

Muscom User Group
Minutes

Tuesday, May 19, 2026

PSB Conference Room

10:00 a.m.

Members Present: Chris Jasper, JJ Hudson, Quinn Riess, Dave Clark, Mike Hartman, Vince Motto (Proxy for Kies)

Others Present: Bret Carlson – West Liberty Ambulance

Meeting was called to order at 10:00 am by Vice Chair Riess.

Secretary Jasper performed a roll call and a quorum was established.

Jasper stated he needed to add a public comment section on the agenda as number 12 since this is a public meeting. A motion to approve the agenda as amended was made by Hartman with a second by Clark. All in favor.

A motion was made by Hartman with a second by Clark to approve the minutes from the December 16, 2025 meeting. All in favor.

A motion was made by Hartman with a second by Hudson to approve the minutes of the combined User Group and MCJCC from the February 25, 2026 meeting. All in favor.

Jasper handed out the proposed pay scale for dispatch with a 3% COL increase. Jasper said the 3% is what was budgeted. A motion to recommend the new pay scale to the MCJCC was made by Clark with a second by Motto. All in favor.

Jasper also stated that a 3% is what was budgeted for the Director and QA/Training Supervisor. A motion to recommend a 3% increase to the MCJCC was made by Clark with a second by Motto. All in favor.

The group had a discussion on what channels should be included with the encryption project. The group discussed Law 1, Law 2, Law 3 and info. Jasper reminded the group that the fire departments have Law 3 in their radios for large events if ever needed and that would take away from them being able to use it. A motion was made by Clark to recommend encryption for Law 1, Law 2 and Info with a second by Hudson. All in favor.

The group reviews a draft MOU or radio agreement. This agreement will be required of all agencies to sign clearly stating the expectations of each agency and that of the MCJCC. The group felt the agreement was good as written and no edits were needed. A motion was made by Hudson to recommend approval of the draft agreement to the MCJCC with a second by Hartman. All in favor.

Jasper informed the group that we may need to update some helmets and push-to-talk buttons for SRT as their current equipment is not compatible with the new radios. Jasper will have more information at the August meeting.

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Jasper said he wanted to table the conversation on trespass procedures until the next meeting. A motion to table was made by Clark with a second by Hudson. All in favor.

Jasper gave a management update on staffing. They have 3 new dispatchers in training, one with 7 years of experience so he should move through training quickly. Jasper also stated the new radios are here and at the radio shop waiting for programming. There will be more information to come in the future, but programming will probably be the longest portion of the project. Jasper also said they finally got GovWorx AI up and running and over the last month is has done over 2,000 evaluations and our average score was 94.6%.

There were no issues or concerns from any members.

Bret Carlson from West Liberty Ambulance spoke in the public comment section. He informed the group about West Liberty Ambulance and asked them to consider his equipment request in the future. He is requesting 1 mobile radio for their 3rd ambulance, 3 portables radios, and 2 MDT's. Carlson said they would be keeping all 3 ambulances and would start doing transfers when the 3rd truck comes in. Hudson asked when the new radios come in if those could be used for WL. Jasper said yes if the User Group decides that they want to go that route. The consensus of the group was to add this item to the agenda for the next meeting.

The meeting adjourned at 10:43 am.

Respectfully Submitted,

Quinn Riess, Vice-Chairperson
Sheriff, Muscatine County Sheriff's Office

Chris Jasper, Secretary
Director – Emergency Management/911