



Muscatine County Board of Health Minutes

Wednesday, January 14, 2026 | 12:30 pm | In-Person – 1609 Cedar Street, Muscatine, IA 52761

Virtual option – Microsoft Teams

Board members

Brandy Olson, Chair | Karen Harper, Vice Chair | Dr. Michael Maharry, Secretary

Michelle Garvin | Cory Garvin

Members Present: Brandy Olson (virtual), Karen Harper, Dr. Michael Maharry, Michelle Garvin, Cory Garvin

Others Present: Jacob Dornbush, Kate Arndt, Scott Sauer, Dr. Matthew McKinney (virtual), Jessica Bopes (virtual), Heather Bombei, Jackie Hall, Ray Miller

Meeting was called to order at 12:31 pm by Olson.

A. Introduction – Olson initiated an introduction of board members and guests.

Olson asked for a motion to approve the 11/19/2025 minutes. Motion by C. Garvin to approve, seconded by M. Garvin. All ayes; motion carries.

Essential Public Health Reports

A. Environmental Health Services

- Dornbush presented the signatory authorization form for the Grants to Counties well testing grant to the Board of Health (BOH), requesting board approval, delegating signatory to Furnas on behalf of the BOH. Motion by Harper to approve the signing of the form, seconded by Maharry. All ayes; motion carries.
- Miller and Hall provided an update regarding swimming pool and tattoo parlor inspections that have been provided by the Scott County Health department, to-date. Hall noted that the most frequent violations found during inspections include permit requirements and working emergency phones in pool areas. A full report will be provided to the BOH at the end of the grant period.

B. Public Health Operations Update

- Dornbush shared the BOH newsletter with board members, discussing department activities that have occurred since the last BOH meeting.
- Dornbush reported that the budget request to the Board of Supervisors for essential public health services was presented on 1/13/2026.
- Dornbush shared the updated Public Health Organizational Chart with board members, noting new staff and their corresponding roles.

C. Public Health Grants and Contracts

- Dornbush shared that on an annual basis, it is requested that the BOH grant signatory authority to the department director, to sign contracts and budgets on behalf of the BOH. Dornbush requested that this be done in January of every year for the following grants awarded to the BOH: Care for Yourself Breast and Cervical Cancer Screening Program; Immunization Services; 6-Year Emergency Preparedness; and Local Public Health Services. Maharry moved to grant signatory authority to Craft for the 2026 year, seconded by Harper. All ayes; motion carries.
- Dornbush reported that the mid-year Local Public Health Services grant progress report was completed and submitted on time.

D. Community Health Assessments

- Dornbush shared the communicable disease dashboard statistics to-date, reporting no major outliers. Discussion ensued regarding the need for increased education surrounding the influenza vaccine.
- Dornbush provided an update to the BOH on the status of the Community Health Improvement Plan and associated activities that have occurred since the last meeting.

E. New Business

- Dornbush provided an update on current BOH member terms. Maharry's term expires 12/31/26. Olson's and C. Garvin's terms expire 12/31/27. Harper's and M. Garvin's terms expire 12/31/28.
- Dornbush presented the following slate of officers for the BOH:
 - Olson – Chair
 - Harper – Vice Chair
 - Maharry – Secretary

Hearing no further nominations from the floor, Harper moved to approve the slate as presented, seconded by C. Garvin. All ayes; motion carries.

- Discussion ensued regarding BOH meeting cadence. Harper moved to establish a meeting cadence as the second Wednesday of odd months at 12:30 pm. Seconded by C. Garvin. All ayes; motion carries.

Citizens Speak

- A. Bombei shared updated contact information for Local Public Health Services regional consultants with Iowa Health and Human Services.

Next meeting

- A. March 11th, 2026 at 12:30 pm in-person at the Public Health Office – 1609 Cedar Street, Muscatine, IA.

Adjournment

- A. Olson moved to adjourn. Meeting adjourned at 1:04 pm.