

Muscatine County Historic Preservation Commission (MCHPC)
OFFICIAL MONTHLY MEETING MINUTES
Wednesday, July 14, 2021 at noon
Muscatine County Administrative Board Room

Call to Order by Koellner at noon

Roll Call and Guests

Commissioners: Present-Beveridge, Bosten, Collins, Daufeldt, Furlong, Koellner and Pruitt

Commissioner: Excused -Allgood, Ochiltree,

Guests: Stevens

Order of Business

- A. Approval of Agenda- Approved with one correction in paragraph. E. acronym MCHPC
- B. Approval of Minutes- June 9, 2021- Approved as submitted -Furlong 1st Pruitt 2nd Ayes
- C. Approval of Financial Report- Approved as submitted dated July 9,2021

Old Business

D. Historic Jail Museum Preservation and Reuse Funding -Wertzbaugher, Pruitt

- 1. CLG grant Updates
 - 1. Old Jail - Progress report by Wertzbaugher and Pruitt
 - 2. Mike Nolan will present at August meeting results of CLG-funded design
 - 3. Quarterly report due in September
- 2. Friends of the Old Jail Update-Beveridge – possible action items
 - 1. Update on funds raised and plans to raise additional funds-Beveridge reported she has an updated brochure to send with about 10 letters requesting funds.
- 3. Other Action items
 - 1. Marketing promotion by Musser Library – Update – Collins would like to see the building and the proposed project information from Nolan.

E. Rural Schools and Churches CLG grant-Daufeldt – possible action items

- 1. Contractor update
 - 1. Draft 1 submitted for Commissioner’s review on April 26 - Final report submitted to MCHPC Commissioners, Saturday July 10. There will be 6 a minimum of 6 print copies and 4 CDs produced by the contact. Discussion was around how to make the info available to the public with a full report on the website as well as copies for libraries in West Liberty, Wilton, and Muscatine. Distribution list to be established by Committee. Presentation to County Board of Supervisors by Project manager. Whom and when, Action.

2. Marketing and signage of Historic schools and churches – – Furlong, Daufeldt, Pruitt, Ochiltree and Allgood
 1. Signage update – (Cost of purchase of signs and posts) Furlong et. al
- 1) Furlong, Daufeldt, Ochiltree, and Pruitt met at the Candy Kitchen for a sub committee meeting on July 9: Proposal to board will be as follows:
 - a. Signs and posts will be ordered from Iowa Prison Industries.
 - i. List of churches will be checked for accuracy before ordered.
 - b. Design details
 - i. Color will be brown and white
 - ii. Signs will be between 24" x 24" to 24" x 36"
 - iii. Text will be 4" high and each sign will have 3 lines.
 - iv. Line 1 will be: Original Site of;; Line 2 will be Name of School; Line 3 will be years of existence.
 - v. QR Code and branding logo will be included.
 - vi. Signs will be mounted on 1 or 2 posts depending on size.
 - c. Lynn O. will work on a branding logo to bring to board at a later date.
 - d. Jane will check on linkage of QR code to website(s).
 - e. Budget
 - i. Average cost of sign is estimated at \$125 with need for 200 signs with total in the \$23,000-\$28,000 range.
 - ii. Bridge funds are available in the amount of \$12,750 which must be expended within 3 years.
 - iii. Lynn P. will check on county school grants to see if signage is an allowable expense.
 - iv. Fundraising plan will need to be developed to make-up shortfall.
 - f. Installation
 - i. Lynn P. will check with Jamie Boston on legal implications for installing on private property.
 - ii. Installation will be in fenceline on county property whenever possible.
 - iii. Installation sites will be categorized to identify sites in which permission needs to be sought from landowners.
 - iv. All landowners in which sign will be on county property will be contacted as a courtesy.
 - g. Timeline
 - h. Signs ordered by January 1, 2022.
- 2) ii. Installation will be completed by August 1 2022.
 - a) Placement of signage for urban sites will be discussed at a later date.
 - a. Options to consider include separate sign attached to building, QR code added to existing sign, or no sign.
 - b) Next meeting will be August 27, 1 p.m. at the Candy Kitchen.

It was also noted that the QR codes could be directed to the specific citations in the consultants report... not sure of the technology, but the PDJ report could be scanned for meta tagging using searchable Adobe software.

Motion to approve using the funding for the signs from the abatement of 3 county bridges in the amount of \$12,750. Moved by Pruitt and seconded by Collins. All Ayes.

2.

