

Muscatine County Board of Supervisors
Monday, June 27, 2016

The Muscatine County Board of Supervisors met in regular session at 7:00 P.M. with Howard, Kelly, Sorensen and Sauer present. Bonebrake was absent. Chairperson Sorensen presiding.

On a motion by Kelly, second by Sauer, the agenda was approved as presented. Ayes: All.

On a motion by Sauer, second by Howard, claims dated June 27, 2016 were approved in the amount of \$6,890,506.77. Ayes: All.

Chief Medical Examiner Investigator Tom Summitt updated the Board on the upcoming retirement of Muscatine County Medical Examiner Dr. Odell. Summitt stated Odell is retiring in September and Dr. Weiss is interested in becoming the ME at that time. Summitt stated Odell has not been charging Muscatine County for his services for the past 1½ - 2 years. Summitt stated his research shows Cedar County pays their ME \$200 per case and other Counties pay an annual stipend of \$4,000 - \$30,000 depending on the case load. Summitt stated Weiss has agreed to an annual stipend based on an estimate of 80 cases per year at \$60 per case. Summitt recommended the County retain Weiss's services. In response to a question from Sorensen, Administrative Services Director Nancy Schreiber stated the County could set up an account to pay Weiss a monthly stipend in lieu of case tracking. Kelly stated the Board appreciates Odell volunteering his services. Board consensus was to approve Weiss as Medical Examiner after Odell retires at the rate of \$4,800 annually.

Discussion was held with Emergency Manager Matt Shook regarding a disaster declaration for the City of Fruitland and the surrounding area. Shook stated on Tuesday the City of Fruitland and the surrounding area had straight line winds which caused significant damage to agricultural property and some homes. On a motion by Kelly, second by Sauer, the Board authorized the Chair to sign a disaster declaration for the City of Fruitland and the surrounding area. Ayes: All.

Discussion was held with Planning and Zoning Administrator Eric Furnas regarding a request to hire temporary help to perform archiving and indexing of Building and Zoning documents. Furnas stated he has researched workflow and paper files indexing software in order to improve office efficiency and maintain better record retention. Furnas stated there are approximately 5,000 septic permits, 2,500 building permits and other Zoning records that should be digitally scanned and indexed. Furnas stated he estimates it will take 500 hours to scan and index the documents at an estimated total cost of \$6,750.00. On a motion by Kelly, second by Sauer, the Board approved a request to hire temporary help to perform archiving and indexing of Building and Zoning documents for a cost of \$6,750.00. Ayes: All.

On a motion by Howard, second by Kelly, the Board approved Resolution #06-27-13-01 Naming Depositories – Treasurer's Office. Roll call vote: Ayes: All. The following are the maximum allowable balances:

DEPOSITORY

LOCATION

MAXIMUM FUND BALANCE

CBI Bank	Muscatine, IA	\$ 35,000,000
Community Bank	Muscatine, IA	\$ 2,000,000
Farmers & Merchants Savings Bank	Nichols, IA	\$ 2,000,000
First National Bank	Muscatine, IA	\$ 2,000,000
IPAIT	Des Moines, IA	\$ 15,000,000
Midwest One Bank	West Liberty, IA	\$ 5,000,000
South Ottumwa Savings Bank	West Liberty, IA	\$ 15,000,000

On a motion by Kelly, second by Howard, minutes of the June 20, 2016 regular meeting were approved as written. Ayes: All.

Correspondence:

Schreiber reported Kevin Canon requested she report to the Board that he was at the Treasurer's Office to complete passport paper work Monday morning and the service received was outstanding.

Schreiber reported Bonebrake had contacts regarding road issues in Fairport.

Sauer reported contacts regarding a road issue on Vail Avenue.

Committee Reports:

Howard attended a Veterans Affairs Commission meeting June 21st.

Howard and Sorensen attended a Bi-State Regional Planning meeting June 22nd.

Kelly attended an Eastern Iowa Mental Health Region meeting June 20th.

Sorensen attended a WELEAD (West Liberty Economic Area Development Board) meeting June 24th.

Sauer attended a Muscatine County Conservation Board meeting June 20th.

Kelly attended a Muscatine City Council special meeting June 21st.

On a motion by Kelly, second by Sauer, appointments to the Muscatine County Compensation Commission were approved for the period July 1, 2016 to June 30, 2017. Ayes: All. Kelly stated there are still two vacancies for licensed real estate salespersons or brokers; two vacancies for bankers, appraisers, auctioneers, property managers; one vacancy for owners of agricultural property; and two vacancies for owners of city property.

