

Muscatine County Board of Supervisors
Monday, June 15, 2015

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Howard, Sorensen, Kelly, Sauer and Bonebrake present. Chairperson Kelly presiding.

On a motion by Bonebrake, second by Sorensen, the agenda was approved as presented. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved 16 special event permits for events to be held on May 31st, June 5th (two events), June 19th, June 26th, July 10th, July 18th, July 24th, August 7th, August 21st, August 28th, September 4th, September 18th, September 19th, September 26th (two events), at Ardon Creek Vineyard and Winery, LLC, as requested by Mike Furlong. (Article III, Section 3.26 of the Zoning Ordinance allows native wineries or cider mills as a special use, subject to specific requirements, including Board of Supervisors' approval of any special event at which (1) wine will be sold for onsite consumption and (2) attendance of more than 35 persons is anticipated.) Ayes: All.

The Board reviewed variances granted by the Muscatine County Board of Adjustment on Friday, June 5, 2015. Case #15-06-01 is an application filed by Robert D. and Cynthia L. Eagle, Record Owners and Sheila Eagle, Life Estate. This property is located in Lake Township, in the NW ¼ of Sec. 28-T77N-R3W, containing approximately nine (9) acres, and is zoned A-1 Agricultural District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order to allow a remodeled outbuilding to be the Eagle family's permanent residence on this property. The Board of Adjustment approved this request. Case #15-06-02 is an application filed by Michael J. Riggan, Record Owner. This property is located in Fruitland Township, 2540 Stewart Road, in the NW ¼ of Sec. 21-T76N-R2W, containing approximately 28 acres, and is zoned I-2 Heavy Industrial District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order to allow for the two existing residences to be split from the balance of the industrial property. The Board of Adjustment approved this request. Case #15-06-03 is an application filed by Mark D. and Renae J. Fenner, Record Owners. This property is located in Montpelier Township, 1645 Zachary Avenue, in the SW ¼ of Sec. 1-T77N-R1E, containing approximately 5.65 acres, and is zoned A-1 Agricultural District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order to allow a detached accessory structure to be placed in front of and to the side of the existing dwelling. The Board of Adjustment approved this request. On a motion by Howard, second by Bonebrake, the Board accepted the variances. Ayes: All.

On a motion by Sorensen, second by Howard, the Board approved Resolution #06-15-15-01 Approving Vacation of Utility Easement between Lot 34 & Lot 35 Chatham Addition, Kent Estates Subdivision in Muscatine County. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Howard, the Board approved Resolution #06-15-15-02 Approval of a Combined Preliminary and Final Plat of Martin's Subdivision, a

proposed one lot agricultural subdivision containing approximately 1.33 acres in Fruitland Township. Roll call vote: Ayes: All.

On a motion by Howard, second by Bonebrake, the Board approved Resolution #06-15-15-03 Approval of a Combined Preliminary and Final Plat of Hart's Cedar Addition, a proposed two lot agricultural subdivision containing approximately 2.33 acres in Goshen Township, subject to receipt of a recorded perpetual easement concerning their entrance off of a private road. Roll call vote: Ayes: All.

Discussion was held with County Attorney Alan Ostergren regarding the possible addition of a Legal Secretary position. Ostergren stated his employees have averaged 35.6 hours per week of comp time due to the implementation of an Electronic Document Management System (EDMS). Sorensen asked if there was a learning curve that would phase down the comp time over a period of time. Ostergren stated they were ready for this so there was no learning curve. Howard asked if the employees in the fines collection positions could transition into this should the State take fines collection away from the County Attorney's Offices. Ostergren stated they still have plenty of fine collections to keep the two individuals busy in the short term without adding EDMS onto them.

Ostergren updated the Board on the Fines Collection Program stating that the night before the session ended there was nothing going with Fines Collection, but a half hour before the session ended State handling of fine collections through a third party was added, passed and the session ended. Ostergren stated the County Attorney's Association is asking the Governor to line item veto this item. Ostergren requested the Board sign a letter to ask the Governor to line item veto this item. Ostergren also asked the Board to contact all of their legislators. Board consensus was to sign the letter to the Governor.

Ostergren stated there is no way to keep up with EDMS at this time without the additional position. Sorensen stated averaging 35.6 hours over three people or about 12 hours per person is not sustainable. Ostergren stated his office had relatively no overtime/comp time prior to the implementation of EDMS. Bonebrake stated he has a hard time supporting this with a couple of weeks of data when the situation could change in the future. Bonebrake stated he would hate to support the position and then have to let it go down the road. Ostergren stated they have been dealing with this since February not just a few weeks. Kelly asked how many employees worked this weekend. Ostergren stated one person worked seven hours this weekend. Howard stated he agrees with Bonebrake that they should take a little more time to see how it goes. Sauer stated 100 days into this program is still new and he would wait a little while longer. Sorensen stated it is asking a lot of staff and he does not know if he could support a full time position yet, but he would possibly consider a part-time position. Sauer stated there is a huge learning curve anytime you have something new like this and staff will get more efficient over time. Sauer stated he is not 100% convinced a full time position is needed. Ostergren stated he originally considered a part-time receptionist, but that will not make up for 35 hours of experienced support staff. Ostergren stated other Counties have incurred the same issues and he cannot ask his people to work 35 hours a week extra indefinitely. Ostergren's concern is that they will fall behind. Ostergren asked for a

timeline for when the Board feels he has supplied enough data to justify the position. Sorensen stated it is hard to set a timeline. Howard stated he cannot really set a timeline, but he would like to monitor the situation and see what happens with the Governor and a possible line item veto. Board consensus was to give the situation a little more time before making a decision.

