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When you open a form, required fields are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message. Additional instructions and FAQs about the Application Package can be found in the Grants.gov Applicants tab.

**OPPORTUNITY & PACKAGE DETAILS:**

Opportunity Number: EDA-2019-DISASTER

Opportunity Title: FY 2019 EDA Disaster Supplemental

Opportunity Package ID: PKG00253548

CFDA Number: 11.307

CFDA Description: Economic Adjustment Assistance

Competition ID: CONSTRUCTION

Competition Title: EDA Construction Full Application

Opening Date: 08/13/2019

Closing Date: 08/13/2023

Agency: Economic Development Administration

Contact Information: This Notice of Funding Opportunity (NOFO) is for FY2019 Disaster Supplemental Funds. Please contact the appropriate Disaster POC/Regional Environmental Officer listed at [www.eda.gov/contact](http://www.eda.gov/contact).

**APPLICANT & WORKSPACE DETAILS:**

Workspace ID: WS00584121

Application Filing Name: Muscatine Louisa Island Levee District

DUNS: 1176520660000

Organization: MUSCATINE LOUISA ISLAND LEVY DISTRICT

Form Name: ED-900 General Application for EDA Programs

Form Version: 1.1

Requirement: Mandatory

Download Date/Time: Dec 22, 2020 05:11:19 PM EST

Form State: No Errors

**FORM ACTIONS:**



# ED-900 – General Application for EDA Programs

## A. Applicant Information

A.1. EDA Application Identifier (if available):

A.2. Please identify all applicants for this project:

	Name	SAM.gov CAGE Code	SAM.gov Registration Expiration Date	Fiscal Year End Date (mm/dd)
Lead Applicant	Muscatine Louisa Island Levee District	8Q881	08/21/2021	06/30
Co-Applicant 1	Muscatine County, Iowa	4RSD8	07/17/2021	06/30

## B. Project Information

**B.1. Provide a geographical definition of the region to be served by the investment (project), including the specific geographic location of the project within the region.**

The Muscatine Island Levee System is located at the northern advent of the City of Muscatine in Muscatine County, Iowa, and terminates near Port Louisa in Louisa County, Iowa. This project is in Muscatine County and is located along the right descending bank of the Mississippi River between river miles 451.9 and 448.8 and engineering stations 170 and 270 on project maps.

**B.2. Describe and outline the scope of work for the proposed EDA investment, including a list of tasks to be undertaken.**

The project involves partial raising of portions of the Muscatine Island Levee System by several inches and harden potential overtopping points to in anticipation of an overtopping to prevent a levee breach. The levee is constructed of sand material, which is more vulnerable to breaching if the levee begins to overtop. A 2013 Corps of Engineers levee breach study demonstrated Highway 61, a main evacuation route which, would be inaccessible within 2 to 4 hours of a breach in the northern portion of the levee. The study also indicated a breach could create catastrophic environmental damage plus severely disrupt regional and national economic networks. It could also disrupt the regional power grid as it would isolate a major energy plant located within the island interior. While final engineering will determine exact locations of structures, to accomplish this the project involves the construction of concrete flood walls from approximately STA 184 -190, STA 207 - 215, and STA 246 - 252. Earthen levee construction would include dredge, hauling, and placing of the addition earth from approximately STA 170-184, STA 190-207, STA 215-246 and STA 252-330. A small amount of ROW acquisition of up to five acres may be required but will not be determined until the final engineering and the Corps 408 permitting process have been completed. However, no relocations

will be involved. A small amount of up to three wetland mitigation banking acres may be required but will not be determined until the final engineering an Corps 408 permitting process have been completed along with wetland delineation. Muscatine County will conduct the administration of the EDA grant as they have experienced grant administrative and engineering staff. Bi-State Regional Commission staff will assist as needed.

**B.3. Economic development needs**

B.3.a. Does the region in which the project will be located have a Comprehensive Economic Development Strategy (CEDS)?

Yes If Yes, what is the source?

Bi-State Regional Commission

No If No, then please check one:

B.3.a.i. An alternate strategic planning document that governs this investment is attached.

B.3.a.ii. This investment is to develop a "strategy grant" to develop, update or refine a CEDS.

