

MUSCATINE COUNTY BOARD OF SUPERVISORS

Danny Chick, District One

Kurt Kirchner, District Two

Scott Sauer, District Three

Nathan Mather, District Four

Jeff Sorensen, District Five

AGENDA

Monday, April 27, 2026

9:00 a.m.

You can watch the meeting live from your computer, laptop, or smartphone at
<https://www.youtube.com/user/MuscatineCounty/>

1. Call to order.
2. Review agenda.
3. Discussion and possible action to accept claims dated April 27, 2026 in the amount of \$1,241,958.08.
4. Items with Mike Nolan of Horizon Architecture:
 - a. Discussion and possible action to approve an updated Master Agreement for all Service Orders.
 - b. Discussion and possible action to approve a Service Order for the Muscatine County Community Services Building Repairs Phase 2 Project in the amount of \$20,000.00.
 - c. Discussion and possible action to approve Change Order #01 in the amount of \$2,719.00 for the Muscatine County Engineer/Zoning Office Building Project.
5. Items with County Engineer Bryan Horesowsky:
 - a. Discussion and possible action to approve various utility permits.
 - b. Other.
6. Discussion and possible action to approve the minutes of the April 20, 2026 regular meeting
7. Correspondence.
8. Committee Reports.
9. Items with the Administration Office:
 - a. Discussion and possible action to set a public hearing on proposed FY25/26 Muscatine County budget amendments for Monday, June 1, 2026 at 9:00 a.m.
 - b. Other.
10. Receive information from County employees.
11. Receive comments from the public.
12. Adjournment.

April 27, 2026
Agenda Packet
Item #3

- Muscatine County Claims 04-27-2026



Muscatine County, IA

Pending Expense Approval Report

By Segment (Select Below)

Post Dates 04/27/2026 - 04/27/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Depart: 00 - NON-DEPARTMENTAL					
DURANT COLLISION REPAIR	RO 2190	04/27/2026	LOSS CONT PYMT REQUEST- 2022 TAHOE 1430 SO	8501-00-0310-000-46600	3,539.90
Depart 00 - NON-DEPARTMENTAL Total:					3,539.90
Depart: 02 - AUDITOR					
VANDER LINDEN, TIBE	REIM 2026	04/27/2026	TOWNSHIP BUDGET PACKETS, POSTCARDS	0001-02-9010-000-41200	7.60
VANDER LINDEN, TIBE	REIM 2026	04/27/2026	TAPE, ZIPLOCK BAGS	0002-02-8000-000-26400	30.26
VANDER LINDEN, TIBE	REIM 2026	04/27/2026	TOWNSHIP BUDGET PACKETS, POSTCARDS	0002-02-8000-000-41200	14.64
VANDER LINDEN, TIBE	REIM 2026	04/27/2026	MILEAGE 5TH DISTRICT MEETING	0002-02-8000-000-41300	60.48
CASEY FAMILY LLC	25910	04/27/2026	STICKERS FOR ELECTION	0002-02-8000-000-26400	131.76
FIFTH DISTRICT COUNTY AUDI...	SPRING 2026	04/27/2026	SPRING MEETING REGISTRATION (1)	0001-02-9010-000-42232	25.00
ESSVR LLC	CD2146502	04/27/2026	LAYOUT CHARGE	0002-02-8000-000-26400	2,475.00
ESSVR LLC	CD2146503	04/27/2026	BASE CHARGES, BALLOT FACES, TRANSFER FILES	0002-02-8000-000-26400	5,656.75
ESSVR LLC	CD2145716	04/27/2026	BALLOT ORDER	0002-02-8000-000-26400	2,499.33
CLAUSSEN, JANE	REIM 4/26	04/27/2026	REIM MILEAGE SEAT TRAINING	0002-02-8000-000-41300	94.25
STOREY KENWORTHY / MATT ...	PINV1316339	04/27/2026	ELECTION PINS (12)	0002-02-8000-000-26400	36.00
Depart 02 - AUDITOR Total:					11,031.07
Depart: 03 - TREASURER					
CHELF, SHANTELL	REIM 4/26	04/27/2026	REIM MILEAGE FRAUD TRAINING	0001-03-8100-000-41300	80.64
OLSON, KIM	REIM 4/26	04/27/2026	REIM MILEAGE FRUAD TRAINING	0001-03-8100-000-41300	80.64
PROFESSIONAL OFFICE SERVIC...	003845763	04/27/2026	MAY MV RENEWAL	0001-03-8100-000-41200	1,688.16
PROFESSIONAL OFFICE SERVIC...	003845763	04/27/2026	MAY MV RENEWAL	0001-03-8100-000-42100	399.98
Depart 03 - TREASURER Total:					2,249.42
Depart: 04 - COUNTY ATTORNEY					
STORY COUNTY SHERIFF	26001035	04/27/2026	SERVICE OF SUBPOENA	0001-04-1100-000-42618	49.50
MUSCATINE COUNTY SHERIFF	26-000514	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
MUSCATINE COUNTY SHERIFF	26-000514	04/27/2026	MILEAGE	0001-04-1100-000-42618	4.00
MUSCATINE COUNTY SHERIFF	26-000553	04/27/2026	MILEAGE	0001-04-1100-000-42618	15.40
MUSCATINE COUNTY SHERIFF	26-000553	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	0.50
MUSCATINE COUNTY SHERIFF	26-000554	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	0.50
MUSCATINE COUNTY SHERIFF	26-000555	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	0.50
MUSCATINE COUNTY SHERIFF	26-000556	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	0.50
MUSCATINE COUNTY SHERIFF	26-000538	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
MUSCATINE COUNTY SHERIFF	26-000538	04/27/2026	MILEAGE	0001-04-1100-000-42618	24.00
KROENING, EMILY M	2026-2	04/27/2026	TRANSCRIPT OF SENTENCING	0001-04-1100-000-42617	15.50
MUSCATINE COUNTY SHERIFF	26-000590	04/27/2026	MILEAGE	0001-04-1100-000-42618	21.16
MUSCATINE COUNTY SHERIFF	26-000590	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	105.00
DANKERT, JILL R	FECR071166	04/27/2026	TRANSCRIPT OF SENTENCING	0001-04-1100-000-42617	87.50
KRAFFKA, HEIDI L	6221	04/27/2026	TRANSCRIPTS OF DESPOSITIONS 1/16/26	0001-04-1100-000-42617	139.75

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Pending Expense Approval Report

Post Dates: 04/27/2026 - 04/27/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MUSCATINE COUNTY SHERIFF	26-000506	04/27/2026	MILEAGE	0001-04-1100-000-42618	24.00
MUSCATINE COUNTY SHERIFF	26-000506	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	121.00
MUSCATINE COUNTY SHERIFF	26-000507	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	121.00
MUSCATINE COUNTY SHERIFF	26-000508	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	121.00
MUSCATINE COUNTY SHERIFF	26-000513	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
MUSCATINE COUNTY SHERIFF	26-000513	04/27/2026	MILEAGE	0001-04-1100-000-42618	8.00
MUSCATINE COUNTY SHERIFF	26-000530	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
MUSCATINE COUNTY SHERIFF	26-000530	04/27/2026	MILEAGE	0001-04-1100-000-42618	4.00
MUSCATINE COUNTY SHERIFF	26-000539	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
MUSCATINE COUNTY SHERIFF	26-000539	04/27/2026	MILEAGE	0001-04-1100-000-42618	8.00
SCOTT COUNTY SHERIFF	26002067	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	36.53
KRAFKA, HEIDI L	6211	04/27/2026	TRANSCRIPTS OF DEPOSITIONS 4/3/26	0001-04-1100-000-42617	221.45
MICHELE L. SHEDECK	2026-5	04/27/2026	TRANSCRIPT OF TESTIMONY	0001-04-1100-000-42617	80.50
MUSCATINE COUNTY SHERIFF	26-000540	04/27/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	70.00
MUSCATINE COUNTY SHERIFF	26-000540	04/27/2026	MILEAGE	0001-04-1100-000-42618	16.00
Depart 04 - COUNTY ATTORNEY Total:					1,470.29
Depart: 05 - SHERIFF					
MIDTOWN TOWING & REPAIR...	001284	04/27/2026	OIL CHANGE TRAFFIC CAR	0001-05-1000-000-44000	15.00
MIDTOWN TOWING & REPAIR...	001284	04/27/2026	OIL CHANGE TRAFFIC CAR	0001-05-1000-000-44000	48.33
MIDTOWN TOWING & REPAIR...	001306	04/27/2026	REPLACE BATTERY 70-28	0001-05-1000-000-44000	203.55
MIDTOWN TOWING & REPAIR...	001306	04/27/2026	REPLACE BATTERY 70-28	0001-05-1000-000-44000	59.75
MIDTOWN TOWING & REPAIR...	001319	04/27/2026	OIL, ANTIFREEZE, ROTATE TIRES 70-28	0001-05-1000-000-44000	71.51
MIDTOWN TOWING & REPAIR...	001319	04/27/2026	OIL, ANTIFREEZE, ROTATE TIRES 70-28	0001-05-1000-000-44000	32.99
MIDTOWN TOWING & REPAIR...	001321	04/27/2026	OIL CHANGE, ROTATE TIRES 70-12	0001-05-1000-000-44000	32.99
MIDTOWN TOWING & REPAIR...	001321	04/27/2026	OIL CHANGE, ROTATE TIRES 70-12	0001-05-1000-000-44000	45.39
ARM MANAGEMENT LLC	1043	04/27/2026	SQUAD CAR WASHES MAR 2026	0001-05-1000-000-44000	185.00
MIDTOWN TOWING & REPAIR...	001277	04/27/2026	OIL CHANGE & FILTER, ROTATE TIRES 70-19	0001-05-1000-000-44000	32.99
MIDTOWN TOWING & REPAIR...	001277	04/27/2026	OIL CHANGE & FILTER, ROTATE TIRES 70-19	0001-05-1000-000-44000	59.76
JOHNSON DISTRIBUTING INC	7279555	04/27/2026	WATER	0001-05-1000-000-26000	82.00
U S CELLULAR CORP	0802687123	04/27/2026	DTF MONTHLY SERVICE 4/14-5/13/26	0001-05-1011-000-26000	136.53
U S CELLULAR CORP	0802687123	04/27/2026	DTF MONTHLY SERVICE 4/14-5/13/26	0029-05-1010-000-26700	136.54
MIDTOWN TOWING & REPAIR...	001347	04/27/2026	OIL CHANGE, WASHER FLUID, ROTATE TIRES 70-23	0001-05-1000-000-44000	50.33
MIDTOWN TOWING & REPAIR...	001347	04/27/2026	OIL CHANGE, WASHER FLUID, ROTATE TIRES 70-23	0001-05-1000-000-44000	32.99
MIDTOWN TOWING & REPAIR...	001296	04/27/2026	OIL CHANGE, ROTATE TIRES 70-27	0001-05-1000-000-44000	49.82
MIDTOWN TOWING & REPAIR...	001296	04/27/2026	OIL CHANGE, ROTATE TIRES 70-27	0001-05-1000-000-44000	32.99
MIDTOWN TOWING & REPAIR...	001359	04/27/2026	OIL CHANGE, WASHER FLUID, ROTATE TIRES 70-20	0001-05-1000-000-44000	46.69
MIDTOWN TOWING & REPAIR...	001359	04/27/2026	OIL CHANGE, WASHER FLUID, ROTATE TIRES 70-20	0001-05-1000-000-44000	32.99
MIDTOWN TOWING & REPAIR...	001361	04/27/2026	REPLACE BRAKE SHOES 70-19	0001-05-1000-000-44000	325.78
MIDTOWN TOWING & REPAIR...	001361	04/27/2026	REPLACE BRAKE SHOES 70-19	0001-05-1000-000-44000	250.95

