

Muscatine County Board of Supervisors  
Monday, October 7, 2024

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Sorensen presiding.

On a motion by Mather, second by Sauer, the agenda was approved as presented. Ayes: All.

A Public Hearing was called to order by Chairperson Sorensen at 9:00 A.M. on a proposal to dispose of two plots at Greenwood Cemetery by gifting them back to the owners who previously donated them to the County for indigent burials. No one spoke for or against the proposal.

On a motion by Mather, second by Sauer, the public hearing was closed at 9:01 A.M. Roll call vote. Ayes: All.

On a motion by Chick, second by Mather, the Board approved Resolution #10-07-24-01 Authorizing the Disposal of County-Owned Real Property. Roll call vote. Ayes: All.

**RESOLUTION #10-07-24-01**  
**AUTHORIZING THE DISPOSAL OF COUNTY-OWNED REAL PROPERTY**

WHEREAS, on Monday, September 23, 2024, the Board of Supervisors took action to set a public hearing for October 7, 2024 on a proposal to dispose of two plots at Greenwood Cemetery by gifting them back to Joyce Kopf Andrew and Dennis Kopf, who previously gifted them to the County for indigent burials; and

WHEREAS the two plots are more specifically described as Opel Section, Lot 104, graves 3 and 4 of Greenwood Cemetery; and

WHEREAS, a notice of public hearing on the proposed disposal was published in the three official county newspapers on October 3, 2024; and

WHEREAS, the public hearing on the proposed disposition of real property was held on October 7, 2024; and

WHEREAS, the Muscatine County Board of Supervisors finds the terms and conditions of the offer to dispose of the property to be in the public interest.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Muscatine County Board of Supervisors:

1. Upon satisfaction of all the stipulations set out by the County Attorney for the legal transfer of the plots via Quit Claim deed, the Administrative Services Director is hereby authorized and directed to execute all paperwork necessary to accomplish the disposal of the above-described real property.

Passed and approved this 7th day of October, 2024.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Jeff Sorensen, Chairperson  
Muscatine County Board of Supervisors

Planning and Zoning Administrator Eric Furnas held discussion with the Board regarding a request to authorize the chair to sign a Contract Amendment with Bi-State Regional Commission for Comprehensive Plan update services to extend the deadline to January 31, 2025, at no adjustment to cost. The agreement deadline is to allow for sufficient time for staff, zoning commission, county board, and public review prior to consideration of adoption.

On a motion by Chick, second by Mather, the Board authorized the chair to sign a Contract Amendment with Bi-State Regional Commission for Comprehensive Plan update services. Ayes: All.

Mike Nolan, Horizon Architecture reviewed Change Order #4 for the Muscatine County Courthouse Roofing Project.

On a motion by Mather, second by Kirchner, the Board approved Change Order #4 to install plywood sheathing over built-in gutter concrete substrate on the Muscatine County Courthouse Roof on a time and material basis in the not to exceed amount of \$18,641. Ayes: All.

Nolan reviewed a revised quote form TnT Tuckpointing & Building Restoration, in the amount of \$183,262.00 for tuckpointing and masonry repair work on the Muscatine County Courthouse. Nolan stated the cost of the work includes our access and scaffold modifications necessary to complete the repairs. The scope of the work laid out within the quote is for the clock tower exterior/interior work, parapet wall and material hoisting plan.

On a motion by Chick, second by Mather, the Board accepted a quote from TnT Tuckpointing & Building Restoration, LCC of Stockton Iowa in the amount of \$183,262.00 for tuckpointing and masonry repair work on the Muscatine County Courthouse. Ayes: All.

On a motion by Sauer, second by Chick, the Board approved the County Auditor's Report of Fee's Collected for the quarter ending September 30, 2024 in the amount of \$1,831.00. Ayes: All.

On a motion by Mather, second by Sauer, the Board approved County Treasurer's Report of Fee's Collected for the quarter ending September 30, 2024 in the amount of \$784,776.86. Ayes: All.

Mather questioned what ARPA projects are still required to be under contract by the end of the

year. Budget Administrator Kala Naber stated two projects are still not under contract, which are Deep Lakes Park Campground Project and Community Foundation Housing Project. Sorensen stated the projects are on track to be under contract, however the projects/dates will be watched.

On a motion by Chick, second by Kirchner, the Board approved Resolution #10-07-24-02 Suspending the Collection of Taxes. Roll call vote: Ayes: All.

**RESOLUTION #10-07-24-02  
SUSPENDING THE COLLECTION OF TAXES**

WHEREAS, notice from the Director of Human Services has been received regarding the eligibility of Judith Mathes, Muscatine, Iowa, (the ‘recipient’) for medical and facility care; and

WHEREAS, as such recipient of such assistance is deemed to be unable to contribute to the public revenue pursuant to Section 427.9, Code of Iowa; and

WHEREAS, the recipient is the owner of property described as follows:

Address: 1811 Logan St., Muscatine  
Parcel No: 0834228011  
Legal Description: 34-77-2W Lot 8 Norma SD #1 175 LTS 27

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Muscatine County Board of Supervisors:

1. That the County Treasurer is hereby ordered to suspend the collection of all taxes, including special assessments, rates or charges, interest, fees and costs for the current year and those unpaid from prior years. As long as the petitioner is authorized by DHS no interest accrues during suspension but payments can be made.
2. If the parcel is sold, passes by bequest or inheritance to any person other than the spouse or minor child of the petitioner, all taxes and special assessments become due and payable by the next semi-annual installment date. Interest at the rate of 1 ½% per month will start on the next delinquency date after the suspended taxes become due.

Passed and approved this 7th day of October, 2024.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Jeff Sorensen, Chairperson  
Muscatine County Board of Supervisors

On a motion by Sauer, second by Kirchner, the Board approved the minutes of the September 30, 2024 regular meeting. Ayes: All.

Correspondence:

Mather received an email from Eric Sanders, Veteran's Affairs Director, stating recognition to two Community Services Department employees, who went the extra mile for a client.

Kirchner received a letter from a resident regarding a high-line five mile rebuild in the Southern area of West Liberty, Iowa. A meeting to discuss the high-line is scheduled for October 30, 2024 at 5:30 p.m. at West Liberty Community Center.

Committee & Meeting Reports:

Sorensen attended a meeting regarding grant opportunities for the Port of Eastern Iowa on October 1, 2024.

Sorensen and Chick attended an open house/grand opening for the Mulberry Health Clinic on October 1, 2024.

Sorensen and Chick attended a Muscatine County Health Assessment presentation on October 2, 2024.

Sorensen and Chick attended a Housing Council meeting on October 2, 2024.

Sorensen attended a second Housing Council meeting on October 4, 2024.

Chick attended a meeting to review the services offered by Crossroads, Inc. with Megan Francis on September 30, 2024.

Chick attended a ribbon cutting for the Mulberry Health Clinic on October 3, 2024.

The Board reviewed the health/dental fund balance as of September 30, 2024. Administrative Services Director Nancy Schreiber stated the actuarial report recently submitted to the state has stated the revenue is not covering the expenditures however the fund balance is healthy. Schreiber anticipates the health insurance rate increases that occurred in July 2024, may generate the revenue and expenditures to settle out closer.

Planning and Zoning Administrator Eric Furnas thanked Brandon Hatcher, County Building, Zoning & Environmental Inspector and Oscar Alvarez, General Services Supervisor, who have spent numerous hours with the Courthouse Roofing Project. Furnas stated the communication and project work is going well to work with them. Schreiber commended Furnas on the additional work and response time he has done with the project.

County Auditor Tibe Vander Linden announced election dates with the upcoming General Election to be held on November 5, 2024. Vander Linden stated early in-person voting will start on October 16, 2024 in the Auditor's office from 8:00 A.M. to 4:30 P.M. and run through November 4, 2024. The Auditor's office will be open on Saturday, November 2, 2024 from 9:00 A.M. to 5:00 P.M. A Satellite Voting Station will be held Sunday, October 27, 2024 from 11:00 A.M. to 5:00 P.M. at the West Liberty Library, West Liberty, Iowa. Reminder: If voters have submitted their

Absentee Ballot Request form, the ballots will be mailed on October 16, 2024. The final day to submit an Absentee Ballot Request form to request a mailed ballot is October 21, 2024 at 5:00 P.M. Election worker have been assigned for election day; however, substitute workers are still needed.

The meeting was adjourned at 9:40 A.M.

ATTEST:

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Tibe Vander Linden  
County Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors