

Muscatine County Board of Supervisors
Monday, July 1, 2024

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, and Sauer present. Sorensen was absent. Vice-Chairperson Mather presiding.

On a motion by Sauer, second by Kirchner, the agenda was approved as presented. Ayes: All.

County Engineer Bryan Horesowsky presented bids for L-(M24-2)-73-70, Seal Coat on various roadways as follows: Pelling, L.L. Co., Inc, North Liberty, Iowa - \$325,415.87. There was a rejected bid from Brandt Construction Co., Milan, Illinois.

On a motion by Sauer, second by Kirchner, the Board approved to award a bid for L-(M24-2)-73-70, Seal Coat on various roadways throughout the county to the apparent low bid to Pelling, L.L. Co., Inc, North Liberty, Iowa in the amount of \$325,415.87. Ayes: All.

On a motion by Sauer, second by Chick, the Board approved the following utility permit: Lumen, Muscatine, Iowa – to bury service wire exposed by road grader. Section 3-T77N-R2W. Ayes: All.

Horesowsky updated the Board on secondary road projects.

On a motion by Chick, second by Kirchner, the Board approved the minutes as amended of the June 24, 2024 regular meeting. Ayes: All.

Correspondence.

No correspondence reported

Committee Reports.

Chick attended a Mississippi Valley Workforce Area Board Finance meeting on June 24, 2024.

Sauer attended a Muscatine County Conservation Board meeting on June 26, 2024.

Administrative Services Director Nancy Schreiber held discussion with the Board regarding the current County Claims Submittal Policy as one the outside agencies missed the June deadline to submit their claim for the second half of their money. Schreiber stated Chairperson Jeff Sorensen and other Board members were contacted by the outside agency regarding the current submittal policy wording which states “Any claim not received by the Auditor’s Office in sufficient time to be paid before June 30, 2024”. This wording was originally chosen to give agencies as much time as possible to return the claim by the end of June. Sorensen recommended the Board review the policy and the proposed deadline wording in the County Claims Submittal Policy/Outside Agencies memo. Budget Administrator Kala Naber reviewed the memo with the Board and recommended the policy be changed to include the wording “claims are due no later than June 10” to have a specific June deadline date. Mather asked what date the outside agency claim was submitted. Schreiber stated the outside agency claim was submitted by email on June 21, 2024, which was one hour before the claims packet was to be sent out, which is not sufficient time to allow for revisions. Naber stated outside agencies have three months to submit their 2nd claim.

Naber stated the same outside agency submitted their claim on June 20th last year which allowed enough time for the claim to be included in the claims packet as it was within a four-day window to revise the claims packet. The agency was advised last year of the policy for the 2nd half submittal to recommend an earlier submittal period in June. The Board consensus was to place an exception to the policy for discussion and possible action for the next Board meeting.

Schreiber reviewed the Muscatine County Compensation Commission and stated the Commission is a list of 28 people in four different categories, so if there is a property condemnation order, a judge can draw from the list to sit as a group to determine the appropriate value of the property. Schreiber stated there are vacancies to fill in each category and recommended the Board try to fill the vacancies. Interested people can contact Schreiber to apply.

On a motion by Chick, second by Kirchner, the Board approved appointments to the Muscatine County Compensation Commission for the period July 1, 2024 to June 30, 2025. Ayes: All.

On a motion by Chick, second by Sauer, the Board approved Discussion and possible action to approve the re-appointment of Robert Bahn and Mike Kellor to the Mercer-Muscatine Revolving Loan Fund Administration Board for two-year terms ending June 30, 2026. Ayes: All.

The Board was presented eight applications received to fill two vacancies on the Muscatine County Veterans Affairs Commission. The Board will review the applicants and an action item to fill the two vacancies will be placed on the agenda for the next meeting.

Mather announced an awards ceremony for a Purple Heart and Air Medal recipient from the Vietnam conflict will be held on July 4, 2024. Community Services Director Jessica Bopes stated the details for the awards ceremony are being finalized this week for an Iowa National Guard CH-47 Chinook flyover at 7:40 p.m. on Iowa Avenue, Muscatine, Iowa (this is the alternate location due to the flooding on the riverfront).

On a motion by Sauer, second by Kirchner, the Board accepted June 2024 payroll claims. Ayes: All.

Planning and Zoning Administrator Eric Furnas updated the Board on the Courthouse Roof project urging citizens to observe the yellow caution tape, snow fence and chains for their safety. Furnas stated both the Third Street and Fourth Street entrances are open.

Horesowsky stated he attended a Muscatine Island Levee Improvement bi-weekly meeting on June 26, 2024. A landowner's property agreement has been requested for landowners located parallel to Pettibone Avenue near Red Line River Trading Company. Once an agreement is signed, County Attorney Jim Barry will be contacted to complete a haul agreement for that area of the project for protecting the pavement and traffic control.

The meeting was adjourned at 9:23 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Jeff Sorensen, Chairperson
Board of Supervisors