

Board of Adjustment Meeting Minutes – September 5, 2025

The Muscatine County Board of Adjustment met in the Board of Supervisors Office on Friday, September 5, 2025 at 10:00 a.m.

Present: Tom Harper, Carol Schlueter, Michael Smock, and Janelle Spies (Chair)

Absent: Emily Geertz (Vice Chair)

Staff Present: Eric Furnas and Morgan Othmer

Others present for this meeting included: No Public Attendees

- **Approval of the August 8, 2025 meeting minutes.**
 - A motion was made by Tom Harper to approve the August 8, 2025 meeting minutes and was seconded by Michael Smock.
 - Ayes: Tom Harper, Carol Schlueter, Michael Smock, and Janelle Spies
 - Opposed: None
 - Motion approved.

- **Case #25-09-01**
 - The Board of Adjustment held a Public Hearing to discuss the adoption of updated Rules and Procedures.

 - Eric presented the proposed Rules & Procedures to the Board.

 - A motion was made by Carol Schlueter to close the Public Hearing at 10:14 a.m. and was seconded by Michael Smock.
 - Ayes: Tom Harper, Carol Schlueter, Michael Smock, and Janelle Spies
 - Opposed: None
 - Motion approved.

 - A motion was made by Carol Schlueter to adopt the updated Rules and Procedures and was seconded by Tom Harper.
 - Ayes: Tom Harper, Carol Schlueter, Michael Smock, and Janelle Spies
 - Opposed: None
 - Motion approved.

- The meeting was adjourned at 10:15 a.m.

MUSCATINE COUNTY BOARD OF ADJUSTMENT
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