

Muscatine County Board of Supervisors  
Monday, September 28, 2020

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Holliday, Sauer, Sorensen, Mather and Saucedo present. Mather attended via phone. Chairperson Sorensen presiding.

On a motion by Saucedo, second by Sauer, the agenda was approved as presented. Ayes: All.

Discussion was held with Mike Nolan, Horizon Architecture, regarding a possible contract with FSS Incorporated for security cameras, a card access system and server for the Muscatine County Sheriff's Office Building Addition Project. On a motion by Saucedo, second by Sauer, the Chairperson was authorized to execute a contract with FSS Incorporated in the amount of \$42,641.75 for the Muscatine County Sheriff's Office Building Addition Project. Ayes: All.

Nolan updated the Board on Muscatine County building projects.

Carosh Compliance Solutions President and CEO Roger Shindell presented information regarding HIPAA compliance services and training to be provided by Carosh Compliance Solutions to Muscatine County. Shindell stated the cost of the program for the second year is \$1,770.00 less than the first year. On a motion by Saucedo, second by Sauer, the Board accepted an agreement for second year HIPAA compliance services with Carosh Compliance Solutions in the amount of \$12,980.00. Ayes: All.

On a motion by Saucedo, second by Sauer, the Board approved the following utility permits: Eastern Iowa Light and Power – bore primary beneath New Era Road approximately 850 feet west of Tucker Avenue for service to a new shed; Windstream Iowa Communications – boring across Ocean Avenue to place a 25 pair copper telephone cable along the south side of Washington Street from Ocean Avenue to 6<sup>th</sup> Street. Ayes: All.

County Engineer Keith White updated the Board on secondary road projects.

Supervisor Mather left the meeting at 10:00 A.M.

Discussion was held with Community Services Director Felicia Toppert regarding a proposed revised General Assistance Guidelines Manual. Toppert stated Community Services looked at this from a case coordination perspective determining what Muscatine County residents need and getting them to the appropriate resources. Toppert stated the Manual was relatively outdated and reviewed proposed changes. On a motion by Holliday, second by Sauer, the Board adopted a revised General Assistance Guidelines Manual. Ayes: Holliday, Sauer, Sorensen and Saucedo.

On a motion by Sauer, second by Saucedo, minutes of the September 21, 2020 regular meeting were approved as written. Ayes: Holliday, Sauer, Sorensen and Saucedo.

Correspondence:

Saucedo reported an email regarding the Stormwater Easement Agreement approved last

week by the Board .

Saucedo toured the G28 Project and Keokuk Avenue with County Engineer Keith White September 23<sup>rd</sup>.

Sauer reported a call from a resident regarding rezoning property West of Wilton.

Holliday reported a call from Jim Meredith regarding Keokuk Avenue.

#### Committee Reports:

Sauer attended a Muscatine County Conservation Board meeting September 21<sup>st</sup>.

Sorensen attended a Mississippi Valley Work Force Authority CEO meeting September 21<sup>st</sup>.

Sorensen attended Eastern Iowa Mental Health Region Special Board meetings September 21<sup>st</sup> and September 25<sup>th</sup>.

Sorensen attended an Eastern Iowa Mental Health Region Regular Board meeting September 21<sup>st</sup>.

Sorensen and Saucedo attended a Bi-State Regional Commission meeting September 23<sup>rd</sup>.

Saucedo attended a West Liberty Economic Area Development (WeLead) meeting September 24<sup>th</sup>.

On a motion by Saucedo, second by Holliday, the Board accepted the September 2020 payroll claims. Ayes: Holliday, Sauer, Sorensen and Saucedo.

Supervisor Mather returned to the meeting via phone at 10:40 A.M.

