

Muscatine County Board of Supervisors
Monday, March 14, 2016

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Howard, Kelly, Sorensen, Sauer and Bonebrake present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Bonebrake, the agenda was approved as written. Ayes: All.

On a motion by Howard, second by Sauer, claims dated March 14, 2016 were approved in the amount of \$489,195.71. Ayes: All.

A Public Hearing was called to order by Chairperson Sorensen at 9:02 A.M. for the purpose of instituting proceedings and taking action to enter into a loan agreement in a principal amount not to exceed \$500,000 (Conservation Bond Revenues) for the purpose of constructing cabins at Deep Lakes Park. No one spoke against the loan agreement. On a motion by Howard, second by Sauer, the public hearing was closed at 9:03 A.M. Roll call vote: Ayes: All.

On a motion by Kelly, second by Bonebrake, the Board approved Resolution #03-14-16-01 Expressing Intent to Enter Into a Loan Agreement. Roll call vote: Ayes: All.

Discussion was held with Jeff Brummel, Paragon Commercial Interiors, regarding a proposal for Muscatine County Community Services and DHS to share office space. Brummel stated there should not be much product needed. Administrative Services Director Nancy Schreiber stated Paragon was chosen because they originally designed the DHS office space at its current location. Brummel stated he estimates a cost of \$24,500 to physically move the furniture and employees from the current DHS building to the Community Services building with approximately 20 business days for design and 12 business days for the physical move. On a motion by Kelly, second by Howard, a proposal from Paragon Commercial Interiors to design shared office space for Community Services and DHS was accepted in an amount not to exceed \$2,700.00. Ayes: All.

On a motion by Kelly, second by Howard, the Board approved the following utility permits: West Liberty Telephone Company – three permits running fiber cable from the Northwest corner of the City of West Liberty on North Walnut Street, across Hwy. 6 and North on Evans Avenue to Cedar County. Ayes: All.

Discussion was held with County Engineer Keith White regarding staffing levels in the Secondary Roads Department. White stated he currently has three vacant positions and he would like to fill one Road Maintenance Worker position. Howard asked White how long he has operated without this position. White stated the Foreman position has been vacant since last May and he lost one of the Road Maintenance Workers in the middle of last year. Howard asked if White now feels he needs the position. White stated it has been a mild winter so far, but he is still short of staff and needs the position. Kelly asked if employees have been putting in a lot of overtime. White stated not this year, but they are down to the minimum to be able to function. Bonebrake asked if White is proposing more trucks or employees to fill the current inventory of trucks. White stated he is proposing to fill the trucks they already have. Bonebrake stated he

remembers asking White going into last winter if they had enough to cover the trucks and White told him yes. White stated they lost a person along the way and it may take him down another person when he fills the Foreman position. Kelly suggested filling two positions. Bonebrake stated he does not see the advantage to the Foreman being a union position versus a management position. White stated it is something the union asked for and the County agreed to do. Howard asked if once a Foreman is hired, would there still be a need for another road maintenance worker position. White stated not right away as he would like to see how it works with the working Foreman first, but he may be back later for another Road Maintenance Worker. The Board by consensus directed the County Engineer to fill one Road Maintenance Worker position to replace the vacancy left by an employee moving up to the new Foreman position.

County Engineer Keith White updated the Board on Secondary Road Projects. Howard stated the Fruitland City Council discussed the joint venture between Muscatine County and Fruitland for road work and the citizens of Fruitland attending the Fruitland City Council meeting were not sure they wanted to bond for \$1,000,000 at this time for their portion of the joint venture. Howard stated he believes the Fruitland City Council tabled the project at the end of the meeting. White stated the County's project has been around for a long time and the County is ready to proceed, so the County will have to decide soon if it is pulling the trigger on the project or moving forward without the City of Fruitland. White stated the Wild Cat Den closure began this morning and the 180th Street Bridge Project is beginning, but the bridge should not be closed before the Wild Cat Den project is completed.

On a motion by Kelly, second by Sauer, the Board approved Ordinance #03-14-16-01 Rezoning Certain Real Property in Fulton Township, Muscatine County, Iowa from A-1 Agricultural District Zoning Classification to C-2 Commercial District Zoning Classification on the third and final reading. Roll call vote: Ayes: All.

On a motion by Howard, second by Sauer, the Board approved Ordinance #03-14-16-02 Rezoning Certain Real Property in Moscow Township from C-1 Commercial District Zoning Classification to R-3 Residential District Zoning Classification on the third and final reading. Roll call vote: Ayes: All.

On a motion by Howard, second by Kelly, the Board approved Ordinance #03-14-16-03 Rezoning Certain Real Property in Fulton Township from A-1 Agricultural District Zoning Classification to R-1 Residential District Zoning Classification on the third and final readings. Roll call vote: Ayes: All.

On a motion by Sauer, second by Bonebrake, the Board approved a renewal application for a Class BB Beer (includes wine coolers), Sunday Sales and Outdoor Service Permit for the City of Muscatine, dba Muscatine Municipal Golf Course, 1820 Hwy. 38, Muscatine, IA 52761. Ayes: All.

On a motion by Kelly, second by Sauer, minutes of the March 7, 2016 regular meeting were approved as written. Ayes: All.

Correspondence:

Sorensen and Sauer reported calls regarding the possible sale of County property.
Bonebrake reported calls regarding trash dumped in County ditches.

No committee reports were noted. Howard attended a Fruitland City Council meeting March 8th. Kelly attended ISAC including County Day March 9th – March 11th.

County Auditor Leslie Soule informed the Board that Muscatine-Louisa Drainage District #13 is holding a Public Meeting April 15, 2016 10:00 A.M. at the Fruitland Community Center regarding possible annexation of lands south of Hershey Avenue and G28 and east to the Mississippi River.

On a motion by Kelly, second by Bonebrake, the County Sheriff was authorized to execute the Midwest HIDTA Sub Award Recipient Agreement in the amount of \$66,641.00. Ayes: All.

On a motion by Kelly, second by Howard, the Chairperson was authorized to execute a contract from Spark Consulting in an amount not to exceed \$9,800.00 for consulting services to assist the Muscatine County Historic Preservation Commission in the preparation of a Planning for Preservation Project. Ayes: Howard, Kelly, and Sorensen. Nay: Sauer and Bonebrake.

Discussion was held with Accountant/HR Assistant Kathy Bloomfield regarding the following Safety Committee recommendations: Adoption of a Safety Training Matrix; Amendments to the Safety Recognition Program; and Amendment to the Safety Manual. Bloomfield stated the Safety Committee created a training matrix for each department. Bloomfield stated amendments to the Safety Recognition Program include consequences for not successfully completing required assigned safety training. Bloomfield stated the recommended amendments to the Safety Manual include keeping the existing manual as a guidance document containing general information with each department adding their specific safety programs to the back of their specific Safety Manual. On a motion by Kelly, second by Bonebrake, the Board approved the Safety Committee's recommendations: Adoption of a Safety Training Matrix, Amendments to the Safety Recognition Program and Amendments to the Safety Manual. Ayes: All.

The meeting was adjourned at 10:31 A.M.

ATTEST:

Leslie A. Soule, County Auditor

Jeff Sorensen, Chairperson
Board of Supervisors