

Muscatine County Board of Supervisors
Monday, June 2, 2025

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Mather presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved as presented. Ayes: All

A Public Hearing was called to order by Chairperson Mather at 9:00 A.M. on the proposed amendments to the Fiscal Year 24/25 Muscatine County Budget.

Budget and Administrative Services Director, Kala Naber, presented on the proposed amendments. Naber stated that it is important to note that the amendments do not increase taxes, they are just to get the budget more in line with what is being spent and received. Naber stated the Public Safety and Legal Services service area amended expenditures will be \$97,500.00 due to jail contract, jail kitchen and juvenile detention expenses. Public Safety and Legal Services revenue was increased by \$150,000.00 due to inmate reimbursements, fine collections and court fees. Naber stated the Roads and Transportation service area amended expenditures will be a little over \$1.3 million for possible road vacations. Naber stated \$26,700.00 will be moved from Administration to the Auditor's office for election work. Naber stated that overall, amended expenditures of \$1,439,790.00 and increasing revenues of \$150,000.00.

On a motion by Sorensen, second by Sauer, the public hearing was closed at 9:02 A.M. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved Resolution #06-02-25-01 Amending the Fiscal Year 24/25 Budget. Roll call vote: Ayes: All.

**RESOLUTION #06-02-25-01
AMENDING THE FISCAL YEAR 2024/25 BUDGET**

WHEREAS, the Board of Supervisors has held a Public Hearing pursuant to Chapter 331, Code of Iowa, to amend the Fiscal Year 2024/25 County Budget; and

WHEREAS, the explanation is increased expenditures and increased revenues during the current fiscal year; and

WHEREAS, after consideration of all comments at said hearing, the Board of Supervisors has determined that it will be necessary to amend the Fiscal Year 2024/25 budget; and

WHEREAS, the amendment does not increase the taxes to be collected in the Fiscal Year ending June 30, 2025;

THEREFORE, BE IT HEREBY RESOLVED that the following service area expenditures and revenues of the Fiscal Year 2024/25 County Budget be amended:

PUBLIC SAFETY & LEGAL SERVICES expenditures increased by	\$97,500
PHYSICAL HLTH & SOCIAL SERVICES expenditures increased by	\$0
COUNTY ENVIRONMENT expenditures increased by	\$0
ROADS & TRANSPORTATION expenditures increased by	\$1,322,290
GOV'T SERVICES TO RESIDENTS expenditures increased by	\$26,700
ADMINISTRATION expenditures decreased by	(\$6,700)
NONPROGRAM expenditures increased by	\$0
CAPITAL PROJECTS expenditures increased by	\$0
DEBT SERVICE expenditures increased by	<u>\$0</u>
	\$1,439,790

INTERGOVERNMENTAL revenues increased by	\$100,000
LICENSES & PERMITS revenues increased by	\$0
CHARGES FOR SERVICES revenues increased by	\$0
USE OF MONEY & PROPERTY revenues increased by	\$0
MISCELLANEOUS revenues increased by	\$50,000
LONG TERM DEBT PROCEEDS increased by	\$0
PROCEEDS OF FIXED ASSET SALES increased by	<u>\$0</u>
	\$150,000

PASSED AND APPROVED this 2nd day of June, 2025.

ATTEST:

/s/Shannon Steele
Administrative/Elections Clerk

/s/Nathan Mather, Chairperson
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Kirchner, the Board approved Resolution #06-02-25-02 Fiscal Year 24/25 Budget Appropriations. Roll call vote: Ayes: All.

RESOLUTION # 06-02-25-02
FY 2024/25 BUDGET APPROPRIATIONS

WHEREAS, a public hearing has been held pursuant to Section 331.434(6), Code of Iowa, regarding proposed increases in expenditure amounts for Fiscal Year 2024/25: and

WHEREAS, the amendment does not increase the taxes to be collected in the Fiscal Year ending June 30, 2025: and

WHEREAS, all comments from the public have been heard;

THEREFORE, BE IT RESOLVED that the following amounts be appropriated as follows:

01 Board/Administration	20,000
02 Auditor	0

03	Treasurer	0
04	Attorney	0
05	Sheriff	0
06	Jail	47,500
07	Recorder	0
20	Engineer	1,322,290
22	Conservation Board	0
24	DHS	0
25	Community Services	0
28	Medical Examiner	0
30	Court Services	0
31	Board of Health	0
51	General Services	0
52	Information Services	0
53	Zoning	0
60	Mental Health Administration	0
99	Nondepartmental	0
	Subtotal Expenditures	1,439,790
	Transfers	1,347,290
	Total Including Transfers	\$2,787,080

It is further resolved that all appropriations made pursuant to this RESOLUTION lapse at the close of business on June 30, 2025.

