

**Muscatine County Historic Preservation Commission  
OFFICIAL PUBLIC AND MONTHLY MEETING MINUTES**

**12 noon, Tuesday, March 11, 2025**

**At Muscatine County Administration Center, Supervisors Meeting Rm  
Muscatine, IA 52761**

**Members in attendance (X-present, E-excused, A-absent)**

Lynn Pruitt	X	John Kiwala	E
Michelle Elizondo	X	Joe Harper	X
Bill Koellner	X	Sue O'Donnell	X
Mary Beveridge	A	Nathan Sneath	E
Becky Allgood	E	Chris Brase	X
Ken Snyder	E		

Also present was Kala Naber, Muscatine County Budget Administrator.

- A. Approval Agenda – Approved (Koellner/Harper)
- B. Approval of February 18, 2024 Minutes – Approved (Koellner/Harper)
- C. Receipt of Financial Reports
- D. MCHPC members welcomed new member Sue O'Donnell to the commission.

**Old Business:**

- A. **Transportation Report** – Preparation for the Historic Transportation Signs is proceeding. QR Codes have been received from County IT staff. Letters are being prepared to go to adjacent property owners. A request for authorization from the Board of Supervisors will be presented next Monday.
- B. **Fruit and Vegetable CLG Grant** – Our consultant, Jennifer Price, is working on the draft report. Sue O'Donnell may provide more information regarding fruit and vegetable activities and resources around Conesville.
- C. **Underground Railroad Update** – The consultant, Rebecca McCarley, is working on the draft report. The City HPC has the lead on this project.
- D. **2025 Summit (June 5-7, 2005 in Muscatine)** – Pruitt reported that the Summit program is in place. Commissioners are encouraged to register. Pruitt will provide guidance on how volunteers should register. Volunteers will be needed to help with the Ice Breaker on June 4 as well as other conference activities.
- E. **Fairport Fish Hatchery** – Pruitt reported that the Fairport Fish Hatchery Friends Group is working on curriculum and outdoor classrooms in conjunction with the University of Iowa and Hatchery staff. There will be a work day established in the near future which may be coordinated with the United Way Day of Caring.
- F. **MCHPC Facebook** – Elizondo is working on updating our Facebook page and has some ideas of how to make it more relevant.
- G. **West Liberty Historic Neighborhood CLG Grant** -- Koellner reported that RFP's will be going out this week to 3 or 4 potential consultants.

**New Business:**

- A. Discussion on purchase of table coverings** – Chris has done some research resulting in 6’ table covering \$264; 8’ table covering \$285 plus tax. Additional research by Chris and Michelle will be done to determine the size(s) needed and the proposed color. The plan is to use the current logo to identify our group when we present at the county fair, Eagle Watch and other events.
- B. Thoughts and ideas on next project** – Discussion included nominating country schools and churches, as well as transportation resources to the National Register of Historic Places. There may be opportunity to “bundle” our resources with existing listings of similar resources throughout the state of Iowa. Also discussed were Century and Heritage Farms and signs for fruit and vegetable resources. Additional historic neighborhoods in West Liberty should also be considered. Michelle (with input from Bill) will send out a survey to our group in this regard.

Next Meeting Date: Tuesday, April 15, 2025 @ noon at Muscatine County Administration Center

Meeting adjourned at 12:40 pm.

Minutes submitted by:

Lynn Pruitt, Vice Chair

Minutes Approved Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ by: \_\_\_\_\_