

# MUSCATINE COUNTY BOARD OF SUPERVISORS

---

Danny Chick, District One

Kurt Kirchner, District Two

Scott Sauer, District Three

Nathan Mather, District Four

Jeff Sorensen, District Five

---

## AGENDA

**Monday, June 8, 2026**

**9:00 a.m.**

**You can watch the meeting live from your computer, laptop, or smartphone at <https://www.youtube.com/user/MuscatineCounty/>**

1. Call to order.
2. Review agenda.
3. Discussion and possible action to approve claims dated June 8th, 2026, in the amount of \$2,185,081.19.
4. Items with County Development Director Eric Furnas:
  - a. Discussion and possible action authorizing the Chair to sign a contract with Daxon Construction in the amount of \$893,507.00 for the Muscatine County Engineer Satellite Facility Project.
  - b. Other.
5. Discussion and possible action to approve the minutes of the June 1, 2026 regular meeting.
6. Correspondence.
7. Committee Reports.
8. Items with the Administration Office:
  - a. Discussion and possible action authorizing the Chair to sign the FY 26/27 Contract for Specialized Transportation services with River Bend Transit, in the amount of \$7,000.00.
  - b. Discussion and possible action authorizing the Chair to sign the FY26/27 Employer of Record Contract with the Eastern Iowa Workforce Development Board.
  - c. Discussion and possible action authorizing the Chair to sign the Certification Statement for the Muscatine County FY25/26 Cost Allocation Plan for Department of Health and Human Services local administrative expenses (available for review in the Administration Office).
  - d. Discussion and possible action to adopt a Muscatine County Nepotism Policy.
  - e. Discussion and possible action to adopt revisions to the following Muscatine County policies:
    - 1) Board of Supervisors Meeting Agenda Policy
    - 2) Financial System Correction Procedure
    - 3) Hiring Request Approval Policy and Hiring Process Form

- f. Discussion and possible action to approve a Fireworks Permit application from David Starkweather.
- 9. Receive information from County employees.
- 10. Receive comments from the public.
- 11. Adjournment.

June 8, 2026  
Agenda Packet  
Item #3

- Muscatine County Claims 06-08-26



# Pending Expense Approval Report

By Segment (Select Below)

Post Dates 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Depart: 00 - NON-DEPARTMENTAL</b>					
GARZA, RUBEN	LOSS CONT 5/26	06/08/2026	LOSS CONT PYMT RQST: CELL PHONE LOST BY DEPUTY	8501-00-0310-000-46600	277.92
MADSON, MATTHEW	LOSS CONT 5/26	06/08/2026	LOSS CONT PYMT: REIM DAMAGED PANTS IN FOOT PURSUIT	8501-00-0310-000-46600	69.11
<b>Depart 00 - NON-DEPARTMENTAL Total:</b>					<b>347.03</b>
<b>Depart: 01 - BOARD/ADMINISTRATION</b>					
COLUMN SOFTWARE PBC	28EE9089-0366	06/08/2026	BOS MINUTES 4/6/26	0001-01-9000-000-40000	102.60
COLUMN SOFTWARE PBC	28EE9089-0372	06/08/2026	PH 5/18/26 ZONING	0001-01-9000-000-40000	14.36
COLUMN SOFTWARE PBC	28EE9089-0370	06/08/2026	BOS MINUTES 4/13/26	0001-01-9000-000-40000	233.93
COLUMN SOFTWARE PBC	28EE9089-0378	06/08/2026	BOS MINUTES 4/20/26	0001-01-9000-000-40000	128.59
COLUMN SOFTWARE PBC	28EE9089-0365	06/08/2026	BOS MINUTES 3/30/26	0001-01-9000-000-40000	253.76
COLUMN SOFTWARE PBC	28EE9089-0384	06/08/2026	BOS MINUTES 5/4/26	0001-01-9000-000-40000	212.52
OFFICE EXPRESS OFFICE PRO...	172380	06/08/2026	OFFICE PAPER	0001-01-9000-000-26000	39.87
VISA	3038 5/26	06/08/2026	CREDIT FOR UNDELIVERED OFFICE PAPER	0001-01-9000-000-26000	-14.29
VISA	3038 5/26	06/08/2026	BINDER CLIPS, TISSUES, RECEIPT BOOK	0001-01-9000-000-26000	43.46
COLUMN SOFTWARE PBC	28EE9089-0381	06/08/2026	BOS MINUTES 4/27/26	0001-01-9000-000-40000	71.14
COLUMN SOFTWARE PBC	28EE9089-0383	06/08/2026	APRIL CLAIMS REGISTER	0001-01-9000-000-40000	359.03
<b>Depart 01 - BOARD/ADMINISTRATION Total:</b>					<b>1,444.97</b>
<b>Depart: 02 - AUDITOR</b>					
ESSVR LLC	CD2149959	06/08/2026	EXPRESS VOTE STOCK	0002-02-8000-000-26400	121.53
ISACA	1001922	06/08/2026	SUMMER CONFERENCE	0002-02-8000-000-42232	175.00
OPPELT, HOLLY	HCF 5/26	06/08/2026	HCF TEAM-LUTHERAN LIVING	0002-02-8000-000-48200	42.00
ESSVR LLC	CD2150557	06/08/2026	BALLOT STOCK	0002-02-8000-000-26400	375.90
MUSCATINE COUNTY TREASU...	AUD 5/26	06/08/2026	ELECTION POSTAGE MA...	0002-02-8000-000-41200	254.89
SEVENTY-SIX TOWNSHP HALL	RENTAL 6/26	06/08/2026	BUILDING RENTAL FEE 2026 PRIMARY ELECITON	0002-02-8000-000-45600	100.00
CHURCH OF CHRIST	RENTAL 6/26	06/08/2026	BUILDING RENTAL FEE 2026 PRIMARY ELECITON	0002-02-8000-000-45600	100.00
WESLEY UNITED METHODIST ...	RENTAL 6/26	06/08/2026	BUILDING RENTAL FEE 2026 PRIMARY ELECTION	0002-02-8000-000-45600	150.00
MUSSERVILLE UNITED METH...	RENTAL 6/26	06/08/2026	BUILDING RENTAL FEE 2026 PRIMARY ELECITON	0002-02-8000-000-45600	50.00
NEW ERA COMMUNITY HALL	RENTAL 6/26	06/08/2026	BUILDING RENTAL FEE 2026 PRIMARY ELECITON	0002-02-8000-000-45600	100.00
STS MARY & MATHIAS CHURCH	RENTAL 6/26	06/08/2026	BUILDING RENTAL FEE 2026 PRIMARY ELECITON	0002-02-8000-000-45600	100.00
FIRST CHRISTIAN CHURCH	RENTAL 6/26	06/08/2026	BUILDING RENTAL FEE 2026 PRIMARY ELECITON	0002-02-8000-000-45600	100.00
<b>Depart 02 - AUDITOR Total:</b>					<b>1,669.32</b>
<b>Depart: 03 - TREASURER</b>					
CROSSROADS INC	2603-SH24	06/08/2026	SHREDDING	0001-03-8100-000-47510	44.00
PROFESSIONAL OFFICE SERVIC...	003860147	06/08/2026	JUNE MV RENEWAL	0001-03-8100-000-41200	1,781.82
PROFESSIONAL OFFICE SERVIC...	003860147	06/08/2026	JUNE MV RENEWAL	0001-03-8100-000-42100	421.26
STOREY KENWORTHY / MATT ...	PINV1321796	06/08/2026	PENS, RECEIPT PAPER, TAPE, STAPLES, STICKY NOTES	0001-03-9020-000-26000	108.71
ZYBARTH, AMY	REIM 5/26	06/08/2026	MILEAGE REIM MAY SCHOOL	0001-03-9020-000-41300	155.61
SECRETARY OF STATE, NOTARY...	NOTARY 5/26	06/08/2026	NOTARY PUBLIC (1)	0001-03-9020-000-48000	30.00
MUSCATINE COUNTY TREASU...	5/2026	06/08/2026	TREAS POSTAGE MAY 2026	0001-03-8100-000-41200	1,150.43
MUSCATINE COUNTY TREASU...	5/2026	06/08/2026	TREAS POSTAGE MAY 2026	0001-03-9020-000-41200	1,150.43
<b>Depart 03 - TREASURER Total:</b>					<b>4,842.26</b>