N/A – Not Applicable

B.3.b. Describe the economic conditions of your region. Define the economic development need to be addressed by the proposed EDA investment and explain how the proposed investment will address that need.

Flooding has caused extensive damage across the Bi-State Region throughout its history. The key economic development need being addressed is protecting major businesses and industries in Muscatine County from disastrous flooding to allow them to remain in operation and employees to work during Mississippi River flood events. The Muscatine Island Levee System is located along the right bank of the Mississippi River between river miles 455.1 and 442.28 and its purpose is to protect approximately 30,000 acres of commercial, industrial, and residential land uses within the Muscatine Island. A 14.2-mile-long levee along the Mississippi River protects the Island interior. The northernmost 3.2 miles is constructed to the 500-year level of protection plus three foot of freeboard. The remaining 11 miles is constructed to the 100-year level of protection plus three foot of freeboard. As flooding has become more frequent and severe, there is increased concern of inundation of major critical infrastructure, businesses, and industries in the Muscatine Island area. According to the National Climatic Data Center, 80% of historic floods in Muscatine have occurred since 2000 with 60% of the occurring since 2010. In 2019, three of the top 10 crests in history occurred (see attached listing). The levee is constructed of sand material, which is more vulnerable to breaching if the levee begins to overtop. A 2013 Corps of Engineers levee breach study demonstrated Highway 61, a main evacuation route, would be inaccessible within 2-4 hours of a breach in the northern portion of the levee. The study also indicated a breach could create catastrophic environmental damage plus severely disrupt regional and national economic networks. A simulation analysis showed that flood water would backfill into the entire industrial commercial area even when a breach occurs south of the industrial area. It could also disrupt the regional power grid as it would isolate MidAmerican Power Generating Plant located within the

Island interior. Additional critical infrastructure in the project area includes but is not limited to: the Muscatine Water Pollution Control Plant; the Grandview Well Field which supplies potable water to the project area; the Muscatine Power & Water power plant; an Army National Guard Center; and the Muscatine Municipal Airport. The problem is of such grave concern that a stakeholder group representing businesses commissioned a feasibility study to look at the alternatives to improve the 11 miles of levee south of the City of Muscatine. The proposed project involves partial raising of portions of the Muscatine Island Levee System by several inches. A partner project (in Louisa County and the Denver EDA Region) involves pump station improvements and anticipatory hardening of the most likely overtopping points.

#### **B.4. Applicant's capability**

Briefly describe the applicant's capability to administer, implement, and maintain the project.

Muscatine County will administer the EDA grant. They have administered over 30 federal grants including grants from FEMA, CDBG and US DOT. They have an assigned grant administrator who has been in her position since January 1993. In addition, the County engineer, is a registered professional engineer who has conducted the reporting and field work for federally funded construction projects and has been in his position since December 1998. Bi-State Regional Commission has been an EDD since 1980.

#### **B.5. List and describe the strategic partners and organizations to be engaged in this project**

The Muscatine Levee Stakeholder is a group of concerned citizens and organizations that want to maintain the protection of jobs, public facilities/utilities, agriculture and most important livelihoods for many future generations. This group was formed in August 2013 to work with the US Army Corps of Engineers to vet potential solutions to prevent catastrophic flooding of businesses and key infrastructure to access businesses. The private stakeholders are impacted industries and the others are organizations and local governments that are partnering due to impacts on their jurisdictions. The Muscatine Levee Improvement stakeholders include:

- Muscatine Island Levee District
- Muscatine Island Levee District
- HNI Corporation
- Fabricators Plus
- City of Muscatine
- FM Global
- Kent Corporation
- Musco Sports Lighting
- Muscatine Power and Water
- Hahn Ready Mix
- Muscatine Community
- Fruitland Community
- Grain Processing Corporation
- Louisa County
- Muscatine County
- Greater Muscatine Chamber of Commerce and Industry
- Muscatine-Louisa Drainage District 13
- Monsanto/Bayer
- Louisa Generating Station

- GSTC Logistics, Incorporated
- Mid-American Generating Plant
- City of Fruitland
- Muscatine County Conservation Board
- Army National Guard
- Hoffmann Incorporated
- Letica Corporation
- Bridgestone Bandag Tire
- Ampro Products
- Curry Incorporated
- K Building LLC
- Wal-View Developments
- Potters Industries Incorporated
- Adair Holding LLC
- Butterworth Clocks Incorporated
- TDJ LLC

#### **B.6. Describe the investment (project) impact and fit with EDA funding priorities**

The proposed project involves partial raising of portions of the Muscatine Island Levee System by several inches. A partner project (in Louisa County and the Denver EDA Region) involves pump station improvements and anticipatory hardening of the most likely overtopping points.