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Pending Expense Approval Report

Post Dates: 04/27/2026 - 04/27/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
T-MOBILE USA INC	L2604070154	04/27/2026	TIME DIFFERENCE OF ARRIVAL CASE #26-001666	0001-05-1010-000-49200	50.00
PER MAR SECURITY SERVICES	3822096	04/27/2026	INSPECTIONS MONITORING 5/5/26-5/4/27	0001-05-1000-000-61500	1,100.04
T-MOBILE USA INC	L2604090372	04/27/2026	TIME DIFFERENCE OF ARRIVAL CASE #26-011315	0001-05-1010-000-49200	50.00
POLITO, HAILEE	REIM 4/26	04/27/2026	REIM BADGE APPS (3 MONTHS)	0001-05-1010-000-49200	18.00
				Depart 05 - SHERIFF Total:	3,182.91
Depart: 06 - JAIL					
ANDERSON ERICKSON DAIRY	66513	04/27/2026	MILK & OJ	0001-06-1052-000-23084	328.10
ANDERSON ERICKSON DAIRY	67937	04/27/2026	MILK & OJ	0001-06-1052-000-23084	328.10
ANDERSON ERICKSON DAIRY	69366	04/27/2026	MILK & OJ	0001-06-1052-000-23084	328.10
ANDERSON ERICKSON DAIRY	62258	04/27/2026	MILK & OJ	0001-06-1052-000-23084	379.54
ANDERSON ERICKSON DAIRY	70793	04/27/2026	MILK & OJ	0001-06-1052-000-23084	379.54
ANDERSON ERICKSON DAIRY	72229	04/27/2026	MILK & OJ	0001-06-1052-000-23084	328.10
HY-VEE INC, ATTN: STORE CH...	580195638726	04/27/2026	MEDICAL DIET	0001-06-1050-000-42871	11.96
ANDERSON ERICKSON DAIRY	73715	04/27/2026	MILK & OJ	0001-06-1052-000-23084	379.54
ANDERSON ERICKSON DAIRY	63676	04/27/2026	MILK & OJ	0001-06-1052-000-23084	353.82
ADVANCED CORRECTIONAL &...	RINV-009459	04/27/2026	ON SITE MEDICAL SERVICES MAY 2026	0001-06-1050-000-42870	104,006.07
ADVANCED CORRECTIONAL &...	RINV-009459	04/27/2026	TPA POOL MANAGEMENT FEES MAY 2026	0001-06-1050-000-42870	416.67
ADVANCED CORRECTIONAL &...	RINV-009461	04/27/2026	ON SITE MENTAL SERVICES	0001-06-1050-000-42870	5,973.09
SWENEY GROUP LLC	2026-08	04/27/2026	TRAVEL MILEAGE	0030-06-1053-000-63800	385.92
SWENEY GROUP LLC	2026-08	04/27/2026	PER DIEM	0030-06-1053-000-63800	92.00
SWENEY GROUP LLC	2026-08	04/27/2026	HOTEL	0030-06-1053-000-63800	300.00
SWENEY GROUP LLC	2026-08	04/27/2026	PREA - AUDIT DOCUMENT REVIEW	0030-06-1053-000-63800	4,000.00
SMART VENDING SERVICES LLC	9805	04/27/2026	WATERMELON	0030-06-1053-000-23087	1,230.01
SMART VENDING SERVICES LLC	9805	04/27/2026	WINTERGREEN	0030-06-1053-000-23087	390.00
SMART VENDING SERVICES LLC	9805	04/27/2026	GLACIER MINT	0030-06-1053-000-23087	1,170.00
MCKESSON MEDICAL-SURGIC...	25437834	04/27/2026	ACETAMINOPHEN, IBUPROFEN, SOL FLUCOSEOSE, SYRINGES	0001-06-1050-000-42871	358.26
CHARM-TEX INC	0440716-IN	04/27/2026	PANTIES - 5 SIZES	0030-06-1053-000-23087	116.50
CHARM-TEX INC	0441413-IN	04/27/2026	MOUTHWASH	0030-06-1053-000-23087	73.80
KEEFE SUPPLY COMPANY	2050231	04/27/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	208.62
KEEFE SUPPLY COMPANY	2050266	04/27/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	124.80
KEEFE SUPPLY COMPANY	2050413	04/27/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	4,100.72
KEEFE SUPPLY COMPANY	2050420	04/27/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	1,193.04
CPI GUARDIAN	6463	04/27/2026	VACUUM BAGS & FILM	0030-06-1053-000-63800	541.97
CITY OF MUSCATINE	APRIL 2026	04/27/2026	GREASE DISCHARGE PERMIT	0030-06-1053-000-63800	225.00
CHARM-TEX INC	0441247-IN	04/27/2026	BATH TOWELS	0001-06-1050-000-29410	332.56
THOMS PROESTLER CO	8153828	04/27/2026	KITCHEN FOOD	0001-06-1052-000-23000	8,455.73
THOMS PROESTLER CO	8153828	04/27/2026	KITCHEN NONFOOD	0001-06-1052-000-63800	845.64
SMART VENDING SERVICES LLC	9821	04/27/2026	NIC POUCHES WINTERGREEN	0030-06-1053-000-23087	1,589.02
THOMS PROESTLER CO	8153829	04/27/2026	E&S FOR COMMISSARY	0001-06-1050-000-63800	398.91
GREENWOOD CLEANING SYST...	542135-000	04/27/2026	TOILET TISSUE	0001-06-1050-000-63800	1,021.50
IOWA PRISON INDUSTRIES	976544	04/27/2026	DRUM DEPOSIT REFUND	0001-06-1050-000-23200	-200.00
MCKESSON MEDICAL-SURGIC...	25473186	04/27/2026	PREGNANCY TEST KITS, ORTHOPAEDIC FELT	0001-06-1050-000-42871	52.66
MUSCATINE POWER & WATER	109194 4/26	04/27/2026	JAIL 3/1-4/1/26	0001-06-1050-000-43000	13,076.71
MCKESSON MEDICAL-SURGIC...	25410066	04/27/2026	SOUFFLE CUPS	0001-06-1050-000-42871	94.28
WINONA CONTROLS INC	26852	04/27/2026	SERVICE AGREEMENT 5/1/26-4/30/27	0001-06-1050-000-42731	11,000.00
CITY OF MUSCATINE	0028382	04/27/2026	MARCH 2026 WASTE DISPOSAL	0001-06-1050-000-47500	43.00

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Pending Expense Approval Report

Post Dates: 04/27/2026 - 04/27/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CERTASITE LLC	12816725	04/27/2026	SEMI ANNUAL INSPECTION, COMPLIANCE ENGINE REG FEE	0001-06-1050-000-42779	534.29
IOWA PRISON INDUSTRIES	500336	04/27/2026	BLEACH, HAND SOAP, INJECTION SYSTEM DETERGENT	0001-06-1050-000-23200	1,295.61
COOK'S DIRECT, INC.	N1005048	04/27/2026	CAN OPENER & PARTS	0001-06-1052-000-63800	381.98
ALLIANT ENERGY	5412121000 4/26	04/27/2026	JAIL 3/9-4/8/26	0001-06-1050-000-43000	1,175.84
THOMS PROESTLER CO	8147858	04/27/2026	KITCHEN FOOD	0001-06-1052-000-23000	9,608.34
THOMS PROESTLER CO	8147858	04/27/2026	KITCHEN NONFOOD	0001-06-1052-000-63800	653.96
THOMS PROESTLER CO	8148058	04/27/2026	CREDIT ITEM DAMAGED IN TRANSIT	0001-06-1052-000-23000	-40.89
SPENNER, SUSAN	SPENNER 4/8/26	04/27/2026	MEND JUMPSUITS (25)	0030-06-1053-000-63800	75.00
KEEFE SUPPLY COMPANY	2049364	04/27/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	4,698.22
MCKESSON MEDICAL-SURGIC...	25426864	04/27/2026	TEST STRIPS	0001-06-1050-000-42871	246.40
Depart 06 - JAIL Total:					183,062.03
Depart: 07 - RECORDER					
HEARST, SARAH	REIM 4/26	04/27/2026	MILEAGE REIM DISTRICT MEETING	0001-07-8110-000-41300	104.58
Depart 07 - RECORDER Total:					104.58
Depart: 20 - ENGINEER					
ALTORFER INC	C6382301	04/27/2026	motorgrader EB410195	0020-20-7200-610-63100	372,575.00
MIDWEST WHEEL CO	4577725-00	04/27/2026	caliper	0020-20-7210-621-44300	595.00
A-1 QUALITY TIRE	I052759	04/27/2026	tire repair	0020-20-7210-623-44300	148.45
A-1 QUALITY TIRE	I052760	04/27/2026	mount/dismount	0020-20-7210-621-44300	9.95
A-1 QUALITY TIRE	I052760	04/27/2026	mount/dismount	0020-20-7210-623-44300	79.50
A-1 QUALITY TIRE	I052761	04/27/2026	tire disposal...	0020-20-7210-623-44300	57.50
ALTORFER INC	WO100261073	04/27/2026	replace water pump	0020-20-7210-621-44300	446.67
ALTORFER INC	WO100261073	04/27/2026	replace water pump	0020-20-7210-623-44300	708.74
ALTORFER INC	WO100261186	04/27/2026	repair articulation calibration	0020-20-7210-623-44300	89.35
WENDLING QUARRIES INC	1091180	04/27/2026	rock	0020-20-7110-482-44900	35.20
GRAINGER	9863868080	04/27/2026	air fresheners	0020-20-7210-650-49500	30.36
A-1 QUALITY TIRE	I052811	04/27/2026	tire repair	0020-20-7210-621-44300	9.95
A-1 QUALITY TIRE	I052811	04/27/2026	tire repair	0020-20-7210-623-44300	148.45
National Sign Company LLC	IN0001551	04/27/2026	barricade panels	0020-20-7130-591-44810	1,802.53
Hixon Mfg & Supply Company	INV169924	04/27/2026	virtual surveyor software subscription	0020-20-7010-220-22100	1,550.00
ALTORFER INC	WO100261376	04/27/2026	repair carrier roller	0020-20-7210-621-44300	267.14
ALTORFER INC	WO100261376	04/27/2026	repair carrier roller	0020-20-7210-623-44300	432.14
RAINBO OIL COMPANY	101578-IN	04/27/2026	washer fluid, DEF	0020-20-7210-649-25400	384.45
AMAZON CAPITAL SERVICES	1HTQ-GC47-DH7M	04/27/2026	tyvek coveralls, gloves	0020-20-7140-490-44800	210.43
LOGAN CONTRACTORS SUPPLY...	G86365	04/27/2026	paint, shovels	0020-20-7220-655-29000	1,069.80
MONROE TRUCK EQUIPMENT ...	R1555695-2	04/27/2026	move body from 14 to 205	0020-20-7200-610-63100	66,790.00
WENDLING QUARRIES INC	1093057	04/27/2026	rock	0020-20-7110-461-44800	10,808.05
WENDLING QUARRIES INC	1093057	04/27/2026	rock	0020-20-7110-483-44900	3,218.88
EASTERN IOWA TIRE INC	100189105	04/27/2026	tire repair	0020-20-7210-623-44300	380.00
AMAZON CAPITAL SERVICES	17GG-CPFM-LCTD	04/27/2026	expanding files,yellow paper, tape	0020-20-7000-120-63600	35.96
PHELPS THE UNIFORM SPECIA...	2288883	04/27/2026	restock towel rolls	0020-20-7210-650-49500	68.64
FRED'S FEED & SUPPLY	2604-189934	04/27/2026	oats	0020-20-7140-490-44800	108.00
MIDWEST WHEEL CO	4597877-00	04/27/2026	wheel checks	0020-20-7210-621-44300	42.09
LINWOOD MINING & MINERA...	492924	04/27/2026	rock	0020-20-7110-461-44800	2,254.18
MIDAMERICAN ENERGY COM...	579372325	04/27/2026	utilities	0020-20-7210-650-49500	71.00
STORM WATER SUPPLY LLC	35184	04/27/2026	EZ flow mulch	0020-20-7140-490-44800	17,604.00
TEAM STAFFING SOLUTIONS I...	220289	04/27/2026	wages - Randy	0020-20-7010-210-10000	607.50
LINWOOD MINING & MINERA...	493049	04/27/2026	rock	0020-20-7110-461-44800	2,291.01
LINWOOD MINING & MINERA...	493111	04/27/2026	rock	0020-20-7110-461-44800	1,911.99
SPRATT OIL SALES INC	143061	04/27/2026	diesel dist 6	0020-20-7210-632-25000	548.32
ALTORFER INC	PC110431243	04/27/2026	window, seal	0020-20-7210-621-44300	452.25
Metro Pavers, Inc	FR-6 voucher 14	04/27/2026	LFM-(FR-6)--7X-70 voucher 14	0020-20-0201-351-62400	600.00