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Depart: 04 - COUNTY ATTORNEY</b>					
KROENING, EMILY M	2026-3	06/08/2026	TRANSCRIPT OF TERMINATION & REVIEW HEARING 5/6/26	0001-04-1100-000-42617	29.00
WASHINGTON COUNTY SHERIFF...	26-0945	06/08/2026	MILEAGE	0001-04-1100-000-42618	8.00
WASHINGTON COUNTY SHERIFF...	26-0945	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	15.00
OFFICE EXPRESS OFFICE PRO...	170595	06/08/2026	TAPE, PENS, LETTER OPENERS	0001-04-1100-000-26000	23.00
LUNDBERG, SYDNEY CSR, RPR	FECR071671	06/08/2026	TRANSCRIPTS OF DEPOSITIONS FECR071671	0001-04-1100-000-42617	127.35
LUNDBERG, SYDNEY CSR, RPR	FECR072681 4/13/26	06/08/2026	TRANSCRIPTS OF DEPOSITIONS FECR072681	0001-04-1100-000-42617	240.00
LUNDBERG, SYDNEY CSR, RPR	FECR072681 4/14/26	06/08/2026	TRANSCRIPTS OF DEPOSITIONS FECR072681	0001-04-1100-000-42617	175.00
MADISON COUNTY SHERIFF O...	26-000153	06/08/2026	MILEAGE	0001-04-1100-000-42618	7.25
MADISON COUNTY SHERIFF O...	26-000153	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	36.50
MUSCATINE COUNTY SHERIFF	26-000758	06/08/2026	MILEAGE	0001-04-1100-000-42618	4.00
MUSCATINE COUNTY SHERIFF	26-000758	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	101.00
MUSCATINE COUNTY SHERIFF	26-000759	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	101.00
MUSCATINE COUNTY SHERIFF	26-000760	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	101.00
POLK COUNTY SHERIFF OFFICE	26020004	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	48.78
MUSCATINE COUNTY SHERIFF	26-000738	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	105.00
MUSCATINE COUNTY SHERIFF	26-000738	06/08/2026	MILEAGE	0001-04-1100-000-42618	40.00
MUSCATINE COUNTY SHERIFF	26-000767	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	105.00
MUSCATINE COUNTY SHERIFF	26-000767	06/08/2026	MILEAGE	0001-04-1100-000-42618	16.00
KRAFFKA, HEIDI L	6254	06/08/2026	DEPOSITIONS 5/14-5/15/26 FECR074399	0001-04-1100-000-42617	154.80
MUSCATINE COUNTY SHERIFF	26-000793	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
MUSCATINE COUNTY SHERIFF	26-000793	06/08/2026	MILEAGE	0001-04-1100-000-42618	4.00
LESTER, KARLA	3232	06/08/2026	TRANSCRIPTS JURY TRIAL FECR073809	0001-04-1100-000-42617	161.00
SCHWARZ FORENSIC ENTERPR...	1328	06/08/2026	DEPOSITION FECR061704	0001-04-1100-000-42617	3,000.00
SCHWARZ FORENSIC ENTERPR...	1328	06/08/2026	MILEAGE	0001-04-1100-000-42617	180.90
MUSCATINE COUNTY SHERIFF	26-000816	06/08/2026	MILEAGE	0001-04-1100-000-42618	56.00
MUSCATINE COUNTY SHERIFF	26-000816	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	105.50
MUSCATINE COUNTY SHERIFF	26-000817	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
MUSCATINE COUNTY SHERIFF	26-000817	06/08/2026	MILEAGE	0001-04-1100-000-42618	8.00
DANKERT, JILL R	FECR069135	06/08/2026	TRANSCRIPT OF EVIDENCE FECR069135	0001-04-1100-000-42617	4.50
MUSCATINE COUNTY SHERIFF	26-000833	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
MUSCATINE COUNTY SHERIFF	26-000833	06/08/2026	MILEAGE	0001-04-1100-000-42618	6.60
SCOTT COUNTY SHERIFF	26002232	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	34.36
SCOTT COUNTY SHERIFF	26002493	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	38.71
SCOTT COUNTY SHERIFF	26002494	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAERS	0001-04-1100-000-42618	38.71
CEDAR COUNTY	26-000254	06/08/2026	MILEAGE	0001-04-1100-000-42618	27.55
CEDAR COUNTY	26-000254	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
JOHNSON COUNTY SHERIFF	26-01428	06/08/2026	MILEAGE	0001-04-1100-000-42618	1.44
JOHNSON COUNTY SHERIFF	26-01428	06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	39.00