A project area structure inventory was developed by the Army Corps of Engineers from the 2010 National Structure Inventory. The structure and inventory values were updated to 2018 values using the Civil Works Construction Cost Index System used and are based on assessed values. A total of 2,707 structures were found to exist in the project area with 11% commercial and industrial structures making up 37% of total structure value. Two different proprietary sources of economic modeling indicate the significant economic impact of the Muscatine Island area. According to an ESRI Business Locator and InfoGroup analysis for 2020, 221 businesses/organizations are impacted by the project with 3,966 employees and estimated total annual sales of \$614 million dollars (see attached breakdown by SIC code). Also, through IMPLAN modeling it is shown that there are 2,231 direct jobs in major industries (grain farming, trucking, lighting fixtures, concrete and warehousing) on Muscatine Island and the region is responsible for 3,565 total jobs (direct, indirect and induced), \$199 million in total labor income, \$337 million in value added output, and \$881 million in total economic output for the region. Muscatine Island's firms also contribute \$2,281,357 in taxes to Muscatine County, \$11,175,164 in taxes to Iowa, and \$35,740,636 in taxes to the federal government. Therefore, assuming a breach would severely impact business access to sewer and water for a minimum of four months, there would be an impact of nearly \$294 million. Additional months of impact would have a far greater impact. Part of the Muscatine Island area is an Opportunity Zone, Census Tract 5.10. The most recent data on Census Tract 5.10 is the 2018 5-Year ACS estimates which show the per capita income was \$17,186 with 25.20% persons in poverty while the per capita income for the County during the same period was \$28,137 and the percent of persons in poverty in Muscatine County is 11.8%.

#### **B.7. Identify the proposed time schedule for the project**

Final Design and Preparation of Bid Package: Upon Award - 6 MO

Environmental Permit Process: Upon Award -12 MO (Upto 18 MO)
Acquisition of Right of Way/Easements: 6 MO - 12 MO (Upto 18 MO)
Bid Letting: 12 MO or Upon Completion of Permit Process and ROW/Easement Acquisition
Contract Award: 1 MO After Bid Letting (13 or 19 MO)
Project Construction: 13 MO + 6 MO (Or Start 19 MO + 6 MO)

**B.8. Economic impacts of the project**

B.8.a. Please describe the economic impacts of the project:

Protected would be a total of 2,707 structures in the project area with 11% commercial and industrial structures making up 37% of the structure value. There are 291 industrial and commercial businesses in the area with an assessed value of the \$315,130,000 and 3598 jobs (mostly industrial). Through a InfoGroup analysis the annual sales by these businesses is over \$575 million dollars. Also protected in the project area includes but is not limited to: the Muscatine Water Pollution Control Plant; the Muscatine Fire Station #2; City of Fruitland Municipal Offices; a United States Post Office; the Grandview Well Field, which supplies potable water; the Muscatine Power & Water power plant; a Mid-American Energy power generating plant; an Army National Guard Center; the Muscatine Municipal Airport; Franklin Elementary School; and a stretch of U.S. Highway 61. Further, the project will positively impact an Opportunity Zone, Census Tract 5.10. The most recent data found on the Census tract level is the 2018 5-Year ACS estimates which show the per capita income is \$17,186 in tract 5.10 while the per capita income for the County between 2014-2018 is \$28,137 and the percent of persons in poverty in Muscatine County is 11.8%. The project will provide for continued access to businesses, jobs and infrastructure in a future flood disaster. The impacts listed below is a partial listing of estimated jobs created from the beneficiaries that were contacted since over 200 businesses exist and anchor businesses were contacted.

