

Muscatine County Board of Supervisors
Monday, December 27, 2021

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Holliday, Mather, Sauer, Sorensen and Saucedo present. Chairperson Saucedo presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved as presented. Ayes: All.

On a motion by Mather, second by Sorensen, claims dated December 27, 2021 were approved in the amount of \$351,400.97. Ayes: All.

A Public Hearing was called to order by Chairperson Saucedo at 9:01 A.M. on a proposed ordinance adopting revised Muscatine County Supervisor Districts and Election Precincts, as recommended by the Muscatine County Temporary Redistricting Commission, and as a result of data collected during the 2020 Census. In discussion, Temporary Redistricting Commission Chairperson Jeff Chown of rural Nichols stated the commission members, including Fred Grunder, Amy Hering, Lynne Sasmazer, Nick Salazar, Auditor Tibe Vander Linden as well as auditor staff with major assistance on mapping from MAGIC staff Justin Thomas, have all worked in a compressed timeline to act on the redistricting changes and meet the fast-approaching completion deadline. Saucedo expressed his appreciation for all the work to meet the timelines and the attention paid to fairness during the process.

On a motion by Sorensen, second by Sauer, the public hearing on redistricting was closed at 9:03 A.M. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved an ordinance revising Muscatine County Supervisor Districts and Election Precincts on the first of three readings. Roll call vote: Ayes: Sorensen, Saucedo, Sauer and Holliday. Abstain: Mather.

A Public Hearing was called to order by Chairperson Saucedo at 9:05 A.M. on a proposed ordinance adopting revised floodplain management regulations for Muscatine County. Muscatine County Zoning Administrator Eric Furnas stated in a memo to the Board, the County is required to update the ordinance to reference the most recent FEMA Flood Insurance Rate Maps which become effective on January 28, 2022. In discussion, Furnas stated since it was recommended to include some additional updates to the entire ordinance, he recommended to repeal the current floodplain management ordinance and adopt the new proposed ordinance in its place. Furnas stated the new ordinance includes the minimum standard language which complies with FEMA floodplain management regulations and better clarifies floodplain development standards, includes some additional defined terms and re-structures the ordinance as a whole to make it more efficient and easier to understand. Furnas stated he would like Board direction for some added language which stipulates additional new construction requirements which would also allow applicants to qualify for a lower flood insurance premium. Sorensen stated concern for additional requirements which might discourage development. Furnas stated there is a variance section to address any requirements which may present a hardship and the new requirements would not affect existing structures.

On a motion by Sorensen, second by Mather, the public hearing on floodplain management was closed at 9:16 A.M. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved an ordinance adopting new floodplain management regulations on the first of three readings. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Mather, the Board approved Resolution #12-27-21-01 Approval of the Combined Preliminary and Final Plat of Muscatine Highway 61 South Subdivision. Roll call vote:
Ayes: All.

RESOLUTION #12-27-21-01
APPROVAL OF THE COMBINED PRELIMINARY AND FINAL PLAT OF
MUSCATINE HIGHWAY 61 SOUTH SUBDIVISION

WHEREAS, there has been presented before the Board of Supervisors of Muscatine County, Iowa, a dedication and plat of the proposed subdivision “Muscatine Highway 61 South Subdivision”; and

WHEREAS, said plat has heretofore been approved by the Zoning Commission of Muscatine County, Iowa; and

WHEREAS, said dedication and plat fully conform with all laws of the State of Iowa and all ordinances of Muscatine County, Iowa, applicable thereto; and

WHEREAS, the platting of said subdivision is conducive to orderly development within Muscatine County, Iowa, is not in conflict with any extensions of the established road systems of Muscatine County, Iowa, and is in harmony with the comprehensive plan of zoning now in effect within Muscatine County, Iowa.

WHEREAS, the subdivision of said real estate and the plat thereof were accepted and approved by the Muscatine County Board of Supervisors following a public meeting on December 21, 2021.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Muscatine County, Iowa, as follows:

Section 1. The said subdivision is hereby designated as “Muscatine Highway 61 South Subdivision”, a subdivision in Muscatine County, Iowa, and that the descriptions of lots and parcels of land located therein shall be according to the number and designation thereof as set forth on said plat.

Section 2. The Chairperson of the Board of Supervisors and the Auditor of Muscatine County, Iowa, are hereby authorized and directed to certify this Resolution in order that the same and all other matters material to said subdivision may be recorded in the Office of the Recorder of Muscatine County, Iowa.

