

Muscatine County Board of Supervisors  
Monday, June 29, 2020

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Holliday, Sauer, Mather and Saucedo present. Sorensen was absent. Vice-Chairperson Saucedo presiding.

On a motion by Sauer, second by Holliday, the agenda was approved as presented. Ayes: All.

On a motion by Sauer, second by Mather, claims dated June 29, 2020 were approved in the amount of \$900,782.84. Ayes: All.

A Public Hearing was called to order by Vice-Chairperson Saucedo at 9:01 A.M. on the plans, specifications, form of contract and estimate of cost for the proposed public improvement project, to-wit: Muscatine County Jail Partial Roof Replacement Project. Mike Nolan, Horizon Architecture, stated the plan is to replace the roof on the original portion of the Jail. Nolan stated the roof will be replaced with a TPO membrane and the project will also include replacing insulation, flashings, drip edge and fiberboard as needed for an estimated cost of \$310,262.59. No one spoke for or against the proposed public improvement. On a motion by Sauer, second by Mather, the public hearing was closed at 9:08 A.M. Roll call vote: Ayes: All.

On a motion by Mather, second by Sauer, the Board approved Resolution #06-29-20-01 Approving Plans, Specifications, Form of Contract and Cost Estimate for the Muscatine County Jail Partial Roof Replacement Project. Roll call vote: Ayes: All.

**RESOLUTION #06-29-20-01**  
**APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED**  
**COST FOR MUSCATINE COUNTY JAIL PARTIAL ROOF REPLACEMENT**

WHEREAS, the Muscatine County Board of Supervisors has retained Horizon Architecture to provide consulting architectural/engineering services for the Muscatine County Jail partial roof replacement project; and

WHEREAS, Horizon Architecture has prepared plans, specifications, form of contract and estimated cost for the project, which documents have been on file and available for public inspection in the Muscatine County Administration Office since Thursday, June 25, 2020; and

WHEREAS, following notice of public hearing published in accordance with the law, a public hearing was held on Monday, June 29, 2020 at 9:00 a.m. in the Muscatine County Administration Building and via GoToMeeting at which members of the public were allowed to be heard on the issue of the Muscatine County Jail Partial Roof Replacement Project, and on the documents prepared in connection therewith.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Muscatine County Board of Supervisors:

1. That the plans, specifications, form of contract and estimated cost of the Muscatine County Jail Partial Roof Replacement Project are hereby approved.

2. That the Muscatine County Administration Office shall advertise for sealed bids for the proposed improvement by publishing notice in accordance with the law.
3. That bids must be received in the Muscatine County Administration Office on or before 10:00 a.m. on the 16th day of July, 2020.
4. That bids shall be publically announced at 9:00 a.m. on Monday, July 20, 2020 at the Muscatine County Board of Supervisors meeting.
5. That the sealed bids must be accompanied by a bid security equal to ten (10) percent of the bid.

PASSED AND APPROVED this 29th day of June, 2020.

ATTEST:

/s/ Betty L. Wamback  
First Deputy Auditor

/s/ Santos Saucedo, Vice-Chairperson  
Muscatine County Board of Supervisors

On a motion by Holliday, second by Sauer, minutes of the June 22, 2020 regular meeting were approved as written. Ayes: All.

Correspondence:

All Supervisors received an email regarding a Candidate Forum at the Musser Public Library.

Saucedo and Mather received an email from ISAC regarding House Bill 2643 relating to Mental Health Services.

Saucedo received an email changing the meeting of the Solid Waste Management Commission from in public to on-line.

Saucedo received a call from a resident regarding the possibility of having vending, such as shaved ice, food and drinks, available at Deep Lakes Park during the summer.

Saucedo attended a background informational meeting for parties interested in the Muscatine Levee.

Committee Reports:

Saucedo attended a West Liberty Economic Area Development Board (WELEAD) meeting June 23rd.

