

**Muscatine County Historical Preservation Commission
OFFICIAL MONTHLY MEETING MINUTES
Wednesday, September 9, 2020 at noon
Environmental Learning Center
In Discovery Park
3300 Cedar St, Muscatine, IA 52761**

**12:00 PM - 1:30 PM (CDT)
Meeting will be in person in conference room**

Adhering to CDC guidelines (masks, et. al)

Chair – Note: *August meeting was conducted by a Go to Meeting platform. Several commissioners were not able to get on the platform, plus connection was not sufficient to hear each other well. It was decided to go to Environmental Learning Center using CDC guidelines of social distancing and masks.*

Order of Business

The meeting was called to order by Koellner at 12:02 PM

Commissioners present: Allgood, Beveridge (by phone), Daufeldt, Koellner, Ochiltree, Pruitt, Wertzbaugher. Bosten unable to attend. Eagle's resignation was accepted by the supervisors.

1. Review August 2020 meeting minutes (Daufeldt) – Moved for approval by Allgood, Pruitt 2nd, - Approved as submitted by all present
2. Treasurer Report -Allgood reported there were no changes to the financials.
3. Meeting reviews by members since last meeting other than covered below (All) Reports given in project updates.
4. Update on Status, discussion and possible action of Historic Jail Museum/Archive potential grants and fund-raising.

Wertzbaugher reported that she submitted the CLG September 2020 for \$9,600 and \$6,400 comes from funds on hand. The total will be \$16,000 needed to pay for architect's services. The results will not be announced until December 31,2020.

An RFP is required and is planned for February 2021 for an architectural consultant to complete the next phase of the of the jail project. It is expected that Mike Nolan will respond because of all the work he has completed thus far in the project and for the county.

The HRDP application requires hard numbers for bids and the RFP will obtain those hard numbers for the application.

HRDP application for May of 2021 is a work in process. The application was started this year by Wertzbaugher. It remains on the application website until the final document is ready to submit. The funding from the CLG grant will help with the design cost while the HRDP grant may require match money from the County. The HRDP is written to provide the first phase of construction of a meeting room, ADA accessible entrance and restrooms, exhibit space, and office area. The Commission will need actual bids and not estimates for the next phase on the jail.

Over the past 7 years the Historic Preservation Commission has provided the county with approximately \$2 Million in value from grants and other projects. When Wertzbaugher spoke with Seright about possible assistance from the county Seright indicated the county may, therefore, be amenable to helping with the match for the HRDP match.

The maximum HRDP grant is \$50,000 annually. Some strategies were discussed about how to continue the applications for future years to complete the other phases of the restoration of the Historic Jail.

Wertzbaugher also informed the Commission she would be resigning her position on the Commission. She will continue acting as a volunteer for the Historic Old Jail completion.

5. Update Field Services Grant completed for Historic neighborhoods in West Liberty and Wilton —

Allgood has stated Wilton will be pursuing their own CLG grant because Wilton is considered a Certified Local Government.

West Liberty does not have CLG status and would need to apply for their money separately. Koellner is working with several people in West Liberty to move their historic neighborhood project forward. Allgood is preparing Wilton's CLG grant application for next submission.

6. Discussion of CLG Grant for County Schools and Churches.

Daufeldt provided the following information:

- a. Training took place on August 27, 2020 via Go To Meeting with the consultant, Leah Rogers, Principal at Tallgrass Archaeology LLC. Those present at the virtual training were: Rogers; and Commissioners: Allgood, Daufeldt, Koellner, Pruitt; volunteers: Clark, Furlong, Carlson, Becker, Pittman, Banchs and Hansen.

Leah Rogers provide a link on Google to all volunteers for the township plat maps and city plat maps for the years 1874, 1884, 1899, 1916, and 1930.

An Excel spreadsheet was provided for the volunteers to enter data for the CLG research.

The link for the training meeting was sent to all commissioners and volunteers.

The meeting was recorded for future reference and for volunteers that could not make the live training.

- b. Volunteers by Township are:
Bloomington-Clark; Cedar-Pittman; Fruitland- Carlson; Fulton- Allgood Team (Allgood, Becker, Hansen, Ochiltree); Goshen-Beveridge; Lake-TBD; Montpelier-Banchs and Herman; Moscow-Koellner; Orono-Pruitt; Pike-Pruitt; Seventy-Six- Furlong; Wapsinonoc-Koellner; Wilton- Allgood Team.
The list may be added to once other volunteers are finalized.
 - c. The next Go To Meeting date is scheduled for Thursday, September 17th at 6:00 PM. This will be a shorter training on the modern map provided by MAGIC and to answer any questions about the process.
 - d. Koellner suggest monthly reports to Daufeldt prior to Commission meeting by Commissioners. Suggest a spreadsheet with surveyor's names, number of schools and churches to survey and status of completion. Location of spreadsheet with instructions to enter and date each month to enter information. Daufeldt will request at next training session on September 17th.
 - e. All surveyors must keep track of all hours on the project. Suggest central timesheet, perhaps on Leah's google drive for each of us to log our hours. Daufeldt will remind volunteers at the September 17th meeting.
7. Status update on NRHP (National Register of Historic Places) for Nichols Historic Commercial District decision with National Park Service– (Pruitt);
- a. Pruitt reported that the application for the Nichols Historic Commercial District was approved by the State and is now awaiting the approval of the National Parks Service
 - b. Update on Field Services Report on Nichols Saint Mary's Church. The amount of the \$1,000 contract was approved for Jennifer Price to continue research that may help achieve historic status for the church. Pruitt moved and Wertzbaugher 2nd, the motion to pay Price the additional money from the Nichols fund at the Community Foundation of Greater Muscatine all present approved.
 - c. Plaque for Nichols District, presentation to council, newspaper (Index, Journal, et. al) – time and location plus commissioners for presentation. This item is on hold awaiting approval by National Parks.
 - d. At the August meeting a PowerPoint was discussed to be developed on the various buildings on Ijem with some history for future presentations by Pruitt.
8. Update of discussion and possible action on protecting historic building(s) at Fairport State Fish Hatchery including discussions with DNR. (Boston, Stevens) Boston and Stevens were not able to attend the Commission meeting. N update was given by Koellner.
- a. Status of Technical Assistance Grant with McCarley. Costs and funds available. (Pruitt, Stevens). This is something the National Button Museum has contracted. Eagle and Stevens were leads for the Museum.

