

Muscatine County Board of Supervisors
Monday, October 11, 2021

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Holliday, Sauer and Saucedo present. Mather electronically attended the meeting. Sorensen was absent. Chairperson Saucedo presiding.

On a motion by Sauer, second by Holliday, the agenda was approved as presented. Ayes: All.

A Public Hearing was called to order by Chairperson Saucedo at 9:01 A.M. on a proposed agreement for a collaborative partnership to establish a Community Grant Writer position between the City of Muscatine, the Community Foundation of Greater Muscatine and Muscatine County. Community Foundation of Greater Muscatine Executive Director Charla Schaeffer presented information and discussed how opportunities transpire for success in obtaining grants when partnerships such as the one proposed are established. On a motion by Sauer, second by Holliday, the public hearing was closed at 9:05 A.M. Roll call vote: Ayes: All.

On a motion by Mather, second by Holliday, the Chairperson was authorized to execute an agreement between the City of Muscatine, the Community Foundation of Greater Muscatine and Muscatine County to establish a Community Grant Writer position, which requires a \$25,000 unbudgeted County expenditure. Ayes: All.

On a motion by Sauer, second by Holliday, the Chairperson was authorized to sign an amendment to the Subaward Agreement between Muscatine County and Iowa Department of Homeland Security and Emergency Management amending the Period of Performance for the FEMA Hazard Mitigation Grant Project from May 26, 2020 through October 16, 2022. Ayes: All.

Discussion was held with Planning and Zoning Administrator Eric Furnas regarding Change Order #2 for the Muscatine County Attorney's Office Remodel Project. County Attorney Jim Barry stated the change order is to modify and accommodate a fulltime staff member at the reception counter with a public facing service counter and straight wall which allows for a full view of the entrance. Furnas stated the change order addresses the space and infrastructure needed and the steel door frame has been installed and will remain in its current location. Furnas stated a transaction window frame will be used and the glazing will be completed. On a motion by Sauer, second by Mather, the Board affirmed Change Order #2 for the Muscatine County Attorney's Office Remodel Project in the amount of \$9,826.00. Ayes: All.

On a motion by Sauer, second by Holliday, the Board approved the County Auditor's Office Report of Fees Collected for the quarter ending September 30, 2021 in the amount of \$1,205.25. Ayes: All.

On a motion by Sauer, second by Saucedo, the Board approved the County Treasurer's Office Report of Fees Collected for the quarter ending September 30, 2021 in the amount of \$142,839.00. Ayes: All.

On a motion by Sauer, second by Holliday, minutes of the October 4, 2021 regular meeting were approved as written. Ayes: All.

Correspondence:

All Supervisors received emails from Public Health Director Christy Roby-Williams regarding COVID-19 updates.

All Supervisors received an email from Public Health Director Christy Roby-Williams regarding American Rescue Plan Act funds.

All Supervisors received an email from County Attorney Jim Barry regarding Goshen Township fire and emergency medical services.

Saucedo received an email from Muscatine Power & Water Board of Directors regarding fiber expansions on Highway 22.

Saucedo received a call from Muscatine City Mayor Diana Broderson to explain the transfer station policy of county residents being turned away when dropping off grass clippings and used oil. Saucedo requested information from County Attorney Jim Barry regarding the 28E Agreement between the City and County to verify services the county receives for the \$38,000 annual payment.

Committee & Meeting Reports:

Sorensen attended a meeting with Muscatine Community College regarding manufacturing jobs with welding expansion and growth in Quad Cities and Muscatine.

Mather attended the Muscatine County Board of Health meeting on October, 6, 2021.

Sauer attended the River Bend Transit Board of Directors Longevity Program on October 7, 2021.

Saucedo met with West Liberty Economic Area Development (WELEAD) Director, West Liberty City Administrator and potential housing investors on October 5, 2021 regarding prospective housing in the next two to five years.

Saucedo attended the Community Foundation of Greater Muscatine Annual Meeting on October 9, 2021.

Discussion was held with Administrative Services Director Nancy Schreiber regarding Muscatine County Flexible Benefits Plan for 2022 and stated the Internal Revenue Service (IRS) has changed the limits for the pre-tax maximum election from \$2600 to \$2750 and the carry-over unused amounts from \$500 to \$550. On a motion by Sauer, second by Holliday, the Board authorized renewal of the Muscatine County Flexible Benefits Plan for 2022 and set the open enrollment period for October 18, 2021 through November 5, 2021 with the changes for maximum elections and carryover as set by the IRS for 2022. Ayes: All.

County Engineer Keith White updated the Board on secondary road projects.

County Attorney Jim Barry thanked his office staff and county employees for their work during the remodel project within the past week and the weekend. Barry stated the staff was flexible to continue their daily work with the inconvenience of the center area ceiling tear out and relocating staff temporally.

County Auditor Tibe Vander Linden announced upcoming election dates for the 2021 City/School election. Vander Linden stated early in-person voting starts on October 13, 2021 and continues until November 1, 2021. Vander Linden stated October 18, 2021 is the pre-registration deadline and also the deadline to request an absentee ballot to be mailed. Vander Linden stated voters needing to register to vote after October 18, 2021 can register at the polls on Election Day, November 2, 2021. Vander Linden stated ballots are not to be left in the Administration Building drop box but should be brought to the Auditor's office or mailed and signage will be placed on the box to state no ballots should be left in the box.

The meeting was adjourned at 9:38 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Santos Saucedo, Chairperson
Board of Supervisors