

Muscatine County Historical Preservation Commission
OFFICIAL MONTHLY MEETING MINUTES
Wednesday, October 14, 2020 at noon
Environmental Learning Center
Discovery Park
3300 Cedar St, Muscatine, IA 52761

12:00 PM - 1:30 PM (CDT)
Meeting will be in person in conference room
Adhering to CDC guidelines (masks, et. al)

Order of Business

Roll Call: Allgood (not present), Beveridge, Bosten (by Phone), Daufeldt, Koellner, Pruitt, Ochiltree (2 vacancies) Guest by phone Rebecca McCarley, SPARK Consulting.

1. Review September 2020 meeting minutes (distributed with agenda) (Daufeldt) – Motion to approve by Pruitt and 2nd by Ochiltree - approved with all ayes.
2. Treasurer Report (Allgood) Koellner asked for approval of report as submitted because there were no changes from previous month. There were no objections.
3. Meeting reviews by members since last meeting other than covered below. The only update was given by Beveridge that she had requested funds for the City of Muscatine's Historic Preservation group to provide some funding for the Historic Jail preservation. The current feeling was this was not something the City of Muscatine's Historic Preservation were willing to fund. Koellner commented that he would contact the City's group and work in partnership with a property in their jurisdiction but owned by the County.

Additional note: The old county farm property, now known as the Discovery Park property, has the Historic Barn located on the property. This is also within the City of Muscatine limits.

4. Update on Status, discussion and possible action of Historic Jail Museum/Archive potential grants and fund-raising – Koellner reported that former commissioner, Lisa Wertzbaugher, submitted the CLG grant application. Awaiting funding decision by State – in the fourth quarter of 2020. County will help with the required match, amount to be determined with the amount of the grant award. No actions taken.
5. Updates on Field Services Grant completed for Historic neighborhoods in West Liberty and Wilton —

Wilton has its Certified Local Government (CLG) status and is able to apply for the next round of CLG grants. Allgood is working on Wilton's application for the next cycle of the CLG Grants for Wilton's Historic Neighborhood homes

In the application there may be a possibility of combination of Wilton with the West Liberty Historic Neighborhood homes district under the County's CLG. Determination of eligibility for both cities is needed for nomination. More funds available for \$5-50K for the HRDP grant -- still TBD. Koellner will discuss the options with Leah Rogers who did the Field Services Grant work.

Koellner will be meeting with council members of the City of West Liberty after the November 2020 election to see if a Certified Local Government can be established.

6. Discussion of CLG Grant for County Schools and Churches.
 - a. Status of volunteers and training of volunteers who were not in attendance at GoToMeeting training by Leah Rogers- Volunteers have been trained via the GoToMeeting and with some assistance with commissioners making, person contact. Use of the shared drive for each township's plat maps for years 1874, 1884, 1899, 1916, and 1930 are on the Google shared drive from Leah Rogers.
 - b. Report from Commissioners on survey in the townships. All township, except 76 have been plotted with red icons for schools, and blue icons for churches in the rural areas. Seventy-six has been started. Each of the commissioners and volunteers are in different stages of capturing the information for the Excel spreadsheet and/or the Smart Editor on the drop-down menu of the MAGIC map.
 - c. Townships completed and awaiting survey by Leah Rogers and surveyor. Two townships, Orono and Pike, have completed the reconnaissance with Rogers, and more are scheduled for the next weeks. It was suggested that township folders be set up in Leah Roger's shared drive to store the collected background information.

7. Any Status change on NRHP for Nichols Historic Commercial District decision with National Park Service?

Nichols did get approved for the downtown district in Sept of 2020 from the federal level. We are still awaiting the formal letter.

Pruitt has agreed to put together a presentation for the Nichols council member when the project receives formal federal approval. There will also be a plaque given to commemorate the Historical District. Koellner and

Pruitt will schedule the presentation with the city council when the district is finalized.

There was \$1000 approve to further detail St. Mary's church (Nichols). Some of the Nichols family homes and other Nichols churches are still being evaluate under Field Service grants.

