

MUSCATINE COUNTY BOARD OF SUPERVISORS

Robert Howard, District One

Matt Bonebrake, District Two

Scott Sauer, District Three

Kas Kelly, District Four

Jeff Sorensen, District Five

AGENDA

Monday, June 1, 2015

9:00 a.m.

1. Call to order.
2. Review agenda.
3. Receive comments from the public.
4. Items with County Engineer, Keith White:
 - a. Discussion and possible action to approve various utility permits.
 - b. Discussion and possible action to approve a contract, bond and certificate of insurance for L-(Sanitary Sewer)--73-70 for a sanitary sewer extension on Park Avenue West.
 - c. Discussion and possible action to approve a contract, bond and certificate of insurance for HRRR-C070(60)--5R-70 for PCC paved shoulders and safety overrun on Zachary Avenue (Y36).
 - d. Construction update.
 - e. Other.
5. Request for a renewable energy pledge of support, with Alex Fulton.
6. Discussion and possible action authorizing the Chair to execute the FFY 2015 Iowa/Byrne - Justice Assistance Grant (JAG) Program Contract in the amount of \$19,681, with Sheriff C.J. Ryan.
7. Review memo from Interim Zoning Administrator Steve Boka and possible action to:
 - a. Approve revised class specification and grade placement for the Office Administrator position.
 - b. Approve revised class specification and grade placement for the Building, Zoning and Environmental Inspector position.
 - c. Approve step placement for incumbent in new grade.
 - d. Authorize increasing the current part-time Building, Zoning and Environmental Inspector position to full-time status.
 - e. Authorize the addition of a part-time Building, Zoning and Environmental Inspector position.
8. Discussion and possible action on a request by County Treasurer Amy Zybarth to:
 - a. Promote 2 current employees from Treasurer's Clerk III to Treasurer's Clerk II.
 - b. Authorize the Treasurer to hire one additional Treasurer's Clerk III.

9. Discussion/direction regarding draft Amended 28E MUSCOM Agreement.
10. Action to approve renewal of the following Iowa Retail Cigarette/Tobacco Permits:
 - a. Reif Oil Company, dba Stewart Road Fast Break, 2418 Stewart Road, Muscatine, IA 52761
 - b. Casey's Marketing Company, dba Casey's General Store #2472, 1334 Hwy 22, Nichols, IA 52766
 - c. Bryan Thoma/Naughty Party, dba BT Convenience, 1961 Tombstone, Montpelier, IA 52726
11. Discussion and possible action to approve the minutes of the May 16, 2015 special meeting and the May 18, 2015 regular meeting.
12. Correspondence.
13. Committee reports.
14. Receive information from County employees.
15. Items with the Administration Office:
 - a. Action to accept May, 2015 payroll claims.
 - b. Discussion and possible action to affirm a Muscatine County Board of Health Environmental Health Services Grant application.
 - c. Discussion and possible action to appoint Richard Buser to the Conesville Benefited Fire District to fill a vacancy ending December 31, 2016 (subject to approval by the Louisa County Board of Supervisors).
 - d. Action authorizing the Chair to execute paperwork necessary to complete the July 1, 2015 health and dental benefits renewal with Wellmark, Inc.
 - e. Action to set the FY15/16 health and dental premiums.
 - f. Action to set an annual enrollment period for health insurance and an open enrollment period for dental insurance for June 2 – 17, 2015.
 - g. Action to appoint two Board of Supervisors members to negotiate the FY15/16 salary increase with the County Engineer.
 - h. Other.
16. Adjournment.

Hirings approved:

Jeff Stone	Transport Officer	Sheriff/Jail
Lisa Johnson	Transport Officer	Sheriff/Jail
Nolan Reynolds	FT Corrections Officer	Sheriff/Jail
Kyle Curtis	FT Corrections Officer	Sheriff/Jail
Elijah Heath	PT Corrections Officer	Sheriff/Jail
Heather Whitlow	PT Corrections Officer	Sheriff/Jail
Lorena Lujan	PT Corrections Officer	Sheriff/Jail