

Muscatine County Board of Supervisors  
Monday, April 8, 2019

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Holliday, Sauer, Mather, Sorensen and Saucedo present. Chairperson Mather presiding.

On a motion by Saucedo, second by Sorensen, the agenda was approved as presented. Ayes: All.

On a motion by Sorensen, second by Saucedo, claims dated April 18, 2019 were approved in the amount of \$1,861,804.34. Ayes: All.

Discussion was held with Muscatine County Historic Preservation Commissioner Jane Daufeldt regarding a grant application to the State Historical Society of Iowa under the FY2020 Historical Resource Development Program (HRDP) and County School Grant Program in the amount of \$11,590.00. Daufeldt stated the grant will help fund the Historic County Schools and Churches Reconnaissance Survey which will locate and mark the historic sites of county schools. Daufeldt stated matching funds will come from the dollars received from the historic bridge mitigation and donations. On a motion by Sorensen, second by Sauer, the Board authorized the Muscatine County Historic Preservation Commission to submit a grant application to the State Historical Society in the amount of \$11,590.00. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved Resolution #04-08-19-01 Approval of the Combined Preliminary and Final Plat of Blessings Point Subdivision. Roll call vote: Ayes: All.

**RESOLUTION #04-08-19-01**  
**APPROVAL OF THE COMBINED PRELIMINARY AND FINAL PLAT OF**  
**BLESSINGS POINT SUBDIVISION**

WHEREAS, there has been presented before the Board of Supervisors of Muscatine County, Iowa, a dedication and plat of the proposed subdivision "Blessings Point Subdivision"; and

WHEREAS, said plat has heretofore been approved by the Zoning Commission of Muscatine County, Iowa; and

WHEREAS, said dedication and plat fully conform with all laws of the State of Iowa and all ordinances of Muscatine County, Iowa, applicable thereto; and

WHEREAS, the platting of said subdivision is conducive to orderly development within Muscatine County, Iowa, is not in conflict with any extensions of the established road systems of Muscatine County, Iowa, and is in harmony with the comprehensive plan of zoning now in effect within Muscatine County, Iowa.

WHEREAS, the subdivision of said real estate and the plat thereof were accepted and approved by the Muscatine County Board of Supervisors following a public meeting on April 8, 2019.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Muscatine County, Iowa, as follows:

- Section 1. The said subdivision is hereby designated as “Blessings Point Subdivision”, a subdivision in Muscatine County, Iowa, and that the descriptions of lots and parcels of land located therein shall be according to the number and designation thereof as set forth on said plat.
- Section 2. The Chairman of the Board of Supervisors and the Auditor of Muscatine County, Iowa, are hereby authorized and directed to certify this Resolution in order that the same and all other matters material to said subdivision may be recorded in the Office of the Recorder of Muscatine County, Iowa.

PASSED and APPROVED this 8<sup>th</sup> day of April, 2019.

ATTEST:

/s/Leslie A. Soule  
Muscatine County Auditor

/s/Nathan Mather Chairperson  
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Sauer, the Board approved the following utility permits: Alliant Energy – relocation of an overhead line on 122<sup>nd</sup> Street just west of State Hwy 70. Ayes: All.

County Engineer Keith White reviewed the Five - Year Secondary Roads Construction Program and FY2020 Secondary Roads Budget. White reviewed the projects currently in the Muscatine County Five -Year program. White explained the program for FY2020 will include a culvert elimination and road regrade on Iron City Avenue, a sub drain and culvert on old Hwy 927, bridge replacements on Douglas Avenue, 120<sup>th</sup> Street and 60<sup>th</sup> Avenue, a PCC overlay and culvert replacement on 171<sup>st</sup> Street, a PCC overlay on 231<sup>st</sup> Street (G28) between the Muscatine City limits and Independence Avenue, and various culvert replacement projects. White continued with an explanation of roads and bridges on the Five - Year plan for FY2021-FY2024. Mather requested White make a future recommendation how the Board can determine which county roads are worth maintaining. Saucedo requested before, during and after road and bridge construction pictures be placed on the website so the public can see how taxpayer dollars are spent.