Community Services Director Mike Johannsen updated the Board on General Assistance. Johannsen stated expenditures are at 68.64% with a target of 91%.

Veterans Affairs Director Jennifer Watkins-Schoenig updated the Board on Veterans Affairs stating expenditures are at 72.4% with a target of 91%. Watkins-Schoenig stated she has received her national training and has filed papers for accreditation with the State of Iowa. Watkins-Schoenig stated the Veterans Affairs Commission has entered into an agreement with Louisa County that Muscatine County would provide services in Louisa County in an emergency.

Case Management Coordinator Kathie Anderson-Noel updated the Board on Case Management stating expenditures are at 87% with a target of 91%. Anderson-Noel stated they are currently serving 208 people through Case Management - 158 adults and 50 children.

Johannsen updated the Board on Trust Services. Johannsen stated they have had up to 202 cases throughout the year and receive a fair amount of referrals from the Department of Human Services for dependent adults.

Johannsen updated the Board on Eastern Iowa Regional Mental Health Services. Johannsen stated the expenditures are 57 % with a target of 91% due to savings realized with the Affordable Care Act. Johannsen stated during the current legislative session no equalization or SPP funds were appropriated. Johannsen stated he is hoping that in FY2017 the legislature will allow counties to levy for the shortfall, if equalization funds are not reinstated.

Johannsen stated effective July 1, 2015, the mental health advocate will be appointed by the Board of Supervisors rather than a Chief Judge. Board consensus was to continue to have the mental health advocate employed by Scott County and share the cost between the five counties in the Region.

Johannsen stated there are currently 33 people on the State's HCBS waiting list (19 on the Brain Injury Waiver waiting list and 14 on the Intellectual Disabilities Waiver waiting list). Johannsen stated two years ago, Muscatine County had no one on a waiting list. Johannsen stated the Regional response to this issue is to use the exception to policy procedure for emergency situations. Howard stated this appears to be an area that had a negative impact on Muscatine County due to Regionalization.

Johannsen updated the Board on Medicaid Modernization stating that an RFP has been issued which generated 11 bids that are now being reviewed. Johannsen stated the Notice

of Intent to Award will be published on or around August 7, 2015. Johnson stated there could be some impact on his department depending on which company is awarded the contract as case management is a part of this and some of the companies are interested in contracting with current case management and some are not.

Johannsen stated a letter was sent out to possible providers to develop crisis stabilization services throughout the Region. Johannsen stated the Region envisions the services to include social work in the emergency rooms, 23 hour crisis observation and holding up to 5 days.

Johannsen stated that two Muscatine County employees have been trained through Boston University online as an options counselor. Johannsen stated the training was paid for by the Region.

On a motion by Sorensen, second by Howard, minutes of the June 8, 2015 regular meeting were approved as written. Ayes: All.

Correspondence:

Howard reported a contact regarding the opening of the Burlington Road bridge.

Committee Reports:

Kelly and Bonebrake attended a MAGIC meeting June 8th.

Sorensen attended a Convention & Visitors Bureau meeting June 8th.

Howard attended a Muscatine Search & Rescue meeting June 10th.

Sauer helped with pouring concrete in the Swine building at the Muscatine County Fairgrounds June 13th. Kelly attended a 2015 Corridor Management Rollout Plan for Great River Road at Scott County Community College June 10th. Kelly attended a Meet & Greet for a Chinese delegation from Shanghai June 12th.

County Engineer Keith White updated the Board on secondary roads construction projects.

On a motion by Sorensen, second by Howard, the Board accepted the proposed classification adjustment recommendations from the Triumph Consulting Compensation and Classification Review dated January 2015. Ayes: All.

On a motion by Sorensen, second by Howard, the Board approved recommended step placements in the new grade for regraded positions. Ayes: All.

On a motion by Sorensen, second by Howard, the Board approved the FY 15/16 Salary Schedule (2.5% adjustment to the FY14/15 schedule). Ayes: All.

Administrative Services Director Nancy Schreiber stated 13 applications were received for the Planning and Zoning Administrator position. Board consensus was for staff to

review and select up to five applicants for interviews, but the Board would like to see all of the applications.

The Board recessed at 11:01 A.M. and reconvened at 11:10 A.M.

On a motion by Bonebrake, second by Sorensen, the Board went into closed session at 11:11 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation. Roll call vote: Ayes: All. On a motion by Bonebrake, second by Sorensen, the Board returned to open session at 11:56 A.M. Roll call vote: Ayes: All.

The meeting was adjourned at 11:57 A.M.

ATTEST:

Leslie A. Soule, County Auditor

Kas Kelly, Chairperson
Board of Supervisors