B.8.b. Please identify the total estimated jobs and private investment that is expected to be generated by this project:

Estimated Jobs Created	Estimated Jobs Retained	Estimated Private Investment
215	3,598	\$352,150,000.00

B.8.c. Please identify the source of Estimates above (check as many as apply):

<input checked="" type="checkbox"/> Letters from Beneficiaries of the Project
<input checked="" type="checkbox"/> Input/Output Model (e.g. IMPLAN, REMI)
<input type="checkbox"/> Comparison to Similar Projects
<input type="checkbox"/> Other Method (specify below)

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**B.9. Beneficiaries of the project**

Beneficiary Name	NAICS Code	Estimated Jobs Created	Estimated Jobs Retained	Estimated Private Investment

GPC (Other NAICS 424910)	311221	67	555	\$262,000,000.00
HNI Corporation (Other NAICS 337211, 337214)	238390	0	220	\$150,000.00
Muscatine Power and Water (Other NAICS 221121, 221122, 221310, 517311)	221112	0	95	\$50,000,000.00
Musco Lighting, LLC	335112	98	462	\$39,000,000.00
Menash Packaging Company, LLC	322211	0	54	\$0.00
Northern Filter Media, Inc.	212321	0	14	\$0.00
GSTC Logistics, Inc	493110	0	40	\$0.00
Tantara Transportation Corp (Other NAICS 484220)	484121	50	105	\$1,000,000.00
<b>Total</b>		215	1,545	\$352,150,000.00

**B.10. Non-EDA funding for the project**

B.10.a. Are all non-EDA funds committed to the project, available as needed, and not conditioned or encumbered in any way that would preclude their use consistent with the purpose of the project?

Yes  No (explain below)

B.10.b. Identify the source, nature and amount of all non-EDA funds.

Source	Amount	Date Available	Type	Restriction/Comments
Muscatine County	\$3,500,000.00	10/19/2020	Cash	none

B.10.c. Does the applicant plan to seek other federal financial assistance as part of or in connection with this project? If so, please describe the source, amount and any terms and conditions of the funding, and when the funding will be available for use by the applicant.

Yes (explain below)  No

B.10.d. Please attach documentation confirming non-EDA (matching or cost share) funding:

Muscatine Levee Improvement

**B.11. Justification for sole source procurement**

Will you contract work to complete part or all of this project?

<input type="checkbox"/> B.11.a. No
<input checked="" type="checkbox"/> B.11.b. Yes

If yes, will contracts be awarded by competitive bid?

<input checked="" type="checkbox"/> B.11.b.i. Yes
<input type="checkbox"/> B.11.b.ii. No

If contracts will not be awarded by competitive bid, please provide a justification. A cost analysis will be necessary when adequate price competition is lacking, and for sole source procurements.

## B.12. Equipment

Will any funds be used to purchase equipment?

<input checked="" type="checkbox"/> B.12.a. No
<input type="checkbox"/> B.12.b. Yes

If yes, will project funding be used to install the equipment?

<input type="checkbox"/> Yes
<input type="checkbox"/> No

Please attach a list, including cost, description, purpose, and estimated useful life of any equipment that will be purchased as a part of this project.

Add Attachment

Delete Attachment

View Attachment

## C. Regional Eligibility

### C.1. Region

Define the area/region that is the basis for the applicant's claim of eligibility. EDA will review and evaluate documentation submitted by the applicant to verify and determine eligibility.

Muscataine County was included in the federal disaster declaration due to the 2019 floods and is therefore eligible for the 2019 EDA Disaster Supplemental funding.



## C.2. Economic Distress

Check all that apply in establishing regional eligibility (see NOFO for more details):

<input checked="" type="checkbox"/> C.2.A. Unemployment rate
<input checked="" type="checkbox"/> C.2.B. Per capita income
<input checked="" type="checkbox"/> C.2.C. Special need, including:
<input type="checkbox"/> Substantial out-migration or population loss;
<input type="checkbox"/> Underemployment; that is, employment of workers at less than full-time or at less skilled tasks than their training or abilities permit;
<input type="checkbox"/> Military base closure or realignment, defense contractor reductions-in-force, or U.S. Department of Energy defense-related funding reductions;
<input checked="" type="checkbox"/> Natural or other major disasters or emergencies;
<input type="checkbox"/> Extraordinary depletion of natural resources;
<input type="checkbox"/> Closing or restructuring of an industrial firm or loss of other major employer;
<input type="checkbox"/> Negative effects of changing trade patterns; or
<input checked="" type="checkbox"/> Other circumstances set forth in the applicable NOFO (please explain below).

