

Muscatine County Board of Supervisors  
Monday, March 10, 2025

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Mather presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved as presented. Ayes: All.

Conservation Director Katie Hammond held discussion with the Board regarding the startup and process of online reservations for Muscatine County Conservation amenities. Hammond stated the department makes approximately \$80,000 in annual revenue between the Deep Lakes cabins, Salisbury lodge, shelters and campground reservations. Hammond stated the proposed online reservation system that is being considered is through [www.mycountyparks.com](http://www.mycountyparks.com) with a third of Iowa counties using it for ecommerce and all 99 Iowa county conservation departments having a presence on it. Hammond stated they will start online reservations with the Salisbury campground, shelters/lodge and the Deep Lakes cabins. Hammond stated the Deep Lakes camp site reservations will also be available, once the sites are available for rentals. Hammond stated she has been working with the County Treasurer Amy Zybarth and Budget Administrator Kala Naber to set up a separate bank account for the reservations. Hammond stated she has also worked with Information Services Director Bill Riley regarding the authorize.net website so the department is not holding the liability. Hammond stated the public acceptance reported by other counties who use the online reservations has been well accepted and streamlines the process. Hammond stated the projected start date for reservations is April 1, 2025. Hammond stated there are startup expenses of a \$49.00 set up fee and \$25.00 monthly fee for authorize.net, \$300 to start and maintain the separate bank account and they will be ordering checks. Hammond stated the Conservation Board has discussed a “no refunds” reservation policy but in some cases a coupon maybe issued for a cancellation if requested.

Community Services Director Jessica Bopes held discussion and possible action to approve Resolution #03-10-25-01 Approving a Request to Release Data to Iowa Department of Health and Human Services. Bopes stated she has had discussion with Carosh Compliance Solutions and everything is in order with no concerns to release the Community Services Network (CSN) data. Bopes stated the release form has been reviewed and revised by County Attorney Jim Barry.

On a motion by Sorensen, second by Chick, the Board approved Resolution #03-10-25-01 Approving a Request Data to Iowa Department of Health and Human Services. Roll call vote: Ayes: All.

**RESOLUTION #03-10-25-01**  
**APPROVING REQUEST TO RELEASE DATA TO IHHS**

**WHEREAS**, the Iowa Department of Health and Human Services is requesting all records in the Community Services Network (CSN) as part of the Behavioral Health Re-Alignment; and

**WHEREAS**, Muscatine County is the custodian of the committal records in the Community Services Network (CSN) as the staff in the Community Services Department entered the data into the system over the years; and

**WHEREAS**, as the custodian of the records, the IHHS request to release the records is approved and the Chairman is authorized to sign the Data Release Form.

**NOW, THEREFORE BE IT RESOLVED** that the Muscatine County Board of Supervisors hereby approves the release of records to IHHS.

PASSED AND APPROVED this 10<sup>th</sup> day of March, 2025.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Nathan Mather, Chairperson  
Muscatine County Board of Supervisors

County Development Director Eric Furnas held discussion and possible action to accept a bid from Molina Mechanical, Milan, Illinois, in the amount of \$10,000 to replace two furnaces at the Muscatine County Sheriff's Office.

On a motion by Chick, second by Sorensen, the Board accepted a bid from Molina Mechanical, Milan, Illinois, in the amount of \$10,000 to replace two furnaces at the Muscatine County Sheriff's Office. Ayes: All.

Furnas updated the Board on the Administration Building roof repair water infiltration that occurred last week. Furnas stated the problem has been resolved.

Mike Nolan, Horizon Architecture reviewed bids and possible action to accept a bid for the Muscatine County Administration Maintenance Project – Phase 2. Nolan reviewed two bids for the Administration Building exterior vertical wall tuck pointing, painting, stucco and sidewalk repair. Nolan presented bids as follows: Wolfe Contracting, Muscatine, Iowa - \$114,700.00 base bid total; E & H Restoration, Davenport, Iowa - \$145,265.00 and TNT Tuckpointing – decline to bid.

Nolan recommended to accept the low bid from Wolfe Contracting with waiving the qualification statement.

On a motion by Sorensen, second by Kirchner, the Board accepted a bid for the Muscatine County Administration Maintenance Project – Phase 2 from Wolfe Contracting, Muscatine, Iowa in the amount of \$114,700.00 with a waiver of the qualification statement. Ayes: All.

Nolan updated the Board on the Muscatine County Administration Maintenance Project – Phase 1, stating Phase 1 is expected to be completed today with a revised and more permanent solution to repair and roof over the skylights. Nolan stated the County Jail Access Panel Project has received positive communication with the vendor with expected delivery of the panels in early

April 2025. Nolan updated the Board regarding the expected six-month lead time with a door replacement at the County Jail. Nolan stated the bid process for the Community Services Project exterior walls, back stair replacement and ramp project is expected to occur in May 2025.

