

Muscatine County Board of Supervisors
Monday, January 13, 2020

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Holliday, Sauer, Sorensen, Mather and Saucedo present. Chairperson Sorensen presiding.

On a motion by Mather, second by Saucedo, the agenda was approved as presented. Ayes: All.

On a motion by Saucedo, second by Mather, claims dated January 13, 2020 were approved in the amount of \$217,302.10. Ayes: All.

The Board reviewed two variances granted by the Muscatine County Board of Adjustment on Friday, January 10, 2020. Case #20-01-01 is an application filed by William J. Brown, Record Owner. This property is located in Sweetland Township, in the NW¼ of Sec. 28-T77N-R1W, Fox Valley Acres, Lots 11 & 12, 2008 Sabbath Drive, Muscatine, containing approximately 2.68 acres, and is zoned R-1 Residential District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order to place a 30' x 48' pole building in front of the existing dwelling and only 20 feet from the front lot line, instead of the required 50 foot setback. Case #20-01-02 is an application filed by Northwest Bible Baptist Church Inc., Record Owners and Jim and Freda Sojka, Proposed Buyers/Applicants. This property is located in Cedar Township in the Sections 32 & 33-T76N-R4W, 2798 Casey Avenue, Letts, Iowa, containing approximately 53 acres and is zoned A-1 Agricultural District. This request, if approved, would allow the Zoning Administrator to issue a Variance in order for the proposed buyers to operate a privately owned campground, retreat and event center on the site of an existing church campground. Sorensen stated there was a change to the Minutes of the Board of Adjustment. Zoning Administrator Eric Furnas stated Case #20-01-01 was a variance to place a pole building 20 feet back from the front lot line. Furnas stated the applicant's spokesperson informed the Board of Adjustment that they had reoriented the building so the variance needed is approximately 38 feet back from the front lot line instead of the 20 feet originally requested. Furnas stated Case #20-01-02 was approved by the Board of Adjustment with the stipulation that the shooting range located on the site be removed. On a motion by Santos, second by Sauer, the Board accepted the Variances. Ayes: All.

On a motion by Mather, second by Sauer, the Board set a public hearing for Monday, February 3, 2020 on a request to rezone approximately 1.98 acres in Fruitland Township from C-1 Commercial District to R-1 Residential District. Ayes: All.

Discussion was held with County Engineer Keith White regarding plans and specifications for LFM-(FU-7) - -7X- 70, Longitudinal Sub drains and Culverts on F58/200th Street from Durant to Walcott. White circulated the plan's title sheet stating there are standard DOT specifications. White stated the project is along the North County line and half of the highway is in Scott County. White stated Scott County will reimburse Muscatine County for its share of the project. On a motion by Saucedo, second by Holliday the Board approved plans and specifications for LFM-(FU-7) - -7X- 70, Longitudinal Sub drains and Culverts on F58/200th Street from Durant to Walcott. Ayes: All.

On a motion by Sauer, second by Holliday, the Board set a letting date for Monday, February 10, 2020 at 9:00 a.m. for Project LFM-(FU-7) - -7X-70. Ayes: All.

County Engineer Keith White updated the Board on secondary road projects.

On a motion by Sauer, second by Saucedo, the Board approved the Muscatine County Recorder's Report of Fees Collected for the quarter ending December 31, 2019 in the amount of \$73,088.78. Ayes: All.

On a motion by Sauer, second by Saucedo, the Board approved the Muscatine County Sheriff's Office - Civil Department Report of Fees Collected for the quarter ending December 31, 2019 in the amount of \$24,994.02. Ayes: All.

On a motion by Mather, second by Saucedo, minutes of the January 6, 2020 regular meeting were approved as written. Ayes: All.

Correspondence:

Holliday reported a call regarding a transmission line.

Sorensen met with an individual regarding the Levee Stakeholders Commission
January 9th.

Saucedo reported a complaint regarding trash on Pettibone Avenue.

Committee Reports:

Holliday attended a Muscatine County Safety Committee meeting January 8th.