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELAN FINANCIAL SERVICES	2577 5/26	06/08/2026	NOTRARY RENEWAL (1)	0001-04-1100-000-48000	30.00
MUSCATINE COUNTY TREASU...	5/2026	06/08/2026	ATTY POSTAGE MAY 2026	0001-04-1100-000-41200	73.65
MUSCATINE COUNTY TREASU...	5/2026	06/08/2026	FINES POSTAGE MAY 2026	0001-04-1102-000-26710	489.14
<b>Depart 04 - COUNTY ATTORNEY Total:</b>					<b>5,876.74</b>
<b>Depart: 05 - SHERIFF</b>					
VERIZON WIRELESS - VSAT	9022426906	06/08/2026	PERIODIC LOCATION UPDATES CASE 26144626 0	0029-05-1010-000-26700	300.00
VERIZON WIRELESS - VSAT	9022429661	06/08/2026	PERIODIC LOCATION UPDATES CASE 26200413 0	0029-05-1010-000-26700	150.00
MIDTOWN TOWING & REPAIR...	001403	06/08/2026	OIL CHANGE, WASHER FLUID 70-21	0001-05-1000-000-44000	59.76
MIDTOWN TOWING & REPAIR...	001403	06/08/2026	OIL CHANGE, WASHER FLUID 70-21	0001-05-1000-000-44000	15.00
MIDTOWN TOWING & REPAIR...	001430	06/08/2026	ROTATE TIRES, OIL CHANGE 70-1	0001-05-1000-000-44000	53.69
MIDTOWN TOWING & REPAIR...	001430	06/08/2026	ROTATE TIRES, OIL CHANGE 70-1	0001-05-1000-000-44000	32.99
VERIZON WIRELESS - VSAT	9022431729	06/08/2026	PERIODIC LOCATION UPDATES CASE 26247292 0	0029-05-1010-000-26700	150.00
MIDTOWN TOWING & REPAIR...	001469	06/08/2026	ROTATE TIRES, OIL CHANGE, WASHER FLUID 70-18	0001-05-1000-000-44000	52.33
MIDTOWN TOWING & REPAIR...	001469	06/08/2026	ROTATE TIRES, OIL CHANGE, WASHER FLUID 70-18	0001-05-1000-000-44000	32.99
MIDTOWN TOWING & REPAIR...	001472	06/08/2026	REPLACE BRAKE SHOES/PADS 70-1	0001-05-1000-000-44000	589.42
MIDTOWN TOWING & REPAIR...	001472	06/08/2026	REPLACE BRAKE SHOES/PADS 70-1	0001-05-1000-000-44000	394.35
MIDTOWN TOWING & REPAIR...	001474	06/08/2026	REPLACE BRAKE SHOES/PADS 70-6	0001-05-1000-000-44000	1,110.05
MIDTOWN TOWING & REPAIR...	001474	06/08/2026	REPLACE BRAKE SHOES/PADS 70-6	0001-05-1000-000-44000	319.79
CURTIS PEST CONTROL	51226	06/08/2026	GENERAL SPRAY	0001-05-1000-000-47400	150.00
U S CELLULAR CORP	0809072575	06/08/2026	DTF MONTHLY SERVICE 5/14- 6/13/26	0001-05-1011-000-26000	131.53
U S CELLULAR CORP	0809072575	06/08/2026	DTF MONTHLY SERVICE 5/14- 6/13/26	0029-05-1010-000-26700	131.54
VERIZON	6143922142	06/08/2026	SHERIFF POLE CAMERA 4/19- 5/18/26	0001-05-1010-000-49200	40.01
JOHNSON DISTRIBUTING INC	7279984	06/08/2026	WATER	0001-05-1000-000-26000	84.00
VERIZON WIRELESS - VSAT	9022431886	06/08/2026	PERIODIC LOCATION UPDATES CASE 26231915 0	0029-05-1010-000-26700	150.00
MIDTOWN TOWING & REPAIR...	001497	06/08/2026	OIL CHANGE, ROTATE TIRES 70-22	0001-05-1000-000-44000	32.99
MIDTOWN TOWING & REPAIR...	001497	06/08/2026	OIL CHANGE, ROTATE TIRES 70-22	0001-05-1000-000-44000	55.76
MIDTOWN TOWING & REPAIR...	001505	06/08/2026	TIRE REPAIR 70-21	0001-05-1000-000-44000	19.80
MIDTOWN TOWING & REPAIR...	001505	06/08/2026	TIRE REPAIR 70-21	0001-05-1000-000-44000	3.00
ALLIANT ENERGY	0791341000 5/26	06/08/2026	DTF 4/24-5/22/26	0029-05-1010-000-26700	32.87
MOTOROLA SOLUTIONS INC	1411252623	06/08/2026	IN CAR VIDEO SYSTEM ANNUAL LICENSE	0001-05-1040-000-63800	585.00
ALLIANT ENERGY	7020011000 5/26	06/08/2026	PAW 4/24-5/22/26	0001-05-1000-000-43000	48.21
VERIZON	6144418748	06/08/2026	MONTHLY SERVICE 4/24- 5/23/26	0029-05-1010-000-26700	80.02
MOTOROLA SOLUTIONS INC	8282336228	06/08/2026	CABLE ASSY, F. CAM, GREEN	0001-05-1000-000-29600	100.00
MUSCATINE POWER & WATER	104564 5/26	06/08/2026	PAW SECURITY LIGHTS 4/16- 5/14/26	0001-05-1000-000-43000	317.43
MUSCATINE POWER & WATER	104566 5/26	06/08/2026	SO-INTERNET 4/24-5/25-26	0029-05-1010-000-26700	112.97
MIDTOWN TOWING & REPAIR...	001514	06/08/2026	OIL CHANGE, WASHER FLUID, ROTATE TIRES 70-18	0001-05-1000-000-44000	54.40
MIDTOWN TOWING & REPAIR...	001514	06/08/2026	OIL CHANGE, WASHER FLUID, ROTATE TIRES 70-18	0001-05-1000-000-44000	32.99
MIDTOWN TOWING & REPAIR...	001519	06/08/2026	TIRE REPAIR 70-22	0001-05-1000-000-44000	6.00
MIDTOWN TOWING & REPAIR...	001519	06/08/2026	TIRE REPAIR 70-22	0001-05-1000-000-44000	19.50

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELAN FINANCIAL SERVICES	2312 5/26	06/08/2026	TRAFFIC CONES	0001-05-1000-000-29405	889.74
ELAN FINANCIAL SERVICES	2338 5/26	06/08/2026	PBT MOUTHPIECES	0001-05-1000-000-26000	123.19
ELAN FINANCIAL SERVICES	5677 5/26	06/08/2026	VITAL SIGN & TEMP EA	0001-05-1000-000-29600	2,600.00
ELAN FINANCIAL SERVICES	8019 5/26	06/08/2026	WELCH-ALLYN LODGING (REFUND ON NEXT MONTHS STMT)	0001-05-1000-000-42233	89.60
MIDTOWN TOWING & REPAIR...001449		06/08/2026	OIL CHANGE, WASHER FLUID, ROTATE TIRES 70-25	0001-05-1000-000-44000	32.99
MIDTOWN TOWING & REPAIR...001449		06/08/2026	OIL CHANGE, WASHER FLUID, ROTATE TIRES 70-25	0001-05-1000-000-44000	57.33
MIDTOWN TOWING & REPAIR...001454		06/08/2026	REPLACE CAM SHAFT 70-15	0001-05-1000-000-44000	4,230.30
MIDTOWN TOWING & REPAIR...001454		06/08/2026	REPLACE CAM SHAFT 70-15	0001-05-1000-000-44000	4,291.06
ED MORSE CHEVROLET BUICK... 346875		06/08/2026	REPLACE AC COMPRESSOR CONNECTOR 2022 TAHOE	0001-05-1000-000-44000	271.88
ED MORSE CHEVROLET BUICK... 346875		06/08/2026	REPLACE AC COMPRESSOR CONNECTOR 2022 TAHOE	0001-05-1000-000-44000	82.57
MUSCATINE COUNTY ENGINE... FUEL 5/26		06/08/2026	SO FUEL MAY 2026	0001-05-1000-000-25000	9,397.35
MUSCATINE COUNTY ENGINE... FUEL 5/26		06/08/2026	DTF HIDTA FUEL MAY 2026	0001-05-1011-000-25000	143.81
MUSCATINE COUNTY ENGINE... FUEL 5/26		06/08/2026	DTF ODCP FUEL MAY 2026	0001-05-1012-000-25000	128.33
OVESON REFUSE & RECYCLING... 78662		06/08/2026	MAY 2026 TRASH/RECYCLE	0001-05-1000-000-47500	80.00
<b>Depart 05 - SHERIFF Total:</b>					<b>27,866.54</b>
<b>Depart: 06 - JAIL</b>					
MCKESSON MEDICAL-SURGIC... 25582026		06/08/2026	PPD TUBERSOL TUBERCULIN	0001-06-1050-000-42871	519.60
KEEFE SUPPLY COMPANY 2059711		06/08/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	204.20
ULINE 207963167		06/08/2026	EPOXY WIRE SHELVING	0030-06-1053-000-63800	1,535.23
MIDTOWN TOWING & REPAIR...001477		06/08/2026	OIL CHANGE, FLUIDS, ROTATE TIRES 2016 FORD	0001-06-1050-000-44000	32.99
MIDTOWN TOWING & REPAIR...001477		06/08/2026	OIL CHANGE, FLUIDS, ROTATE TIRES 2016 FORD	0001-06-1050-000-44000	53.54
THOMS PROESTLER CO 8178261		06/08/2026	KITCHEN FOOD	0001-06-1052-000-23000	10,717.92
THOMS PROESTLER CO 8178261		06/08/2026	KITCHEN NONFOOD	0001-06-1052-000-63800	806.98
THOMS PROESTLER CO 8179627		06/08/2026	CREDIT ITEM DAMAGED IN TRANSIT	0001-06-1052-000-23000	-7.51
THOMS PROESTLER CO 8173570		06/08/2026	KITCHEN NONFOOD	0001-06-1052-000-63800	54.88
THOMS PROESTLER CO 8180758		06/08/2026	KITCHEN FOOD	0001-06-1052-000-23000	283.15
THOMS PROESTLER CO 8180759		06/08/2026	KITCHEN FOOD	0001-06-1052-000-23000	239.30
THOMS PROESTLER CO 8181105		06/08/2026	CREDIT QUALITY UNACCEPTABLE	0001-06-1052-000-23000	-198.34
FSS INC 4218		06/08/2026	LABOR REPLACE CAMERA & CONFIGURE FOR USE	0030-06-1053-000-63800	290.00
FSS INC 4218		06/08/2026	(1) DOME CAMERA	0030-06-1053-000-63800	749.00
FSS INC 4219		06/08/2026	(60) CAMERA LICENSES	0030-06-1053-000-63800	11,340.00
FSS INC 4219		06/08/2026	(1) MIRASYS MANAGEMENT CLASS IV VIDEO SERVER	0030-06-1053-000-63800	19,817.00
KEEFE SUPPLY COMPANY 2060928		06/08/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	5,112.90
XS/GROUP, INC 221822		06/08/2026	W/R ACCIDENT INSURANCE (6) 7/1/26-6/30/27	0030-06-1054-000-46000	360.00
XS/GROUP, INC 221822		06/08/2026	VIS ANNUAL MEMBERSHIP FEE 7/1/26-6/30/27	0030-06-1054-000-46000	140.00
XS/GROUP, INC 221822		06/08/2026	CRASVP ACCIDENT INSURANCE (5) 7/1/26-6/30/27	0030-06-1054-000-46000	100.00
VERIZON 6143922141		06/08/2026	NURSES JETPACK 4/19-5/18/26	0030-06-1053-000-63800	40.01
IOWA PRISON INDUSTRIES 976562		06/08/2026	DRUM DEPOSIT REFUND	0001-06-1050-000-23200	-120.00
B & B VENT CLEANING 2727		06/08/2026	CLEAN EXHAUST SYSTEM	0001-06-1050-000-42779	1,000.00
B & B VENT CLEANING 2727		06/08/2026	INSPECTION	0001-06-1050-000-42779	45.00
MENARDS 33318		06/08/2026	SOCKET CAP SCREW, WASHER	0001-06-1050-000-63800	2.18
IOWA PRISON INDUSTRIES 500587		06/08/2026	MOP IT CLEANER, DETERGENT, BLEACH, SOFTNER	0001-06-1050-000-23200	1,166.03