On a motion by Sorensen, second by Sauer, the Board approved Resolution #03-10-25-02 Suspending the Collection of Taxes. Roll call vote: Ayes: All.

**RESOLUTION #03-10-25-02  
SUSPENDING THE COLLECTION OF TAXES**

WHEREAS, notice from the Director of Human Services has been received regarding the eligibility of Travis Beck, Muscatine, Iowa, (the 'recipient') for medical and facility care; and

WHEREAS, as such recipient of such assistance is deemed to be unable to contribute to the public revenue pursuant to Section 427.9, Code of Iowa; and

WHEREAS, the recipient is the owner of property described as follows:

Address: 801 Marquette St, Muscatine, IA 52761  
Parcel No: 0826377008  
Legal Description: 26-77-2W Lot 1 Blk 4 Fulliam's Add 2<sup>nd</sup> Sec

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Muscatine County Board of Supervisors:

1. That the County Treasurer is hereby ordered to suspend the collection of all taxes, including special assessments, rates or charges, interest, fees and costs for the current year and those unpaid from prior years. As long as the petitioner is authorized by DHS no interest accrues during suspension but payments can be made.
2. If the parcel is sold, passes by bequest or inheritance to any person other than the spouse or minor child of the petitioner, all taxes and special assessments become due and payable by the next semi-annual installment date. Interest at the rate of 1 ½% per month will start on the next delinquency date after the suspended taxes become due.

Passed and approved this 10th day of March, 2025.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Nathan Mather, Chairperson  
Muscatine County Board of Supervisors

County Treasurer Amy Zybarth gave an explanation of the County Tax Sale that occurs annually on the third Monday of June.

On motion by Sorensen, second by Sauer, the Board approved the minutes of the March 3, 2025 regular meeting. Ayes: All.

Correspondence:

All Supervisors received an email from Muscatine County Fair Director Kelsie Meyer regarding the groundbreaking ceremony for the County Fair Event Center to be held March 19, 2025 at 4:30 P.M.

Sorensen was contacted by Bob Schaapveld to thank Veteran's Affairs Director Eric Sanders for his work with local veterans.

Chick had a discussion with Don Lampe regarding properties that were suspended for the collection of taxes.

Chick received a call from Terry Martin regarding an issue with the levee pumping station. Emergency Manager Chris Jasper was notified.

Chick received a call from Gary Hepker regarding a solar power application.

Mather received an email forwarded by the County Auditor regarding a request from Noah Daniel of the Renewable Energy Siting Associate to remotely attend a Board meeting that Invenergy may give a presentation at.

Committee & Meeting Reports:

All Supervisors attended a Conference Board meeting on March 4, 2025.

Sorensen, Sauer, Chick and Mather attended a groundbreaking ceremony at Deep Lakes Campground on March 3, 2025.

Sorensen, Sauer and Chick attended a Muscatine Power and Water Power Breakfast on March 7, 2025.

Sorensen and Chick attended a Community Foundation event to celebrate 25 years on March 5, 2025.

Sorensen attended a City of Muscatine Advisory Committee to discuss their Comprehensive Plan on March 5, 2025.

Sorensen attended a meeting along with Community Services Director Jessica Bopes at Muscatine Center for Social Action to discuss the pending changes for community services on March 6, 2025.

Sorensen attended a conference call with Kim Warren and Bopes regarding childcare in Muscatine County.

Kirchner attended the Muscatine County Fair Fundraiser on March 1, 2025.

Kirchner attended the Muscatine Joint Communications meeting on February 26, 2025.

Kirchner attended the West Liberty Economic Area Development on February 27, 2025.

Chick and Sorensen attended a Levee Safety meeting on March 3, 2025.

Mather stated the Veteran's Affairs Commission received a donation of \$650 from a lady who donated to the county in honor of her son who was a marine and gave the ultimate sacrifice in the Iraq War. She participates in the veteran's hair cut event. The Veteran's Affairs Commission has sent her a thank you note.

The Board recessed at 9:40 A.M. and reconvened at 9:43 A.M.

On a motion by Chick, second by Sorensen, the Board went into closed session at 9:44 A.M. pursuant to Code of Iowa, Section 21.5.1 (i) for performance evaluation. Roll call vote: Ayes: All. On a motion by Sorensen, second by Sauer, the Board returned to open session at 10:36 A.M. Roll call vote: Ayes: All.

The Board recessed at 10:36 A.M. and reconvened at 10:38 A.M.

On a motion by Sorensen, second by Kirchner, the Board went into closed session at 10:38 A.M. pursuant to Code of Iowa, Section 21.5.1 (c), to discuss strategy with counsel in matter where litigation is imminent. Roll call vote: Ayes: All. On a motion by Sorensen, second by Chick, the Board returned to open session at 10:54 A.M. Roll call vote: Ayes: All.

The meeting was adjourned at 10:54 A.M.

ATTEST:

---

Tibe Vander Linden  
County Auditor

---

Danny Chick, Vice-Chairperson  
Board of Supervisors