

Muscatine County Board of Supervisors  
Monday, November 1, 2021

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Holliday, and Saucedo. Mather electronically attended the meeting. Sauer and Sorensen were absent. Chairperson Saucedo presiding.

On a motion by Holliday, second by Mather, the agenda was approved as presented. Ayes: All.

On a motion by Mather, second by Holliday, claims dated November 1, 2021 were approved in the amount of \$1,033,421.60. Ayes: All.

Planning and Zoning Administrator Eric Furnas reviewed Change Order #1R in the amount of \$3,394.40 for Muscatine County Attorney's Office Renovation. Furnas stated the change order is for additional power and data locations requested by the County Attorney and staff and for trim kits in the new restroom to address concealed junction boxes discovered during demolition. On a motion by Holliday, second by Mather, the Board approved Change Order #1R in the amount of \$3,394.40 for Muscatine County Attorney's Office Renovation. Ayes: All.

Furnas updated the Board on the Muscatine County Jail Booking Expansion Project. Furnas offered a walk-through today to view the project with the available Board members. Saucedo and Holliday stated they would attend the walk-through.

On a motion by Mather, second by Holliday, the Board approved Resolution #11-01-21-01 setting a Public Hearing on Proposed Road Vacations for Monday, November 15, 2021 at 9:00 a.m. Roll Call Vote: Ayes: All.

**RESOLUTION #11-01-21-01  
SETTING A PUBLIC HEARING ON PROPOSED ROAD VACATIONS**

WHEREAS, a request (or petition, or a memorandum from the County Engineer) has been filed with the Muscatine County Board of Supervisors (or County Engineer) asking that action be taken to vacate and close (or to vacate and clear the record, if it was not open to traffic) sections of Muscatine County Secondary Roads, described as follows:

41<sup>st</sup> Street in Fruitland Township

A portion of existing roadway easement, originally established Reeder's Road (now known as 41<sup>st</sup> Street), recorded in Establishment Record Book "PB", Page 260, in the Office of the Muscatine County Engineer, 60 feet wide over a parcel of land located in part of the Southeast Quarter of Section 15 and part of the Northeast Quarter of Section 22, all in Township 76 North, Range 2 West, of the 5<sup>th</sup> Principal Meridian, Muscatine County, Iowa, the centerline of which is described as follows:

Beginning at a 5/8"Ø rebar with light blue cap, P.L.S. No. 23526 set at the Northeast Corner of Section 22, Township 76 North, Range 2 West, of the 5<sup>th</sup> Principal Meridian, Muscatine County,

Iowa; thence North 89° 12' 17" West along the north line of said Section 22 and the centerline of originally established Reeder's Road (now known as 41<sup>st</sup> Street), recorded in Establishment Record Book "PB", Page 260, in the Office of the Muscatine County Engineer and basis of bearings for this survey being the Iowa Regional Coordinate System, Zone 14 Burlington, a distance of 1528.07 feet to the east line of a parcel owned by Northern Gravel Company located in the Southwest Quarter of the Southeast Quarter of said Section 15, warranty deed for said parcel recorded in Book 84 of Lands, Pages 85 and 86, in the Office of the Muscatine County Recorder. The sidelines of said 60-foot easement to be extended or shortened to meet at angle points and to terminate at the east lines of said Section 15 and Section 22 and the east line of said parcel.

Said easement contains 2.10 acres, more or less, and is subject to all easements and other restrictions of record.

#### Keokuk Avenue in Lake Township

A portion of existing roadway easement, originally established Huber Road (now known as Keokuk Avenue), recorded in Establishment Record Book "B", Page 88, in the Office of the Muscatine County Engineer, varying width over a parcel of land located in part of the Southeast Quarter of Section 11 and part of the Southwest Quarter of Section 12, all in Township 77 North, Range 3 West, of the 5<sup>th</sup> Principal Meridian, Muscatine County, Iowa, the centerline of which is described as follows:

Beginning at a 3/8"Ø landscape spike, said to be over a concrete monument, found at the East Quarter Corner of Section 11, Township 77 North, Range 3 West, of the 5<sup>th</sup> Principal Meridian, Muscatine County, Iowa; thence South 0° 51' 56" West along the east line of said Section 11 and the centerline of originally established Huber Road (now known as Keokuk Avenue), recorded in Establishment Record Book "B", Page 88, in the Office of the Muscatine County Engineer and basis of bearings for this survey being the Iowa Regional Coordinate System, Zone 14 Burlington, a distance of 1894.56 feet to a 1/2"Ø rebar with aluminum cap stamped "PLS 11309" found at the southeasterly corner of Auditor Parcel "E" where it intersects with said east line and centerline, said parcel survey recorded as Instrument Number 2019-05840, in the Office of the Muscatine County Recorder. The sidelines of said easement to be extended or shortened to meet at angle points and to terminate at the north lines of said Southeast Quarter and Southwest Quarter and the south line of said Auditor Parcel "E".