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Pending Expense Approval Report

Post Dates: 04/27/2026 - 04/27/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Metro Pavers, Inc	FR-6 voucher 14	04/27/2026	LFM-(FR-6)--7X-70 voucher 14	0020-20-0201-361-62100	14,786.19
Metro Pavers, Inc	FR-6 voucher 14	04/27/2026	LFM-(FR-6)--7X-70 voucher 14	0020-20-0201-367-62100	275,787.12
Metro Pavers, Inc	FR-6 voucher 14	04/27/2026	LFM-(FR-6)--7X-70 voucher 14	0020-20-0201-386-62600	21,128.00
IOWA BRIDGE & CULVERT, LC	MO-7 voucher 9	04/27/2026	L-(MO-7)--73-70 voucher 9	0020-20-0201-352-62400	40,174.48
IOWA BRIDGE & CULVERT, LC	MO-7 voucher 9	04/27/2026	L-(MO-7)--73-70 voucher 9	0020-20-0201-361-62100	13,410.92
IOWA BRIDGE & CULVERT, LC	MO-7 voucher 9	04/27/2026	L-(MO-7)--73-70 voucher 9	0020-20-0201-384-62600	8,405.21
SPRATT OIL SALES INC	143065	04/27/2026	diesel dist 2	0020-20-7210-632-25000	1,611.84
SPRATT OIL SALES INC	143066	04/27/2026	diesel dist 3	0020-20-7210-632-25000	1,295.36
SPRATT OIL SALES INC	143068	04/27/2026	diesel dist 4	0020-20-7210-632-25000	2,605.44
SPRATT OIL SALES INC	143069	04/27/2026	diesel dist 5	0020-20-7210-632-25000	2,373.60
EASTERN IOWA LIGHT & POW...	21135201 4/3/26	04/27/2026	utilities, light	0020-20-7130-595-44810	10.96
EASTERN IOWA LIGHT & POW...	21135201 4/3/26	04/27/2026	utilities, light	0020-20-7210-650-49500	128.01
ARNOLD MOTOR SUPPLY LLP	39NV381597	04/27/2026	filters	0020-20-7210-637-25400	90.31
FASTENAL CO	IAMUS225193	04/27/2026	pins	0020-20-7210-621-44300	23.60
WENDLING QUARRIES INC	1092259	04/27/2026	rock	0020-20-7110-483-44900	157.96
JOHN DEERE FINANCIAL	3143928	04/27/2026	filters	0020-20-7210-637-25400	263.67
ARNOLD MOTOR SUPPLY LLP	39NV381843	04/27/2026	seals	0020-20-7210-621-44300	111.56
MIDWEST WHEEL CO	4589298-00	04/27/2026	ABS sensors	0020-20-7210-621-44300	37.88
GRAINGER	9869156886	04/27/2026	chain	0020-20-7210-621-44300	160.53
VERMEER SALES & SERVICE INC	W0230903	04/27/2026	PM, replace belt I-54	0020-20-7210-621-44300	1,068.32
VERMEER SALES & SERVICE INC	W0230903	04/27/2026	PM, replace belt I-54	0020-20-7210-623-44300	1,539.45
CITY OF MUSCATINE	28364	04/27/2026	transfer station charges	0020-20-7210-650-49500	99.60
EXCEL AUTO GLASS INC	8142637	04/27/2026	install windshield	0020-20-7210-623-44300	150.00
EXCEL AUTO GLASS INC	8143616	04/27/2026	chip repair	0020-20-7210-623-44300	79.95
A-1 QUALITY TIRE	I052885	04/27/2026	tires, installation	0020-20-7210-623-44300	302.50
A-1 QUALITY TIRE	I052885	04/27/2026	tires, installation	0020-20-7210-635-25300	1,584.00
A-1 QUALITY TIRE	I052886	04/27/2026	tire, installation	0020-20-7210-623-44300	17.00
A-1 QUALITY TIRE	I052886	04/27/2026	tire, installation	0020-20-7210-635-25300	185.00
FASTENAL CO	IAMUS225238	04/27/2026	bolts, nuts, washers	0020-20-7130-591-44810	155.80
Chad Goings	RHCS497	04/27/2026	phase 1 archaeological survey	0020-20-7010-240-42300	2,250.00
ALTORFER INC	WO100261681	04/27/2026	travel/mileage	0020-20-7210-623-44300	373.84
ALLIANT ENERGY	5650451000 4/8/26	04/27/2026	utilities	0020-20-7210-650-49500	220.52
JOHN DEERE FINANCIAL	3143636	04/27/2026	o-rings	0020-20-7210-621-44300	4.03
ARNOLD MOTOR SUPPLY LLP	39NV382458	04/27/2026	under frame washer	0020-20-7210-621-44300	258.69
MIDWEST WHEEL CO	4591241-00	04/27/2026	cats eyes	0020-20-7210-621-44300	455.70
Depart 20 - ENGINEER Total:					879,749.52

Depart: 22 - CONSERVATION BOARD

MUSCATINE POWER & WATER	117914 3/26	04/27/2026	DLP SHOP 2/19-3/27/26	0001-22-6110-000-43144	29.10
MUSCATINE POWER & WATER	117915 3/26	04/27/2026	CABINS 2/24-3/27/26	0001-22-6110-000-43143	263.05
MUSCATINE POWER & WATER	779983 3/26	04/27/2026	DLP CAMPGROUND 2/19-3/19/26	0001-22-6110-000-43145	42.07
KIRBY WATER CONDITIONING ...	37411	04/27/2026	WATER SOFTENERS FOR DLP CAMPGROUND & INSTALLATION	0027-22-0210-000-63910	3,200.00
KELLOR & KELLOR LANDSCAPE ...	252992	04/27/2026	MINNOWS	0001-22-6120-000-20000	14.00
CURRY'S TRANSPORTATION S...	302704	04/27/2026	DLP MAINT BLDG SEPTIC SYSTEM	0027-22-0210-000-63910	10,900.00
MENARDS	31334	04/27/2026	CUP, PAN, PLUNGER, GARB BAGS, TAPE, TOILET BRUSH	0001-22-6110-000-23200	83.82
CENTRAL IOWA DISTRIBUTING	313804	04/27/2026	TOWELS, GERM FOAM, TOILET CLEANER, TP, GLOVES	0001-22-6110-000-23200	1,382.00
MENARDS	31427	04/27/2026	MOTION SENSOR, MESH TAPE, WRENCH	0001-22-6110-000-44100	72.74
MENARDS	31499	04/27/2026	CREDIT TO CORRECT INVOICE 30777	0027-22-6110-000-63800	-74.69
MENARDS	31550	04/27/2026	LEVELING SAND (CORRECTING INVOICE 30777)	0027-22-6110-000-63800	69.80
CAPITAL SANITARY SUPPLY	G003923	04/27/2026	TRASH BAGS	0001-22-6110-000-23200	991.40
MENARDS	30772	04/27/2026	CONCRETE MIX	0001-22-6110-000-21000	73.92
MENARDS	30773	04/27/2026	FLAGSTONE PAVERS STONES, PAVER BASE	0027-22-6110-000-63800	234.85

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Pending Expense Approval Report