8. Update of discussion and possible action on protecting historic building(s) at Fairport State Fish Hatchery including discussions with DNR. (Any commissioner)
 - a. Status of Technical Assistance Grant with McCarley. Costs and funds available. (Pruitt, Stevens).
 - b. Archaeology from intense studies at site – items found, report for commission. (Pruitt Stevens)
 - c. Possible Friends group. Who on commission to be liaison? (Board)
Possible action.

After months of communication between Iowa Department of Natural Resources (IDNR), National Pearl Button Museum (NPBM), the Muscatine Historic Preservation Commission (MCHPC), and volunteers working with the NPBM, there is clarification regarding the historic pumphouse on the Fairport Fish Hatchery property.

The pumphouse is still scheduled to be demolished by the IDNR depending on the funding/budget schedule. Before the pumphouse is razed there are some requests for mitigation that are being discussed...

The MCHPC proposed to move forward with the mitigation with possible funding being provided by the IDNR. These are the motions:

Motion to work with IDNR to design a historic kiosk and to add interpretive pathway/trails of the Hatchery property. Moved by Ochiltree, 2nd by Beveridge-Passed all Ayes.
IDNR has indicated they have plans for the kiosk.

Motion to support IDNR in complete documentation of the pumphouse in the form of a Historic Structures Report, including measurement, photographs, and descriptions. Moved by Pruitt, 2nd by Beveridge-Passed all Ayes.
McCarley indicated much of this work has already been completed.

Motion to support the IDNR in nomination of the entire fish hatchery site as a district for the National Historical Register. Moved by Ochiltree and 2nd by Beveridge. All Ayes.

Pruitt will work with McCarley and Stevens to set up a meeting with IDNR to iron out the details of the above issues and explore funding.

9. Historic Resource Development Program (HRDP) Grants – Spring – (Board member and Wertzbaugher). Continuing with the submission in the Spring. No update given.

10. Status of Terry Eagle and Lisa Wertzbaugher positions on MCHPC?

As of October 5th, there have been no applications for the positions. Koellner suggested names: Joann Carlson and Rebeca Furlong

11. Update County website with all Historic locations in County – map and website. Daufeldt reported that the MAGIC Map and details in the Smart Editor will be available to the public once the CLG grant is completed or when the information is completed.

12. Confirm next meeting date and location – **November 11 – Environmental Learning Center- the side door will be open.**

Adjourned

Attached: MCHPC Financial Report.

Muscatine County Historic Preservation Commission

FY 2020/21

YTD October 14, 2020

Fund Balance:	13,715.95
<i>Encumbered:</i>	
<i>CLG - Historic Jail</i>	<i>(6,400.00)</i>
Bridge replacement mitigation	(4,250.00)
Unencumbered Fund Balance:	\$ 3,065.95

	Budget	YTD	Balance
	30,800.00	Expenditures	27,177.00
Commission Expenses	4,300.00	(28.00)	
CLG-School/ Churches	14,000.00		
Historic Jail-Remodel Design	12,500.00		

Price Preservation-HRDP Nichols	(3,545.00)
Price Preservation-Nichols	<u>(50.00)</u>
	(3,623.00)

HRDP Grant - Nichols	Budget	YTD	Balance
Expenditures:			
Jennifer Price	7,433.00	(7,433.00)	-
Revenue:			
Grant Reimb-State of Iowa (1st half received 18/19)	5,500.00	2,750.00	2,750.00
Cash Match-Nichols	<u>1,933.00</u>	<u>1,933.00</u>	-
	7,433.00	4,683.00	2,750.00

CLG Grant - Schools-Churches	Budget	YTD	Balance
Expenditures:			
Leah Rogers-Tallgrass <i>In-kind match \$3,751</i>	14,000.00		14,000.00
Revenue:			
Grant Reimb-State of Iowa	9,750.00		9,750.00
Cash Match-HPC	<u>4,250.00</u>	<u>4,250.00</u>	-
	14,000.00	4,250.00	9,750.00

HISTORIC JAIL PROJECT	Budget	YTD	Balance
Expenditures:			
Horizon Architecture	12,500.00		12,500.00
Revenue:			
Community Foundation Grant \$1,300		1,300.00	
Donations		<u>147.80</u>	

Fundraising shortfall paid from Commission funds (3,552.20)