



Tibe Vander Linden
 Muscatine County Commissioner of
 Elections
 414 E 3rd St.Suite 201
 Muscatine, IA 52761

Phone: 563-263-5821
 Fax: 563-263-7248
 E-mail: auditor@co.muscatine.ia.us

Precinct Election Official (PEO) Requirements:

- Registered and eligible to vote in Muscatine County
- Affiliated with the Democratic or Republican Party for partisan elections
- Be an active participant in election official training
- Have energy and stamina
- Enjoy people and service to others
- Be willing to accept a small payment for a BIG service
- Not be a candidate with opposition or closely related to any opposed candidate on the ballot

HOW AM I NOTIFIED ABOUT WORKING THE ELECTION?

- ◆ You will receive notification by mail or phone if you are requested to work an election.
- ◆ You may not be called for every election, since there are several workers per party in each precinct and we rotate workers between elections.
- ◆ You may decline to work an election for which you are unavailable.

As a member of the Election Official Board, you may be called upon to work in any election held in the county. You will most likely be called to work in your own precinct, but

Interested in Becoming a Precinct Election Official?



This brochure provides information on Election Officials' responsibilities, requirements, training, compensation and an application form (if interested) to return to the Muscatine County Auditor.

Muscatine County Election Officials perform an important role in the success of every election.

What does a Precinct Official Do?

Set up the polling place before the polls open

Set up the voting equipment

Check in voters using a laptop computer

Check that persons are registered to vote

Assist voters with voting procedures

Report the votes after the polls close

Complete paperwork & clean up polling place

Close the polling place

Perform numerous other election responsibilities



Please return this portion, with the completed form on the other side, to the address above.

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COMPENSATION
 Precinct Officials are compensated at \$160.00 a day on election day AND for attending the school of instruction prior to the election. Mileage is reimbursed at the current Muscatine County rate for actual miles to and from the polling place and the school of instruction. Payment for working an election is made 2-4 weeks after the election.

TRAINING
 A training course is provided before some elections. The course must be held no less than three days before the election for approximately 2 hours. Attendance is **required** before a Primary and General Election and attendees are compensated.

WHEN ARE ELECTIONS HELD?
 Elections are always held on a TUESDAY.
 SCHOOL Elections, starting in 2019 are held at the same time as City Elections. See City elections below.
 CITY and SCHOOL Elections are held on the first Tuesday after the first Monday in November of odd-numbered years. Polls are open 7 AM to 8 PM.
 PRIMARY Elections are held on the first Tuesday after the first Monday in June of even-numbered years. Polls are open 7 AM to 8 PM statewide.
 GENERAL Elections are held on the first Tuesday after the first Monday in November of even-numbered years. Polls are open 7 AM to 8 PM statewide.
 SPECIAL Elections may be held only at certain times throughout the year and are always held on a Tuesday.

PRECINCT ELECTION OFFICIAL INFORMATION/APPLICATION

NAME _____
 ADDRESS _____
 PHONE # _____
 HOME _____ CELL _____ Unlisted (Yes/No)
 EMPLOYER _____ Retired (Yes/No)
 EMAIL: _____

I HAVE (**LIMITED / MODERATE / COMFORTABLE**)
 COMPUTER EXPERIENCE
 AND I (**AM / AM NOT**) INTERESTED IN ELECTRONIC
 POLLBOOK TRAINING

(Please circle your two choices regarding computer usage above)

PLEASE MARK ALL THAT APPLY BELOW:
 I will work only in my precinct I will work outside my precinct
 I will consider the chair position I have worked elections before

****Preference will be given to those who can work full days and have computer experience;**
 I can work a FULL day: YES _____ NO _____
 However, if you are only able to work half a day, please indicate your preference below, otherwise leave this blank:
 prefer the AM shift (6:00 AM to 2:30 PM)
 prefer the PM shift (2 PM thru closing)

I am registered to vote and am affiliated with
 Democratic Republican No Party
 Note: In order to work in a partisan election, preference is given to workers who are affiliated with either the Democratic or Republican Party.

Tear along dotted line and return completed form to address on back of form