Discussion was held regarding a proposal from Control Systems Specialists to replace and upgrade the Muscatine County Jail building controls in the amount of \$320,000.00. Budget Coordinator Sherry Seright stated this is an upgrade to a non-proprietary system. Seright stated the prior system has had issues for some time, were proprietary and have become obsolete. Seright stated this item is included in the current budget. Maintenance Supervisor Oscar Alvarez stated his staff has very limited access to the old system due to its proprietary nature and they have had very poor customer service. Alvarez stated Control Systems Specialists is used in other County buildings, is non-proprietary and has excellent customer service. Alvarez stated Muscatine County Sheriff C.J. Ryan supports the change to Control Systems Specialists. Saucedo questioned whether the total maintenance contract at \$52,000.00 per year begins right away or after the one-year warranty. Saucedo also asked for more clarification on what controls they are replacing at the Courthouse and what is covered under the total maintenance contract. Saucedo stated he would like to table this item until next week in order to get further clarification. On a motion by Saucedo, second by Sauer, the Board tabled a proposal from Control System Specialists pending further clarification. Ayes: All.

On a motion by Saucedo, second by Sauer, the Board approved Resolution #09-28-20-01 Suspending the Collection of Taxes for six months until March 1, 2021. Roll call vote: Ayes: All.

Discussion was held regarding a draft ordinance regulating the operation of all-terrain vehicles and off-road vehicles on secondary roads in Muscatine County. Administrative Services Director Nancy Schreiber presented a draft ordinance for Board consideration which mirrors Linn County's ordinance with some changes for hours of operation and language regarding violations and

enforcement for which Muscatine County already has an ordinance. Sorensen stated he would consider adding some restricted roads to the ordinance. Sauer stated he does not see a need for a time restriction. Sauer stated he feels that a vehicle that does not have headlights, taillights, etc. should still be able to drive during daylight hours and that a speedometer should not be required. Sorensen stated the vehicle should just need to be street legal to operate. Saucedo stated he is concerned with their being no language regarding passengers, pulling trailers and prohibiting the use of vehicles on trails. Planning and Zoning Administrator Eric Furnas asked what agency would be enforcing the ordinance. Schreiber and Sorensen stated a response they received from the Sheriff indicated the Sheriff's Office would enforce violations. Saucedo stated many ATVs do not have windshield wipers and questioned whether they should be restricted from using secondary roads in the rain. Sauer stated he would not want to prohibit residents from using the vehicle as they see fit regardless of the weather. Holliday stated the least restrictions, the better. Sauer asked about golf carts. County Attorney Jim Barry stated golf carts have their own section of the Iowa State Code. Barry stated it would be best for a couple members of the Board to sit down with him and Schreiber to go through the draft ordinance. Sauer and Saucedo volunteered to meet with County Attorney Jim Barry and Administrative Services Director Nancy Schreiber to work through the draft ordinance and return with a revised draft ordinance at a future meeting.

Emergency Manager Brian Wright updated the Board on COVID-19 in Muscatine County.

Information Services Director Bill Riley notified the Board that Tyler Technologies had a security breach at their facility last week.

John Miller, 2306 Saulsbury Road, stated he has farm ground that borders Keokuk Avenue and Saulsbury Road. Miller stated with Keokuk Avenue being closed he has had to contact the County Engineer to get through the gate. Miller asked why Keokuk Avenue has to be chained and locked when he is the only one who has any ground there. Miller asked what is the Board going to do with Keokuk Avenue. County Engineer Keith White stated Miller was offered a key, but refused it. Sorensen stated the Board needs to have a discussion regarding what the Board wants to do with Keokuk Avenue. Miller stated the river flooding Saulsbury Road takes the road out, but not Keokuk Avenue. Miller stated Keokuk Avenue gives the County two accesses to the Park. Miller stated he has to have access to Keokuk Avenue and needs a key to the gate for himself and his friend that has permission to hunt his property.

Don Briggs, Fruitland, stated he does not want weather restrictions or street restrictions for ATVs/UTVs. In response to a question from Saucedo, Briggs stated Fruitland requires a slow moving vehicle sign on UTVs and golf carts.

The meeting was adjourned at 12:01 P.M.

ATTEST:

---

Betty L. Wamback  
First Deputy Auditor

---

Jeff Sorensen, Chairperson  
Board of Supervisors