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MIDTOWN TOWING & REPAIR...	001498	06/08/2026	COOLING SYSTEM DIAGNOSIS 2016 CHEVY	0001-06-1050-000-44000	561.65
MIDTOWN TOWING & REPAIR...	001498	06/08/2026	COOLING SYSTEM DIAGNOSIS 2016 CHEVY	0001-06-1050-000-44000	734.99
KEEFE SUPPLY COMPANY	2062232	06/08/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	36.00
THOMS PROESTLER CO	8184239	06/08/2026	KITCHEN FOOD	0001-06-1052-000-23000	9,996.56
THOMS PROESTLER CO	8184239	06/08/2026	KITCHEN NONFOOD	0001-06-1052-000-63800	725.33
CHARM-TEX INC	0445869-IN	06/08/2026	LAUNDRY NETS	0001-06-1050-000-63800	1,003.50
MCKESSON MEDICAL-SURGIC...	25662600	06/08/2026	TEST STRIPS	0001-06-1050-000-42871	123.20
MCKESSON MEDICAL-SURGIC...	25662600	06/08/2026	SOUFFLE CUPS	0001-06-1050-000-42871	94.28
MCKESSON MEDICAL-SURGIC...	25662600	06/08/2026	HYDROCORTISONE	0001-06-1050-000-42871	47.72
MCKESSON MEDICAL-SURGIC...	25662600	06/08/2026	IBUPROFEN	0001-06-1050-000-42871	70.24
MCKESSON MEDICAL-SURGIC...	25662600	06/08/2026	SWABS	0001-06-1050-000-42871	25.36
MCKESSON MEDICAL-SURGIC...	25662600	06/08/2026	SHARPS CONTAINER	0001-06-1050-000-42871	51.65
MCKESSON MEDICAL-SURGIC...	25662600	06/08/2026	ACETAMINOPHEN	0001-06-1050-000-42871	52.86
MCKESSON MEDICAL-SURGIC...	25662600	06/08/2026	MAGNESIUM CITRATE	0001-06-1050-000-42871	11.56
MCKESSON MEDICAL-SURGIC...	25662838	06/08/2026	PROC LOOP MASKS	0001-06-1050-000-42871	50.88
THOMS PROESTLER CO	8189836	06/08/2026	KITCHEN FOOD	0001-06-1052-000-23000	9,133.39
THOMS PROESTLER CO	8189836	06/08/2026	KITCHEN NONFOOD	0001-06-1052-000-63800	795.04
THOMS PROESTLER CO	8189837	06/08/2026	E&S FOR COMMISSARY	0001-06-1050-000-63800	942.40
SPENNER, SUSAN	SPENNER 5/27/26	06/08/2026	MEND JUMPSUITS (17) & PANTS (2)	0030-06-1053-000-63800	57.00
SMART VENDING SERVICES LLC	10112	06/08/2026	WATERMELON	0030-06-1053-000-23087	1,620.12
SMART VENDING SERVICES LLC	10112	06/08/2026	GLACIER MINT	0030-06-1053-000-23087	1,560.00
JOHNSON DISTRIBUTING INC	7270136	06/08/2026	WATER	0030-06-1053-000-63800	188.00
ELAN FINANCIAL SERVICES	2515 5/26	06/08/2026	TRANSPORT FUEL	0001-06-1050-000-25000	125.02
ELAN FINANCIAL SERVICES	5366 5/26	06/08/2026	BINDERS	0001-06-1050-000-26000	104.59
ELAN FINANCIAL SERVICES	5677 5/26	06/08/2026	SHREDDER, ENVELOPES, PENS, CALENDAR	0001-06-1050-000-26000	116.85
ELAN FINANCIAL SERVICES	6696 5/26	06/08/2026	CLEANING GLOVES, SCRUB BRUSHES	0001-06-1050-000-23200	260.51
ELAN FINANCIAL SERVICES	6696 5/26	06/08/2026	INCONTINENCE UNDERPANTS, WIPES	0001-06-1050-000-29410	43.38
ELAN FINANCIAL SERVICES	6696 5/26	06/08/2026	INCONTINENCE UNDERPANTS	0001-06-1050-000-42871	258.16
ELAN FINANCIAL SERVICES	6696 5/26	06/08/2026	TISSUES, DETERGENT, DEODORANT, AIR FRESHENER	0001-06-1050-000-63800	74.91
ELAN FINANCIAL SERVICES	6696 5/26	06/08/2026	MIXING BOWL SET	0001-06-1052-000-63800	31.65
ELAN FINANCIAL SERVICES	6696 5/26	06/08/2026	COMMISSARY RESALE	0030-06-1053-000-23087	71.48
ELAN FINANCIAL SERVICES	8580 5/26	06/08/2026	KEYBOARD & MOUSE, MOUSE PADS	0001-06-1050-000-26000	144.99
ELAN FINANCIAL SERVICES	8580 5/26	06/08/2026	PHONE REPAIR	0001-06-1050-000-41400	61.80
ELAN FINANCIAL SERVICES	8580 5/26	06/08/2026	FAUCET & TANK, VACCUM REPAIR KIT	0001-06-1050-000-63800	848.66
ELAN FINANCIAL SERVICES	8631 5/26	06/08/2026	KITCHEN FOOD	0001-06-1052-000-23000	117.85
SENTRY SECURITY FASTENERS ...	10194	06/08/2026	MICRO SWITCH W/ LEVER ACTUATOR ARM	0001-06-1050-000-44100	395.80
MIDTOWN TOWING & REPAIR...	001458	06/08/2026	OIL CHANGE, ROTATE TIRES 2020 VOYAGER	0001-06-1050-000-44000	32.99
MIDTOWN TOWING & REPAIR...	001458	06/08/2026	OIL CHANGE, ROTATE TIRES 2020 VOYAGER	0001-06-1050-000-44000	45.39
MIDTOWN TOWING & REPAIR...	001459	06/08/2026	REPLACE HEADLAMP BULB, OIL CHANGE 2017 RAM	0001-06-1050-000-44000	71.70
MIDTOWN TOWING & REPAIR...	001459	06/08/2026	REPLACE HEADLAMP BULB, OIL CHANGE 2017 RAM	0001-06-1050-000-44000	43.96
ALLIANT ENERGY	5412121000 5/26	06/08/2026	MONTHLY SERVICE 4/8- 5/8/26	0001-06-1050-000-43000	1,519.94
THOMS PROESTLER CO	8174877	06/08/2026	KITCHEN NONFOOD	0001-06-1052-000-63800	18.99
TMS, Inc	366056	06/08/2026	TIME SUPPORT AGREEMENT	0001-06-1050-000-26000	70.00
TMS, Inc	366056	06/08/2026	SERVICE FEE FOR NOT ELECTING ACH	0001-06-1050-000-26000	15.00
TMS, Inc	366056	06/08/2026	TIME SUBSCRIPTION FEE	0001-06-1050-000-26000	177.00

