



## Muscatine County Board of Health Minutes

Wednesday, September 18, 2024 | 12:00pm | In-Person – 1609 Cedar Street, Muscatine, IA 52761

Virtual option – Microsoft Teams

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### Board members

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Brandy Olson, Chair | Karen Harper, Vice Chair | Dr. Michael Maharry, Secretary

Michelle Garvin | Cory Garvin

Members Present: Brandy Olson, Karen Harper, Dr. Michael Maharry, Michelle Garvin

Others Present: Jennifer Craft, Rikki Hetzler, Jacob Dornbush, Kaitlyn Arndt, Rachael Patterson-Rahn, Chris Jasper, Scott Sauer, Rachel Pohl (virtual)

Meeting was called to order at 12:10 pm by Olson.

- A. Introduction – Olson initiated an introduction of board members and guests.

Olson asked for a motion to approve the 7/17/2024 minutes. Motion by Harper to approve, seconded by M. Garvin. All ayes; motion carries.

#### Essential Public Health Reports

- A. Environmental Health Services
- No department personnel available to report.
- B. Public Health Director Update
- Craft shared the most recent public health department newsletter, highlighting activities and initiatives that have occurred since the last Board of Health (BOH) meeting.
  - Arndt provided a summary report for the annual Back-to-School Clinic that was facilitated by the department on 8/8/24, noting that 315 people were connected to services.
  - Craft reported that collaborative meetings with Muscatine County EMA and Public Health continue, as evaluations of emergency plans occur on a routine basis to ensure plans are up-to-date and relevant.
  - Craft shared that all employees within the public health department are tasked with completing succession plans for their respective roles, with a completion date of 12/31/24.
- C. Public Health Grants & Contracts
- Craft shared that the following grant contracts have been signed on behalf of the board of health, requesting approval of signing: Mosquito Surveillance extension, and 6-year Public Health Response Amendment 5. Motion by Maharry to approve, seconded by Harper. All ayes; motion carries.
  - Craft shared the updated Local Public Health Services subcontract for fiscal year 2025, requesting board approval of the subcontract. Motion to approve by Harper, seconded by M. Garvin. All ayes. Motion carries.
- D. Oral Health Update – Lee County Health Department
- Patterson-Rahn provided an update to the BOH on I-smile dental activities that have occurred throughout FY24. Information shared included number of services provided, number of individuals served, locations of services provided, and program success and challenges.
- E. Community Health Assessments
- Hetzler provided an update to the BOH on the communicable disease dashboard data to-date, noting an increase in the number of tuberculosis screenings to-date, due to community partners utilizing public health for testing.
  - Hetzler reported that the immunization audit plan for K-12 locations and childcare locations has been established by the department. All audits will be completed by the required deadline.
- F. New Business
- Craft reported recent staff changes, redistribution of staff workloads to existing staff to support efficient operations in various programs, onboarding of new staff, and current vacancies.
  - Craft reported that the Nancy Kent Foundation has existing funding to support building updates. Craft will be submitting a request for badge access to the Public Health building, as well as automated door openers for the clinic entrance.

Citizens Speak

- A. None present to speak at this time.

Next meeting

- A. November 20<sup>th</sup>, 2024 at 12pm in-person at the Public Health Office – 1609 Cedar Street, Muscatine, IA.

Adjournment

- A. Olson moved to adjourn. Meeting adjourned at 12:58 pm.