd</sup> by Koellner to approve – all present voted, Aye.
- C. Approval of Minutes for May- Moved to approve Koellner and 2<sup>nd</sup> by Allgood -all present voted, Aye.
- D. Receipt of Financial Reports (CFGM Friends and County) – Koellner moved to approve, Allgood 2<sup>nd</sup>. -all present voted, Aye

**OLD BUSINESS**

- A. Nichols House Nomination-Jennifer Price, Price Preservation  
Jennifer Price gave a highly informative presentation regarding the research and study for the Nichols House application for the Historic Register. The presentation provided historic photos of the home showing the original structure as well as the two additions to the home. Price also had some current interior and exterior photos showing the structure of the home.  
The National Park service is expected to approve the addition to the National Register sometime later this month or in July.
- B. County Schools and Churches Project
  - 1. Sign Order Update-Pruitt reported that there are still 6 of the larger signs that are need and have been ordered but not yet received.  
One sign was reported as missing from Sweetland township and two signs in the Wilton area were removed. Members of the MCHPC will contact the landowners to see if they know where the signs are.
  - 2. The smaller signs in West Liberty have been installed.
  - 3. Churches and Schools Signage Installation in Wilton area-Allgood reported that they are planning to have the signs installed by Founders Day.
- C. Fairport Fish Hatchery update-Pruitt reported that all the trail signage is installed. The walking bridge is installed, and the trails are groomed and mowed.  
The signs and timeline for the pavilion are ordered. The Friends of the Fish Hatchery are still working on applying for grants to finish the project. A fundraiser Fish Fry will be held in August.
- D. HRDP 2023 Grant application update for Wilton Historic Neighborhoods Survey – Allgood reported that grant request was submitted and are waiting to hear the results of the submission.
- E. May 20<sup>th</sup> City/County Historic Preservation Commissions Report-Pruitt reported on his participation. There were about 20 people in attendance.

**NEW BUSINESS**

- A. Transportation CLG Grant project- Koellner
  - 1. Overview of Project- the project will include many types of transportation ... rail, steamboat, stagecoach, roads, bridges, etc. The period of study will be from the 1830s to through the mid-1900s. Each of the commissioners will be given research areas and asked to make a paper copy of the research as well as transfer a digital copy to the Google Docs files for Rebecca McCarley, SPARK Consulting.

It was noted in emails from SPARK to follow the *Historic Research Methods* form provided in an email from 06.20.2023. The form was also included in the folders handed out by Koellner at the Commission's meeting today.

The Commissioners were given timesheets and other forms to use to document their time and expenses for the grant match.

The Hourly rate for each commissioner's time researching will be calculated at \$28.09 hour.

Mileage rates will be calculated at \$0.39 per mile.

SPARK also attached a form: *Researching Transportation Themes in Historic Newspapers* in her email 06.20.2023.

2. Public Meetings

- a. Report on June 12 public meeting There were a few people that were interested in the topic that attended along with commissioners, Furlong, Koellner, Pruitt, and Harper
- b. Future meetings -none discussed.
- c. Muscatine County Fair -a sheet of times was passed around for commissioners to occupy the booth for the Fair. This is a good opportunity to let the public know all the projects the Commission has been involved in and to promote the schools and churches publication.

3. Individual Assignments to gather information.

- B. Mulberry Project with City-Beveridge had no report at this time. She is the designated liaison for the County's participation in the Joint City/County Mulberry Ave. project.
- C. 2025 State Summit-Pruitt & Galoso/Limberg- It was noted that the 2024 Summit will be held in Mt. Pleasant. Hosting of the 2025 Summit requires an application be made by September along with a CLG Grant application. Other cities may also be submitting for the hosting opportunity.
- D. Pruitt discussed the Sioux City Summit held earlier in June. He briefly discussed the presentation he attended and also distributed the handout for his session on partnering with Friends Groups.

**Next Meeting: Tuesday, July 18, 12 Noon @ Muscatine County Administration Center**



HPC Financial Report  
06-20-23.pdf



Comm Foundation  
Accts 06-20-23.pdf