

Muscatine County Board of Supervisors
Monday, November 10, 2014

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Sorensen, Howard, Sauer and Kelly present. Chairperson Howard presiding.

On a motion by Kelly, second by Furlong, the agenda was approved as written. Ayes: All.

On a motion by Sorensen, second by Sauer, claims dated November 10, 2014 were approved in the amount of \$625,959.21. Ayes: All.

On a motion by Furlong, second by Sorensen, the Board approved 2014 Family Farm Credit Applications, except for two to be disallowed, as recommended by the Assessor's Office. Ayes: All.

Discussion was held with County Recorder Cindy Gray regarding her request to temporarily increase the part-time clerk position to full time in order to more extensively train the current clerk on the new Eagle Real Estate Indexing and Imaging Program. Gray stated they will stay within budget even with the increase in hours worked. Sorensen asked about the precedent that is being established. Administrative Services Director Nancy Schreiber stated there have been other instances where an employee has been hired before the retirement of another employee, but this is the first time an elected official has requested a change before a new elected official takes office. First Deputy Recorder Sarah Bodman assured the Board she will also stay within budget. On a motion by Kelly, second by Sauer, the Board authorized the part time clerk position to increase to full time through December 31, 2014. Ayes: All.

On a motion by Sorensen, second by Furlong, the Board accepted the 2014 Iowa Weed Commissioner's Report. Ayes: All.

County Engineer Keith White updated the Board on secondary road projects.

On a motion by Kelly, second by Sorensen, minutes of the Monday, November 3, 2014 regular meeting were approved as written. Ayes: All.

Correspondence:

Howard reported a contact regarding the County Recorder's request for a temporary full time position.

Kelly reported that the Bi-State Drug and Alcohol Consortium has contracted with Genesis Occupational Health for random drug testing.

Committee Reports:

Kelly attended a Muscatine Health Association meeting November 5th.

Kelly, Sauer, Howard and Sorensen attended a demonstration on manure management at the Deahr farm on November 7th.

Discussion was held with Administrative Services Director Nancy Schreiber and County Engineer Keith White regarding succession planning for the Engineer's Office. Schreiber stated White would like to start searching for a good candidate with an engineering degree to hire into the Engineer's office in order to start gathering experience to replace him at some point in the future when he retires. White stated he has no particular timeline for retirement in the near future. White stated there are not many candidates and it could take several years to find the right one. White stated he would return to the Board before hiring, if he finds a suitable candidate. Board consensus was for the County Engineer to proceed with his succession plan.

On a motion by Furlong, second by Kelly, October 2014 payroll claims were accepted. Ayes: All.

Administrative Services Director Nancy Schreiber provided an update on the Salary Study stating a survey has been provided to all of the employees covered by the Salary Administration Program which will be followed up with interviews with those employees.

The meeting was adjourned at 9:52 A.M.

ATTEST:

Susan J. O'Donnell
Second Deputy Auditor

Robert E. Howard, Chairperson
Board of Supervisors