F. Nichols Area Historic Grants Updates- Pruitt – possible action items

- **Historic** Commercial District, Ijem Ave Plans for marker costs and purchase and installation, plus press release. Pruitt reported on quotes from Iowa Memorial Granit- \$600 for bronze and \$300 for aluminum
- St. Mary’s Church nomination status- Pruitt reported Jennifer Price is working on the project. Nomination is still a work in process.
- Ben Nichols Home – CLG Grant application – Pruitt reported that there is still a need for funding. Looking for sources. The Commission is not allowed to provide funding for privately owned property.
- Friends of Nichols Group for funding matches (use of funds for National Historic Register HHR signage)

G. MCHPC Meeting with West Liberty Heritage Foundation Trustees - Koellner

1. Tallgrass is close to a draft report for NHR nomination as submission to NPS due before August 10.
2. WLHF is working with City Administration in cooperative effort with city of West Liberty to establish CLG status. WLHF awaiting selection of new city manager.

H. Wilton Historic Neighborhoods – Allgood/ Ochiltree – possible action items

1. WHC – update on nomination of historic building
2. Historic bus tour - update
3. Ochiltree has over 100,000 historic artifacts for which he needs archives and possible museum presentation - update

I. Durant Historic Commission - Allgood/ Ochiltree - possible action items

1. Report by Koellner/Beveridge on Meeting
2. Durant is in Cedar, Muscatine and Scott Counties. The largest area in Durant is in Cedar County.

J. Historic Fairport Fish Hatchery Master Plan -Stevens, Pruitt, and Bosten - possible action items

1. It was reported that the MCHPC is applied for an HRDP grant in the amount of \$12,620 – awarded by State of Iowa. Motion to accept this HRDP grant was by - the Board of Supervisors on July 12th and associated cash match of \$6,310 from County funds.
Lynn Pruitt appointed as grant manager for the HRDP. He will be working in conjunction with Sandy Stevens with the Fairport Fish Hatchery.
These two entities will provide separate funding for the overall project.
2. Demolition dates/ contractors and Documentation of Pump House- 7/1 – salvage of some stones agreed on.- update - Stevens

3. Final design MCHPC/DNR of kiosk/pavilion/other – REAP Education grant in amount of \$47,368 received by FFFH– Stevens – Manager of grant on behalf of Friend of the Fairport Fish Hatchery (FFFH). Matching in-kind contributions in the amount of \$40,144 have been arranged for a total project cost of \$87,512.
4. Funding for Kiosk, trails, signage – combination of REAP plus potential CFGM grant- Stevens – update and plans
5. Stevens mentioned that a contract between the Friends Group and the Art Center had been finalized to do a mural on one of the Houser Street retaining walls depicting the history of the button industry- Janet Hoopes is doing the creation. Update on this project and news release. - Stevens
6. Marketing Media (brochure development and media releases) There is a brochure for the Hatchery. If this was contracted – who could do this publicity? MCC student – U of I student - update
7. Other potential funds – source of historic material for Pavilion – Stevens/Pruitt
8. Other activities at Fairport Fish Hatchery Site – Stevens/Pruitt

K. Create National Historic Register Inventory for Muscatine County – Collins - possible action items

1. Plans for development of Inventory - update

1. Collect existing marketing information from multiple sources
2. Prepare documents for each site – digital with potential paper
3. Update MAGIC with locations of historic places (cemeteries (GenWeb), facilities, districts, transportation, other historic buildings present in the county) – possible use of summer student

J. Muscatine County Fair Grounds amphitheater – Koellner/Wertzbaugher

1. Request permission to apply for CLG for engineering services.

K. Restoration of Old Barns (NEW) – Beveridge

L. Beveridge reports she is interested in Federal Tax Credits for two old barns on her family's homestead in Goshen Township. She was referred to contact the Iowa Barn Foundation.

M. Plans for 2021 - possible action items not discussed

1. Collaborate with Muscatine City Historic Preservation Commission for potential zoom meeting to share common preservation
2. Location of Grange Halls in Muscatine County – Commissioners who surveyed townships gather historic facts on Halls
3. Transportation in Muscatine County - Stagecoach routes, railroads, depots, ferry crossings, early highways (Highway 6 and travel cabins), interurban from Davenport to Muscatine, old rail depots and supporting buildings and businesses. old bridges – later in 2021-22

L. Upcoming Meeting – August 11 at Noon

N. Open Discussion-None

O. Adjourned at 1:20 PM