

# Request for Informal Review and Proposed Valuation Agreement

Muscatine County Assessor

414 E 3rd St. Suite 202  
Muscatine, IA 52761  
(563) 263-7061

441.30 Informal assessment review period - recommendation.

1. Any property owner or aggrieved taxpayer who is dissatisfied with the owner's or taxpayer's assessment may contact the assessor by telephone or in writing by paper or electronic medium on or after April 2, to and including April 25, of the year of the assessment to inquire about the specifics and accuracy of the assessment. Such an inquiry may also include a request for an informal review of the assessment by the assessor under one or more of the grounds for protest authorized under section 441.37 for the same assessment year.
2. In response to an inquiry under subsection 1, if the assessor, following an informal review, determines that the assessment was incorrect under one or more of the grounds for protest authorized under section 441.37, the assessor may, on or before April 25, recommend that the property owner or aggrieved taxpayer file a protest with the local board of review and may file a recommendation with the local board of review related to the informal review, or may enter into a signed written agreement with the property owner or aggrieved taxpayer authorizing the assessor to correct or modify the assessment according to the agreement of the parties.

## Property Owner/Agent

Phone Number

Email

## Owner Mailing Address

City

State

Zip Code

Address of Property to Review

Parcel Number

Reason for Review  
(Choose at least one)

The property is not equitably assessed in tax district.  
The property is assessed for more than allowed by law.  
The property is not assessable, exempt, or misclassified.

There is an error in the assessment.  
There is fraud or misconduct in assessment.

Comments (attach  
document if required)

On-site inspection requested:    Yes    No

Owner provided copy of property card:    Yes    No

Owner/Agent Signature \_\_\_\_\_

Date

Assessor's Office Representative

Date Received

Inspected Property:	No	Interior & Exterior Inspection	Exterior Only	Date
		Original Valuation:		Proposed Valuation:
		Land		Land
		Commercial Land		Commercial Land
		Improvements		Improvements
		Dwelling		Dwelling
		Total Appraised		Total Appraised

Proposed Valuation Accepted

Proposed Valuation Rejected

Notified Owner of Recommendation

Email    Telephone    USPS    In Person

Owner/Agent Signature \_\_\_\_\_

Date

Assessor's Office Representative \_\_\_\_\_

Date

**If the proposed valuation is rejected by the property owner, the property owner or agent must file an appeal with the Board of Review between April 2 and April 30th at the Assessor's Office in order to preserve the right to appeal the original valuation or classification of the property indicated above.**