

**Muscatine County Historic Preservation Commission  
OFFICIAL PUBLIC AND MONTHLY MEETING MINUTES**

**12 noon, Tuesday, April 15, 2025**

**At Muscatine County Administration Center, Supervisors Meeting Rm  
Muscatine, IA 52761**

**Members in attendance (X-present, E-excused, A-absent)**

Lynn Pruitt	X	John Kiwala	X
Michelle Elizondo	X	Joe Harper	X
Bill Koellner	X	Sue O'Donnell	X
Mary Beveridge	A	Nathan Sneath	X
Becky Allgood	X	Chris Brase	X
Ken Snyder	X		

Also present was Kala Naber, Muscatine County Budget Administrator.

- A. Approval Agenda – Approved (Harper/Snyder)
- B. Approval of February 18, 2024 Minutes – Approved (Koellner/Harper)
- C. Receipt of Financial Reports

**Old Business:**

- A. **West Liberty Historic Neighborhood CLG Grant** -- Koellner reported that they received two proposals for the Intensive Level Survey of 59 homes in West Liberty. One from Jennifer Price, Historian and one from Tallgrass Historians. There were no major differences in the two proposals and the cost was the same but MCHPC has worked with Jennifer Price on several other projects with success. It was moved by Koellner, seconded by Harper, to select Price Preservation Research for this project. Motion approved. Koellner reported that we will proceed to get a contract approved by the Board of Supervisors.
- B. **Table Coverings** – Brase and Elizondo shared with us the findings of their research on getting table coverings for our MCHPC tables at local and state historic events. A discussion was held and it was decided that Elizondo will look into banners with our logo that can be draped over a table and/or display upright behind the table. She will get back to us on options and the cost.
- C. **Transportation Report** – The Transportation Book has been taken offline because some of the pictures displayed had copyright on them and we did not proceed accordingly. Pruitt told us that they will be reprinting the book without these pictures and reported that persons who have the book now can return them and get the newest version. Pruitt reported that signage letters were sent to all property owners of historic transportation sites, and he will be ordering signs soon.
- D. **Fruit and Vegetable CLG Grant** – Our consultant, Jennifer Price, is working on the draft report. She wants to take out the Quonset Huts and will work with Sue O'Donnell to replace them with other sites that relate more to the project.
- E. **Underground Railroad Update** – No report

- F. 2025 Summit (June 5-7, 2005 in Muscatine)** – Pruitt reported that Volunteers will be needed to help with the Ice Breaker on June 4 at Fairport Fish Hatchery as well as other conference activities. He will distribute a signup list for us via email prior to the next meeting. Pruitt suggested that we have our next meeting at Fairport Fish Hatchery, and he will check into that.
- G. Fairport Fish Hatchery** – Earth Day is schedule for April 26. Five new wooden benches have been constructed and donated through an Eagle Scout project.
- H. MCHPC Facebook** – Elizondo reported that she was having trouble with the Administrator tool but will have everything straightened out soon. Since we were all at the meeting, she wanted to get a picture of all of us after the meeting for the site.
- I. Wilton Historic Neighborhoods Survey** – No report.

**New Business:**

- A. Discussion on Talking Trails** – Brase reported that Talking Trails is a company that provides voice-over videos of historic sites. They reached out to him and wanted to know if we were interested. After a discussion, it was decided that Brase will email this company and find out the cost.
- B. Thoughts and ideas on next project** – Koellner reported that he is working with Elizondo for us to choose between 8 to 10 projects for us via some online survey tool.

Next Meeting Date: Tuesday, May 20, 2025 @ noon at Fairport Fish Hatchery

Meeting adjourned at 1 pm.

Minutes submitted by:

Becky Allgood

Minutes Approved Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ by: \_\_\_\_\_