Post Dates: 04/27/2026 - 04/27/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MENARDS	30777	04/27/2026	RETURNED PAVER BASE - PURCHASED LEVELING SAND	0027-22-6110-000-63800	-12.56
EASTERN IOWA LIGHT & POW...	808 4/26	04/27/2026	SHOP 2/28-3/31/26	0001-22-6110-000-43135	75.99
EASTERN IOWA LIGHT & POW...	808 4/26	04/27/2026	CAMPGROUND 2/28-3/31/26	0001-22-6110-000-43136	63.77
EASTERN IOWA LIGHT & POW...	808 4/26	04/27/2026	SERV BLDG/SHOWER 2/28-3/31/26	0001-22-6110-000-43137	44.95
EASTERN IOWA LIGHT & POW...	808 4/26	04/27/2026	CC RR/SHELTER 2/28-3/31/26	0001-22-6110-000-43138	58.84
EASTERN IOWA LIGHT & POW...	808 4/26	04/27/2026	BR RR/SHELTER 2/28-3/31/26	0001-22-6110-000-43141	47.28
EASTERN IOWA LIGHT & POW...	808 4/26	04/27/2026	LODGE 2/28-3/31/26	0001-22-6110-000-43196	204.65
MUSCATINE POWER & WATER	117921 4/26	04/27/2026	LEARNING CENTER 2/24-4/1/26	0001-22-6110-000-43197	1,396.07
MUSCATINE POWER & WATER	188433 4/26	04/27/2026	BARN 2/24-3/26/26	0001-22-6112-000-43000	36.62
MUSCATINE POWER & WATER	779451 4/26	04/27/2026	PETTIBONE 3/1-4/1/26	0001-22-6110-000-43144	52.14
GINGERICH WELL & PUMP SE...	47384	04/27/2026	DLP MAINT BLDG WELL	0027-22-0210-000-63910	6,675.00
Depart 22 - CONSERVATION BOARD Total:					25,924.81
Depart: 24 - DHS					
AMAZON CAPITAL SERVICES	1WDF-HPHN-KL1P	04/27/2026	BATTERIES, BLINDS	0001-24-3100-000-26000	61.82
CAPITAL SANITARY SUPPLY	G003909	04/27/2026	COPY PAPER	0001-24-3100-000-26000	349.07
SYCAMORE PRINTING	66948	04/27/2026	WINDOW ENVELOPES	0001-24-3100-000-26000	328.98
SYCAMORE PRINTING	66949	04/27/2026	REPLY ENVELOPES	0001-24-3100-000-26000	308.04
THE SHREDDER	332210	04/27/2026	SHREDDING SERVICE	0001-24-3100-000-26000	48.00
Depart 24 - DHS Total:					1,095.91
Depart: 25 - GENERAL ASSISTANCE					
MUSCATINE COUNTY SHERIFF ...	26-000209	04/27/2026	SERVICE OF PAPERS	0002-25-3500-000-30234	30.50
MUSCATINE COUNTY SHERIFF ...	26-000209	04/27/2026	SUBSTANCE ABUSE TREATMENT MILEAGE	0002-25-3500-000-30234	4.00
MUSCATINE CENTER FOR SOC...	MCCS0326	04/27/2026	GA SHELTER RENT	0001-25-3110-000-34010	4,485.00
MUSCATINE CENTER FOR SOC...	MCCS0326	04/27/2026	GA DV RENT	0001-25-3110-000-34010	990.00
MUSCATINE CENTER FOR SOC...	MCCS0326	04/27/2026	MCSA SHELTER SERVICES	0001-25-3110-000-34700	2,750.00
HY-VEE DRUGSTORE #7060	30573 3/26	04/27/2026	GA FOOD/PROVISION ASSISTANCE	0001-25-3110-000-23000	63.95
MUSCATINE POWER & WATER	726116	04/27/2026	ELECTRIC ASSISTANCE	0001-25-3110-000-34200	186.00
Depart 25 - GENERAL ASSISTANCE Total:					8,509.45
Depart: 28 - MEDICAL EXAMINER					
UIDL	1211272	04/27/2026	25-70-280 & 25-70-281 AUTOPSIES	0001-28-1110-000-40200	3,981.00
HILBERT, JULIA	REIM 3/26	04/27/2026	REIM MILEAGE MAR 2026	0001-28-1110-000-41300	169.47
WHEELER, TASHIA	REIM 3/26	04/27/2026	REIM MILEAGE MAR 2026	0001-28-1110-000-41300	32.13
GARRETT, SUSAN	REIM 3/26	04/27/2026	REIM MILEAGE MAR 2026	0001-28-1110-000-41300	35.28
Depart 28 - MEDICAL EXAMINER Total:					4,217.88
Depart: 31 - BOARD OF HEALTH					
TRINITY MUSCATINE	PHTHOIP26070 3/26	04/27/2026	IMMUNIZATIONS/TB GRANT MAR 2026	0001-31-3000-000-30750	1,579.65
TRINITY MUSCATINE	PHTHOCC26620 3/26	04/27/2026	CARE FOR YOURSELF GRANT MARCH 2026	0001-31-3000-000-30749	2,705.54
Depart 31 - BOARD OF HEALTH Total:					4,285.19
Depart: 51 - GENERAL SERVICES					
MENARDS	31119	04/27/2026	DOOR HANDLE	0001-51-9100-751-44100	13.32
MENARDS	31119	04/27/2026	DOOR HANDLE	0001-51-9100-754-44100	13.87
MENARDS	31119	04/27/2026	HOSE	0001-51-9100-756-44100	19.89
MENARDS	31288	04/27/2026	SHOP TOWELS	0001-51-9100-000-26005	11.27
MENARDS	31288	04/27/2026	GRASS SEED & STRAW	0001-51-9100-000-48300	81.91
MENARDS	31495	04/27/2026	PICK UP/REACH TOOL & GRASS SEED	0001-51-9100-000-48300	31.90
CENTURYLINK QC	333772290 4/26	04/27/2026	CS/DHS ELEVATOR 4/13-5/12/26	0001-51-9100-751-41400	36.03
CENTURYLINK QC	333772290 4/26	04/27/2026	CS/DHS ELEVATOR 4/13-5/12/26	0001-51-9100-754-41400	37.51
WYNN HEAT AND AIR	790	04/27/2026	CS COOLING TOWER - REPLACED BALL VALVES	0001-51-9100-751-44100	408.82

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Pending Expense Approval Report

Post Dates: 04/27/2026 - 04/27/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WYNN HEAT AND AIR	790	04/27/2026	CS COOLING TOWER - REPLACED BALL VALVES	0001-51-9100-754-44100	425.50
GREENWOOD CLEANING SYST...	541889-000	04/27/2026	TOILET PAPER, PAPER TOWELS, URINAL BLOCKS	0001-51-9100-751-23200	29.93
GREENWOOD CLEANING SYST...	541889-000	04/27/2026	TOILET PAPER, PAPER TOWELS, URINAL BLOCKS	0001-51-9100-754-23200	31.15
GREENWOOD CLEANING SYST...	541889-000	04/27/2026	TOILET PAPER, PAPER TOWELS, URINAL BLOCKS	0001-51-9100-782-23200	221.93
GREENWOOD CLEANING SYST...	541889-000	04/27/2026	TOILET PAPER, PAPER TOWELS, URINAL BLOCKS	0001-51-9100-783-23200	53.08
GREENWOOD CLEANING SYST...	541889-000	04/27/2026	TOILET PAPER, PAPER TOWELS, URINAL BLOCKS	0001-51-9100-787-23200	223.86
GREENWOOD CLEANING SYST...	541889-000	04/27/2026	TOILET PAPER, PAPER TOWELS, URINAL BLOCKS	0001-51-9100-788-23200	313.30
GRAINGER	9865410683	04/27/2026	JAIL- AIR FILTERS	0001-51-9100-755-44100	418.74
MARK'S PLUMBING PARTS	INV002272995	04/27/2026	SHOWER HEADS	0001-51-9100-755-44100	1,478.25
TRUGREEN & ACTION PEST C...	222159334	04/27/2026	IOWA AVE SERVICE 4/3/26	0001-51-9100-000-48300	25.50
TRUGREEN & ACTION PEST C...	222159334	04/27/2026	IOWA AVE SERVICE 4/3/26	0001-51-9100-751-48300	24.50
TRUGREEN & ACTION PEST C...	222160942	04/27/2026	400 WALNUT ST SERVICE 4-3-26	0001-51-9100-000-48300	100.03
MENARDS	30780	04/27/2026	SIPHON PUMP, ELECTRICAL TAPE, RUST REMOVER	0001-51-9100-000-26005	63.64
MUSCATINE POWER & WATER	105922 4/26	04/27/2026	COURTHOUSE 3/1-4/1/26	0001-51-9100-787-43000	2,219.59
MUSCATINE POWER & WATER	112443 4/26	04/27/2026	CS/DHS 3/1-4/1/26	0001-51-9100-751-43000	820.47
MUSCATINE POWER & WATER	112443 4/26	04/27/2026	CS/DHS 3/1-4/1/26	0001-51-9100-754-43000	853.96
MUSCATINE POWER & WATER	118558 4/26	04/27/2026	ADMIN 3/1-4/1/26	0001-51-9100-788-43000	2,664.52
CENTURYLINK QC	334019934 4/26	04/27/2026	ADMIN ELEVATOR 4/7-5/6/26	0001-51-9100-788-41400	81.59
MENARDS	31060	04/27/2026	CALCIUM, LIME & RUST REMOVER	0001-51-9100-787-44100	45.96
MENARDS	31060	04/27/2026	DOOR HANDLE	0001-51-9100-788-44100	75.48
MENARDS	31079	04/27/2026	GRASS SEED & STRAW	0001-51-9100-000-48300	45.95
Depart 51 - GENERAL SERVICES Total:					10,871.45
Depart: 52 - INFORMATION SERVICES					
Level 3 Communications	780255891	04/27/2026	BACKUP FIBER INTERENET CONNECTION	0001-52-9110-000-41458	1,461.05
HEARTLAND BUSINESS SYSTE...	875570-H	04/27/2026	WINDOWS HELLO/HELLO FOR BUSINESS SUPPORT	0001-52-9110-000-44600	195.00
MUSCATINE POWER & WATER	109195 4/26	04/27/2026	JAIL MAN & BACKUP INTERNET 3/5-4/5/26	0001-52-9110-000-41451	541.67
MUSCATINE POWER & WATER	109195 4/26	04/27/2026	JAIL MAN & BACKUP INTERNET 3/5-4/5/26	0001-52-9110-000-41458	112.97
INSIGHT PUBLIC SECTOR INC	1101376676	04/27/2026	"THIN" PATCH CABLES FOR SWITCHES	0001-52-9110-000-44600	244.00
MUSCATINE POWER & WATER	117923 4/26	04/27/2026	DISCOVERY CENTER MAN & BACKUP INTERNET 3/5-4/5/26	0001-52-9110-000-41451	541.67
MUSCATINE POWER & WATER	117923 4/26	04/27/2026	DISCOVERY CENTER MAN & BACKUP INTERNET 3/5-4/5/26	0001-52-9110-000-41458	112.97
SOUTHERN COMPUTER WAR...	INV00866057	04/27/2026	USB FLASHDRIVES	0001-52-9110-000-44600	263.35
INSIGHT PUBLIC SECTOR INC	1101377088	04/27/2026	UPS REPLACEMENT BATTERY	0001-52-9110-000-44600	380.00
INSIGHT PUBLIC SECTOR INC	1101377088	04/27/2026	USB SOUND CARD	0001-52-9110-000-44600	19.00
Depart 52 - INFORMATION SERVICES Total:					3,871.68
Depart: 70 - EMERGENCY MANAGEMENT					
MIDWEST CARD AND ID SOLU...	33936	04/27/2026	SALAMANDER LICENSE RENEWAL 5/1/26-4/30/27	4000-70-1210-000-29000	2,150.00
LIGHTING MAINTENANCE INC	18168	04/27/2026	REPAIRS TO ONEIDA SIREN	4000-70-1210-000-44602	686.05
LIGHTING MAINTENANCE INC	18169	04/27/2026	REPAIRS TO CONESVILLE SIREN	4000-70-1210-000-44602	686.11
LIGHTING MAINTENANCE INC	18215	04/27/2026	REPAIRS TO WEST LIBERTY SIRENS	4000-70-1210-000-44602	2,378.76
Depart 70 - EMERGENCY MANAGEMENT Total:					5,900.92
Depart: 71 - E-911					
WTC COMMUNICATION	0150 4/26	04/27/2026	MONTHLY SERVICE APR 2026	4010-71-0515-000-41400	522.24

