

MCHPC

October 27, 2015

Call to order at 6:30 pm

The Muscatine County Historic Preservation Commission met at The Old Barn Cottage. Following the meeting, the Commission toured The Old Barn.

Attendance

Present at the meeting were Tom Furlong, Jim Nepple, Bill Koellner, Wayne Corriell, Helen Thompson, and Lynn Pruitt. Becky Allgood attended via cellphone.

Lisa and Mary were excused.

Minutes

Motion to approve the September 24, 2015 minutes were approved after reviewing them.

Treasurer Report

Tom presented a financial report that Sherry prepared. \$11,385.18 total in account. Report approved.

Web Site Update

Helen passed out copies of the 1st stages of the MCHP web site for discussion and additions. Suggestions were given to add Stage Coach Inn, Downtown Wilton Project, maps of historical sites, and other West Liberty fair ground projects. Additions will be made to new web site before it is open for public viewing.

Wilton Project

Becky reports that she was recently in West Des Moines at a Downtown Summit. She will share the info at our next meeting. Wilton is working with Klinger Architects to complete their project. Earlier in the day Becky was in Burlington where she toured some of Klinger rehabbed historic buildings.

Muscatine Fair Project

Tom reported on the Muscatine County Fair Board meeting on September 29, 2015 which was led by Tim Nichols. Written notes from the meeting were provided earlier by Lisa. The Swine Building Project is completed and went very well. The total cost was just over \$100,000 which was \$50,000 under amount allotted for the project. Some are concerned about the lack of knowledge to handle these projects without the help of a consultant. Others are concerned about the cost of a consultant. They decided there is a need for a formal Building Committee. Some were concerned about the spending of the monies collected on the road repair within the fairgrounds even though they were needed. They all agreed that formal procedures should be followed. It was suggested that they use Coyote firm as a consultant for their work in the future. It was agreed that they needed to keep in contact with the contributors about projects and expenditures. Becky suggested via cellphone that someone put a small report in one of the local papers in reference to progress weekly to help satisfy contributors questions

and for general knowledge. Lisa and Bill are to keep us updated. Tom was appointed as an alternate to help keep us updated. Approved.

Based on recommendations from Lisa and Tom, the Commission voted and approved making the following recommendations to the Fair Board:

- **We would like the Fair Board Committee to adopt some formal operating procedures, developed by the committee and voted on for approval**
- **We would like the Fair Building Committee to identify a historical architect/contractor to help lead the restoration**
- **We would like to receive updated financial reports detailing fundraising and expenditures when the Fair Board receives them**
- **We would like the Fair Building Committee to contact the Muscatine Community Foundation about helping track donor funding for specific projects**
- **We would like to maintain at minimum two seats on the committee with voting rights**
- **We recommend on-going communication with donors to keep them updated on the expenditures of their donations**

Stage Coach Inn

Bill reported that Marlin Ingalls said that in 2 weeks he will be able to work on finishing the application for the Stage Coach Inn Historical Register papers. Ingalls said that he has been paid and that no added costs will occur to complete the work.

CLG Grant

Lynn reported that we could hear about the two CLG Grants in December.

Next meeting November 24, 2015 or early December, depending on notification of the CLG grants.

Adjourned at 7:36 pm

Tour taken at The Old Barn

minutes by Helen Thompson