

Muscatine County Emergency Management Commission

Minutes

February 14, 2024 5:15 p.m.

Muscatine County Administration Building

Members Present: Mayor Angie Dickey – Atalissa, Councilmember Susie Garrett – Fruitland, Mayor Brad Bark – Muscatine, Mayor Mark Smith – West Liberty, Jeff Sorenson – Board of Supervisors, Quinn Riess - Sheriff

Others Present: Chris Jasper

The meeting was called to order at 5:16pm by Chair Garrett.

Jasper performed a roll call and determined a quorum was present.

A motion to approve the agenda as presented was made by Sorensen with a second by Bark. All in favor.

A motion was made by Sorensen with a second by Bark to approve the minutes of the January 17, 2024 meeting. All in favor.

The public hearing for the proposed FY 23/24 E911 budget amendment was opened. No members of the public present to speak. A motion to close the public hearing was made by Riess with a second by Sorensen. All in favor.

A motion was made by Riess with a second by Sorenson to approve the FY 23/24 E911 budget amendment. All in favor.

The public hearing for the proposed FY 23/24 EMA budget amendment was opened. No members of the public present to speak. A motion to close the public hearing was made by Riess with a second by Bark. All in favor.

A motion was made by Sorenson with a second by Bark to approve the FY 23/24 EMA budget amendment. All in favor.

The public hearing for the proposed FY 24/25 E911 budget was opened. No members of the public present to speak. A motion to close the public hearing was made by Riess with a second by Sorenson. All in favor.

A motion was made by Smith with a second by Sorenson to approve the FY 24/25 E911 budget. All in favor.

The public hearing for the proposed FY 24/25 EMA budget was opened. No members of the public present to speak. A motion to close the public hearing was made by Riess with a second by Sorenson. All in favor.

A motion was made by Bark with a second by Smith to approve the FY 24/25 EMA budget. All in favor.

Jasper asked the group for guidance on 911 Signs. Jasper stated they currently have an agreement with the County Zoning office to place 911 address signs in the county as a cost of \$60/sign plus the cost of materials. Jasper stated they have had a couple addresses in city limits of Muscatine that have come up

Muscatine County Emergency Management Commission

Minutes

where you cannot see the house from the roadway and there is no mailbox to put numbers on and these residences should have address markers. After a short discussion consensus was to reach out to the municipalities and public works departments to see if they would be interested in taking care of any address markers inside their respective city limits. Jasper will gather information from public works departments and bring it back at the next meeting.

Jasper stated that FEMA now has a National Qualification System sign off that the Emergency Manager has to be signed off on. Jasper is working on creating a policy for the sign off but needs to know who the appropriate person to sign off on the checklist would be. Jasper stated some counties are having the EMA chair do it, some are having other EMA's do it and some are having the Sheriff do it. The group have consensus that the EMA Chair should sign the check off. Jasper will finish the policy and have it at the next meeting for review and approval.

Jasper mentioned to the group that a new bill was proposed on Monday. This bill would take 3million dollars from 911 surcharge and a lot it to School Safety. Jasper just wanted the group to be aware as this may affect the FY 24/25 budget and if the legislation passed, we may have to look at the budget again.

There were no issues or concerns from any commission members.

The meeting adjourned at 5:35 pm.

Chris Jasper, Secretary
Director – EMA/911