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Pending Expense Approval Report

Post Dates: 04/27/2026 - 04/27/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MUSCATINE COUNTY JOINT C...	QTR 3 25/26 GIS	04/27/2026	50% GIS GRANT REIM QTR 3 2025/2026 GIS GRANT	4010-71-0515-000-26824	1,500.00
MAGIC	QTR 3 25/26 GIS	04/27/2026	50% GIS GRANT REIM QTR 3 2025/2026 GIS GRANT	4010-71-0515-000-26824	1,500.00
MOTOROLA SOLUTIONS-STAR...	8282315423	04/27/2026	RADIO MANAGEMENT LICENSE - NEW RADIO	4010-71-0515-000-63868	94.40
MOTOROLA SOLUTIONS-STAR...	8282315528	04/27/2026	MOBILE RADIO - COMMAND UNIT	4010-71-0515-000-63868	5,573.30
MOTOROLA SOLUTIONS-STAR...	8282310674	04/27/2026	HEADSETS - MFD	4010-71-0515-000-63868	776.72
Depart 71 - E-911 Total:					9,966.66
Depart: 97 - MUSCOM					
MIDAMERICAN ENERGY COM...	579387012	04/27/2026	WEST LIBERTY TOWER SITE 3/13-4/13/26	4050-97-1040-000-43013	16.80
UNITYPOINT HEALTH at WORK	710000301 4/26	04/27/2026	PRE EMPLOYMENT DRUG TEST & PHYSICAL (1)	4050-97-1040-000-42800	244.00
CCATT LLC	51251000	04/27/2026	CONESVILLE TOWER LEASE MAY 2026	4050-97-1040-000-45510	2,497.60
Depart 97 - MUSCOM Total:					2,758.40
Depart: 99 - NONDEPARTMENTAL					
RIVER BEND TRANSIT	2ND HALF 25/26	04/27/2026	2ND HALF ALLOCATION 2025/2026 1/1-6/30/26	0001-99-3400-000-32156	3,500.00
PS3 ENTERPRISES	192347	04/27/2026	ENG/ZON BLDG REMODEL (2) PORTABLE TOILET RENTALS	1500-99-0233-000-61005	220.00
DESHAHO, ANNIE	25/26	04/27/2026	GOSHEN TOWNSHIP MEETINGS 2025/2026	0011-99-8020-000-12744	100.00
HEUER CONSTRUCTION INC.	PAY APP 1	04/27/2026	JAIL PARKING LOT, SIDEWALKS WORK DON...	1500-99-0223-000-61306	21,308.15
HEUER CONSTRUCTION INC.	PAY APP 1	04/27/2026	COURTHOUSE SIDEWALKS WORK DONE THRU 4/17/26	1500-99-0224-000-61306	51,477.86
HORIZON ARCHITECTURE	G23-006A-010	04/27/2026	ENG/ZON BLDG REMODEL-CONSULT FEE	1500-99-0233-000-61005	240.00
HORIZON ARCHITECTURE	G23-006A-010	04/27/2026	ENG/ZON BLDG REMODEL-CONSTRUCTION THRU 3/31/26	1500-99-0233-000-61005	3,320.00
Depart 99 - NONDEPARTMENTAL Total:					80,166.01
Grand Total:					1,241,958.08

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Report Summary

Fund Summary

Fund	Expense Amount
0001 - GENERAL BASIC	210,700.14
0002 - GENERAL SUPPLEMENTAL	11,032.97
0011 - RURAL SERVICES BASIC	100.00
0020 - SECONDARY ROAD	879,749.52
0027 - CONSERVATION LAND AQUISITION	20,992.40
0029 - DTF ACCOUNT	136.54
0030 - JAIL COMMISSARY FUND	20,514.62
1500 - CAPITAL PROJECTS	76,566.01
4000 - EMERGENCY MANAGEMENT	5,900.92
4010 - E-911 TRUST	9,966.66
4050 - MUSCOM	2,758.40
8501 - INSURANCE DEDUCTABLE TRUST	3,539.90
Grand Total:	1,241,958.08

Account Summary

Account Number	Account Name	Expense Amount
0001-02-9010-000-41200	POSTAGE/MAILING	7.60
0001-02-9010-000-42232	TUITION/REGISTRATION	25.00
0001-03-8100-000-41200	POSTAGE/MAILING	1,688.16
0001-03-8100-000-41300	MILEAGE	161.28
0001-03-8100-000-42100	MV RENEWAL NOTICES	399.98
0001-04-1100-000-42617	DEPOSITION/INTERPRET	544.70
0001-04-1100-000-42618	SERV OF PAPERS	925.59
0001-05-1000-000-26000	OFFICE SUPPLIES	82.00
0001-05-1000-000-44000	VEHICLE MAINT/REPAIR	1,609.80
0001-05-1000-000-61500	FIRE SYSTEM MAINT	1,100.04
0001-05-1010-000-49200	SECRET INVESTIGATIONS	118.00
0001-05-1011-000-26000	SUPPLIES	136.53
0001-06-1050-000-23200	CUSTODIAL SUPPLIES	1,095.61
0001-06-1050-000-29410	CLOTHING-INMATES	332.56
0001-06-1050-000-42731	SERV AGMT-BAS CONTR...	11,000.00
0001-06-1050-000-42779	SERV AGMT-CERTASITE	534.29
0001-06-1050-000-42870	MEDICAL CONTRACT	110,395.83
0001-06-1050-000-42871	MEDICAL SUPPLIES	763.56
0001-06-1050-000-43000	UTILITIES	14,252.55
0001-06-1050-000-47500	WASTE DISPOSAL SERV	43.00
0001-06-1050-000-63800	EQUIPMENT	1,420.41
0001-06-1052-000-23000	FOOD & PROVISIONS	18,023.18
0001-06-1052-000-23084	MILK & DAIRY PRODUCTS	2,804.84
0001-06-1052-000-63800	EQUIPMENT/SUPPLIES	1,881.58
0001-07-8110-000-41300	MILEAGE	104.58
0001-22-6110-000-21000	CONSTR/MAINT SUPPLIES	73.92
0001-22-6110-000-23200	CUSTODIAL SUPPLIES	2,457.22
0001-22-6110-000-43135	ELECTRIC-HOUSE&SHO...	75.99
0001-22-6110-000-43136	ELECTRIC-CAMPGROUND	63.77
0001-22-6110-000-43137	ELECTRIC-SERV BLDG	44.95
0001-22-6110-000-43138	ELECTRIC-CHICKEN CRK ...	58.84
0001-22-6110-000-43141	ELECTRIC-BOAT RAMP ...	47.28
0001-22-6110-000-43143	Electricity-DLP Cabins	263.05
0001-22-6110-000-43144	Electricity (DLP Shop)	81.24
0001-22-6110-000-43145	Electricity (DLP Campgro...	42.07
0001-22-6110-000-43196	ELECTRIC-SAULSBURY	204.65
0001-22-6110-000-43197	ELECTRIC-LEARNING CE...	1,396.07
0001-22-6110-000-44100	BUILDING MAINT & REP...	72.74
0001-22-6112-000-43000	UTILITIES	36.62
0001-22-6120-000-20000	FEED	14.00
0001-24-3100-000-26000	OFFICE SUPPLIES	1,095.91

Account Summary

Account Number	Account Name	Expense Amount
0001-25-3110-000-23000	FOOD & PROVISIONS	63.95
0001-25-3110-000-34010	RENT PAYMENTS-MCSA	5,475.00
0001-25-3110-000-34200	UTILITY PMTS-ELECTRIC	186.00
0001-25-3110-000-34700	MCSA SHELTER BASE RA...	2,750.00
0001-28-1110-000-40200	LAB/AUTOPSY FEES	3,981.00
0001-28-1110-000-41300	MILEAGE	236.88
0001-31-3000-000-30749	CARE FOR YOURSELF GR...	2,705.54
0001-31-3000-000-30750	IMMUNIZATIONS/TB	1,579.65
0001-51-9100-000-26005	MAINTENANCE SUPPLIES	74.91
0001-51-9100-000-48300	MOWING/LANDSCAPING	285.29
0001-51-9100-751-23200	CUSTODIAL SUPPLIES-D...	29.93
0001-51-9100-751-41400	ELEVATOR PHONE-DHS	36.03
0001-51-9100-751-43000	UTILITIES-DHS	820.47
0001-51-9100-751-44100	BUILDING MAINT-DHS	422.14
0001-51-9100-751-48300	MOWING/LANDSCAPE-...	24.50
0001-51-9100-754-23200	CUSTODIAL SUPPLIES-CS	31.15
0001-51-9100-754-41400	ELEVATOR PHONE-CS	37.51
0001-51-9100-754-43000	UTILITIES-CS	853.96
0001-51-9100-754-44100	BUILDING MAINT-CS	439.37
0001-51-9100-755-44100	BUILDING MAINT-JAIL	1,896.99
0001-51-9100-756-44100	BUILDING MAINT-HISTO...	19.89
0001-51-9100-782-23200	CUSTODIAL SUPPLIES-SO	221.93
0001-51-9100-783-23200	CUSTODIAL SUPPLIES-E...	53.08
0001-51-9100-787-23200	CUSTODIAL SUPPLIES-C...	223.86
0001-51-9100-787-43000	UTILITIES-CTHSE	2,219.59
0001-51-9100-787-44100	BUILDING MAINT-CTHSE	45.96
0001-51-9100-788-23200	CUSTODIAL SUPPLIES-A...	313.30
0001-51-9100-788-41400	ELEVATOR PHONE-ADM...	81.59
0001-51-9100-788-43000	UTILITIES-ADMIN	2,664.52
0001-51-9100-788-44100	BUILDING MAINT-ADMIN	75.48
0001-52-9110-000-41451	METRO AREA NETWORK	1,083.34
0001-52-9110-000-41458	INTERNET SERV	1,686.99
0001-52-9110-000-44600	EQUIP MAINT-REPAIR	1,101.35
0001-99-3400-000-32156	SENIOR TRANSPORT SUB...	3,500.00
0002-02-8000-000-26400	ELECTION SUPPLIES	10,829.10
0002-02-8000-000-41200	POSTAGE/MAILING	14.64
0002-02-8000-000-41300	MILEAGE	154.73
0002-25-3500-000-30234	SUBSTANCE ABUSE TRE...	34.50
0011-99-8020-000-12744	TWP OFFICER-CLERKS	100.00
0020-20-0201-351-62400	CLEARING/GRUBBING	600.00
0020-20-0201-352-62400	EXCAVATION & ENTRAN...	40,174.48
0020-20-0201-361-62100	GRANULAR	28,197.11
0020-20-0201-367-62100	PCC	275,787.12
0020-20-0201-384-62600	EROSION CONTROL-STR...	8,405.21
0020-20-0201-386-62600	TILE LINES	21,128.00
0020-20-7000-120-63600	OFFICE EQUIP/FURNITU...	35.96
0020-20-7010-210-10000	SALARIES	607.50
0020-20-7010-220-22100	ENGINEERING SUPPLIES	1,550.00
0020-20-7010-240-42300	ENGINEERING SERVICES	2,250.00
0020-20-7110-461-44800	GRANULAR	17,265.23
0020-20-7110-482-44900	SHOULDERS	35.20
0020-20-7110-483-44900	EROSION CONTROL	3,376.84
0020-20-7130-591-44810	SIGNS	1,958.33
0020-20-7130-595-44810	LIGHTING	10.96
0020-20-7140-490-44800	ROAD CLEARING	17,922.43
0020-20-7200-610-63100	CONSTRUCTION & MAIN...	439,365.00
0020-20-7210-621-44300	PARTS	3,943.36
0020-20-7210-623-44300	OUTSIDE SERVICE	4,506.87

