

Muscatine County Emergency Management Commission

Minutes

Wednesday, January 7, 2026 5:30 p.m.

Muscatine County Administration Building

Members Present: Councilmember Susie Garrett – Fruitland, Quinn Riess – Sheriff, Supervisor Jeff Sorensen – Muscatine County Board of Supervisors, Chief David Clark – Wilton, Mayor Brad Bark – Muscatine, Councilmember Russ Grim – Nichols, Mayor Mark Smith – West Liberty

Others Present: Chris Jasper

The meeting was called to order at 5:30pm by Chair Garrett.

Jasper performed a roll call and determined a quorum was present.

A motion to approve the agenda as presented was made by Sorensen with a second by Bark. All in favor.

A motion was made by Sorensen to nominate Garrett as Chair for 2026 with a second by Bark. All in favor.

A motion was made by Garrett to nominate Riess as Vice Chair for 2026 with a second by Grim. All in favor.

A motion as made by Sorensen to appoint Chris Jasper as the Commission Secretary for 2026 with a second by Riess. All in favor.

A motion to approve the minutes of the August 26, 2025 meeting was made by Smith with a second by Riess. All in favor.

A motion was made to approve claims, previously approved via email, dated September 8, 2025 through December 22, 2025 was made by Bark with a second by Smith. All in favor.

Jasper presented the amended FY 25/26 EMA Budget to the group. Jasper said most of the change was due to the 911 Legislative changes and the new boat motors for Search and Rescue. The EMA budget will increase \$77,825. A motion to publish the amendment was made by Smith with a 2<sup>nd</sup> by Sorensen. All in favor.

A motion was made by Smith with a second by Bark to set the public hearing for the budget amendment for February 4<sup>th</sup> at 5:30pm. All in favor.

Jasper presented the FY 26/27 E911 budget to the group. Jasper stated some items were moved from E911 to Muscom to cover payments to the State for the new Legislation. A motion was made by Smith with a second by Sorensen to publish the proposed E911 budget as presented. All in favor.

A motion was made by Smith with a second by Sorensen to set the public hearing for the FY 26/27 E911 budget for February 4<sup>th</sup> at 5:30pm. All in favor.

Jasper presented the FY 26/27 EMA budget to the group. Jasper stated this was a 3 percent increase in salary, increase in the HazMat contract, and then a new vehicle for EMA. Jasper said he would like to move the current EMA truck over to Search and Rescue and then purchase a Tahoe for day-to-day operations. Garrett asked what sick pay reimbursement was in the budget. Jasper said that this was for

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pay out of sick time over the max allowed accrual. A motion was made by Bark with a second by Smith to public the agenda as presented. All in favor.

A motion was made by Sorensen with a second by Bark to set the public hearing for FY 26/27 EMA budget for February 4<sup>th</sup> at 5:30pm. All in favor.

A motion was made by Riess with a second by Smith to apply for EMPG funds for FY 26/27 in the amount of \$39,702. All in favor.

Jasper presented the group with a new contract for HazMat services with the Muscatine Fire Department with a new rate. The group discussed the contract. Garrett asked if MFD still billed and charged for hazmat response to the land owner. Sorensen asked if this contract also covered the City of Muscatine and Jasper said it was a countywide contract. A question then came up on if Muscatine Citizens were getting taxed and paying twice for this service. Sorensen said he would like to see the Operations Budget for hazmat. Jasper and Bark said they would gather more information and could bring it back to the next meeting. A motion was made by Smith with a second by Sorensen to table this agenda item until the next meeting. All in favor.

Jasper presented a Memorandum of Understanding for EMA and Muscatine Fire Department. This agreement outlines the responsibilities of MSRU/EMA and MFD. Jasper said this would not be for the new boat but for a second out boat (Marine 3). A motion was made by Smith with a second by Bark to approve the MOU and pass it onto the City of Muscatine. All in favor.

Jasper said there was a draft meeting schedule for the year on the agenda. Consensus was that these meeting dates would work.

Jasper said the Hazard Mitigation Plan update was moving along and public meetings were held and now we are gathering information from municipalities.

Jasper also stated that he participated in an exercise at Airgas and Monsanto and both were great events and lessons were learned on both.

Jasper informed the Commission he was done with all yearly trainings for FY 25/26. Jasper also informed the commission that he did not attend the IAEMA Conference in Kentucky as planned due to the Government shut down.

There were no issues or concerns from commission members.

The meeting adjourned at 6:08 pm.