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MUSCATINE COUNTY ENGINE...	FUEL 5/26	06/08/2026	JAIL FUEL MAY 2026	0001-06-1050-000-25000	1,391.25
ADVANCED CORRECTIONAL &...	RINV-010134	06/08/2026	ON SITE MEDICAL SERVICES JULY 2026	0001-06-1050-000-42870	104,006.07
ADVANCED CORRECTIONAL &...	RINV-010134	06/08/2026	TPA POOL MANAGEMENT FEES JULY 2026	0001-06-1050-000-42870	416.67
ADVANCED CORRECTIONAL &...	RINV-010137	06/08/2026	ON SITE MENTAL SERVICES JULY 2026	0001-06-1050-000-42870	5,973.09
OVESON REFUSE & RECYCLING..	78662	06/08/2026	MAY 2026 TRASH/RECYCLE	0001-06-1050-000-47500	685.00
<b>Depart 06 - JAIL Total:</b>					<b>199,288.49</b>
<b>Depart: 07 - RECORDER</b>					
MUSCATINE COUNTY TREASU...	5/2026	06/08/2026	RECORDER POSTAGE MAY 2026	0001-07-8110-000-41200	52.00
<b>Depart 07 - RECORDER Total:</b>					<b>52.00</b>
<b>Depart: 20 - ENGINEER</b>					
PETTY CASH	INV0012453	06/08/2026	adapters	0020-20-7210-621-44300	17.97
ARNOLD MOTOR SUPPLY LLP	39NV386341	06/08/2026	filters, retainers	0020-20-7210-621-44300	9.25
ARNOLD MOTOR SUPPLY LLP	39NV386341	06/08/2026	filters, retainers	0020-20-7210-637-25400	24.68
MIDWEST WHEEL CO	4636346-00	06/08/2026	mud flaps	0020-20-7210-621-44300	39.52
LINWOOD MINING & MINERA...	494232	06/08/2026	rock	0020-20-7110-461-44800	946.37
LEWIS INDUSTRIAL SERVICE I...	66442-IN	06/08/2026	steel	0020-20-7210-621-44300	116.48
Transit Works	155951	06/08/2026	topcon field sub renewal	0020-20-7010-220-22100	815.00
Nextran Truck Centers	29W2305	06/08/2026	diagnose & repair no power engine	0020-20-7210-621-44300	870.34
Nextran Truck Centers	29W2305	06/08/2026	diagnose & repair no power engine	0020-20-7210-623-44300	2,046.24
ARNOLD MOTOR SUPPLY LLP	39NV386499	06/08/2026	filters	0020-20-7210-637-25400	44.64
MIDAMERICAN ENERGY COM...	580528976	06/08/2026	utilities	0020-20-7210-650-49500	71.00
RDO Truck Centers, LLC	77647V	06/08/2026	window regulator	0020-20-7210-621-44300	362.35
U S CELLULAR CORP	808668379	06/08/2026	monthly service	0020-20-7000-120-63600	169.35
ALLIANT ENERGY	0221851000 5/13/26	06/08/2026	utilities	0020-20-7210-650-49500	44.94
MENARDS	32937	06/08/2026	hook bolts, clevis	0020-20-7220-655-29000	30.14
ARNOLD MOTOR SUPPLY LLP	39NV386588	06/08/2026	filters	0020-20-7210-637-25400	18.76
MENARDS	33034	06/08/2026	boards, hex heads	0020-20-7100-430-44800	86.98
ARNOLD MOTOR SUPPLY LLP	39NV386809	06/08/2026	filters, grease tubes	0020-20-7210-634-25100	107.20
ARNOLD MOTOR SUPPLY LLP	39NV386809	06/08/2026	filters, grease tubes	0020-20-7210-637-25400	125.20
ARNOLD MOTOR SUPPLY LLP	39NV386845	06/08/2026	filters	0020-20-7210-637-25400	90.74
ARNOLD MOTOR SUPPLY LLP	39NV386875	06/08/2026	filter	0020-20-7210-637-25400	26.90
ARNOLD MOTOR SUPPLY LLP	39NV386903	06/08/2026	spark plug, air filter	0020-20-7210-621-44300	3.54
ARNOLD MOTOR SUPPLY LLP	39NV386903	06/08/2026	spark plug, air filter	0020-20-7210-637-25400	21.87
LINWOOD MINING & MINERA...	494402	06/08/2026	rock	0020-20-7110-461-44800	1,689.48
LINWOOD MINING & MINERA...	494402	06/08/2026	rock	0020-20-7110-482-44900	59.85
BLICK & BLICK OIL INC	180980	06/08/2026	gasohol, diesel	0020-20-7210-631-25000	12,524.26
BLICK & BLICK OIL INC	180980	06/08/2026	gasohol, diesel	0020-20-7210-632-25000	17,434.16
AMAZON CAPITAL SERVICES	1MGN-LGPC-PQH1	06/08/2026	clasp envelopes	0020-20-7000-120-63600	16.72
Subsurface, Inc.	24231	06/08/2026	culvert lining	0020-20-7100-430-44800	134,662.50
IOWA STATE UNIVERSITY - CT...	43049	06/08/2026	mid-year conference registration - Bryan	0020-20-7010-230-41300	125.00
HAHN READY MIX CO	493136	06/08/2026	concrete	0020-20-7100-430-44800	1,616.85
LINWOOD MINING & MINERA...	494448	06/08/2026	rock	0020-20-7110-461-44800	4,433.73
ALTORFER INC	PC110434038	06/08/2026	switch	0020-20-7210-621-44300	218.03
ALTORFER INC	PC110434058	06/08/2026	harness	0020-20-7210-621-44300	61.99
ALTORFER INC	WO100263742	06/08/2026	PM3 I-301	0020-20-7210-621-44300	243.67
ALTORFER INC	WO100263742	06/08/2026	PM3 I-301	0020-20-7210-623-44300	2,682.41
ALTORFER INC	WO100263747	06/08/2026	PM1 I-36	0020-20-7210-621-44300	243.67
ALTORFER INC	WO100263747	06/08/2026	PM1 I-36	0020-20-7210-623-44300	1,049.08
ALTORFER INC	WO100263751	06/08/2026	PM3 I-34	0020-20-7210-621-44300	243.67
ALTORFER INC	WO100263751	06/08/2026	PM3 I-34	0020-20-7210-623-44300	2,510.46
WENDLING QUARRIES INC	1099502	06/08/2026	rock	0020-20-7100-430-44800	863.89
WENDLING QUARRIES INC	1099502	06/08/2026	rock	0020-20-7110-461-44800	18,434.79
WENDLING QUARRIES INC	1099502	06/08/2026	rock	0020-20-7110-482-44900	49.72