Account Summary

Account Number	Account Name	Expense Amount
0020-20-7210-632-25000	DIESEL	8,434.56
0020-20-7210-635-25300	TIRES & TUBES	1,769.00
0020-20-7210-637-25400	FILTERS-OIL/AIR	353.98
0020-20-7210-649-25400	OTHER	384.45
0020-20-7210-650-49500	EQUIPMENT OPERATIO...	618.13
0020-20-7220-655-29000	EQUIPMENT & HAND T...	1,069.80
0027-22-0210-000-63910	DEEP LAKES PARK	20,775.00
0027-22-6110-000-63800	NON CAPITAL EXPENSES	217.40
0029-05-1010-000-26700	DTF OPERATING ACCOU...	136.54
0030-06-1053-000-23087	ITEMS FOR RESALE	14,894.73
0030-06-1053-000-63800	EQUIPMENT	5,619.89
1500-99-0223-000-61306	JAIL PARKING LOT/SIDE...	21,308.15
1500-99-0224-000-61306	CTHSE PARKING LOT/SID...	51,477.86
1500-99-0233-000-61005	ENGINEER BUILDING RE...	3,780.00
4000-70-1210-000-29000	EQUIPMENT/TOOLS	2,150.00
4000-70-1210-000-44602	SIREN REPAIR-OUTSIDE ...	3,750.92
4010-71-0515-000-26824	NG911-MAGIC/MUSCOM	3,000.00
4010-71-0515-000-41400	911 TELEPHONE LINES	522.24
4010-71-0515-000-63868	RADIO EQUIPMENT	6,444.42
4050-97-1040-000-42800	PRE EMPLOYMENT DRU...	244.00
4050-97-1040-000-43013	UTILITIES-WEST LIBERTY ...	16.80
4050-97-1040-000-45510	TOWER LEASE-CROWN ...	2,497.60
8501-00-0310-000-46600	INS DED TRUST	3,539.90
	Grand Total:	1,241,958.08

Project Account Summary

Project Account Key	Expense Amount
None	865,416.16
bro575-240	2,250.00
FR6-351	600.00
FR6-361	14,786.19
FR6-367	275,787.12
FR6-386	21,128.00
MO7-352	40,174.48
MO7-361	13,410.92
MO7-384	8,405.21
	Grand Total:
	1,241,958.08

April 20, 2026
Agenda Packet
Item #4a

- Horizon Master Agreement

 **AIA[®] Document B121[™] – 2018****Standard Form of Master Agreement Between Owner and Architect for Services
provided under multiple Service Orders**

AGREEMENT made as of the 27th day of April in the year 2026
(In words, indicate day, month, and year.)

BETWEEN the Owner:
(Name, legal status, address, and other information)

Muscatine County
414 East Third Street
Suite 101
Muscatine, IA 52761
Telephone Number: (563) 263-5317

and the Architect:
(Name, legal status, address, and other information)

Michael Nolan, AIA, LEED AP, CPHC, NCARB, Horizon Architecture
3116 Alpine Court
Iowa City, IA 52245
Telephone Number: (563) 506-4965

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document does not contain a description of the Architect's scope of Services and related terms. This document is intended to be used in conjunction with AIA Document B221[™]-2018, Service Order for use with Master Agreement Between Owner and Architect

Init.

AIA Document B121 – 2018. Copyright © 2014 and 2018. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 15:53:37 on 04/21/2026 under Order No.20240068779 which expires on 10/07/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents[®] Terms of Service. To report copyright violations, e-mail docinfo@aiacontracts.com.

User Notes:

(1145730660)

TABLE OF ARTICLES

1	MASTER AGREEMENT TERM AND PARTY REPRESENTATIVES
2	SERVICE ORDERS
3	ARCHITECT'S RESPONSIBILITIES
4	SCOPE OF ARCHITECT'S BASIC SERVICES
5	ADDITIONAL SERVICES
6	OWNER'S RESPONSIBILITIES
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
9	TERMINATION OR SUSPENSION OF SERVICE AGREEMENTS
10	COMPENSATION
11	MISCELLANEOUS PROVISIONS
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THIS MASTER AGREEMENT

ARTICLE 1 MASTER AGREEMENT TERM AND PARTY REPRESENTATIVES

§ 1.1 This Master Agreement shall be effective for one year after the date first written above ("Date of this Master Agreement").

§ 1.2 This Master Agreement shall apply to all Service Orders agreed to by the Parties within the term of this Master Agreement until completion of the Service Order. In the event of a conflict between terms and conditions of this Master Agreement and a Service Order, the terms of the Service Order shall take precedence for the services provided pursuant to the Service Order. An agreed upon Service Order together with this Master Agreement form a Service Agreement. A Service Agreement represents the entire and integrated agreement between the parties, and supersedes prior negotiations, representations, or agreements, either written or oral. A Service Agreement may be amended or modified only by a Modification.

§ 1.3 This Master Agreement will be valid for one year from the date of execution and may be renewed annually if elected by both parties. In the event either party elects not to renew this Master Agreement, the terms of this Master Agreement shall remain applicable until all Service Orders under this Master Agreement are completed or terminated.

§ 1.4 The Owner identifies the following representative authorized to act on the Owner's behalf with respect to this Master Agreement:

Muscatine County
414 East Third Street
Suite 101
Muscatine, IA 52761
Telephone Number: (563) 263-5317
POC: Eric Furnas
cp: (563) 554-4729
Email Address: administration@co.muscatine.ia.us

§ 1.4.1 In each Service Order, the Owner will identify a representative authorized to act on the Owner's behalf with respect to the Service Order.

§ 1.5 The Architect identifies the following representative authorized to act on the Architect's behalf with respect to this Master Agreement:

Michael Nolan, AIA
3116 Alpine Court
Iowa City, IA 52245
Telephone Number: (563) 506-4965

Email Address: michael@horizon-architecture.com

§ 1.5.1 In each Service Order, the Architect will identify a representative authorized to act on behalf of the Architect with respect to the Service Order.

§ 1.6 Nothing contained in this Master Agreement or in a Service Order shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

ARTICLE 2 SERVICE ORDERS

§ 2.1 The Owner is not required to issue any Service Orders under this Master Agreement.

§ 2.2 The Architect may decline to accept any Service Order issued by the Owner.

§ 2.3 The Architect shall perform the services set forth in each agreed upon Service Order, consisting of AIA Document B221-2018, Service Order, or such other document as the Owner and Architect may mutually agree upon. Each Service Order shall state the name, location, and detailed description of the Project; describe the Architect's Services; state the Architect's compensation; and list the attachments and exhibits incorporated by reference.

ARTICLE 3 ARCHITECT'S RESPONSIBILITIES

§ 3.1 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the services provided pursuant to a Service Agreement.

§ 3.2 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Master Agreement or any Service Agreement.

§ 3.3 The Architect shall maintain the following insurance until termination of this Master Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 9.4.

(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

One Million Dollars (\$1,000,000) per claim and Two Million Dollars (\$2,000,000) in the aggregate.

.2 Automobile Liability

One Million Dollars (\$1,000,000)

.3 Workers' Compensation

One Million Dollars (\$1,000,000)

Init.

4 Professional Liability

Two Million Dollars (\$2,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate.

(Paragraphs deleted)

ARTICLE 4 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 4.1 The Architect's Basic Services consist of those described in this Article 4 and may include structural, mechanical, and electrical engineering services identified in AIA B221-2018 Service Order. Services not set forth in this Article 4 are Supplemental or Additional Services.

§ 4.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 4.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 4.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule organized by service or phase for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 4.1.4 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 4.1.5 The Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 4.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 4.2

(Paragraphs deleted)

Schematic Design Phase Services

§ 4.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 4.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 4.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 4.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 4.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 4.2.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.1.

§ 4.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 4.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 4.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 4.3 Design Development Phase Services

§ 4.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

§ 4.3.2 The Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 4.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 4.4 Construction Documents Phase Services

§ 4.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 4.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 4.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also

compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

§ 4.4.4 The Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

§ 4.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 4.5 Procurement Phase Services

§ 4.5.1 General

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 4.5.2 Competitive Bidding

§ 4.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 4.5.2.2 The Architect shall assist the Owner in bidding the Project by:

- .1 facilitating the distribution of Bidding Documents to prospective bidders;
- .2 organizing and conducting a pre-bid conference for prospective bidders;
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda; and,
- .4 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 4.5.2.3 If the Bidding Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 4.5.3 Negotiated Proposals

§ 4.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 4.5.3.2 The Architect shall assist the Owner in obtaining proposals by:

- .1 facilitating the distribution of Proposal Documents for distribution to prospective contractors and requesting their return upon completion of the negotiation process;
- .2 organizing and participating in selection interviews with prospective contractors;
- .3 preparing responses to questions from prospective contractors and providing clarifications and interpretations of the Proposal Documents to the prospective contractors in the form of addenda; and,
- .4 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 4.5.3.3 If the Proposal Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 4.6 Construction Phase Services

§ 4.6.1 General

§ 4.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below. If the Owner and Contractor modify AIA Document A201-2017, General Conditions of the Contract for Construction those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 4.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible

for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 4.6.1.3 Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 4.6.2 Evaluations of the Work

§ 4.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 4.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 4.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 4.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 4.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201-2017, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 4.6.3 Certificates for Payment to Contractor

§ 4.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 4.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment,

or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 4.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 4.6.4 Submittals

§ 4.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 4.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 4.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 4.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 4.6.5 Changes in the Work

§ 4.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 4.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 4.6.6 Project Completion

§ 4.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and,

- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 4.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 4.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 4.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 4.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 5 ADDITIONAL SERVICES

§ 5.1 The Architect may provide Additional Services after execution of a Service Agreement without invalidating the Service Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 5.1 shall entitle the Architect to compensation pursuant to Section 10.3.