Passed and approved this 2nd day of June, 2025.

ATTEST:

/s/Shannon Steele
Administrative/Elections Clerk

/s/Nathan Mather, Chairperson
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Chick, the Board approved Resolution #06-02-25-03 Transferring funds from the County Attorney Fine Collection Fund to the General Basic Fund. Roll call vote: Ayes: All.

RESOLUTION # 06-02-25-03
TRANSFERRING FUNDS FROM THE COUNTY ATTORNEY FINE COLLECTION
FUND TO THE GENERAL BASIC FUND

WHEREAS, the Muscatine County Attorney desires to transfer funds determined to be in excess of the amount necessary for use by the County Attorney's Office from the County Attorney Fine Collection Fund to the General Basic Fund; and

WHEREAS, it is desired to authorize the Auditor to transfer those funds from the County Attorney Fine Collection Fund to the General Basic Fund; and

WHEREAS, said transfers must be in accordance with Section 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$25,000 from the County Attorney Fine Collection Fund to the General Basic Fund.

PASSED AND APPROVED this 2nd day of June, 2025.

ATTEST:

/s/Shannon Steele
Administrative/Elections Clerk

/s/Nathan Mather, Chairperson
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Sauer, the Board approved Resolution #06-02-25-04 Transferring funds from the Rural Services Fund to the Secondary Roads Fund. Roll call vote: Ayes: All.

**RESOLUTION # 06-02-25-04
TRANSFERRING FUNDS FROM THE RURAL SERVICES FUND TO THE
SECONDARY ROADS FUND**

WHEREAS, it is desired by the Muscatine County Board of Supervisors to authorize the Auditor to transfer funds from the Rural Services Fund to the Secondary Roads Fund to cover costs associated with road/bridge vacations; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$222,290 from the Rural Services Fund to the Secondary Roads Fund.

PASSED AND APPROVED this 2nd day of June, 2025.

ATTEST:

/s/Shannon Steele
Administrative/Elections Clerk

/s/Nathan Mather, Chairperson
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Kirchner, the Board approved Resolution #06-02-25-05 Transferring funds from the Capital Projects Fund to the Secondary Roads Fund. Roll call vote: Ayes: All

RESOLUTION # 06-02-25-05
TRANSFERRING FUNDS FROM THE CAPITAL PROJECTS FUND TO THE
SECONDARY ROADS FUND

WHEREAS, it is desired by the Muscatine County Board of Supervisors to authorize the Auditor to transfer funds from the Capital Projects Fund to the Secondary Roads Fund to cover costs associated with road/bridge vacations; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$1,100,000 from the Capital Projects Fund to the Secondary Roads Fund.

PASSED AND APPROVED this 2nd day of June, 2025.

ATTEST:

/s/Shannon Steele
Administrative/Elections Clerk

/s/Nathan Mather, Chairperson
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Chick, the Board approved claims dated June 2, 2025 in the amount of \$1,737,023.01. Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board approved Ordinance #06-02-25-01 Amending the Muscatine County Construction Code on the third and final reading. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board approved Ordinance #06-02-25-02 Amending the Muscatine County Code of Ordinances Relating to Private Burial Sites on the third and final reading. Roll call vote: Ayes: All.

County Engineer, Bryan Horesowsky, presented the bid letting results for project L-(GO-4)- - 73-70, a twin 12'x6'x75' RCB Culvert on 160th Street in the Southwest ¼ of Section 34 – T78N – R03W. Horesowsky opened the three bids in the order that they were received and are as follows: Brandt Construction - \$505,447.15; Iowa Bridge & Culvert, L.C. - \$396,937.00 and Triple B Construction - \$446,230.50. Horesowsky stated he appreciated the received bids and will review the bids for accuracy with the possibility of awarding a contract later in the meeting.