Impacted area is part of an Opportunity Zone.

## C.3. Substantial Direct Benefit

If the project does not meet any of the criteria above, is it located in an Economic Development District (EDD), and will it provide substantial direct benefit to residents of an area within that EDD that does meet the distress criteria?

Yes

No

Which Economic Development District?

--

Please explain how the proposed project will provide a substantial direct benefit to this geographic area within the EDD.

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## C.4. Source of data provided for regional eligibility determination

Check the box denoting what data source you used to establish eligibility:

C.4.a. The most recent ACS data published by the U.S. Census Bureau.

C.4.b. The most recent Bureau of Labor Statistics Data.

C.4.c. The most recent other federal data for the region in which the project is located (e.g., U.S. Census Bureau or the Bureaus of Economic Analysis, Labor Statistics, Indian Affairs, etc.).

C.4.d. If no federal data are available, the most recent data available through the state government for the region in which the project is located.

C.4.e. Other data to substantiate regional eligibility based on a "Special Need" as defined in 13 C.F.R. § 300.3.

Please attach a copy of the documentation used to support your claim of eligibility:

Muscatine Levee Improvement

Add Attachment

Delete Attachment

View Attachment

## D. Budget and Staffing

To be completed by applicants for non-construction assistance only

### D.1. Budget justification

### D.2. Indirect costs

### D.3. Key applicant staff

## E. Administrative Requirements

### E.1. Civil rights

E.1.a. Does the applicant understand and agree to comply with all applicable civil rights requirements (see 13 C.F.R. § 302.20)?

Yes

No (explain below)

E.1.b. Do identified "Other Parties" (as listed in question B.9.), businesses that will create and/or save fifteen or more jobs as a result of the EDA project, understand and agree to comply with all applicable civil rights requirements under 13 C.F.R. § 302.20, including the requirement to provide signed assurances of compliance (ED-900B)?

Not Applicable (No Other Parties Identified)

Yes

No (explain below)

### E.2. Lobbying certifications

Will you be able to comply with federal requirements regarding lobbying?

Yes  No (explain below)

**E.3. Compliance with Executive Order 12372, State Single Point of Contact (SPOC)**

Does the state in which the project will be located have a project review process that requires submission to a Single Point of Contact (SPOC)?

E.3.a. No. Go to Question E.4

E.3.b. Yes

If Yes, does this request for EDA investment assistance meet the SPOC process established by the state?

E.3.b.i. No  E.3.b.ii. Yes

Please explain why not

If Yes, were SPOC comments/clearance received?

E.3.b.ii.a. Yes

Please attach the comments/clearance:

E.3.b.ii.b. No. The review period has expired and no comments were received.

E.3.b.ii.c. No. Comments have been requested but the review period has not yet expired.

Please attach evidence of your request for comments:

#### E.4. Single Audit Act Requirement

E.4.a. Does the applicant understand and agree to the requirements of subpart F of 2 C.F.R. part 200 regarding federal audits?

Yes  No

E.4.b. Is the applicant currently audited under the Single Audit Act?

E.4.b.i. No

E.4.b.ii. Yes, If yes:

E.4.b.ii.a. What is the date of the most recent audit? 06/30/2019

E.4.b.ii.b. Was this audit submitted to the Federal Audit Clearinghouse?

Yes  No

#### F. Requirements for Non-Governmental Applicants (Excluding Public Universities and Certain District Organizations)

As indicated below, non-governmental applicants (excluding public universities and district organizations) must also provide a copy of the following items, either using the Attachments form that is part of the application package downloaded from [www.Grants.gov](http://www.Grants.gov) or providing a hard copy.

F.1. Non-profit organizations must provide a current Certificate of Good Standing from the State in which they are incorporated.

F.2. New non-profit organization applicants must provide their Articles of Incorporation and By-Laws. Non-profits with an active EDA grant must either provide a) a revised copy of their Articles of Incorporation or By-Laws if these have been amended or b) a statement certifying that there has been no change in the organization's Articles of Incorporation or By-Laws.