§ 5.2 Unless otherwise provided in a Service Order, upon recognizing the need to perform the following Additional Services, as they relate to the services provided pursuant to the Service Order, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
- .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .8 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .9 Evaluation of the qualifications of entities providing bids or proposals; or
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction.

(Paragraphs deleted)

ARTICLE 6 OWNER'S RESPONSIBILITIES

§ 6.1 The Owner shall provide information in a timely manner regarding requirements for and limitations of each Service Order.

§ 6.2 The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 6.3 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of consulting services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants as designated in an individual Service Order, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Service Order. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

(Paragraph deleted)

§ 6.4 The Owner shall furnish all legal, insurance, and accounting services, including auditing services, that may be reasonably necessary at any time to meet the Owner's needs and interests under a Service Agreement.

§ 6.5 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the services or work related to a Service Agreement, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

(Paragraphs deleted)

§ 6.6 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner represents that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use in relation to a Service Agreement.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with a Service Agreement is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under the Service Agreement, including prompt payment of all sums when due pursuant to Articles 9 and 10. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Master Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 11.9, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates a Service Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3, and related to the terminated Service Agreement, shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

(Paragraphs deleted)

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Master Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

(Paragraphs deleted)

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Master Agreement.

(Paragraph deleted)

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to any Service Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Master Agreement and within the period specified by applicable law, but in any case not more than 10 years after the completion of the services provided pursuant to a specific Service Agreement, whichever is sooner. Completion of the services pursuant to a specific Service Agreement shall be the date of Substantial Completion of construction related to the services performed pursuant to the Service Agreement or, where there is no construction work related to a Service Agreement, the date the Architect completes its services under the Service Agreement. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201™–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to a Service Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of a Service Agreement.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to a Service Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation. A request for mediation shall be made in writing, delivered to the other party to this Master Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box.)

Arbitration pursuant to Section 7.3 of this Master Agreement

Litigation in a court of competent jurisdiction

Other: *(Specify)*

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Master Agreement, any claim, dispute or other matter in question arising out of or related to a Service Agreement subject to, but not resolved by, mediation shall be subject to arbitration, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Master Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Master Agreement, and filed with the person or entity administering the arbitration.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Master Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Master Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 7.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Master Agreement.

§ 8.4 The provisions of this Article 8 shall survive the termination of a Service Agreement.

(Paragraphs deleted)

ARTICLE 9 TERMINATION OR SUSPENSION OF SERVICE AGREEMENTS

§ 9.1 If the Owner fails to make payments to the Architect in accordance with a Service Agreement, such failure shall be considered substantial nonperformance and cause for termination of the Service Agreement or, at the Architect's option, cause for suspension of performance of services under the Service Agreement for which the Owner failed to make payment. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2

(Paragraphs deleted)

If the services under a Service Agreement have been suspended by the Owner, the Architect shall be compensated for services performed prior to notice of such suspension. When the services under the Service Agreement are resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

(Table deleted)

§ 9.3

(Paragraphs deleted)

If the Owner suspends the services under a Service Agreement for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate the Service Agreement by giving not less than seven days' written notice.

(Paragraphs deleted)

§ 9.4 Either party may terminate a Service Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of the Service Agreement, through no fault of the party initiating the termination. Termination of a Service Agreement under this Section 9.4 shall not be deemed a termination of other Service Agreements under this Master Agreement.

§ 9.5 The Owner may terminate a Service Agreement, upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination of a Service Agreement not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, Reimbursable Expenses incurred, and all costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements. Architect shall provide Owner an itemized invoice of services and costs associated with this section upon request.

§ 9.7 In addition to any amounts paid under Section 8.6, if the Owner terminates a Service Agreement for its convenience pursuant to Section 10.5, or the Architect terminates a Service Agreement pursuant to Section 10.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

Not Applicable

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service. This includes continued use of partially complete Instruments of Service as bridging documents or for self performance of the work:

Five Thousand Dollars (\$5,000).

§ 9.8 Except as otherwise expressly provided herein, a Service Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of termination of a Service Agreement are set forth in Article 7 and Section 9.7 of this Master Agreement.

ARTICLE 10 COMPENSATION

§ 10.1 The Owner shall compensate the Architect for the services described in a Service Order pursuant to the Service Order by service or phase and as set forth in this Article 11.

§ 10.2 Except as otherwise set forth in a Service Order, the hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Employee or Category	Rate (\$0.00)
Principal Architect	\$155.00
Project Architect	\$135.00
Project Manager	\$125.00
Architecture Designer	\$98.00

§ 10.3 Except as otherwise set forth in a Service Order, the Owner shall compensate the Architect for Additional Services designated in Article 5 as follows:

(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Same rates as Section 10.2

§ 10.4 Compensation for Reimbursable Expenses

§ 10.4.1 Reimbursable Expenses are in addition to compensation for the Architect's professional services and include expenses incurred by the Architect and the Architect's consultants directly related to a Service Agreement, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultant's expense of professional liability insurance dedicated exclusively to the Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect or the Architect's consultants, and disclosed by the Architect in writing prior to execution of this Master Agreement or a related Service Agreement;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 10.4.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus five percent (5 %) of the expenses incurred.

§ 10.4.3 Reimbursable Expenses will be allocated to each Service Agreement.

§ 10.5 Payments to the Architect

§ 105.1 Progress Payments

§ 10.5.1.1 Unless otherwise agreed, payments for services provided pursuant to a Service Agreement shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

By Law

§ 10.5.1.2 The Owner shall not withhold amounts from the Architect's compensation under a specific Service Order, used in conjunction with the Master Services Agreement, for any of the following:

1. To impose a penalty on the Architect;

2. To apply liquidated damages on the Architect;
3. To offset sums requested by or paid to contractors for the cost of changes in work, unless due to the acts or omissions of the Architect under the terms of the specific Service Order; or
4. To offset sums in dispute under a separate Master Services Agreement or Service Order, if any.

§ 10.5.1.3 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 11 MISCELLANEOUS PROVISIONS

§ 11.1 Each Service Agreement shall be governed by the law of the place where the Project described in the Service Order is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 11.2 Notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission.

§ 11.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to each Service Agreement. Neither the Owner nor the Architect shall assign a Service Agreement without the written consent of the other, except that the Owner may assign a Service Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under the Service Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 11.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with the Service Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of the Service Agreement.

§ 11.5 The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 11.6 The Architect shall have the right to include photographic or artistic representations of the design of the Projects for which services are performed among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Projects to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Projects. This Section 11.6 shall survive the termination of a Service Agreement unless the Owner terminates a Service Agreement for cause pursuant to Section 9.4.

§ 11.7 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party may disclose such information as required by law or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity. The Party receiving such information may also disclose it to its employees, consultants or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 11.7.

§ 11.8 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

§ 11.9 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form.

§ 11.9.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Master Agreement are as follows:
(Include other terms and conditions applicable to this Agreement.)

ARTICLE 13 SCOPE OF THIS MASTER AGREEMENT

§ 13.1 This Master Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Master Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Master Agreement is comprised of the following documents identified below:

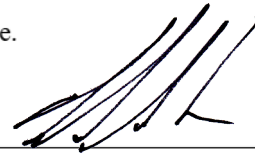
- .1 AIA Document B121™–2018, Standard Form of Master Agreement Between Owner and Architect
- .2 Architect's Current Certificate of Insurance

This Master Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

Danny Chick, Chair, Muscatine County Board of Supervisors

(Printed name and title)



ARCHITECT *(Signature)*

Michael Nolan, AIA, Principal

(Printed name, title, and license number, if required)

April 20, 2026 Agenda

Packet Item #4b

- Community Services Building Repairs Phase 2 Project
Horizon Agreement

 **AIA[®] Document B221[™] – 2018****Service Order** for use with Master Agreement Between Owner and Architect

SERVICE ORDER number 26-001 made as of the 27th day of April in the year Two Thousand Twenty Six
(In words, indicate day, month, and year.)

BETWEEN the Owner:
(Name, legal status, address, and other information)

Muscatine County, Iowa, Muscatine County
414 East Third Street
Suite 101
Muscatine, IA 52761
Telephone Number: Telephone Number: (563) 263-5317

and the Architect:
(Name, legal status, address, and other information)

Michael Nolan, AIA, Horizon Architecture
3116 Alpine Court
Iowa City, IA 52245
Telephone Number: Telephone Number: (563) 506-4965

for the following **PROJECT**:
(Name, location, and detailed description)

Muscatine County Community Services Building Exterior Repointing
Project includes exterior masonry mortar joint striking and repointing with masonry mortar and sealant at select locations. If budget permits, project may also include installation of steel coping caps at stone parapet locations.

THE SERVICE AGREEMENT

This Service Order, together with the Master Agreement between Owner and Architect dated the Twenty First day of April in the year Two Thousand Twenty Six
(In words, indicate day, month, and year.)

form a Service Agreement.

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document provides the Architect's scope of services for the Service Order only and is intended to be used with AIA Document B121[™]-2018, Standard Form of Master Agreement Between Owner and Architect

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	SERVICES UNDER THIS SERVICE ORDER
3	DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
4	COMPENSATION
5	INSURANCE
6	PARTY REPRESENTATIVES
7	ATTACHMENTS AND EXHIBITS

ARTICLE 1 INITIAL INFORMATION

§ 1.1 Unless otherwise provided in an exhibit to this Service Order, this Service Order and the Service Agreement are based on the Initial Information set forth below:

(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget and schedule, anticipated procurement method, Owner's Sustainable Objective, and other information relevant to the Project.)

Project includes assessment, design and construction phase services for striking and resealing masonry joints for the entire building (with the exception of work already accomplished at the water table. Additional assessment will include review of condition of stone parapet caps and feasibility of installing steel coping caps to protect horizontal joints at the roof level.

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

ARTICLE 2 SERVICES UNDER THIS SERVICE ORDER

§ 2.1 The Architect's Services under this Service Order are described below or in an exhibit to this Service Order, such as a Scope of Architect's Services document.

