



Muscatine County Board of Health Minutes

Wednesday, July 16, 2025 | 12:00pm | In-Person – 1609 Cedar Street, Muscatine, IA 52761
Virtual option – Microsoft Teams

Board members

Brandy Olson, Chair | Karen Harper, Vice Chair | Dr. Michael Maharry, Secretary
Michelle Garvin | Cory Garvin

Members Present: Brandy Olson (virtual), Karen Harper, Dr. Michael Maharry, Michelle Garvin, Cory Garvin

Others Present: Jennifer Craft, Kate Arndt, Elizabeth Mireles, Nora Dwyer, Jessica Bopes, Scott Sauer

Meeting was called to order at 12:01 pm by Olson.

A. Introduction – Olson initiated an introduction of board members and guests.

Olson asked for a motion to approve the 5/21/2025 minutes. Motion Harper to approve, seconded by Maharry. All ayes; motion carries.

Essential Public Health Reports

A. Environmental Health Services

- No department personnel to report out at this time.

B. Public Health Operations Update

- Craft shared the Board of Health (BOH) newsletter with board members, discussing department activities that have occurred since the last BOH meeting.
- Craft shared information on Public Health's Annual Back to School Clinic being held on August 7th at McKinley Elementary.
- Craft reported on information regarding research completed by the University of Iowa surrounding lead levels in the standalone water kiosks in Muscatine.
- Craft shared that the Year-end Local Public Health Service Report has been completed and sent to board members.

C. Public Health Grants and Contracts

- Craft reported that the following grant contract and contract amendments have been signed:
 - Care for Yourself Grant
 - Amendment 9 in 6-year Emergency Response contract to support communicable disease initiatives.
 - Amendment 10 in 6-year Emergency Response contract to support communicable disease initiatives.

Craft requested that the BOH approve the signing of the grant contract and amendments. Motion by Maharry to approve the signing of the FY26 Care for Yourself Grant and the two amendments to the 6-year Emergency Response Grant, seconded by M. Garvin. All ayes; motion carries.

D. Community Health Assessments

- Craft shared the communicable disease dashboard statistics to-date, reporting no major outliers. Craft shared that county vaccination rates will be added to the dashboard before the next meeting.
- Craft provided an update on Community Health Improvement Plan (CHIP) activities that have occurred to-date. Craft and Mireles reported on CHIP activities that have supported key health improvement plan priorities. As further activities are implemented, the Public Health department will ensure that these activities are shared with the community.

E. New Business

- Craft reported on a new process that has been developed for communication materials that are to be distributed to the community and posted on social media. Craft will send communications to BOH members for review, giving at least 48 hours for revisions or corrections. This does not include routine business items or emergency communications.

Citizens Speak

- A. Dwyer provided an update to the BOH regarding the LEAP project (Leveraging Activities and Partnerships to address Obesity), sharing activities that have occurred to-date. Muscatine Food Collaborators Group met and discussed additional food resources in Muscatine County such as various food pantries, farmer's market vouchers, and Double Up Food Bucks. Dwyer shared that as of September 5th, she will no longer be with Iowa State Extension Office.
- B. Olson reported that the Muscatine Health Support Fund will begin their granting period in September.

Next meeting

- A. September 17th, 2025 at 12pm in-person at the Public Health Office – 1609 Cedar Street, Muscatine, IA.

Adjournment

- A. Olson moved to adjourn. Meeting adjourned at 12:37pm.