Said easement contains 3.82 acres, more or less, and is subject to all easements and other restrictions of record.

NOW, THEREFORE BE IT RESOLVED that a hearing on the proposed vacation will be held in the Board Room, Muscatine County Administration Building, 414 East Third Street, Suite 101, Muscatine, Iowa, at 9:00 a.m. on Monday, November 15, 2021, in accordance with Iowa Code Chapter 306.

PASSED AND APPROVED this 1st day of November, 2021.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Santos Saucedo  
Muscatine County Board of Supervisors

On a motion by Holliday, second by Mather, the Board approved the following utility permits: Liberty Communications, West Liberty, Iowa – bury fiber optic cable in west shoulder of road from 1330 Davis Avenue south approximately 2,300 feet to 1378 Davis Avenue in Section 22 of Township 78N Range 4W and place handhole at right of way line; and AT&T Corp, Blue Springs Missouri – relocation for culvert project L-520-73-82/L-(FU-6)—73-70, crossing 60<sup>th</sup> Street perpendicular private easement to private easement 2,620 LF south of Memorial Road. Ayes: All.

County Engineer Keith White updated the Board on secondary road projects.

White stated the current supply chain delays are affecting the department budget and challenges with receiving equipment.

On a motion by Mather, second by Holliday, the Board approved the October 25, 2021 regular meeting minutes. Ayes: All.

Correspondence:

All Supervisors received COVID updates from Public Health Director Christy Roby-Williams.

All Supervisors received an email from Sheriff Quinn Riess regarding the Muscatine County Jail Shower Project update.

All Supervisors received an email from Denise Bulat, Executive Director, Bi-State Regional Commission regarding a luncheon.

Holliday received a call from Dwight Brockhouse regarding a county owned property close to his property. Holliday referred the call to Furnas.

Saucedo received an email from Public Health Director Christy Roby-Williams regarding a recent Leadership Board meeting.

Committee & Meeting Reports:

Holliday attended the Wilton Development Corporation meeting on October 20, 2021.

Holliday attended the Muscatine County Fair Board Annual meeting on October 26, 2021.

Saucedo attended a Housing meeting with Muscatine Center for Social Action and City of Muscatine on October 25, 2021.

Saucedo attended the West Liberty Economic Area Development (WELEAD) meeting on October 28, 2021.

Saucedo attended an American Rescue Plan meeting with Muscatine City Council and the Muscatine Community School District Board on October 29, 2021.

Saucedo attended a meeting with City of Muscatine Mayor Diana Broderson, City of Muscatine Attorney Matt Brick, City Finance Director Nancy Lueck, County Attorney Jim Barry and Budget Administrator Sherry Seright, on October 29, 2021 regarding the City Transfer station and updating the 28E Agreement.

White stated his concern with trash in the secondary roads ditches which is possible city waste and asked if there were discussions with the City of Muscatine regarding the cost the county has incurred with cleaning and depositing of waste in the ditches. Saucedo stated he has communicated this concern to the City of Muscatine and provided the tally of the cost the county has incurred.

On a motion by Holliday, second by Mather, Matthew Shutt was appointed as Muscatine County Weed Commissioner for a term ending December 31, 2021. Ayes: All.

On a motion by Holliday, second by Mather, the Board approved the 2021 Weed Commissioner's Report. Ayes: All.

On a motion by Holliday, second by Mather, the Board authorized the Chair to sign the U.S. Department of Commerce's Economic Development Administration Economic Development Adjustment Assistance – Disaster Supplement Financial Assistance Award in the amount of \$3,199,660 for the Muscatine Levee Improvement Project. Ayes: All. Administrative Services Director Nancy Schreiber stated this grant is for Phase II of the Muscatine Levee Improvement Project which is to raise the levee.

On a motion by Mather, second by Holliday, the Board approved Resolution #11-01-21-02 Transferring \$300,000 from the General Basic Fund to the Secondary Roads Fund. Roll Call Vote: Ayes: All.

**RESOLUTION # 11-01-21-02  
TRANSFERRING FUNDS FROM THE GENERAL BASIC FUND TO THE  
SECONDARY ROADS FUND**

WHEREAS, it is desired to authorize the Auditor periodically to transfer sums from the General Basic Fund to the Secondary Roads Fund; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$300,000 from the General Basic Fund to the Secondary Roads Fund.

PASSED AND APPROVED this 1st day of November, 2021.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Santos Saucedo  
Muscatine County Board of Supervisors

On a motion by Holliday, second by Mather, the Board approved Resolution #11-01-21-03 Transferring \$1,060,000 from the Rural Services Fund to the Secondary Roads Fund. Roll Call Vote: Ayes: All.

**RESOLUTION # 11-01-21-03**  
**TRANSFERRING FUNDS FROM THE RURAL SERVICES FUND TO THE**  
**SECONDARY ROADS FUND**

WHEREAS, it is desired to authorize the Auditor periodically to transfer sums from the Rural Services Fund to the Secondary Roads Fund; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$1,060,000 from the Rural Services Fund to the Secondary Roads Fund.

PASSED AND APPROVED this 1st day of November, 2021.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Santos Saucedo  
Muscatine County Board of Supervisors

On a motion by Mather, second by Holliday, the Board approved Resolution #11-01-21-04 Transferring \$39,585 from the General Basic Fund to the GIS Fund. Roll Call Vote: Ayes: All.

**RESOLUTION # 11-01-21-04**  
**TRANSFERRING FUNDS FROM THE GENERAL BASIC FUND TO THE**  
**GIS FUND**

WHEREAS, it is desired to authorize the Auditor annually to transfer from the General Basic Fund to the GIS Fund; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$39,585 from the General Basic Fund to the GIS Fund.

PASSED AND APPROVED this 1st day of November, 2021.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Santos Saucedo  
Muscatine County Board of Supervisors

On a motion by Holliday, second by Mather, the Board approved Resolution #11-01-21-05 Transferring \$39,585 from the Rural Services Fund to the GIS Fund. Roll Call Vote: Ayes: All.

**RESOLUTION # 11-01-21-05  
TRANSFERRING FUNDS FROM THE RURAL SERVICES FUND TO THE  
GIS FUND**

WHEREAS, it is desired to authorize the Auditor annually to transfer from the Rural Services Fund to the GIS Fund; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$39,585 from the Rural Services Fund to the GIS Fund.

PASSED AND APPROVED this 1st day of November, 2021.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Santos Saucedo  
Muscatine County Board of Supervisors

On a motion by Holliday, second by Mather, the Board approved Resolution #11-01-21-06 Transferring \$5,000 from the General Basic Fund to the Historic Preservation Commission Fund. Roll Call Vote: Ayes: All.

**RESOLUTION # 11-01-21-06  
TRANSFERRING FUNDS FROM THE GENERAL BASIC FUND TO THE  
HISTORIC PRESERVATION COMMISSION FUND**

WHEREAS, it is desired by the Muscatine County Board of Supervisors to support the efforts of the Muscatine County Historic Preservation Commission; and

WHEREAS, said transfers must be in accordance with Section 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$5,000 from the General Basic Fund to the Historic Preservation Commission Fund.

PASSED AND APPROVED this 1st day of November, 2021.

ATTEST:

/s/Tibe Vander Linden

/s/Santos Saucedo

Muscatine County Auditor

Muscatine County Board of Supervisors

On a motion by Mather, second by Holliday, the Board approved Resolution #11-01-21-07 Transferring \$35,000 from the General Basic Fund to the Conservation Equipment Reserve Fund. Roll Call Vote: Ayes: All.

**RESOLUTION # 11-01-21-07  
TRANSFERRING FUNDS FROM THE GENERAL BASIC FUND TO THE  
CONSERVATION EQUIPMENT RESERVE FUND**

WHEREAS, it is desired to authorize the Auditor to transfer the FY20/21 budgeted amount from the General Basic Fund to the Conservation Equipment Reserve Fund; and

WHEREAS, said transfers must be in accordance with Section 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$35,000 from the General Basic Fund to the Conservation Equipment Reserve Fund.

PASSED AND APPROVED this 1st day of November, 2021.

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Santos Saucedo  
Muscatine County Board of Supervisors

County Auditor Tibe Vander Linden stated voting dates for the 2021 City/School Election include early voting in the Auditor's office on November 1, 2021 until 5:00 p.m. and voting at the polls on November 2, 2021 from 7:00 A.M. to 8:00 P.M.

The meeting was adjourned at 9:33 A.M.

ATTEST:

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Tibe Vander Linden  
County Auditor

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Santos Saucedo, Chairperson  
Board of Supervisors