§ 2.1.1 Basic Services

(Describe below the Basic Services the Architect shall provide pursuant to this Service Order or state whether the services are described in documentation attached to this Service Order.)

Scope of Design Services:

Architect will provide full Scope of Architect's Basic Services as defined in Article 4 of the Master Agreement B121-2018

§ 2.1.2 Additional Services

(Describe below the Additional Services the Architect shall provide pursuant to this Service Order or state whether the services are described in documentation attached to this Service Order.)

n/a

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 Unless otherwise provided in an exhibit to this Service Order, the Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

Init.

.1 Commencement of construction date:

Late Summer/Fall 2026

.2 Substantial Completion date:

Fall 2026

ARTICLE 4 COMPENSATION

§ 4.1 For Basic Services described under Section 2.1.1, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum

Horizon Architecture Proposed to provide the scope of services outlined in the following manner

Lump sum fee of \$20,000.

The fee will be assessed in the following manner:

Design Scope of Work

\$5,000 Due with Acceptance of contract

\$2,500 Due with Completion of Schematic Design (B121-2018 §4.2)

\$5,000 Due with Completion of Construction Documents (B121-2018 §4.3 – 4.4)

\$2,500 Due with Completion of Bidding (B121-2018 §4.5)

(Paragraph deleted)

\$5,000 For Construction Phase (invoiced based on percentage of project completion) (B121-2018 §4.6)

§ 4.2 For Additional Services described under Section 2.1.2 or in the Master Agreement, the Architect shall be compensated in accordance with the Master Agreement unless otherwise set forth below:

(Insert amount of, or basis for, compensation if other than as set forth in the Master Agreement. Where the basis of compensation is set forth in an exhibit to this Service Order, such as a Scope of Architect's Services document, list the exhibit below.)

Additional Services shall be billed on a time and materials basis according to schedule in B121 §10.2.

. Architect shall not engage in any additional services without the written approval of the client.

§ 4.3 For Reimbursable Expenses described in the Master Agreement, the Architect shall be compensated in accordance with the Master Agreement unless otherwise set forth below:

(Insert amount of, or basis for, compensation if other than as set forth in the Master Agreement. Where the basis of compensation is set forth in an exhibit to this Service Order, such as a Scope of Architect's Services document, list the exhibit below.)

Anticipated reimbursable expenses are limited to costs for printing and shipping project documents.

§ 4.4 When compensation identified in Section 4.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

ARTICLE 5 INSURANCE

§ 5.1 Insurance shall be in accordance with section 3.3 of the Master Agreement, except as indicated below:

(Insert any insurance requirements that differ from those stated in the Master Agreement, such as coverage types, coverage limits, and durations for professional liability or other coverages.)

n/a

§ 5.2 In addition to insurance requirements in the Master Agreement, the Architect shall carry the following types of insurance.

Init.

(List below any other insurance coverage to be provided by the Architect, not otherwise set forth in the Master Agreement, and any applicable limits.)

Coverage
n/a

Limits
n/a

ARTICLE 6 PARTY REPRESENTATIVES

§ 6.1 The Owner identifies the following representative in accordance with Section 1.4.1 of the Master Agreement:
(List name, address, and other information.)

Muscatine County Board of Supervisors
Owner's Representative: Eric Furnas
414 East Third Street
Suite 101
Muscatine, IA 52761
Telephone Number: (563) 263-5317

§ 6.2 The Architect identifies the following representative in accordance with Section 1.5.1 of the Master Agreement:
(List name, address, and other information.)

Michael Nolan, AIA
3116 Alpine Court
Iowa City, IA 52245
Telephone Number: Telephone Number: (563) 506-4965

ARTICLE 7 ATTACHMENTS AND EXHIBITS

§ 7.1 The following attachments and exhibits, if any, are incorporated herein by reference:

- .1 AIA Document, B121™-2018, Standard Form of Master Agreement Between Owner and Architect for Services provided under multiple Service Orders;

(Paragraphs deleted)

This Service Order entered into as of the day and year first written above.

OWNER (Signature)

Danny
Chick, Chair, Muscatine County Board of Supervisors

(Printed name and title)



ARCHITECT (Signature)

Michael Nolan, AIA, Principal, Horizon Architecture

(Printed name, title, and license number, if required)

April 20, 2026
Agenda Packet
Item #4c

- Engineer and Zoning Building Project Change Order #1



4/15/2026

CONTRACT - Change Order Request- #01

TO: Muscatine County
414 E Third St, Ste 101
Muscatine, IA 52761

PROJECT: Muscatine County Engineering &
Zoning Building
3610 Park Avenue West
Muscatine, IA 52761

Horizon Architecture
Mike Nolan
3116 Alpine Court
Iowa City, IA 52245

CONTRACT - CHANGE ORDER REQUEST #01

- Buried Septic Tank Removal:**
Remove the buried septic tank discovered during over excavation operations.

Total CONTRACT (ADD) Change Request #01..... \$ 2,719.00

Thank you,

Nicholas P Ruden
Senior Project Manager
Daxon Construction Company

Owner's Acceptance to Proceed:

Accepted by: _____

Signature: _____

Acceptance Date: _____

April 27, 2026
Agenda Packet
Item # 6

- Board of Supervisors Meeting Minutes 4-20-2026

Muscatine County Board of Supervisors
Monday, April 20, 2026

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather and Sorensen present. Sauer was absent. Chairperson Chick presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved with revised grant amounts under Agenda Item #4 HRDP grant application. Ayes: All.

County Attorney Korie Talkington reviewed the ARPA grant award agreement related to the Muscatine Power & Water (MPW) rural fiber expansion project. Muscatine Power & Water General Manager Gage Huston requested the Board to consider a waiver of the requested reimbursement on MPW's \$100,000 ARPA grant award related to the rural fiber expansion project completed in 2025. Huston requested to waive reimbursement as miscommunication or misinterpretation at the time of the grant award must have occurred. The grant was intended to close a funding gap to all the project to be financially viable, and repayment would not have served to close the gap; it would have merely shifted the timing of cash flow and MPW would not have considered signing the agreement had they understood the required reimbursement. Huston stated the rates that MPW charges in no way result in profits or private gain to any individual or private corporation as they are a government entity with a separate Board of Trustees. The Board held discussion on the ARPA grants that were awarded to two other entities for fiber expansion: Wilton Telephone who rescinded the grant due to the required reimbursement and Liberty Communications, a private for profit company, who has been making reimbursement payments for approximately two years.

On a motion by Sorensen, second by Chick, the Board moved to waive MPW's reimbursement grant award payments and reimburse Liberty Communications for their reimbursement payments. Ayes: 1; Nays: 3. The motion did not pass. Huston thanked the Board for their time and consideration.

Historic Preservation Commissioner Lynn Pruitt and Chris Brase presented a Historical Resource Development Program (HRDP) grant application with the primary use of funds for the Mississippi Courts Tourist Cabins/Supper Club, 3149 Highway 22, east of Muscatine (SE SW Section 27). Pruitt stated the property consists of a 1910 bungalow that later served as roadhouse, café and filling station; eight one-room tourist cabins built in 1936, a larger two-bedroom cabin built in 1938, and their associated setting built into the bluff overlooking the Mississippi river. Pruitt stated that recognizing this historic facility as a historic district will help preserve this piece of transportation history in Muscatine County. The HRDP grant will be used to fund the services of a historic consultant. Brase stated there are no restrictions with the owner of the property as she has signed off on a waiver, and the award of the grant allows the owner to possibly apply for other grants.

On a motion by Sorensen, second by Kirchner, the Board authorized the Historic Preservation Commission to submit a Historical Resource Development Program (HRDP) grant application in the amount of \$6,964 (grant amount \$4,500, cash match \$2,290 and in-kind services \$174). Ayes: All.

On a motion by Mather, second by Kirchner, the Board set a public hearing for Monday, May 18, 2026, at 9:00 a.m. on the proposed rezoning of approximately 12.44 acres in Wapsie Township in the NW ¼ of Section 10-T78N-R4W, from A-1 Agricultural District to R-1 Residential District. Ayes: All.

On a motion by Mather, second by Sorensen, the Board appointed Ashley Spitler to the Muscatine County Zoning Board of Adjustment for a five-year term ending March 31, 2031: Ayes: All.

County Engineer Bryan Horesowsky reviewed a request to purchase two 2027 Mack Granite 64BR Cab and Chassis trucks from Nextran Truck Centers, Mediapolis, Iowa in the amount of \$332,394.00. Horesowsky stated he is reviewing purplewave.com, an internet auction company that conducts public auctions of heavy equipment, as an option to sell the current trucks rather than a trade with the dealership.

On a motion by Sorensen, second by Mather, the Board approved the purchase of two 2027 Mack Cab and Chassis trucks in the amount of \$332,394.00 from Nextran Truck Centers, Mediapolis, Iowa. Ayes: All.

Horesowsky updated the Board on secondary road projects. Chick asked the projected end date for the Stewart Road construction and Horesowsky stated mid to late summer 2026.

On a motion by Sorensen, second by Kirchner, the Board approved a new application for a Class “C” Retail Alcohol License (LC) and Outdoor Service Permit for The Chart House Inc., 2142 Water Street, Muscatine, Iowa. Ayes: All.

On a motion by Kirchner, second by Mather, the Board approved the minutes of the April 13, 2026, regular meeting. Ayes: All.

Correspondence:

- All Supervisors received an email from Tony Console regarding the library.
- All Supervisors received an email from MPW General Manager Gage Huston.
- All Supervisors received an email from Laura Curtis Cramer regarding zoning concerns.
- Sorensen received an email from an advocacy group regarding legislation.

Committee & Meeting Reports:

- Kirchner attended a Muscatine County Fair Board meeting on April 16, 2026.

On a motion by Mather, second by Sorensen, the Board accepted the April 2026 payroll claims. Ayes: All.

Community Services Director Jessica Bopes stated the Aspire Nursing Home is closing and is not expected to be reopened per DIAL (Department of Inspection, Appeals and Licensing). Bopes stated four to five clients have been relocated. Bopes stated she notified the Board by email that the Social Security review has been completed and passed the review. Bope stated

Veterans Director Eric Sanders has determined how to collect federal repayment on veteran cremations which will lessen the cost to the county.

The meeting recessed at 9:38 A.M. and reconvened at 9:46 A.M.

On a motion by Mather, second by Kirchner, the Board moved into closed session at 9:46 A.M. (at employee's request) pursuant to Chapter 21.5(I)(i), Code of Iowa, for performance evaluation. Roll call vote: Ayes: All. On a motion by Sorensen, second by Kirchner, the Board returned to open session at 9:57 A.M. Roll call vote: Ayes: All.

The meeting was adjourned at 9:57 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Danny Chick, Chairperson
Board of Supervisors