On a motion by Howard, second by Sauer, George Alt was re-appointed to the Veterans Affairs Commission for a 3-year term ending June 30, 2019. Ayes: All.

On a motion by Howard, second by Sauer, Dave Jones and Tom Spread were re-appointed to the Mercer-Muscatine Revolving Loan Fund Administration Board for a 2-year term ending June 30, 2018. Ayes: All.

On a motion by Kelly, second by Sauer, the Board authorized the Chair to execute the FY 16/17 Federal Violence Against Women Contract with the Crime Victim Assistance Division of the Iowa Department of Justice in the amount of \$3,741.00. Ayes: All.

Jenny Blankenship, PFM, reviewed bids received for the purchase of General Obligation Urban Renewal Refunding Bonds, Series 2016B. Blankenship stated the County received seven bids from thirty-eight bidders. Blankenship presented the Board with a tabulation of bids as follows:

<u>Name of Bidder</u>	<u>True Interest Rate</u>	<u>Price</u>
UMB Bank N.A.; Community Bank & Trust; CBI Bank & Trust	1.5308%	\$7,357,511.10
FTN Financial Capital Markets	1.5899%	\$7,265,964.15
Robert W. Baird & Co., Inc; C.L. King & Assoc.; Cronin & Co., Inc.; Vining-Sparks IBG, LP; Crews & Assoc., Inc.; Ross, Sinclair & Assoc., LLC; Samco Capital Markets; Coastal Securities, Inc.; WNJ Capital; Davenport & Co. LLC; Duncan-Williams, Inc.; Country Club Bank; Oppenheimer & Co.; Bernardi Securities, Inc.; Sierra Pacific Securities; Alamo Capital; Sumridge Partners; Loop Capital Markets; IFS Securities; Wayne Hummer & Co.; R. Seelaus & Company, Inc.; Rafferty Capital Markets; First Empire Securities, Inc.; W. H. Mell Assoc.; Dougherty & Co., LLC; Wedbush Securities, Inc.; FMS Bonds, Inc.;		
Commerce Bank, N.A.	1.6077%	\$7,256,866.05
D.A. Davidson & Co.	1.6228%	\$7,249,155.80
Suntrust Robinson Humphrey; Stifel Nicolaus & Co., Inc.;		
Bank of Oklahoma	1.6373%	\$7,378,542.10
Northland Securities, Inc.	1.6874%	\$7,216,293.80
Wells Fargo Bank, N.A.	1.7872%	\$7,302,121.15

Blankenship stated the savings to the County will be \$868,117.28 on the lowest bid. Blankenship stated PFM formally recommends the \$7,060,000 General Obligation Urban Renewal Refunding Bonds, Series 2016B decreased to a par amount of \$6,690,000 and the True Interest Rate increased to 1.5320% be awarded to UMB Bank N.A., Community Bank & Trust and CBI Bank & Trust.

On a motion by Kelly, second by Howard, the Board approved Resolution #06-27-16-02 Awarding Sale of General Obligation Urban Renewal Bonds, Series 2016B in the decreased par amount of \$6,690,000 at an increased True Interest Rate of 1.5320%. Roll call vote: Ayes: All.

On a motion by Kelly, second by Sauer, the Board approved Resolution #06-27-16-03 FY 2016/17 Budget Appropriations. Roll call vote: Ayes: All.

On a motion by Sauer, second by Howard, the Board approved a 3% increase for the County Engineer for FY16/17. Ayes: All.

Discussion was held with Administrative Services Director Nancy Schreiber regarding making future mileage rate adjustments effective January 1st of each year. Schreiber stated currently the County mileage rates are set at 90% of the Federal mileage rate with the rate adjustment being made on July 1st. Schreiber requests that the rate adjustment date be changed to coincide with the Federal rate change on January 1st. On a motion by Kelly, second by Sauer the Board moved the mileage rate adjustment date from July 1st to January 1st. Ayes: All.

On a motion by Kelly, second by Howard, the Board accepted the June, 2016 payroll claims. Ayes: All.

The Board scheduled fiscal year-end cash counts with County departments.

The meeting was adjourned at 8:02 P.M.

ATTEST:

Leslie A. Soule, County Auditor

Jeff Sorensen, Chairperson
Board of Supervisors