

Muscatine County Board of Supervisors
Monday, March 4, 2024

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Sorensen presiding.

On a motion by Chick, second by Kirchner, the agenda was approved as presented. Ayes: All.

On a motion by Mather, second by Chick, the Board approved claims dated March 4, 2024, in the amount of \$446,834.66. Ayes: All.

County Treasurer Amy Zybarth reviewed the Resolution Naming Depositories stating the only change was to include CDARS, a new investment offered through CBI Bank. CDARS is separately insured depository for \$250,000 per account and is another option as the CBI limits the large balances during tax payment time.

On a motion by Mather, second by Chick, the Board approved Resolution #03-04-24-01 Naming Depositories-Treasurer's Office. Roll call vote: Ayes: All.

RESOLUTION #03-04-24-01
RESOLUTION NAMING DEPOSITORIES - TREASURER'S OFFICE

It is hereby resolved that the Muscatine County Board of Supervisors approves the following list of financial institutions to be depositories for Muscatine County funds held by the Muscatine County Treasurer, in conformance with applicable provisions of Chapter 12C, Code of Iowa. All previous actions by the Board of Supervisors naming depositories and setting maximum limits for the Treasurer's Office are hereby null and void.

DEPOSITORY	LOCATION	MAXIMUM FUND BALANCE
CBI Bank	Muscatine, IA	\$ 40,000,000
CDARS	Muscatine, IA	\$ 20,000,000
Community Bank	Muscatine, IA	\$ 5,000,000
Farmers & Merchants Bank	Nichols, IA	\$ 2,000,000
IPAIT	Des Moines, IA	\$ 40,000,000
Midwest One Bank	West Liberty, IA	\$ 20,000,000
South Ottumwa Savings Bank	West Liberty, IA	\$ 2,000,000

Passed and approved this 4th day of March, 2024.

ATTEST:

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Jeff Sorensen, Chairperson
Muscatine County Board of Supervisors

On a motion by Chick, second by Kirchner, the Board approved the Contract, Bond, and Certificate of Insurance for L-(M24-1)--73-70, pavement markings on various roadways in Muscatine County. Ayes: All.

On a motion by Sauer, second by Chick, the Board approved the two utility permits with Muscatine Power and Water, Muscatine, Iowa – install two inch orange High-density polyethylene (HDPE) with fiber optic cable from approximately 170th Street continuing south to Bayfield Road along North Mulberry Road, Section 9 and 16, T77N-R02W and install two inch orange High-density polyethylene (HDPE) with fiber optic cable from approximately Neally Avenue to Tipton Road to along Bayfield Road, Section 18, 17, 16, 15 and 22, T77M-R02W. Ayes: All.

Muscatine County Engineer Bryan Horesowsky updated the Board on secondary road projects.

County Auditor Tibe Vander Linden presented a report to Board with regards to requesting an additional full-time Administrative/Elections clerk position. Vander Linden stated the report displays the duties and annual hours estimated to complete real estate work in the Auditor's office. Vander Linden stated the figures show the real estate position is more than a 1.5 staff position. Vander Linden stated her request to add an additional full-time clerk will allow her 2nd Deputy, who has real estate experience and assists in the department, to focus more on real estate work. The requested position will also allow for a trained employee to assist with elections and other office duties. Sorensen asked if Vander Linden had a percentage figure for over-time paid within the Auditor's staff. Vander Linden stated the percentage figure is not part of the report given today but the figures can be calculated and presented at a future meeting. Vander Linden verified to the Board that the full-time salary figure for the requested position is currently within the FY24 budget and also the proposed FY25 budget. Further board discussion included the Auditor's office has had recent retirements and turn over creating a newer staff and there is a proposed change by County Attorney Jim Barry to require surveys per the Iowa Code, for certain real estate transfers. Vander Linden agreed to prepare a report showing over-time/comp hours and a report showing all the staff duties.

On a motion by Mather, second by Sauer, the Board moved to table action to authorize one additional full-time Administrative/Elections Clerk position, with Muscatine County Auditor Tibe Vander Linden to a future meeting. Ayes: All.

On a motion by Mather, second by Kirchner, the Board approved the minutes of the February 26, 2024 regular meeting. Ayes: Chick, Kirchner, Sauer and Sorensen. Sauer abstained from voting as he was absent from the February 26, 2024 meeting.

Correspondence:

Sauer received a call from a resident concerned with increased traffic on 41st Street north of Stewart Road and requested additional signage. Sauer stated to the resident he will discuss the concern with the County Engineer and suggested

the resident contact the Sheriff to occasionally run radar on the road.
All Supervisors received an email invitation for an Energy Champion Lunch and Learn event.
Sorensen, Mather and Chick had discussions with Ron Monahan who questioned if Community Foundation can use ARPA funds on housing projects.

Committee & Meeting Reports:

Sorensen, Kirchner and Chick attended a Conference Board meeting on February 27, 2024.
Kirchner and Sorensen attended a Farm Bureau Board meeting on February 27, 2024.
Kirchner attended a Lower Cedar Watershed Management Authority (LCWMA) meeting on February 29, 2024. Kirchner stated LCWMA has received a \$500,000 grant for storm water and retention ponds on the eastern area of Durant, Iowa.
Chick attended a Mississippi Valley Workforce Area Board meeting on February 26, 2024.
Chick attended a Mississippi Valley Workforce Area CEO meeting on February 27, 2024.
Chick attended a Greater Muscatine Chamber of Commerce and Industry Board meeting on February 28, 2024.
Chick attended a Mississippi Valley Workforce Area Finance meeting on February 28, 2024.
Sorensen attended an Eastern Iowa Mental Health Region Board meeting on February 26, 2024.
Sorensen attended a Bi-State Regional Planning Commission meeting on February 28, 2024.

Administrative Services Director reviewed the Construction Agreement with Renaissance Roofing, Inc., Belvidere, Illinois, for a project to restore the gutter lining and cornice ledge, restore the steep slope slate roof, replace the low slope roof and restore the clock tower copper roof the Muscatine County Courthouse. Schreiber stated the contract was written by County Attorney Jim Barry in conjunction with Renaissance Roofing, Inc. The contract has an additional cost of \$19,948.00, as the original bid did not have performance or payment bonds included. The project is scheduled to begin in spring 2024 with project completion stated as December 2024.

On a motion by Sauer, second by Mather, the Board approved and authorized the Chair to execute a construction contract with Renaissance Roofing, Inc, Belvidere, Illinois, for a project to restore the gutter lining and cornice ledge, restore the steep slope slate roof, replace the low slope roof and restore the clock tower copper roof the Muscatine County Courthouse in the amount of \$2,729,848.00. Ayes: All.

On a motion by Chick, second by Kirchner the Board appointed Nathan Mather to the Community Action of Eastern Iowa Board of Directors. Ayes: All.

On a motion by Sauer, second by Chick, the Board set a public hearing on proposed FY23/24 Muscatine County budget amendments for Monday, March 18, 2024 at 9:00 a.m. Ayes: All.

On a motion by Sauer, second by Chick, the Board set a public hearing on the FY24/25 Muscatine County Proposed Property Tax Levy for Thursday, March 28, 2024, at 7:00 p.m. at the Discovery Center conference room. Ayes: All.

County Auditor Tibe Vander Linden announced there will a Special Election on Tuesday, March 5, 2024 for Columbus Community School District Public Measure. Muscatine County will have one polling location, City Hall at Conesville, Iowa, open from 7:00 A.M. to 8:00 P.M. Louisa County is the control county for the election.

The meeting was adjourned at 9:41 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Jeff Sorensen, Chairperson
Board of Supervisors