Sauer attended a Muscatine County Board of Health meeting January 8th.

Mather attended a Muscatine Community Health Association meeting January 8th.

Sorensen attended a Southeast Iowa Link (SEIL) Mental Health and Disability Services
Region Governing Board meeting January 8th.

Administrative Services Director Nancy Schreiber reviewed a position regrading request for the Civil Deputy Assistant – Sheriff's Office. Schreiber stated the position recently came open so she took the opportunity to review the job description and found that a number of duties have been added to the position. Schreiber stated after updating the description she recommends the position be moved from Grade 7 to Grade 8. On a motion by Saucedo, second by Mather the Board approved changing the Civil Deputy Assistant – Sheriff's Office position from Grade 7 to Grade 8. Ayes: All.

The Board recessed at 9:20 A.M. and reconvened at 9:28 A.M.

GIS Manager Mark Yerington reviewed the FY20/21 MAGIC budget stating there are no upcoming large projects to add to the budget and he is continuing to build the base map fund and equipment fund. Yerington stated MAGIC is building utility information for the City of West Liberty and working with Zoning Administrator Eric Furnas on creating a more in-depth digital permitting process.

Unity Public Health Director Christy Roby Williams reviewed the FY20/21 budget request for Public Health stating she is requesting an 18% increase this year. Roby Williams stated the increase includes a new position for a Community Care Coordinator. The FY20/21 budget request for Public Health Services is \$262,806.

Department of Human Services Public Business Manager Nicole Uthoff and Accounting Clerk 2 Ann Rhinehart reviewed the FY20/21 DHS budget request for \$158,000 and updated the Board on staffing changes.

Conservation Director Curt Weiss reviewed the FY20/21 Conservation budget request stating there are no large changes in the budget. Weiss stated Conservation will be replacing a 2006 4x4 truck this year. Weiss stated the placement of the cabins at Deep Lakes Park will be relocated to higher ground which is a little west of the originally proposed location. Saucedo suggested working with Muscatine Power & Water on a joint venture to add green technology such as solar power to the Discovery Learning Center as a cost saving measure. Sorensen suggested changing the lighting at the Discovery Learning Center to LED lights to save costs.

County Treasurer Amy Zybarth reviewed the FY20/21 budget request for the Treasurer's Office stating she added to Office Equipment & Furniture for both the Motor Vehicle and Tax Departments for costs in replacing the clerk's chairs. Zybarth stated the biggest adjustment to Revenues is the Interest on Investments due to lower interest rates.

The Board recessed at 11:50 A.M. and reconvened at 1:05 P.M. with Holliday, Sauer, Sorensen and Saucedo present. Mather joined the meeting at 1:17 P.M.

County Attorney Alan Ostergren reviewed the FY20/21 budget request for the Attorney's Office stating litigation expenses have increased due to upcoming high litigation cost cases. In response to questions from the Board, Ostergren stated Fines Collection is going well.

Planning and Zoning Administrator Eric Furnas reviewed the FY20/21 budget request for Zoning/Environmental Services stating there are no major additions. Furnas stated he is requesting a significant increase in training and travel because there are two new inspectors who need to be fully trained and certified.

County Recorder Sarah Hearst reviewed the FY20/21 budget request for the Recorder's Office stating she is requesting to buy a new passport camera and printer because the current equipment is obsolete.

County Engineer Keith White reviewed the FY20/21 budget request for Secondary Roads stating he has not asked for any change in tax revenue. White stated Bridge Replacement is up a little because of the SWAP program. White stated the \$400,000 shown in Reimbursement Other Government is due to the anticipated payment from Scott County for the North County line project. White stated with Capital Expenditures he plans to replace one tandem truck and its snow equipment, two motor graders, one medium duty plow truck, one medium duty truck, 3 light duty trucks, the Funks Hill shed and GPS Network Rover and Data Collector survey equipment.

The meeting was adjourned at 3:06 P.M.

ATTEST:

Susan J. O'Donnell
Second Deputy Auditor

Jeff Sorensen, Chairperson
Board of Supervisors