F.3. Non-profit organizations must provide a resolution passed by a general purpose political subdivision of a State (e.g., local government entity) or a letter signed by an authorized representative of a local government acknowledging that the applicant is acting in cooperation with officials of the political subdivision. EDA may waive this requirement for certain projects of significant regional or national scope (see 13 CFR § 301.2(b)).

F.4. If applying for a construction or RLF investment, an applicant must afford the appropriate general purpose governmental authority a minimum of 15 days to review and comment on the proposed project (13 CFR § 302.9(a)).

Will the applicant be able to provide these comments?

Yes

Not applicable, because the applicant is not applying for a construction or RLF grant

Not applicable, because this requirement has been satisfied under an existing RLF plan

No, for another reason (explain below)

# Instructions for Form ED-900

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## A. Applicant Information

A.1. EDA Application Identifier – If EDA has previously provided an identifier for your proposal/application, please enter that identifier here. Otherwise, leave blank.

A.2. Please identify all applicants for this project:

The Lead Applicant should be the party who is responsible for handling disbursement of funds and reporting to EDA.

Note that Sam gov registration is required of all EDA applicants and awardees. Please list the relevant CAGF

## B. Project Information

**B.1. Provide a geographical definition of the region to be served by the investment (project), including the specific geographic location of the project within the region.**

Clearly and concisely describe the region where the project will be located, including the specific geographic location of the project within the region, as well as background on the assets of the area, which may include clusters, and workforce, physical, educational and financial infrastructure.

**B.2. Describe and outline the scope of work for the proposed EDA investment, including a list of tasks to be undertaken.**

List specific activities that will be undertaken and the specific deliverables that will be produced as a result of this investment. The description of the proposed project must include a clear statement of the overall purpose of the project.

**Applicants for construction assistance (including design and engineering assistance)** should also include a statement of project components. Indicate if the proposed project involves the construction of a new facility or facilities or the enlargement, expansion, renovation, or replacement of an existing facility or facilities. Describe the existing facility and proposed project components in terms of dimensions, capacities, quantities, etc.

**Applicants for Partnership Planning Assistance** should provide a narrative on the economic development activities that will be undertaken including managing and maintaining the CEDS process.

**Applicants for Short Term Planning Assistance** should provide a narrative explaining how the proposed scope of work will enhance economic development planning capacity of the identified region. Include any relationship or collaboration with other public and private entities. Please explain how the strategy will expand the capacity of public officials and economic development organizations to work effectively with employers and enable the region to plan and coordinate the use of available resources to support economic recovery and the development of a regional economy and/or develop innovative approaches to economic revitalization in the region.

**Applicants for State Planning Assistance** should provide a narrative outlining the proposed scope of work for the project. Include the relationship to any existing CEDS or similar planning processes in the region and the goals and objectives of the proposed project.

### **B.3. Economic development needs**

Except for grants to fund developing, updating or refining a CEDS as described in 13 C.F.R. § 303.7, the region in which Public Works or Economic Adjustment projects will be located must have a CEDS with which the project is consistent.

B.3.a. Does the region in which the project will be located have a Comprehensive Economic Development Strategy (CEDS)?

If Yes, what is the source? *Note: If you are unsure if your region has a CEDS, please contact your local District Organization. In areas without a District Organization, CEDS may also be obtained at the City, County, or State level.*

If No, then please check one of the indicated options:

B.3.a.i. There is an alternate strategic planning document that will govern this investment. Please identify the strategy and provide a copy of this planning document, either by attaching the document to this application or submitting a hard copy.

B.3.a.ii. This investment is to create a strategy plan to develop, update or refine a CEDS. Please explain how the strategy will expand the capacity of public officials and economic development organizations to work effectively with employers and enable the region to plan and coordinate the use of available resources to support economic recovery and the development of a regional economy and/or develop innovative approaches to economic revitalization in the region.

B.3.b. Briefly describe the economic conditions of the region described in B.1, as well as the economic adjustment problems or economic dislocations the region has experienced (or is about to experience) and the regional impact of these conditions. How does the project address the economic development needs of the region and the goals and objectives of the CEDS for the region or the alternate strategic planning document described in section b below? See 13 C.F.R. part 303.

