

Muscatine County Board of Supervisors
Monday, February 17, 2025

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Mather presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved as presented. Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board approved claims dated February 17, 2025 in the amount of \$442,979.52. Ayes: All.

On a motion by Chick, second by Sorensen, the Board approved a Governor's Traffic Safety Bureau (GTSB) LE Highway Safety Grant application in the amount of \$59,011.50. Ayes: All.

Muscatine County Historic Preservation Commissioner William Koellner presented an Iowa Economic Development Authority Certified Local Government Grant Agreement for the Survey of North Calhoun Steet, West Liberty, Iowa.

On a motion by Sorensen, second by Kirchner, the Board authorized the Chair to sign a Certified Local Government Grant Agreement, in the amount of \$36,508.00 (\$21,096 grant award with \$5,000 cash match provided by the City of West Liberty and \$10,412 in-kind match requirements) for the Survey of North Calhoun Steet, West Liberty, Iowa. Ayes: All.

Koellner updated the Board on recent projects with the Muscatine County Historic Preservation Commission. Koellner stated the Historic School and Churches project has placed 149 signs throughout the county and the Commission will be discussing signage for the transportation sites, reports on the fruits and vegetable study and the freedom trail/underground railroad project.

Planning and Zoning Administrator Eric Furnas reviewed an application filed by Tjl Farms LLC, Record Owner and Frantz's Cedar Valley Farms LLC, Proposed Buyer, requesting approval of the combined preliminary/final plat of the one lot, A-1 Agricultural subdivision, Frantz Cedar Valley Subdivision. The proposed subdivision would be located in Orono Township, in the NW1/4 of Section 29-T76N-R4W, and would contain approximately 1.47 acres. The Zoning Commission approved the application determining the lot would meet the required lot size of the A-1 Agricultural District and the property will remain zoned A-1 and the development would be restricted to the A-1 District ordinance provisions.

On a motion by Sorensen, second by Sauer, the Board approved Resolution #02-17-25-01 Approval of the Combined Preliminary and Final Plat of Frantz Cedar Valley Subdivision. Roll call vote: Ayes: All.

RESOLUTION #02-17-25-01
APPROVAL OF THE COMBINED PRELIMINARY AND FINAL PLAT OF
FRANTZ CEDAR VALLEY SUBDIVISION

WHEREAS, there has been presented before the Board of Supervisors of Muscatine County, Iowa, a dedication and plat of the proposed subdivision “Frantz Cedar Valley Subdivision”; and

WHEREAS, said plat has heretofore been approved by the Zoning Commission of Muscatine County, Iowa; and

WHEREAS, said dedication and plat fully conform with all laws of the State of Iowa and all ordinances of Muscatine County, Iowa, applicable thereto; and

WHEREAS, the platting of said subdivision is conducive to orderly development within Muscatine County, Iowa, is not in conflict with any extensions of the established road systems of Muscatine County, Iowa, and is in harmony with the comprehensive plan of zoning now in effect within Muscatine County, Iowa; and

WHEREAS, the subdivision of said real estate and the plat thereof were accepted and approved by the Muscatine County Board of Supervisors following a public meeting on February 17, 2025.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Muscatine County, Iowa, as follows:

- Section 1. The said subdivision is hereby designated as “Frantz Cedar Valley”, a subdivision in Muscatine County, Iowa, and that the descriptions of lots and parcels of land located therein shall be according to the number and designation thereof as set forth on said plat.
- Section 2. The Chairperson of the Board of Supervisors and the Auditor of Muscatine County, Iowa, are hereby authorized and directed to certify this Resolution in order that the same and all other matters material to said subdivision may be recorded in the Office of the Recorder of Muscatine County, Iowa.

PASSED and APPROVED this 17th day of February, 2025.

ATTEST:

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Nathan Mather, Chairperson
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Kirchner, the Board approved Resolution #02-17-25-02 Granting an Extension to Record the Approved Replat of Lots 1 and 2 of Salvatore’s Subdivision and Parcel J. Roll call vote: Ayes: Kirchner, Chick, Sorensen, Sauer. Mather abstained from the vote due to client conflict.

RESOLUTION #02-17-25-02
RESOLUTION GRANTING EXTENSION FOR FILING OF REPLAT OF LOTS 1 AND
2 OF SALVATORE’S SUBDIVISION AND PARCEL J

WHEREAS, the Muscatine County Board of Supervisors approved the preliminary and final plat of the Salvatore’s Subdivision on August 14, 2023 and approved a 90 day extension on March 11, 2024, and approved a second 90 day extension on July 29, 2024; and

WHEREAS, Article III, Section 1.7 of the Muscatine County Subdivision Ordinance requires recording of the final plat within 90 days of its approval; and

WHEREAS, the final plat was not recorded within the 90-day window of the original approval nor within the 90-day extensions; and

WHEREAS, owing to an additional period of time being needed to file the final plat; and

WHEREAS, the attorney representing the owners has submitted a written request for an extension after the 90-day filing period has expired and has paid the \$100 fee, as required by Section 1.7.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Muscatine County Board of Supervisors:

1. That Nathan Mather, attorney for the Salvatore’s Subdivision owners, is granted an additional 90 days to file the final plat and otherwise comply with the subdivision ordinance.

Passed and approved this 17th day of February, 2025.

ATTEST:

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Danny Chick, Vice-Chair
Muscatine County Board of Supervisors

County Engineer Bryan Horesowsky presented bids for L-(M24-6)--73-70, micro surfacing along portions of North Mulberry Road X54, 155th Street X54/F70, and 120th Street F65 as follows: Asphalt Surface Technologies Corporation, aka Tech Corporation, St. Cloud, Minnesota - \$662,576.95 and Fahrner Asphalt Sealers, LLC, Plover, Wisconsin - \$798,537.44. Horesowsky recommended to award the bid to Asphalt Surface Technologies Corporation, aka Tech Corporation, St. Cloud, Minnesota.

