

# Muscatine County Emergency Management Commission

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Muscatine Co. Administration Building – 414 E. 3<sup>rd</sup> Street – Muscatine, IA.

Thursday, July 9, 2020

## Minutes

The Muscatine County Administration Building remains closed to the public. Those interested in participating in or listening to the meeting live can join the meeting from your computer, laptop or smartphone at

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The Muscatine County Emergency Management Commission convened with Jeff Sorensen, C.J. Ryan, Russ Grim, Perry Anderson and Sheryl Lenker present. Chairperson Diana Broderson presiding (Virtual) and Vice Chair Robert Rock (Virtual)

Present – Ron Goodwin, Doug Bunn, Don Briggs, Chris Jasper, Quinn Riess and Brian Wright, EMA

### **Quorum established.**

1. **Call to order.** Meeting called to order at 5:30 p.m.
2. **Discussion and possible action to approve the minutes of February 6, 2020.** A motion was made by Jeff Sorenson to approve the minutes of February 6, 2020 and second by C.J. Ryan. Motion passed.
3. **Receive comments from the public.** No comments.
4. **Discussion and possible action to adopt the Muscatine County Public Records and Information Policy.** Mr. Sorenson commented that the Public Records and Information Policy is something the County didn't have and decided to have the County Attorney's input to adopt a policy. He recommended that this Commission adopt it. Motion made by Jeff Sorenson to adopt the Muscatine County Public Records and Information Policy and second by Sheryl Lenker. Motion passed.

5. **Discussion and possible action to approve and adopt the Muscatine County Recovery Plan (ESF-14).** EMA Manger Wright expressed that this is a formality to secure any potential FEMA grants in light of the COVID-19 Pandemic. Motion made by C.J. Ryan to approve the plan and second by Jeff Sorenson.
6. **Emergency Manager Updates** Mr. Wright provided updates on the following:
  - COVID-19 – Muscatine County EMA opened a virtual EOC in March and conducting coordination/resources. MCEMA has been the point of contact for PPE logistics. This has been through communication with the State EOC, ordering PPE through state resources, meeting the National Guard for PPE drop-off and dispersing PPE to front line care workers, first responders, Long Term Care Facilities, and other groups requesting.
  - Muscatine County Multi-Jurisdictional Hazard Mitigation Plan – The Plan has been approved by FEMA. Mr. Wright plans to have it adopted by the Muscatine Co. Board of Supervisors at their first meeting in August. After this is done, Mr. Wright will send it out to the other municipalities for them to adopt at their city councils.
  - Search & Rescue Building – The County is building a new facility for General Services and has included an area for Search & Rescue. Mr. Wright thanked the Board of Supervisors for including Search & Rescue.
  - Rescue Boat – The Rescue boat is now in possession of MCEMA. Mr. Wright received from Mr. Jeff Miller of Gallagher Insurance the response of the Underwriter at ICAP. One option is a “rental agreement” and the other is to develop a 28E agreement where the other entities could request the members help and the member would be able to provide the boat and their own personnel for operation. Legal counsel needs to be consulted.

Due to COVID-19, Search and Rescue have not been able to meet. They have been working on SOPs for the boat. Mr. Goodwin indicated that the boat is definitely a “beast” and it’s not a typical pleasure craft. Mr. Riess commented that the dive team shouldn’t be operating the boat. Mr. Wright

expressed that it's important to have the training and knowledge in operating the vessel.

7. **Old business** – The Chair reminded that she needs the Commissioners to send their evaluation responses back to her.
8. **New business** - None
9. **Adjournment** - Motion to adjourn made by C.J. Ryan @ 5:57 pm.