On a motion by Holliday, second by Sauer, a fireworks permit for David Riggan was approved. Ayes: All.

On a motion by Mather, second by Sauer, appointments to the Muscatine County Compensation Commission were approved for the period July 1, 2020 to June 30, 2021. Ayes: All. Administrative Services Director Nancy Schreiber stated there are still vacancies for all four categories – licensed real estate salespersons or brokers; bankers, appraisers, auctioneers, property managers; owners of agricultural property; and owners of city property.

On a motion by Sauer, second by Holliday, the Board reappointed Mary Friederichs to the Benefited Fire District #6 Board of Trustees for a three-year term ending June 30, 2023. Ayes: All. The Scott County Board of Supervisors has already approved the appointment.

On a motion by Sauer, second by Mather, the Board reappointed Lisa Johnson and Keith White to the Muscatine County Veterans Affairs Commission for three-year terms ending June 30, 2023. Ayes: All.

On a motion by Holliday, second by Sauer, the Board reappointed Paul Elshoff to the Muscatine County Civil Service Commission for a six-year term ending June 30, 2026. Ayes: All.

On a motion by Mather, second by Sauer, the Board reappointed Robert Bahn and Mike Kellor to the Mercer-Muscatine Revolving Loan Fund Administration Board for two-year terms ending June 30, 2022. Ayes: All.

On a motion by Sauer, second by Holliday, the Board approved Resolution #06-29-20-02 FY2020/21 Budget Appropriations. Roll call vote: Ayes: All.

**RESOLUTION #06-29-20-02  
FY 2020/21 BUDGET APPROPRIATIONS**

It is hereby resolved that the following amounts itemized by Department will be appropriated for the Fiscal Year beginning July 1, 2020:

01	Board/Administration	737,476
02	Auditor	541,416
03	Treasurer	589,090
04	Attorney	1,174,129
05	Sheriff	2,989,595
06	Jail	6,531,015
07	Recorder	306,076
20	Engineer	9,520,000
22	Conservation Board	1,211,900
24	DHS	60,440
25	Community Services	738,520
28	Medical Examiner	197,370
30	Court Services	156,500
31	Board of Health	381,406
51	General Services	860,509
52	Information Services	809,982
53	Zoning	403,091
60	Mental Health Administration	1,070,608
99	Nondepartmental	13,686,778

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\$41,965,901

It is further resolved that all appropriations made pursuant to this RESOLUTION lapse at the close of business on June 30, 2021.

Passed and approved this 29th day of June, 2020.

ATTEST:

/s/ Betty L. Wamback  
First Deputy Auditor

/s/ Santos Saucedo, Vice-Chairperson  
Muscatine County Board of Supervisors

The Board reviewed fiscal year-end cash count assignments.

County Engineer Keith White updated the Board on secondary road projects.

Planning and Zoning Administrator Eric Furnas notified the Board the Muscatine County Board of Adjustment and the Muscatine County Zoning Commission will hold public meetings on July 10, 2020 at the Muscatine County Environmental Learning Center, 3300 Cedar Street, Muscatine. The Board of Adjustment will meet at 10:00 a.m. and the Zoning Commission will meet at 11:00 a.m. Furnas stated the room at the Environmental Learning Center is quite large and can be isolated from the rest of the building so citizens may attend in person and maintain social distance. Furnas stated people will enter through a side door where masks and hand sanitizer will be available.

Paul Elshoff, 208 Sand Run Road, Fruitland thanked the Board for reaffirming his appointment to the County Civil Service Commission and for approving the Riggan fireworks permit. Elshoff stated citizens of the Fruitland area are having a parade on Saturday, July 4<sup>th</sup> at 10:00 a.m. and everyone is welcome to come and watch or participate. Elshoff stated it is time to consider a very healthy raise for Nancy Schreiber and Sherry Seright who are prevalent in the County structure.

The meeting was adjourned at 9:38 A.M.

ATTEST:

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Susan J. O'Donnell  
Second Deputy Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors