

# MUSCATINE COUNTY BOARD OF SUPERVISORS

---

Danny Chick, District One

Kurt Kirchner, District Two

Scott Sauer, District Three

Nathan Mather, District Four

Jeff Sorensen, District Five

---

## AGENDA

**Monday, February 17, 2025  
9:00 a.m.**

**You can watch the meeting live from your computer, laptop, or smartphone at  
<https://www.youtube.com/user/MuscatineCounty/>**

1. Call to order.
2. Review agenda.
3. Discussion and possible action to approve claims dated February 17, 2025 in the amount of \$442,979.52.
4. Discussion and possible action to approve a Governor's Traffic Safety Bureau (GTSB) LE Highway Safety Grant application in the amount of \$59,011.50, with Chief Deputy Jeff Mullen
5. Items with Muscatine County Historic Preservation Commissioner William Koellner:
  - a. Discussion and possible action authorizing the Chair to sign a Certified Local Government Grant Agreement, in the amount of \$36,508.00 (\$21,096 grant award with \$5,000 cash match provided by the City of West Liberty and \$10,412 in-kind match requirements) for the Survey of North Calhoun Steet, West Liberty, Iowa.
  - b. Other.
6. Items with Planning and Zoning Administrator Eric Furnas:
  - a. Discussion and possible action to approve Resolution #02-17-25-01 Approval of the Combined Preliminary and Final Plat of Frantz Cedar Valley Subdivision. **(roll call vote)**
  - b. Discussion and possible action to approve Resolution #02-17-25-02 Granting an Extension to Record the Approved Replat of Lots 1 and 2 of Salvatore's Subdivision and Parcel J. **(roll call vote)**
  - c. Other.
7. Items with County Engineer Bryan Horesowsky:
  - a. Discussion and possible action to award a bid for L-(M24-6)--73-70, microsurfacing along portions of North Mulberry Rd X54, 155<sup>th</sup> St X54/F70, and 120<sup>th</sup> St F65.
  - b. Other.
8. Discussion and possible action to approve the minutes of the February 10, 2025 regular meeting.

9. Correspondence.
10. Committee Reports.
11. Items with the Administration Office:
  - a. Discussion and possible action to approve the following actions related to staffing in the Planning and Zoning/Environmental Office:
    - 1) Approve a revised class specification and grade assignment for a Planning and Zoning Administrator position (Grade 17) to become a County Development Director position (Grade 18), effective February 22, 2025.
    - 2) Approve new class specifications and grade assignments for Building, Zoning and Environmental Inspector I and II positions.
    - 3) Approve placement of a current Building, Zoning and Environmental Inspector II (Grade 14, Step 4) into a Building, Zoning and Environmental Inspector I position (Grade 15, Step 4), effective February 22, 2025.
  - b. Discussion and possible action authorizing the Chair to execute a FY24/25 Methamphetamine Drug Hot Spots Grant Program (CAMP) agreement in the amount of \$9,000.00.
  - c. Other.
12. Receive information from County employees.
13. Receive comments from the public.
14. Closed session pursuant to Code of Iowa, Section 21.5 (c) to discuss strategy with counsel in matter where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation; and/or Section 21.2 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property or reduce the price the governmental body would receive for the property. **(roll call vote to enter and exit closed session)**
15. Closed session (at candidate's request) pursuant to Chapter 21.5.1 (i). Code of Iowa, for an interview for the Human Resources Administrator position. **(roll call vote to go in and out of closed session)**
16. Closed session (at candidate's request) pursuant to Chapter 21.5.1 (i). Code of Iowa, for an interview for the Human Resources Administrator position. **(roll call vote to go in and out of closed session)**
17. Possible closed session pursuant to Chapter 21.5.1 (i), Code of Iowa, to discuss candidates for the Human Resources Administrator position. **(roll call vote to go in and out of closed session)**
18. Discussion and possible action to approve an offer for the Human Resources Administration position.
19. Adjournment.