PASSED and APPROVED this 27th day of December, 2021.

ATTEST:

/s/Susan J. O'Donnell
Second Deputy Auditor

Santos Saucedo, Chairperson
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Sauer, the Board approved Change Order #3 for the Muscatine County Attorney's Office Remodel Project to replace carpet and vinyl wall base in the amount of \$8,848.00. Ayes: All. County Attorney Jim Barry stated once the new flooring in the entry was installed, the wear patterns in the existing carpet in the center of the office provided a dramatic difference to the appearance of the update. Barry stated the office update called for some adjustments in the center office configuration which eliminated constructed of a front office desk, but added a third desk location, requiring the purchase of new office furniture at three locations.

On a motion by Sorensen, second by Sauer, the Board approved a quote from Storey Kenworthy of Des Moines, Iowa, in the amount of \$19,153.49 for new furniture for the clerical areas, as part of the Muscatine County Attorney's Office Remodel Project. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved a quote from FSS Inc. for the installation of security cameras and added video recording storage in the amount of \$45,000.00, as part of the Muscatine County Jail Booking Expansion Project. Ayes: All. Furnas stated FSS, Inc. is a local company and has worked on security at other Muscatine County buildings and has been the vendor of choice providing consistency and cost efficiency for the County.

On a motion by Sorensen, second by Sauer, the Board approved quotes from Lucas Communications and Nelson Electric, both of Muscatine, for additional power outlets and data cabling in the booking area in the amount of \$8,369.31, as part of the Muscatine County Jail Booking Expansion Project. Ayes: All. Furnas stated there was a significantly substantial need for more power outlets and data cabling than the original plan required and fell short of Information Technology Services Director Bill Riley's original suggested specifications. Furnas stated the cost to add additional power and cabling through local companies, Nelson Electric and Lucas Communications, came in at a quoted lower rate than that provided by Swanson Construction.

On a motion by Sauer, second by Sorensen, the Board approved the minutes of the December 20, 2021 regular meeting. Ayes: All.

Correspondence:

All Board members received an email regarding COVID-19 updates from Unity Public Health Director Christy Roby-Williams.

Holliday reported an email from a resident on Kelly Avenue regarding a neighboring nuisance property.

Saucedo received an email from Mississippi Valley Workforce Development regarding a director position opening.

Saucedo received an email from Erik Reader of GMCCI stating Muscatine County unemployment is at three percent.

Saucedo received a letter from Clean Air Muscatine.

Saucedo received an email from County Engineer Keith White with photos of a culvert on Box Car Road.

Committee Reports and Meetings:

Holliday attended a Fair Board meeting on sponsorship on December 14, 2021.

Holliday attended the Annual Meeting of the Wilton Development Commission on December 15, 2021.

Sorensen attended the Eastern Iowa Mental Health Regional Governing Board meeting on December 17, 2021.

Action on a request to increase the limit of the County's cyber breach insurance coverage was tabled until the next regular meeting.

Discussion was held with Administrative Services Director Nancy Schreiber regarding budgeting personnel costs for the FY22/23 proposed budget. Schreiber requested direction from the Board regarding a proposed maximum personnel budget amount, stating recent indicators of increasing Muscatine County property values and the Cost of Living Index may indicate a higher than historical budget planning cost for personnel expenses. The Board directed Schreiber to provide additional estimated personnel budget figures for several different percentage increase scenarios.

Administrative Services Director Nancy Schreiber asked the Board for direction regarding OSHA's COVID vaccine/testing mandate. The Board directed Schreiber to send a county-wide employee communication outlining the OSHA requirements and the projected timeline for anticipated implementation of the mandate and that the County is currently awaiting the Supreme Court decision set for January 7.

County Attorney Jim Barry updated the Board on the Attorney's Office's monthly payment of Sheriff's fees. Barry stated the budget line item will show an increase of about \$40,000 in the upcoming proposed budget.

County Treasurer Amy Zybarth updated the Board on two Treasurer's Office issues, including changes in the Elderly Tax Credit application form, now three-pages, and contiguous titling which she expects to increase the workload for the Muscatine County Treasurer's Office staff.

The meeting was adjourned at 11:01A.M.

ATTEST:

Susan J. O'Donnell
2nd Deputy Auditor

Scott Sauer, Chairperson
Muscatine County Board of Supervisors