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WENDLING QUARRIES INC	1099502	06/08/2026	rock	0020-20-7110-483-44900	2,383.81
AMAZON CAPITAL SERVICES	1CWC-VD4H-QTKV	06/08/2026	bathroom tissue, hand soap refills	0020-20-7210-650-49500	85.39
LINWOOD MINING & MINERA...	494541	06/08/2026	rock	0020-20-7210-621-44300	8,681.22
ALTORFER INC	PC110434127	06/08/2026	filters	0020-20-7210-637-25400	110.87
RAINBO OIL COMPANY	102112-IN	06/08/2026	DEF, oil	0020-20-7210-633-25100	1,867.00
RAINBO OIL COMPANY	102112-IN	06/08/2026	DEF, oil	0020-20-7210-649-25400	425.51
LINWOOD MINING & MINERA...	494587	06/08/2026	rock	0020-20-7110-461-44800	10,896.76
A-1 QUALITY TIRE	I053462	06/08/2026	swap front tires	0020-20-7210-623-44300	222.00
CEDAR COUNTY ENGINEER	2025-2026	06/08/2026	F58 2025-2026 winter maintenance	0020-20-7120-521-44800	1,282.08
ARNOLD MOTOR SUPPLY LLP	39CR035459	06/08/2026	credit - return	0020-20-7210-637-25400	-161.12
ARNOLD MOTOR SUPPLY LLP	39NV387546	06/08/2026	headlights	0020-20-7210-621-44300	11.56
LINWOOD MINING & MINERA...	494647	06/08/2026	rock	0020-20-7110-461-44800	9,191.10
A-1 QUALITY TIRE	I053492	06/08/2026	tire repair	0020-20-7210-623-44300	228.90
ARNOLD MOTOR SUPPLY LLP	39NV387714	06/08/2026	headlights	0020-20-7210-621-44300	23.12
ARNOLD MOTOR SUPPLY LLP	39NV387773	06/08/2026	ball bearing	0020-20-7210-621-44300	49.60
LINWOOD MINING & MINERA...	494712	06/08/2026	rock	0020-20-7110-461-44800	8,065.89
ALLIANT ENERGY	0201511000 5/22/26	06/08/2026	utilities	0020-20-7210-650-49500	38.34
INTERSTATE BATTERIES	20000251	06/08/2026	batteries	0020-20-7210-638-25400	289.90
ARNOLD MOTOR SUPPLY LLP	39NV387871	06/08/2026	ball bearings	0020-20-7210-621-44300	148.80
ARNOLD MOTOR SUPPLY LLP	39NV387987	06/08/2026	towels	0020-20-7210-650-49500	191.88
MIDWEST WHEEL CO	4653209-00	06/08/2026	marker lights, axle seals	0020-20-7210-621-44300	236.32
LINWOOD MINING & MINERA...	494779	06/08/2026	rock	0020-20-7110-461-44800	7,459.76
ALLIANT ENERGY	7979880000 5/22/26	06/08/2026	utilities	0020-20-7210-650-49500	88.74
WENDLING QUARRIES INC	1100768	06/08/2026	rock	0020-20-7100-430-44800	444.02
WENDLING QUARRIES INC	1100768	06/08/2026	rock	0020-20-7110-461-44800	277.42
WENDLING QUARRIES INC	1100768	06/08/2026	rock	0020-20-7110-482-44900	38.39
MUSCATINE POWER & WATER	109558 5/26/26	06/08/2026	utilities	0020-20-7210-650-49500	964.56
CITY OF WEST LIBERTY	13-12480-00 5/26/26	06/08/2026	utilities	0020-20-7210-650-49500	162.95
LINWOOD MINING & MINERA...	494887	06/08/2026	rock	0020-20-7110-461-44800	5,426.55
A-1 QUALITY TIRE	I053534	06/08/2026	install new tires	0020-20-7210-623-44300	126.92
A-1 QUALITY TIRE	I053534	06/08/2026	install new tires	0020-20-7210-635-25300	1,144.00
TEAM SERVICES, INC	1827106-0	06/08/2026	ENG/ZON BLDG REMODEL SOIL TESTING THRU 4/30/26	0020-20-7230-820-44100	2,561.30
TEAM STAFFING SOLUTIONS I...	220737	06/08/2026	wages - Randy, Joshua	0020-20-7010-210-10000	1,213.83
MENARDS	33737	06/08/2026	switch, gauge, screwdriver sets	0020-20-7210-621-44300	22.98
MENARDS	33737	06/08/2026	switch, gauge, screwdriver sets	0020-20-7220-655-29000	24.98
LINWOOD MINING & MINERA...	494953	06/08/2026	rock	0020-20-7110-461-44800	10,176.80
LINWOOD MINING & MINERA...	495030	06/08/2026	rock	0020-20-7110-461-44800	5,114.21
MIDAMERICAN ENERGY COM...	581162361	06/08/2026	utilities	0020-20-7210-650-49500	118.00
RDO Truck Centers, LLC	78033V	06/08/2026	headlight	0020-20-7210-621-44300	524.25
RDO Truck Centers, LLC	78102V	06/08/2026	filters	0020-20-7210-637-25400	418.80
EXCEL AUTO GLASS INC	8163026	06/08/2026	windshield repair	0020-20-7210-621-44300	222.35
EXCEL AUTO GLASS INC	8163026	06/08/2026	windshield repair	0020-20-7210-623-44300	120.00
VISA	0626 5/31/26	06/08/2026	auger rental	0020-20-7130-594-44810	120.64
CULLIGAN OF DAVENPORT	309375 5/31/26	06/08/2026	water	0020-20-7210-650-49500	119.80
LINWOOD MINING & MINERA...	494112	06/08/2026	rock	0020-20-7110-461-44800	1,300.56
FASTENAL CO	IAMUS225722	06/08/2026	bolts	0020-20-7220-680-24000	105.27
A-1 QUALITY TIRE	I053326	06/08/2026	install tires	0020-20-7210-623-44300	211.00
WENDLING QUARRIES INC	1098036	06/08/2026	rock	0020-20-7100-430-44800	524.26
WENDLING QUARRIES INC	1098036	06/08/2026	rock	0020-20-7110-461-44800	39,068.04
OVESON REFUSE & RECYCLING..	78490	06/08/2026	recycling & garbage	0020-20-7210-650-49500	155.00
Metro Pavers, Inc	FR-6 voucher 17	06/08/2026	FR-6 voucher 17	0020-20-0201-352-62400	14,014.47
Metro Pavers, Inc	FR-6 voucher 17	06/08/2026	FR-6 voucher 17	0020-20-0201-361-62100	14,228.09
Metro Pavers, Inc	FR-6 voucher 17	06/08/2026	FR-6 voucher 17	0020-20-0201-367-62100	629,118.23
Metro Pavers, Inc	FR-6 voucher 17	06/08/2026	FR-6 voucher 17	0020-20-0201-382-62600	2,456.25
Metro Pavers, Inc	FR-6 voucher 17	06/08/2026	FR-6 voucher 17	0020-20-0201-384-62600	34,270.18
Metro Pavers, Inc	FR-6 voucher 17	06/08/2026	FR-6 voucher 17	0020-20-0201-386-62600	27,248.00