On a motion by Sorensen, second by Chick, the Board approved Resolution #06-02-25-06 Authorizing the County Engineer to Execute Certification of Completion and Final Acceptance on Farm-to-Market and Federal or State Aid Construction Projects. Roll call vote: Ayes: All.

RESOLUTION #06-02-25-06
AUTHORIZING THE COUNTY ENGINEER TO EXECUTE CERTIFICATION OF
COMPLETION AND FINAL ACCEPTANCE ON FARM-TO MARKET AND FEDERAL
OR STATE AID CONSTRUCTION PROJECTS

Be it resolved by the Muscatine County Board of Supervisors that Bryan J. Horesowsky, the County Engineer of Muscatine County, Iowa, is hereby designated, authorized and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all Farm to Market and Federal or State aid construction projects in this county.

PASSED AND APPROVED this 2nd day of June, 2025.

ATTEST:

/s/Shannon Steele
Administrative/Elections Clerk

/s/Nathan Mather, Chairperson
Muscatine County Board of Supervisors

Horesowsky updated the Board about two employees within the Engineer's office; Assistant to the Engineer, Brian Meinsma and Assistant Engineer, Lee Gourley. Horesowsky stated Meinsma recently received his Professional Engineers (PE) license and emphasized that this achievement is a big undertaking as well as a huge accomplishment. Horesowsky stated that Gourley has resigned from his position and the Engineers department will be advertising for additional staff within the office. Horesowsky stated he is unsure of what direction the department will go with hiring as it depends on the market and the availability of a prospective hire. Horesowsky stated he intends on listing multiple postings for different positions; however, the goal is to only hire one individual.

Horesowsky updated the Board on secondary road projects.

County Sheriff, Quinn Riess, presented the 2025 High Intensity Drug Trafficking Area (HIDTA) Sub Award Recipient Agreement in the amount of \$73,305.00. Riess stated the grant helps pay a portion of one of the Task Force Officers salaries as well as vehicles, equipment and training.

On a motion by Chick, second by Sorensen, the Board approved authorizing the Sheriff to execute a 2025 HIDTA Sub Award Recipient Agreement and related documents in the amount of \$73,305.00. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved authorizing the Chair to execute a FY25/26 Iowa Byrne Justice Assistance Grant (JAG) Program contract in the amount of \$33,915.00. Ayes: All.

On a motion by Chick, second by Sauer, the Board approved a renewal of a Retail Tobacco License for Casey's Marketing Co., dba Casey's General Store #2472, 1334 Hwy 22, Nichols, IA 52766. Ayes: All.

On a motion by Sauer, second by Sorensen, the Board approved the minutes of the May 19, 2025 regular meeting. Ayes: All

Correspondence:

Sauer and Kirchner received correspondence from several residents concerning the work being done on Mulberry Road stating that it is an inconvenience on a high traffic road.

Mather received communication from an individual regarding unknown owner parcels. Mather discussed the communication with County Attorney, Jim Barry, and will contact the individual back.

Mather received an email regarding an indoor tennis facility. Mather has intentions of attending a presentation and will share with the Board at a later time.

Chick and Kirchner received phone calls from individuals in regards to some solar farms that might potentially be constructed close to their property on Kelly Avenue. The Individuals were advised of the process and recommended contacting County Development Director, Eric Furnas, for additional information.

Kirchner received a phone call from a resident regarding the biochar facility on Highway 6. Kirchner referred the resident to Furnas.

Mather received good feedback from the May 28, 2025 Muscatine County Veterans Affairs Commission meeting he was unable to attend. Mather stated he received gratitude for Veterans Affairs Director, Eric Sanders, on the talks and assistance he has provided individuals.

Committee & Meeting Reports:

Kirchner and Sorensen attended the Muscatine County Joint Communications Commission meeting on May 28, 2025.

Kirchner attended a West Liberty Economic Area Development (WELEAD) meeting on May 29, 2025.

Chick and Sorensen attended the EMS Essential Services meeting on May 21, 2025.

Chick attended the Mississippi Valley Workforce Area Board meeting on May 21, 2025.

Chick attended the Mississippi Valley Workforce Development CEO meeting on May 22, 2025.

Chick attended the Greater Muscatine Chamber of Commerce and Industry Board Meeting on May 28, 2025.