### **B.4. Applicant's capability**

Briefly describe the applicant's capability to administer, implement, and maintain the project.

### **B.5. List and describe strategic partners and organizations to be engaged in this project**

Describe existing regional partnerships (if any) that are directly engaged in supporting the proposed project, including a discussion of the extent of participation of government agencies, private sector interests, education providers, non-profits, community and labor groups, workforce boards, utilities, etc.

### **B.6. Describe the investment (project) impact and fit with EDA funding priorities**

Concisely document how the proposed project aligns with one or more of EDA's investment priorities. Applicants that propose projects that do not align with EDA's investment priorities will not be as competitive as those that do. Applicants are strongly encouraged to review EDA's investment priorities, as outlined in the applicable Notice of Funding Opportunity (NOFO) announcement on [www.Grants.gov](http://www.Grants.gov).

### **B.7. Proposed time schedule for the project**

Provide a proposed time schedule for completion of the project, including when (month/year) the project will begin and end. Explain any potential issues that could affect project implementation.

## **B.8. Economic impacts of the project**

Provide a clear and compelling justification for the long-term potential economic impact of the proposed project, through anticipated job creation or retention, private investment leveraging, number of businesses or collaborations supported, or other appropriate measures. All job and private investment estimates should reflect the anticipated impact within nine years of the potential EDA investment. Applicants must attach letters of commitment from any identified beneficiaries.

For all other measures, applicants should clearly identify the expected time frame. In all cases, applicants must document the benefit and provide third-party data or information available to support these claims.

## **B.9. Beneficiaries of the project**

If applicants have identified specific private sector employers that are expected to create and/or save jobs as a result of the project, applicants should list those beneficiaries in the table provided. All job and private investment estimates should reflect the anticipated impact within nine years of the potential EDA investment.

NAICS Code: The NAICS code for the major industry category of the beneficiary company (see [www.naics.com](http://www.naics.com) for a searchable list).

Jobs Created: The number of jobs that the company expects to create as a result of the project.

Jobs Retained: The number of jobs that the company expects to retain as a result of the project.

Private Investment: The amount of private investment that the company expects to make in its business/community as a result of the project.

Form ED-900B must be completed by each beneficiary that expects to create and/or save fifteen or more jobs as a result of the project.

## **B.10. Non-EDA funding for the project**

Select the appropriate response to each question. Applicants should identify the source, nature and amount of all non-EDA funds, including in-kind contributions (non-cash contributions of space, equipment, services, or assumptions of debt). Explain the status of all funding commitments, including the date the funds will be available from each source, and describe any conditions or restrictions on the use of such funds. If in-kind contributions are included, explain the basis on which they are valued. If so, please describe the source, amount and any terms and conditions of the funding, and when the funding will be available for use by the applicant. Please attach evidence of commitment from all funding sources. For example, if bonds are contemplated as match, counsel opinion of the applicant's bonding authority and eligibility of the bonds for use as match, along with full disclosure of the type of bonds and the schedule of the applicant's intended bond issue, are required.

## **B.11. Justification for sole source procurement**

Select the appropriate response to each question.

## **B.12. Equipment**

Select the appropriate response to each question.

## C. Regional Eligibility

Public Works and Economic Adjustment Assistance projects must satisfy regional eligibility requirements (see NOFO for more details). This section will assist EDA in determining if the proposed project satisfies these eligibility requirements.

Planning and Technical Assistance applications: although meeting specific distress criteria is not a prerequisite for funding under these programs, the economic distress level of the region impacted by a project serves as the basis for establishing the EDA share of the total cost of the project and can inform competitiveness.

Please answer all questions completely and accurately and attach explanations and supporting documentation where applicable.

### C.1. Region

Clearly define the area/region that is the basis for your claim of eligibility.