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Metro Pavers, Inc	FR-6 voucher 17	06/08/2026	FR-6 voucher 17	0020-20-0201-390-62300	200.00
ADVANCED TRAFFIC CONTROL...	M26-1 voucher 2	06/08/2026	L-(M26-1)--73-70 voucher 2	0020-20-7130-593-44810	364,244.08
				<b>Depart 20 - ENGINEER Total:</b>	<b>1,413,557.00</b>
<b>Depart: 22 - CONSERVATION BOARD</b>					
JOHN DEERE FINANCIAL	3146759	06/08/2026	OIL & ELEMENT FILTERS	0001-22-6110-000-44600	90.10
JOHN DEERE FINANCIAL	3151773	06/08/2026	OIL FILTER, HY-GUARD	0001-22-6110-000-44600	290.05
KELLOR & KELLOR LANDSCAPE ..	253127	06/08/2026	MINNOWS	0001-22-6120-000-20000	14.00
JOHN DEERE FINANCIAL	3160223	06/08/2026	OIL FILTERS	0001-22-6110-000-44600	42.03
MENARDS	32909	06/08/2026	CAULK, OFF, TOOL BAG, SHARPIES, PINE SOL	0001-22-6110-000-23200	106.24
PANKEY'S CARBON CLIFF BAIT...	70587	06/08/2026	DEW WORMS	0001-22-6120-000-20000	28.00
PLUMB SUPPLY CO	S101638872.001	06/08/2026	REPLACE TOILET & VALVE AT DP SHELTER 1 RR	0001-22-6110-000-44100	366.80
CITY OF MUSCATINE	0028674	06/08/2026	APRIL 2026 DRINKING WATER TESTING SAULSBURY & CG	0001-22-6110-000-43200	74.00
CITY OF MUSCATINE	0028675	06/08/2026	APRIL 2026 DRINKING WATER TESTING DLP	0001-22-6110-000-43200	37.00
COMMUNITY FOUNDATION O...	5142631	06/08/2026	2025 STEM TEACHER EXTERNSHIPS PROGRAMS	0001-22-6120-000-29200	2,000.00
TRIPLE B CONSTRUCTION CORP	5734	06/08/2026	PUMPED SEPTIC TANK AT DLP	0001-22-6110-000-47500	375.00
REPUBLIC SERVICES, LLC	0400-002503682	06/08/2026	WASTE DISPOSAL SAULSBURY	0001-22-6110-000-47500	1,403.03
REPUBLIC SERVICES, LLC	0400-002503682	06/08/2026	WASTE DISPOSAL DLP	0001-22-6110-000-47500	521.01
REPUBLIC SERVICES, LLC	0400-002503682	06/08/2026	WASTE DISPOSAL DP	0001-22-6110-000-47500	279.28
ALLIANT ENERGY	0478057269 5/26	06/08/2026	2540 PETTIBONE AVE 4/30- 5/20/26	0001-22-6110-000-43000	23.91
MENARDS	33381	06/08/2026	WAX SEAL, BOWL RING, FLUSHER	0001-22-6110-000-44100	41.75
I.C.C.S.	FY27	06/08/2026	2027 ICCS ANNUAL MEMBERSHIP RENEWAL	0001-22-6100-000-48000	2,000.00
BLUE FLAME PROPANE LLC	125127	06/08/2026	DUST CONTROL DLP	0001-22-6110-000-21200	592.00
MENARDS	33476	06/08/2026	PINE SOL, GARB BAGS, SWIFFERS, BATTERIES	0001-22-6110-000-23200	118.90
ESI	8049	06/08/2026	PORTABLE TOILET RENTALS	0001-22-6110-000-47500	395.00
MENARDS	33711	06/08/2026	REINFORCING MESH	0027-22-0210-000-63910	149.00
MENARDS	33712	06/08/2026	STEP LADDER	0001-22-6110-000-29000	169.99
MENARDS	33712	06/08/2026	SAFETY GLASSES, GLOVES, HAND CLEANER, LOCK	0001-22-6110-000-29300	66.66
MENARDS	33769	06/08/2026	HOOK RAIL, WASHERS, SCREWS	0001-22-6110-000-21000	115.34
MENARDS	33770	06/08/2026	SCREWS, BRACES, POSTS, WOOD, CONCRETE MIX	0027-22-0210-000-63910	815.93
MENARDS	33818	06/08/2026	BATTERIES, SWIFFERS, GARB BAGS, ANT BAIT, RAID	0001-22-6110-000-23200	52.93
ALLIANT ENERGY	8522859721 5/26	06/08/2026	DLP MAINT. BLD NEW SERVICE 2570 PETTIBONE AVE	0027-22-0210-000-63910	2,400.63
WOLFE CONTRACTING INC	DLP PAY APP 2	06/08/2026	DLP MAINT BLDG WORK DONE THRU 5/28/26	0027-22-0210-000-63910	23,280.00
ALLIANT ENERGY	8788811000 5/26	06/08/2026	JACK SHUGER PARK 4/30- 5/29/26	0001-22-6110-000-43142	29.24
EASTERN IOWA LIGHT & POW...	808 5/26	06/08/2026	ELECTRICITY SAULSBURY 3/31-5/1/26 SHOP	0001-22-6110-000-43135	75.85
EASTERN IOWA LIGHT & POW...	808 5/26	06/08/2026	ELECTRICITY SAULSBURY 3/31-5/1/26 CEMPGROUND	0001-22-6110-000-43136	179.40
EASTERN IOWA LIGHT & POW...	808 5/26	06/08/2026	ELECTRICITY SAULSBURY 3/31-5/1/26 SER...	0001-22-6110-000-43137	51.60
EASTERN IOWA LIGHT & POW...	808 5/26	06/08/2026	ELECTRICITY SAULSBURY 3/31-5/1/26 CC RR/SHELTER	0001-22-6110-000-43138	58.60
EASTERN IOWA LIGHT & POW...	808 5/26	06/08/2026	ELECTRICITY SAULSBURY 3/31-5/1/26 CC B...	0001-22-6110-000-43141	47.11
EASTERN IOWA LIGHT & POW...	808 5/26	06/08/2026	ELECTRICITY SAULSBURY 3/31-5/1/26 LODGE	0001-22-6110-000-43196	168.51
PLUMB SUPPLY CO	S101618463.001	06/08/2026	REPLACE LEAKY PIPE- SEALANT, SEAL TAPE & NIPPLE	0001-22-6110-000-44100	51.02