On a motion by Sorensen, second by Saucedo, the Board approved the Five - Year Secondary Roads Construction Program and the FY2020 Secondary Roads Budget for submission to the Iowa Department of Transportation. Ayes: All.

County Engineer Keith White updated the Board on secondary road projects.

Information Services Director Bill Riley updated the Board on help desk tickets for March. Riley updated the Board on projects stating the county phone lines have successfully been moved from PRI to a CIP connection. Riley stated users have been encouraged to move to two-factor authentication for email accounts to improve security.

On a motion by Saucedo, second by Sorensen, the Board approved the following Report of Fees Collected for the quarter ending March 31, 2019: Muscatine County Auditor's Office - \$2,027.37; Muscatine County Recorder's Office - \$47,917.86; Muscatine County Sheriff's Office (Civil Department) - \$24,517.33; Muscatine County Treasurer's Office - \$265,107.04. Ayes: All.

On a motion by Saucedo, second by Sorensen, minutes of the April 1, 2019 regular meeting were approved as written. Ayes: All.

Correspondence:

Saucedo reported a contact regarding possible paving of a road near Wild Cat Den.  
Mather reported a contact regarding road conditions in the southwest part of the County.  
Sauer reported a contact regarding a culvert on Birkett Avenue.  
Holliday reported a contact reporting road conditions on Bayfield Avenue.

Committee Reports:

Holliday and Sorensen attended a Muscatine County Joint Communications (MUSCOM) meeting April 1<sup>st</sup>.  
Holiday attended a Muscatine County Safety Committee meeting April 3<sup>rd</sup>.  
Mather attended a Muscatine Community Health Association meeting April 3<sup>rd</sup>.  
Sorensen attended a Regional Workforce Investment Board meeting April 2<sup>nd</sup>.  
Saucedo attended a West Liberty Economic Area Development (WeLead) informal meeting April 5<sup>th</sup>.

Mather attended a Public Health Forum in West Liberty April 2<sup>nd</sup>.

Emergency Manager Brian Wright updated the Board on river flooding stating Hwy 22 east of Muscatine is currently closed due to flooding.

On a motion by Sorensen, second by Saucedo, the Board appointed Charles Clark to the Muscatine County Zoning Board of Adjustment for a 5-year term ending March 31, 2024. Ayes: All. Administrative Services Director Nancy Schreiber notified the Board of another vacancy on the Board of Adjustment and Zoning Commissions.

On a motion by Sorensen, second by Holliday, the Board approved the hiring of Marci Metzger as Administrative Secretary at \$36,242 (Grade 8, Step 8) for the Administration Office. Ayes: All.

Discussion was held regarding a class specification for a Community Director/Disability Services Coordinator. Schreiber presented a draft class specification and questioned whether the education requirements should be changed from a degree in social work to a degree in business administration. Board consensus was to require a Bachelor's Degree with significant relevant experience. Mather thanked Jennifer Watkins-Schoenig for her service as Interim Director.

On a motion by Saucedo, second by Holliday, the Board adopted a Direct Deposit Policy. Ayes: All.

Discussion was held with Administrative Services Director Nancy Schreiber regarding the HIPAA Compliance Project. Schreiber stated throughout the development of a HIPAA Compliance and Remediation Manuals, policies will need to be reviewed and approved. Schreiber asked if the Board wanted to approve all of the policies as they go or allow her to approve them with the Board approving the final manuals. Board consensus was for Schreiber to approve the policies during the process with the Board approving the final product.

The meeting was adjourned at 10:30 A.M.

ATTEST:

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Susan J. O'Donnell  
Second Deputy Auditor

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Nathan Mather, Chairperson  
Board of Supervisors