On a motion by Sorensen, second by Kirchner, the Board awarded a bid for L-(M24-6)--73-70, micro surfacing along portions of North Mulberry Road X54, 155th Street X54/F70, and 120th Street F65 to Asphalt Surface Technologies Corporation, aka Tech Corporation, St. Cloud, Minnesota. Ayes: All.

On motion by Sauer, second by Sorensen, the Board approved the minutes of the February 10, 2025 regular meeting. Ayes: All.

Correspondence:

All Supervisors received an email from Ryan Schmidt inquiring about Home Owner Association (HOA) contact information. Sorensen stated the county does not have HOA contact information.

Sorensen was contacted by Bob Schaapveld to thank Veteran's Affairs Director Eric Sanders for his work with local veterans.

Committee & Meeting Reports:

Sorensen attended a Greater Muscatine Chamber of Commerce and Industry Advocacy meeting with discussions on the City of Muscatine Pattern Book.

Sorensen attended a Muscatine County Emergency Management/E911 Service Board meeting on February 11, 2025.

All Supervisors attended a Conference Board meeting on February 11, 2025.

Kirchner announced the Muscatine County Fair Board "Weekend for the Fair" Fundraiser will be held on Saturday, March 1, 2025 at the fairgrounds at 6 p.m. with entertainment at 7:30 p.m. Tickets are available for \$30 from Jennifer in the Recorder's office or from Kirchner.

Mather announced the grant writer is compiling a grant application from Bi-State for the Muscatine Mad Creek Trail. Mather stated a Veteran's Network Night is scheduled on February 20, 2025 at the Missipi Brew, 107 Iowa Avenue from 5:30 P.M. to 8:30 P.M.

The Board held discussion regarding the proposed changes to revise class specifications and grade assignments for a Planning and Zoning Administrator position to become a County Development Director position and two Inspector positions. Chick stated his concerns on the Administrative Services Director proposed wage increase and the re-assigned duties to the position due to the proposed addition of a Human Resources position which has been posted with no recent board discussion. Chick stated the proposed revised assignments for the Planning and Zoning positions are also being considered which raises his concern with all these changes before the Administrative Services Director retires. Sorensen and Furnas reviewed the duties of the positions proposed for revisions. Chick requested to add an agenda item to the next meeting to re-evaluate some of the duties and proposed changes. Mather stated he will discuss with County Attorney Jim Barry if a closed session is required.

Furnas reviewed the proposed class specification for a County Development Director position. The position will include oversight of Capital Projects and General Services. Sorensen stated the proposed revised class specifications and grade assignments for the Zoning Department does not create new positions but revises the essential functions/job descriptions.

On a motion by Sorensen, second by Sauer, the Board approved a revised class specification and grade assignment for a Planning and Zoning Administrator position (Grade 17) to become a

County Development Director position (Grade 18), effective February 22, 2025. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved new class specifications and grade assignments for Building, Zoning and Environmental Inspector I and II positions. Ayes: All.

On motion by Sorensen, second by Sauer, the Board approved placement of a current Building, Zoning and Environmental Inspector II (Grade 14, Step 4) into a Building, Zoning and Environmental Inspector I position (Grade 15, Step 4), effective February 22, 2025. Ayes: All.

On motion by Sauer, second by Sorensen, the Board authorized the Chair to execute a FY24/25 Methamphetamine Drug Hot Spots Grant Program (CAMP) agreement in the amount of \$9,000.00. Ayes: All.

Furnas stated he is watching current legislation in regards to county planning and zoning study bills and to contact him if the Board has any feedback. Sorensen stated he is reviewing and watching various study bills that have raised concerns for counties.

On a motion by Sorensen, second by Sauer, the Board went into closed session at 9:43 A.M. pursuant to Code of Iowa, Section 21.5 (c) to discuss strategy with counsel in matter where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation; and/or Section 21.2 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property or reduce the price the governmental body would receive for the property. Roll call vote: Ayes: All. On a motion by Sorensen, second by Sauer, the Board returned to open session at 10:00 A.M. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Sauer, the Board went into closed session at 10:10 A.M. (at candidate's request) pursuant to Chapter 21.5.1 (i). Code of Iowa, for an interview for the Human Resources Administrator position. Roll call vote: Ayes: All. On a motion by Sorensen, second by Sauer, the Board returned to open session at 10:30 A.M. Roll call vote: Ayes: All.

The Board recessed at 10:30 A.M. and reconvened at 10:36 A.M.

On a motion by Sorensen, second by Sauer, the Board went into closed session at 10:37 A.M (at candidate's request) pursuant to Chapter 21.5.1 (i). Code of Iowa, for an interview for the Human Resources Administrator position. Roll call vote: Ayes: All. On a motion by Sorensen, second by Sauer, the Board returned to open session at 10:52 A.M. Roll call vote: Ayes: All.

The Board recessed at 10:52 A.M. and reconvened at 10:57 A.M.

On a motion by Sorensen, second by Sauer, the Board went into closed session at 10:57 A.M Possible closed session pursuant to Chapter 21.5.1 (i), Code of Iowa, to discuss candidates for the Human Resources Administrator position. Roll call vote: Ayes: All. On a motion by Sorensen,

second by Sauer, the Board returned to open session at 11:12 A.M. Roll call vote: Ayes: All.
On a motion by Sorensen, second by Sauer, the Board moved to make an offer for the Human Resources Administration position as discussed. Ayes: All.

The meeting was adjourned at 11:13 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Nathan Mather, Chairperson
Board of Supervisors