

RESOLUTION #04-26-21-01
DESIGNATING PORTIONS OF THE MUSCATINE COUNTY COURTHOUSE AS
NON-PUBLIC AREAS

WHEREAS, the Board of Supervisors of Muscatine County, Iowa has determined that providing signage to designate “non-public areas” of the Courthouse is in the best interests of the citizens of Muscatine County; and

WHEREAS, in order to protect the confidential and sensitive information of the general public and of potential jurors, crime victims, and minors that is handled, stored and/or processed in the Courthouse; and

WHEREAS, to avoid confusion to the public and provide for a reasonable restriction to public access that will allow employees to work efficiently and protect sensitive private and/or personal information.

NOW, THEREFORE, BE IT IS HEREBY RESOLVED by the Muscatine County Board of Supervisors that Muscatine County designates the following areas as “non-public” areas of the Courthouse in which the public is to have limited or no access. In accordance herewith, the Board directs that appropriate signage be placed in these non-public areas in order to notify the public that these areas are not open to the public:

1. The office of the Clerk of Court in and for Muscatine County (located on 1st Floor) and any other file storage rooms/closets as may otherwise be located in the Courthouse or used for the storage of case files and information;
2. The District Court Courtroom, Judges Chambers, Court Reporter Office and Court Administration Office (located on 3rd Floor);
3. The area behind the desk and countertop for the Clerk’s Office employee located in the hallway by the elevator door (located on 3rd Floor);
4. The Associate District Court Courtroom (West Courtroom), Judges Chambers and Court Reporter Office (located on 3rd Floor);
5. The secondary or overflow District Court Courtroom, Judge’s Chambers and Court Reporter Office (located on 1st Floor west end);
6. The Jury Room, Prisoner Room and Attorney/Witness Room adjacent to the District Courtroom (located on 3rd Floor);
7. The office of the Muscatine County Medical Examiner (located on 2nd Floor);
8. The office of the Muscatine County Attorney – Fine Collections (located on 1st Floor);
9. The office of Juvenile Court Services (located on 2nd Floor);
10. The Magistrate’s Courtroom (located on 1st Floor);
11. Any chambers or other office utilized by Judicial Magistrate (as may be located in the Courthouse);
12. Any room used as a Law Library (located in the Courthouse);
13. The Courthouse basement or any other locked storage rooms;
14. The Courthouse tower.

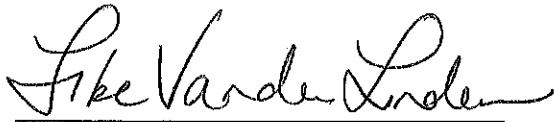
For purposes of clarification, all other hallways, stairs, entrances, bathrooms and the Courthouse rotunda (all three (3) floors) shall remain open to the public during normal Courthouse hours and then as may otherwise be regulated by applicable Courthouse policies or rules.

In accordance with the foregoing, no photography, audio or video recording, broadcasting or live streaming shall be allowed in, or of, "non-public areas" of the Muscatine County Courthouse, except as follows:

1. By written approval of a Judge of the 7th Judicial District (pursuant to Chapter 25 of the Iowa Rules of Court for State offices);
2. By invitation of appropriate county personnel to conduct official business (for County offices only); and/or
3. As the Muscatine County Board of Supervisors may otherwise allow by way of an amendment to this Resolution.

PASSED AND APPROVED this 26th day of April 2021.

ATTEST:



Tibe Vander Linden
Muscatine County Auditor



Santos Saucedo, Chairperson
Muscatine County Board of Supervisors