Mather attended the Wilton Economic Development Board meeting on May 21, 2025.

Mather attended a Lunch and Learn regarding the newest consumer fraud scams.

Sorensen attended the Bi-State Finance Committee meeting on May 19, 2025.

Sorensen attended the Eastern Iowa MH/DS Region meeting on May 19, 2025.

Sorensen attended the Bi-State Regional Planning Commission meeting on May 28, 2025.

Sauer attended the Muscatine County Conservation Board meeting on May 19, 2025.

Sauer attended the River Bend Transit Board of Directors meeting on May 21, 2025.

Sauer stated River Bend Transit Executive Director, Randy Zobrist's last day will be June 9, 2025. The River Bend Transit Board of Directors has hired Shirley Childers to replace Zobrist.

On a motion by Chick, second by Kirchner, the Board approved the May 2025 payroll claims.
Ayes: All.

Horesowsky held discussion with the Board in regards to a wage increase request for Meinsma due to attainment of professional licensure. Horesowsky stated the promotion for Meinsma is very similar to the promotion that Horesowsky received when he attained his PE License. Horesowsky reiterated that Meinsma promotion is upgrading from Assistant to County Engineer to Assistant Engineer. Chick asked if the increase was derived from the salary study upgrades. Horesowsky stated that the grade and step placement that he suggested is based on if the salary study would have been enacted in full and Meinsma had not gone down in steps. Horesowsky stated that Meinsma has roughly over ten years of experience. Chick stated Meinsma is currently a Grade 17, Step 4 and inquired if Meinsma will be placed at Grade 18, Step 10; a six step increase. Horesowsky confirmed Chick's statement and noted that this promotion was pre-budgeted as he was unsure of what date Meinsma was going to receive his PE License.

On a motion by Sorensen, second by Sauer, the Board approved a grade change request for Brian Meinsma to Pay Grade 18, Step 10 due to attainment of professional licensure. Ayes: Kirchner, Mather, Sauer and Sorensen. Nay: Chick. Motion carried 4-1.

Horesowsky recommended accepting the low bid for bid letting for bridge project L-(GO-4)- - 73-70, a twin 12'x6'x75' RCB Culvert on 160th Street in the Southwest ¼ of Section 34 – T78N – R03W presented earlier in today's meeting and awarding a contract to Iowa Bridge & Culvert in the amount of \$396,937.00.

On a motion by Sorensen, second by Kirchner, the Board approved the bid from Iowa Bridge & Culvert in the amount of \$396,937.00 for bridge project L-(GO-4)- - 73-70, a twin 12'x6'x75' RCB Culvert on 160th Street in the Southwest ¼ of Section 34 – T78N – R03W. Ayes: All.

Furnas updated the Board on the Jail Insulated Panel project stating that all supplies appear to be on site and work has begun with base trim and some panels. Furnas stated the Courthouse Roofing project is still in process, however nearing the end soon with a two-to-three-week projected completion time frame. Furnas stated Phase II of the Administration Building project has commenced starting with power washing of the building, removing loose paint and tuck pointing. Furnas mentioned that entrances to the building will have safety tunneling as needed, but is hopeful of keeping disruption of public access to a minimum. Furnas stated the Deep Lakes Campground project is on track with roadways being in, conduit for the electrical and future communication wire is in and mapped as well as sewer and water lines. Furnas stated that the individual camp sites have been graded so you can see where the camping sites and pads will be when completed. Sorensen asked if the Deep Lakes Campground project will be completed by fall and Furnas stated that he believed it will be. Sorensen inquired on the process of the new grader shed. Horesowsky stated the design is still in process and hopes to finalize the land portion within the next two weeks. Sorensen inquired on the progress of the new maintenance shed for the Conservation Department. Conservation Director, Katie Hammond, stated she is waiting on the initial invoice before it begins.

Hammond stated she received an email from Muscatine County Conservation Board member, Dakoatah Trystyn Domnik Jacobs, stating he will no longer be able to serve on the Board. Hammond stated that position will be posted for availability for two weeks and intends on contacting the prior prospects from January 2025 to let them know the position is open again if they are still interested.

The meeting was adjourned at 9:37 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Nathan Mather, Chairperson
Board of Supervisors