### C.2. Economic Distress

Check all that apply in establishing regional eligibility (see NOFO for more details):

- C.2.A. Unemployment rate:** The project is located in a region that has an unemployment rate that is, for the most recent 24-month period for which data are available, at least one percentage point above the national unemployment rate.
- C.2.B. Per capita income:** The project is located in a region that has a per capita income that is, for the most recent period for which data are available, 80 percent or less of the national average per capita income.
- C.2.C. Special need:** The project is located in a region that has experienced or is about to experience a "Special Need" (as defined in 13 C.F.R. § 300.3) arising from actual or threatened severe unemployment or economic adjustment problems resulting from severe short-term or long-term changes in economic conditions, including: Substantial out-migration or population loss; Underemployment, that is, employment of workers at less than full-time or at less skilled tasks than their training or abilities permit; Military base closure or realignment, defense contractor reductions-in-force, or U.S. Department of Energy defense-related funding reductions; Natural or other major disasters or emergencies; Extraordinary depletion of natural resources; Closing or restructuring of an industrial firm or loss of other major employer; Negative effects of changing trade patterns; or other circumstances set forth in the applicable NOFO.

### C.3. Substantial Direct Benefit

A project located within an Economic Development District (EDD) that is located in a region that does not meet the economic distress criteria set forth in section C.2 above, is also eligible for EDA investment assistance if EDA determines that the project will be of "substantial direct benefit" to a geographic area within the EDD that meets the distress criteria set forth in question C.2 above by providing significant employment opportunities for unemployed, underemployed, or low-income residents of the distressed geographic area within the EDD. If applicable, identify the EDD in which the proposed project will be located, as well as the geographic area within the EDD that meets the economic distress criteria detailed in section C.2., and explain how the proposed project will provide a substantial direct benefit to this geographic area within the EDD. (See NOFO for more details.)

### C.4. Source of data provided for regional eligibility determination

Check the appropriate box denoting what data source you used to establish eligibility. Please attach data used to establish eligibility.



## **D. Budget and Staffing**

To be completed by applicants for non-construction assistance only

### **D.1. Budget justification**

Provide a clear budget justification that identifies how funds in each line item of the budget will be utilized to support the proposed project. Explain the proposed use of any amounts budgeted for "Equipment," "Contractual," or "Other," if any, on Form SF-424A, Budget Information - Non-Construction Programs.

### **D.2. Indirect costs**

Explain the types of indirect costs, if any, on Form SF-424A. If there are any indirect costs, please submit a copy of the current Indirect Cost Rate Agreement that your organization has with its cognizant Federal agency. Alternatively, applicants must provide supplemental documentation such as: a certificate of indirect costs and acknowledgment letter from the cognizant agency, a cost allocation plan, an indirect cost rate proposal and/or other acceptable documents under Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) as set forth in 2 C.F.R. part 200 or relevant procurement regulations.

### **D.3. Key applicant staff**

Identify key applicant staff who will undertake and complete project activities. Include a description of the knowledge, organizational experience, and expertise of individual staff members. In addition, explain how organizational resources will be used to complete project activities. For National Technical Assistance, Training and Research and Evaluation projects, specify which positions will be charged to the federal and non-federal portion of the project budget.

## **E. Administrative Requirements**

### **E.1. Civil rights**

Select the appropriate response, providing an explanation if "no."

### **E.2. Lobbying certifications**

**All applicants** for federal financial assistance must certify that federal funds have not been used and will not be used for lobbying in connection with this request for federal financial assistance (Form CD-511). If non-federal funds have been or are planned to be used for lobbying in connection with this request for federal financial assistance, Form SF-LLL also must be completed. Applicants must comply with 13 C.F.R. § 302.10 regarding attorneys' and consultants' fees and the employment of expeditors. This regulation requires that applicants identify and disclose the amount of fees paid to anyone engaged to assist the applicant in obtaining assistance under the Public Works and Economic Development Act of 1965 (PWEDA), as amended.

### **E.3. Compliance with Executive Order 12372, State Single Point of Contact (SPOC)**

Select the appropriate response to each question, please attach any comments that have been received. If the comment period has not yet expired or comments were not received, attach evidence of your request for comments.

### **E.4. Single Audit Act Requirement**

Select the appropriate response to each question.

## **F. Requirements for Non-Governmental Applicants (Excluding Public Universities and Certain District Organizations)**

As indicated, non-governmental applicants must also provide a copy of the requested items, either using the Attachments form that is part of the application package downloaded from [www.Grants.gov](http://www.Grants.gov) or submitting a hard copy. Public Universities and Certain District Organizations may be exempt from this requirement, please contact your Regional Office to determine the requirements applicable to your organization.