

Muscatine County Board of Supervisors  
Monday, June 6, 2016

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Howard, Sorensen, Sauer and Bonebrake present. Kelly was absent. Chairperson Sorensen presiding.

On a motion by Howard, second by Bonebrake, the agenda was approved as amended. Ayes: All.

On a motion by Bonebrake, second by Howard, claims dated June 6, 2016 were approved in the amended amount of \$2,113,018.44. Ayes: All.

On a motion by Howard, second by Sauer, the Chair was authorized to execute a Memorandum of Understanding for the FFY 2016 Justice Assistance Grant Direct Award in the amount of \$19,613.00. Ayes: All.

On a motion by Howard, second by Sauer, the Board approved a grant application to the Roy J. Carver Charitable Trust for the purchase of AEDs (Automated External Defibrillators) in the amount of \$19,742.23. Ayes: All.

Discussion was held regarding a request from Debbie Iliff, Muscatine County Coordinator for the Iowa 99 County Bible Reading Marathon, to allow the Iowa Prayer Caucus Network to read the Bible from cover to cover on the Courthouse grounds. On a motion by Sauer, second by Bonebrake, the Board authorized the Iowa Prayer Caucus Network to read the Bible from cover to cover on the Courthouse grounds from June 30 to July 3, 2016. Ayes: All.

Discussion was held with Information Services Director Bill Riley regarding renewing/upgrading the County firewalls. Riley stated the County's current firewalls have been in place since 2009 and will be at the end of their life in the 2017/2018 fiscal year. Riley stated the County is currently using Version 5 firmware which does not have the capabilities to scan HTTPS or SSL encryption. Riley stated Version 6 of the firmware has SSL capabilities. Riley stated the cost of renewing the maintenance on the current firewalls and adding on SSL capabilities is \$5,366.59 for one year. Riley stated the cost of new firewalls with a two year maintenance agreement is \$7,245.58. Riley stated he recommends the County purchase new firewalls at this time. The Board directed Riley to proceed with the purchase of new firewalls at a cost of \$7,245.58.

Riley updated the Board on help desk tickets for the month of May.

Devonne Hartford, Wellmark, Inc. gave a presentation on July 1, 2016 health and dental renewals. Hartford reviewed various health claim statistics with the Board. Hartford stated the inpatient trend has decreased 64.3%; outpatient trend has decreased 9.8%; and office services trend has increased 34.2%.

On a motion by Sauer, second by Bonebrake, the Board approved renewal of an Iowa Retail Cigarette/Tobacco/Nicotine/Vapor Permit for Casey's Marketing Company, dba Casey's General Store #2472, 1334 Hwy 22, Nichols, IA 52766. Ayes: All.

On a motion by Sauer, second by Bonebrake, the Board approved renewal of an Iowa Retail Cigarette/Tobacco/Nicotine/Vapor Permit for Reif Oil Co., dba Stewart Road Fast Break, 2418 Stewart Road, Muscatine, IA 52761. Ayes: All.

On a motion by Howard, second by Sauer, minutes of the May 23, 2016 regular meeting were approved as written. Ayes: All.

Correspondence:

Bonebrake, Sauer, Sorensen and Howard received contacts regarding slag on County roads near Moscow.

Bonebrake, Sauer, Sorensen and Howard received contacts opposing a County gun range. Sorensen reported a contact from a local bicycle group to discuss RAGBRAI.

Committee Reports:

Sorensen attended a Bi-State Regional Planning Commission meeting May 25<sup>th</sup>.

Sorensen attended a WELEAD (West Liberty Economic Area Development Board) meeting May 26<sup>th</sup>.

Kelly attended an Eastern Iowa Mental Health Region meeting June 1<sup>st</sup>.

Sauer attended a Muscatine County Fair fundraiser June 3<sup>rd</sup>. Sauer attended a ribbon cutting ceremony for the Midwest One Fine Arts Building at the fairgrounds June 5<sup>th</sup>. Kelly attended a Muscatine City informational meeting regarding Grandview Avenue on May 24<sup>th</sup>.

County Engineer Keith White updated the Board on secondary road projects, a meeting with a local bike club regarding RAGBRAI and the use of slag on County roads.

Discussion was held with Administrative Services Director Nancy Schreiber and Budget Administrator Sherry Seright regarding various County projects. Schreiber and Seright gave the Board an estimate of Capital Project Funding which lists various County projects and the highest estimate available for each project as follows:

Available Funding	2,592,798
Est. Proceeds - sale 3500 Harmony Ct.	270,000
Reserved for Projects, Credits and Legal Fees	(490,886)
MUSCOM contracted	(593,440)
MUSCOM unencumbered balance	(823,039)
Budgeted Projects	(123,000)
<u>Unbudgeted Projects</u>	<u>(1,090,000)</u>
Total	(257,567)

Seright stated the largest variable is the MUSCOM unencumbered balance of \$823,039. Seright stated if MUSCOM spends only one-half of the unencumbered balance the County would have the funds for all of the current projects. Seright stated MUSCOM may need to add equipment and the final dollar amount for the project is not yet available.

Kelly joined the meeting at 10:53 a.m.

Schreiber requested direction from the Board on the purchase of property. Schreiber stated the County Attorney's staff does not work with real estate closings and the County Attorney recommends hiring Attorney Gary Allison to represent the County in real estate transactions. Board consensus was for Administration to hire Attorney Gary Allison to represent the County in real estate transactions. Schreiber stated the accepted offer for the 4<sup>th</sup> Street property has a contingency that the City of Muscatine approves the parking lot design. Schreiber stated staff recommends removing the contingency because the County plans to design a parking lot to meet City approval and the seller would like to have a firm closing date so tenants can be notified. Board consensus was for Schreiber to remove the contingency and proceed with the closing. Schreiber asked if the Board wanted to do a formal RFQ or have County Engineer Keith White recommend a designer for the 4<sup>th</sup> Street parking lot project. Seright stated they will look for a designer who will do the design, write the specifications and provide oversight for the project. Howard stated the finished project should be seamless with the existing parking lot. Sorensen stated he would rather have an expert decide if the County should remove the existing lot and reconstruct both areas. Seright stated constructing two lots will change the estimate for the project. Seright stated there is \$675,000 in the building maintenance and repair fund that could be used in part towards this project if needed. Seright stated the County can lease parking spaces at the former Sun Mart property until the parking lot project is completed. Schreiber stated there will be a bid process for the actual construction of the parking lot. Board consensus was for Administration to proceed with White's recommendation for a parking lot designer. Schreiber asked for direction on lead and asbestos testing of the 4<sup>th</sup> Street property. Board consensus was for Administration to proceed with lead and asbestos testing. Schreiber asked for direction on relisting Optima. Board consensus was to schedule George Granberg, Ruhl & Ruhl to attend the next meeting to discuss recommendations on relisting the property. Schreiber stated Administration is working on getting a quote for the DHS move.

On a motion by Kelly, second by Sauer, the Board accepted the May 2016 payroll claims. Ayes: All.

The Board recessed at 11:27 A.M. and reconvened at 11:37 A.M.

On a motion by Kelly, second by Bonebrake, the Board went into closed session at 11:38 A.M. pursuant to Chapter 21.5.1(i), Code of Iowa, for a performance evaluation. Roll call vote: Ayes: All. On a motion by Kelly, second by Sauer, the Board returned to open session at 12:04 P.M. Roll call vote: Ayes: All.

The meeting was adjourned at 12:04 P.M.

ATTEST:

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Leslie A. Soule, County Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors