

Muscatine County Board of Supervisors
Monday, October 27, 2025

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Sauer and Sorensen present. Mather was absent. Vice-Chairperson Chick presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved as presented. Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board approved claims dated October 27, 2025, in the amount of \$947,025.64. Ayes: All.

Chick stated Agenda item #4 and #5 will be discussed later in the meeting to allow the presenters time to arrive.

Community Services Director Jessica Bopes updated the Board regarding a recent Food Collaborators Committee meeting. Bopes stated approximately 4,000 county residents receive food stamps and will be impacted if there is a federal government shutdown on November 1, 2025. Bopes stated the committee has conducted a review of available food sites and agencies due to the anticipated shutdown.

County Engineer Bryan Horesowsky held discussion with the Board on the proposed amended Muscatine County DOT FY 2026 Secondary Roads Budget. On a motion by Sorensen, second by Sauer, the Board approved the amended Muscatine County DOT FY 2026 Secondary Roads Budget. Ayes: All.

Horesowsky gave an update on the Stewart Road construction project.

County Attorney Jim Barry held discussion with the Board regarding an order of dispositional costs totaling \$1,262.82, plus interest and penalties, assessed against Ward W. Campbell, be placed on the tax book against real property at 504 Lake Park Blvd., Muscatine, Iowa, due to the City of Muscatine taking action for the removal of one dog on or about October 1, 2025.

On a motion by Sorensen, second by Sauer, the Board approved an order of dispositional costs totaling \$1,262.82, plus interest and penalties, assessed against Ward W. Campbell, be placed on the tax book against real property at 504 Lake Park Blvd., Muscatine, Iowa. Ayes: All.

On a motion by Sauer, second by Sorensen, the Board approved the minutes of October 20, 2025, regular meeting. Ayes: All

Correspondence.

Sauer, Sorensen, Chick and Kirchner received several emails in support of the Louisa Solar Project.

Chick received a call from a resident regarding an issue with a neighbor in the Stewart Road area. The message was conveyed to Horesowsky, and the issue was resolved.

Kirchner received an email from Muscatine County Fair Board Director, Kelsie Meyer, stating the Annual Fair Board meeting is scheduled for October 28, 2025, 6:30 P.M. at the fairgrounds.

Committee Reports and Meetings.

Sorensen attended an Iowa Building Association meeting on October 23, 2025.

Kirchner attended a WELEAD meeting on October 23, 2025.

Kirchner attended a Hazard Mitigation meeting at West Liberty City Hall on October 23, 2025.

Chick attended a Hazard Mitigation meeting at Musser Public Library on October 23, 2025.

Chick attended an Iowa Business Council meeting at Grain Processing Corp. on October 23, 2025.

Sauer attended a Conservation meeting on October 20, 2025

Sauer attended a Riverbend Transit meeting on October 22, 20205

On a motion by Sorensen, second by Sauer, the Board authorized replacement of Mary Beveridge on the Historic Preservation Commission. Ayes: All. Budget and Administrative Services Director Kala Naber stated there are currently two vacancies on this commission. Naber stated applications to apply for the commission are located on the county website.

On a motion by Sorensen, second by Sauer, the Board authorized the chair to sign a MOU with the Department of Homeland Security regarding terms and conditions for use of E-Verify during new hire orientations. Ayes: All.

Agenda Item #5: Environmental Specialist Alyssa Comer and Conservation Agronomist Emery Davis gave a presentation on the Lower Cedar Watershed Management Authority. Comer thanked the Board for the ARPA funds they received which has supported and maintained the coordinator position.

Agenda Item #4: A Public Hearing was called to order by Vice-Chairperson Chick at 9:40 A.M. on proposed plans, specifications, form of contract and cost estimate for the Muscatine County Engineer/Zoning Office Building Project. Mike Nolan reviewed the building plan and specification packet with the Board from Innovative Engineers, Inc., Iowa City, Iowa. Nolan stated the pre-bid conference will be held on November 4, 2025, on site, for interested bidders. Nolan stated the bid deadline will be November 20, 2025, with bid recommendations presented to the Board on November 24, 2025. The total projected construction cost, per the packet, is estimated at \$3,016,911.39. County Development Director Eric Furnas stated he has received no comments from the public.

On a motion by Sorensen, second by Kirchner, the public hearing was closed at 9:44 A.M. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved Resolution #10-27-25-01 Approving Plans, Specifications, Form of Contract and Cost Estimate for the Muscatine County Engineer/Zoning Office Building Project. Roll call vote: Ayes: All.

RESOLUTION #10-27-25-01
APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST
ESTIMATE FOR THE MUSCATINE COUNTY ENGINEER/ZONING OFFICE
BUILDING PROJECT

WHEREAS, the Muscatine County Board of Supervisors has retained Horizon Architecture to provide consulting architectural/engineering services for the Muscatine County Engineer/Zoning Office Building Project; and

WHEREAS, Horizon Architecture has prepared plans, specifications, form of contract and estimated cost for the project, which documents have been on file and available for public inspection in the Muscatine County Zoning Office since Monday, October 20, 2025; and

WHEREAS, following notice of public hearing published in accordance with the law, a public hearing was held on Monday, October 27, 2025 at 9:00 a.m. in the Muscatine County Administration Building at which members of the public were allowed to be heard on the issue of the Muscatine County Engineer/Zoning Office Building Project, and on the documents prepared in connection therewith.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Muscatine County Board of Supervisors:

1. That the plans, specifications, form of contract and estimated cost of the Muscatine County Engineer/Zoning Office Building Project are hereby approved.
2. That Muscatine County shall solicit sealed bids for the proposed improvement in accordance with the law.
3. That bids must be received as described in the Notice to Bidders on or before the 20th day of November, 2025.
4. That bids shall be publicly announced at 9:00 a.m. on Monday, November 24, 2025 at the Muscatine County Board of Supervisors meeting.
5. That the sealed bids must be accompanied by a bid security equal to ten (10) percent of the bid.

PASSED AND APPROVED this 27th day of October, 2025.

ATTEST:

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Danny Chick, Vice- Chair
Muscatine County Board of Supervisors

Information Services Director Bill Riley questioned Community Services Director Jessica Bopes if there will be information on their website to direct the public if they want to donate money or items to the food pantries and agencies. Bopes stated Chris Anderson with Discover Muscatine is preparing resource information for a collaborator website. Bopes stated posters and fliers are being prepared which will contain resource information. The posters and fliers will be placed at local

grocery stores and gas stations. Sorensen asked once the collaborator team has the resource information, if Riley could place a link on the county website. Riley stated yes. Bopes stated she has reached out to City of Muscatine Mayor Bradley Bark and anticipates meeting with him this week. Bopes reviewed the Almoner Fund, which are donations from churches that are used to fill the gaps for residents. Residents can apply for these funds by completing an application at the Community Services department, which then the applications are screened so that the churches do not have to be involved with screening. Bopes stated Muscatine Hy-Vee is setting up their own food drive for monetary and canned food donations.

County Treasurer Amy Zybarth stated she contacted Community Services last week and was provided with a food drive needs list. County Employees are encouraged to donate items to the local food pantry and place them in the Administration Building breakroom.

The meeting was adjourned at 9:52 A.M.

ATTEST:

Shannon Steele
Administrative/Elections Clerk

Nathan Mather, Chairperson
Board of Supervisors