Rebecca McCally is the consultant contracted by the National Button Museum.

- b. Archaeology from intense studies at site – items found, next steps? (Pruitt Stevens) No reports were given on items found.
- c. Results of meeting with IDNR Director Hibbs on August 24. (Note: Email received from a Randy Schultz on August 24 at 9:10 am on a conference call with Director Hibbs at 10 am.) (Stevens) No report given.

Motion, by Pruitt and Second by Allgood for Pruitt to draft a letter to IDNR expressing our appreciation for consideration of MCHPC's efforts to ~~save~~save the Pump House, but realizing that it will now be demolished, we recommend historic documentation of the pumphouse structure prior to demolition; and we further recommend mitigation measures to consist of construction of a memorial informational kiosk; and we further request authorization and funding to nominate the entire Fairport Fish Hatchery property as a district for the National Register of Historic Places. All present agreeing with the motion.

- d. Possible Friends group. (Board) Possible action. No action taken. Discussion followed that the IDNR plans are to demo the old pump house. They may allow it to be moved out of the flood plan, or at least allow the Button Museum to document the building's existence. There will be further negotiations with IDNR and The Button Museum on next steps.

- 9. Status of Terry Eagle's position on MCHPC? (Koellner) Resignation was accepted. We now have two open positions. The applications for the vacancies are on the County's website under the Historic Preservation Commission.

2. Upcoming meetings

- a. Nichols city leaders on location of plaque for NHR to be determined.
- b. Fund raising committee for Historic Jail. Wertzbaugher and Daufeldt will discuss how and when to continue. Contact with donors is restricted at this time due to Covid.
- c. City of West Liberty for potential historic districts and preparation of CLG-TBD
- d. Additional training and meeting with surveyors for Country Schools and Churches
- e. Commissioners/surveyors travel to Country Schools and Churches with Leah Rogers for details on site. TBD
- f. Meetings with organizations on Fish Hatchery project. None Schedule at this time.

3. Open Discussion No discussion

4. Confirm next meeting date and location –

October 14, 2020 – Environmental Learning Center in Discovery Park.

Attachments Follow:

September Commission Financials

**Muscatine County Historic Preservation Commission
FY 2020/21
YTD September 8, 2020**

Fund Balance:	17,260.95
<i>Encumbered:</i>	
<i>HRDP Nichols Grant</i>	<i>(3,545.00)</i>
<i>CLG - Historic Jail</i>	<i>(6,400.00)</i>
<i>Bridge replacement mitigation</i>	<i>(4,250.00)</i>
Unencumbered Fund Balance:	\$ 3,065.95

	Budget	YTD	Balance
	30,800.00	Expenditures	27,255.00
Commission Expenses	4,300.00		
CLG-School/ Churches	14,000.00		
Historic Jail-Remodel Design	12,500.00		
		-	
<i>Payable-HRDP Nichols</i>		<u>(3,545.00)</u>	
		(3,545.00)	

HRDP Grant - Nichols	Budget	YTD	Balance
Expenditures:			
Jennifer Price	7,433.00	(3,888.00)	3,545.00
Revenue:			

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Grant Reimb-State of Iowa (1st half received 18/19)	5,500.00	2,750.00	2,750.00
Cash Match-Nichols	1,933.00	1,933.00	-
	7,433.00	4,683.00	2,750.00

CLG Grant - Schools-Churches	Budget	YTD	Balance
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Expenditures:

Leah Rogers-Tallgrass <i>In-kind match \$3,751</i>	14,000.00		14,000.00
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Revenue:

Grant Reimb-State of Iowa	9,750.00		9,750.00
Cash Match-HPC	4,250.00	4,250.00	- *
	14,000.00	4,250.00	9,750.00

HISTORIC JAIL PROJECT	Budget	YTD	Balance
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Expenditures:

Horizon Architecture	12,500.00		12,500.00
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Revenue:

Community Foundation Grant \$1,300		1,300.00	
Donations		147.80	

Fundraising shortfall paid from Commission funds (3,552.20)