

Muscatine County Board of Supervisors
Monday, August 18, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Sorensen, Howard, Sauer and Kelly present. Chairperson Howard presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Sauer, second by Sorensen, claims dated August 18, 2014 were approved in the amount of \$728,254.02. Ayes: All

Discussion was held with County Sheriff Dave White regarding a request for Board authorization for a part time Jail Receptionist position and approval of a revised class specification for the position. White stated a law change went into effect July 1st requiring the Sheriff's Office begin serving garnishment documents which had previously been served by attorneys. White stated this legislation will generate about 1,800 extra documents in his office which must be served within seven days or the Sheriff's Office will be subject to legal liabilities. White stated the Sheriff's Office can charge for this service and with the additional paperwork involved he estimates this will generate an extra \$44,000 per year in fees to the Civil Department. White stated he would like to adjust duties in the Civil Department and hire a part-time receptionist. White stated he did not want the Board to take action today because White and Administrative Services Director Nancy Schreiber need to meet with union representatives about the position and wage. White stated in December, 2015 he will probably request the part-time receptionist position be changed to full-time when the five year renewal cycle for gun permits starts on December 1, 2015. Board consensus was for White to develop a job description, determine a wage for a part-time Jail Receptionist and then present a request to the Board.

White updated the Board on the storage building for Sheriff's Office vehicles and equipment. Sauer requested White create a draft of vehicle and equipment placement in the storage building for Board review.

Discussion was held with White regarding amending the Jail Commissary Expenditure Policy and authorizing the Sheriff to utilize Jail Commissary proceeds for construction of a storage building for Sheriff's Office vehicles and equipment. Furlong asked White to supply the Board, within the next month, a report showing the Commissary expenditures for the last fiscal year. Howard stated he was not sure a building expense belongs on the Expenditure Policy. Furlong stated he was for adding the building to the Expenditure Policy because the Board had already approved the storage building. On a motion by Furlong, second by Kelly the Board approved use of Jail Commissary funds for the storage building as an exception to the Jail Commissary Expenditure Policy. Ayes: All.

Sheriff White updated the Board on an upcoming Jail Remodel in Johnson County. White stated Johnson County will evacuate their prisoners to the Muscatine County Jail during their remodeling and the Muscatine County Jail will integrate Johnson County Staff to assist with the additional inmates.

Discussion was held with Muscatine County Assessor's Office Manager Ann Bahn regarding 2014 homestead tax credits and/or military tax exemptions the Assessor recommended be disallowed. Bahn stated as part of the credit review process the Assessor's Office checked rental lists from the Cities of Muscatine and Wilton and looked at parcels where there was an address change for the owner. In response to a question from Kelly, Bahn stated that in order to qualify for a homestead credit the dwelling must be owner occupied. On a motion by Furlong, second by Kelly, the Board disallowed 2014 homestead tax credits and/or military tax exemptions as recommended by the Assessor. Ayes: All.

On a motion by Kelly, second by Sorensen, minutes of the Monday, August 11, 2014 regular meeting were approved as written. Ayes: All.

Administrative Services Director Nancy Schreiber informed the Board that they received correspondence from the City of Muscatine regarding the City amending the Urban Renewal Plan for the Consolidated Muscatine Urban Renewal Area which includes a Notice of a meeting scheduled for August 20, 2014 at 9:00 A.M. to discuss the amendment and a Public Hearing scheduled for September 4, 2014 at 7:00 P.M.

No other correspondence was reported.

Committee Reports:

Sauer attended a Muscatine County Hazard Mitigation Committee meeting August 14th.

Furlong attended a Fruitland City Council meeting August 12th.

Muscatine County Engineer Keith White updated the Board on various projects. White stated he attended a public assistance meeting on August 14th in Johnson County to submit an application on Muscatine County's behalf for public assistance due to the flooding in late June and early July.

On a motion by Kelly, second by Furlong, the Board approved Proclamation #08-18-14-01 Labor Day. Ayes: All.

On a motion by Kelly, second by Sorensen, the Board authorized the Chair to execute a Contract for Consulting Services for a Historic Survey and National Register of Historic Places Nomination Project for West Liberty Fairgrounds in Muscatine County, Iowa. Ayes: All.

The meeting was adjourned at 10:00 A.M.

ATTEST:

Leslie A. Soule, Auditor

Robert E. Howard, Chairperson
Board of Supervisors