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PLUMB SUPPLY CO	5101618788.001	06/08/2026	REPAIR LEAKY PIPE- INSULATING PIPE, FITTING BRUSH	0001-22-6110-000-44100	47.61
VAN METER INC	5014412067.001	06/08/2026	LUMENS 240FT BEAM ANGEL BALLAST	0001-22-6110-000-44100	12.06
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	CARDSTOCK	0001-22-6100-000-26000	11.98
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	HOLIDAY DECOR	0001-22-6100-000-26000	21.79
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	POSTAGE FOR USFWS JDS CONTEST	0001-22-6100-000-41200	122.21
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	DISH DRAIN MAT	0001-22-6110-000-23200	5.97
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	SHOWER CURTIANS	0001-22-6110-000-23200	49.29
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	FUEL FOR SMALL ENGINES	0001-22-6110-000-25000	20.84
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	U-BOLDT, CHAINSAW, SLOW SIGN	0001-22-6110-000-29000	448.56
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	CHAPIN SPRAYER	0001-22-6110-000-29000	54.99
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	TRIMMER SPOOL, GLOVES, TOOL SET	0001-22-6110-000-29000	206.96
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	ARBOR TIE, HANDHELD SPRAYER	0001-22-6110-000-29000	103.79
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	HOSE ASSLY, CYLINDER, GREASE FITTINGS, WIRE CLIP	0001-22-6110-000-44600	272.41
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	MICE & RATS	0001-22-6120-000-20000	1,094.50
ELAN FINANCIAL SERVICES	4976 5/26	06/08/2026	PENCILS	0001-22-6120-000-29200	400.24
MUSCATINE COUNTY TREASU... TAX 5/26		06/08/2026	SALES TAX ON CABIN RENTALS MAY 2026	0001-22-6110-000-49610	165.30
U S POSTAL SERVICE	6/26	06/08/2026	4 ROLLS STAMPS	0001-22-6100-000-41200	312.00
<b>Depart 22 - CONSERVATION BOARD Total:</b>					<b>39,860.41</b>
<b>Depart: 24 - DHS</b>					
PITNEY BOWES GLOBAL FINA...	3322529778	06/08/2026	SCALE, METER & BASE LEASE 4/1-6/30/26	0001-24-3100-000-41200	204.54
MUSCATINE POWER & WATER	168651 5/26	06/08/2026	MONTHLY SERVICE 4/20- 5/19/26	0001-24-3100-000-26200	112.97
U S CELLULAR CORP	0810748007	06/08/2026	MONTHLY SERVICE 5/22- 6/21/26	0001-24-3100-000-41500	570.94
<b>Depart 24 - DHS Total:</b>					<b>888.45</b>
<b>Depart: 25 - GENERAL ASSISTANCE</b>					
HY-VEE DRUGSTORE #7060	30573 4/26	06/08/2026	FOOD ASSISTANCE	0001-25-3110-000-23000	150.68
TRIMBLE FUNERAL HOME & C...	211945	06/08/2026	CREMATION ASSISTANCE	0001-25-3110-000-39000	1,500.00
RALPH J WITTICH-RILEY-FREER...	726346	06/08/2026	CREMATION ASSISTANCE	0001-25-3110-000-39000	1,500.00
VERIZON	6143922140	06/08/2026	MONTHLY SERVICE 4/19- 5/18/26	0001-25-3100-000-41400	78.48
MUSCATINE COUNTY SHERIFF ...26-000784		06/08/2026	MILEAGE	0002-25-3500-000-30234	2.00
MUSCATINE COUNTY SHERIFF ...26-000784		06/08/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0002-25-3500-000-30234	61.00
ERIC SANDERS	REIM 5/26	06/08/2026	REIM MILEAGE, MEALS & LODGING VSO TRAINING	0001-25-3200-000-41300	197.82
ERIC SANDERS	REIM 5/26	06/08/2026	REIM MILEAGE, MEALS & LODGING VSO TRAINING	0001-25-3200-000-42233	458.71
ORMSBY, KEITH	VA 5/26	06/08/2026	VA MEETING	0001-25-3200-000-12100	25.00
LINDLE, RICHARD	VA 5/26	06/08/2026	VA MEETING	0001-25-3200-000-12100	25.00
ROYAL-GOODWIN, JODI	VA 5/26	06/08/2026	VA MEETING	0001-25-3200-000-12100	25.00
ORMSBY, KEITH	VA 5/26	06/08/2026	VA MILEAGE	0001-25-3200-000-41300	23.31
LINDLE, RICHARD	VA 5/26	06/08/2026	VA MILEAGE	0001-25-3200-000-41300	5.29
MUSCATINE CENTER FOR SOC... MCCA 0426		06/08/2026	SHELTER RENT	0001-25-3110-000-34010	1,545.00
MUSCATINE CENTER FOR SOC... MCCA 0426		06/08/2026	DV RENT	0001-25-3110-000-34010	1,350.00
MUSCATINE CENTER FOR SOC... MCCA 0426		06/08/2026	SHELTER SERVICES	0001-25-3110-000-34700	2,750.00
CENTEC CAST METAL PRODUC... 59720		06/08/2026	MARKER STAKES	0001-25-3210-000-39100	258.40
CENTEC CAST METAL PRODUC... 59720		06/08/2026	GRAVE MARKERS	0001-25-3210-000-39100	1,927.89
MUSCATINE COUNTY COMM... TRU LINK 6/26		06/08/2026	TRUE LINK CARD FEES	0001-25-3110-000-39906	1,368.00
<b>Depart 25 - GENERAL ASSISTANCE Total:</b>					<b>13,251.58</b>

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Depart: 28 - MEDICAL EXAMINER</b>					
UIDL	1216651	06/08/2026	AUTOPSYS 25-70-281	0001-28-1110-000-40200	1,909.00
UIDL	1216651	06/08/2026	AUTOPSYS 25-70-280	0001-28-1110-000-40200	2,072.00
JOHNSON COUNTY MEDICAL ...	CI-10000712	06/08/2026	DEATH INVESTIGATION A25-52-886	0001-28-1110-000-40200	2,486.00
HINES, RICHARD	REIM 1/26	06/08/2026	REIM SOMDI MEMBERSHIP RENEWAL	0001-28-1110-000-42232	75.00
HINES, RICHARD	REIM 1/26	06/08/2026	REIM ABMDI CERTIFICATION RENEWAL	0001-28-1110-000-42232	50.00
<b>Depart 28 - MEDICAL EXAMINER Total:</b>					<b>6,592.00</b>
<b>Depart: 30 - COURT SERVICES</b>					
SCOTT CO JUVENILE DETENTI...	2026-00000088	06/08/2026	DETAINMENT OF CLIENT	0001-30-1622-000-42500	26,220.00
<b>Depart 30 - COURT SERVICES Total:</b>					<b>26,220.00</b>
<b>Depart: 31 - BOARD OF HEALTH</b>					
TRINITY MUSCATINE	PHTHOIP26070 4/26	06/08/2026	IMMUNIZATIONS/TB GRANT APRIL 2026	0001-31-3000-000-30750	2,635.35
TRINITY MUSCATINE	5884CO70 APR 26	06/08/2026	LOCAL PH SERVICES GRANT APRIL 2026	0001-31-3000-000-32000	10,456.68
<b>Depart 31 - BOARD OF HEALTH Total:</b>					<b>13,092.03</b>
<b>Depart: 51 - GENERAL SERVICES</b>					
TRUGREEN & ACTION PEST C...	222803780	06/08/2026	LAWN SERVICE AT JAIL & CH LOT	0001-51-9100-000-48300	275.12
MENARDS	31474	06/08/2026	CLAMP, CABLE TIES, DUCT FAN, PIPE, FLEXIBLE DUCTS	0001-51-9100-788-44100	352.97
SINCLAIR TRACTOR	3154523	06/08/2026	DETHATCHER ATTACHMENT (2)	0001-51-9100-000-48300	1,241.20
RIVER CITY PELLA WINDOWS &..	SFINV725021689	06/08/2026	SERVICE CALL COURTHOUSE	0001-51-9100-787-44100	180.00
MENARDS	32852	06/08/2026	STRIPING PAINT, PAINT ROLLER, COVERS & PAIL	0001-51-9100-755-44100	75.31
ED MORSE CHEVROLET BUICK...	346285	06/08/2026	ANNUAL MAINTENACE GMC SIERRA	0001-51-9100-000-44000	384.38
ED MORSE CHEVROLET BUICK...	346285	06/08/2026	TRANSMISSION, 4W DRIVE FLUID,OIL CHANGE GMC SIERRA	0001-51-9100-000-44000	484.50
MENARDS	32878.	06/08/2026	KNEELING PAD	0001-51-9100-000-26005	8.99
MENARDS	32878.	06/08/2026	SPIGOT, COUPLING, WIRE SOLDER, WASHER FLUID	0001-51-9100-755-44100	26.38
WYNN HEAT AND AIR	814	06/08/2026	CS BLDG HP 8 ISSUES	0001-51-9100-751-44100	132.30
WYNN HEAT AND AIR	814	06/08/2026	CS BLDG HP 8 ISSUES	0001-51-9100-754-44100	137.70
TRUGREEN & ACTION PEST C...	224689496	06/08/2026	LAWN SERVICE AT HIST JAIL, CH & LOT	0001-51-9100-000-48300	139.79
TRUGREEN & ACTION PEST C...	224689549	06/08/2026	LAWN SERVICE AT JAIL	0001-51-9100-000-48300	100.03
TRUGREEN & ACTION PEST C...	224689576	06/08/2026	LAWN SERVICE AT CS/DHS	0001-51-9100-000-48300	25.50
TRUGREEN & ACTION PEST C...	224689576	06/08/2026	LAWN SERVICE AT CS/DHS	0001-51-9100-751-48300	24.50
CENTURYLINK QC	333772290 5/26	06/08/2026	CS/DHS ELEVATOR 5/13-6/12/26	0001-51-9100-751-41400	36.03
CENTURYLINK QC	333772290 5/26	06/08/2026	CS/DHS ELEVATOR 5/13-6/12/26	0001-51-9100-754-41400	37.51
MENARDS	33033	06/08/2026	RUBBER MALLET, PIPE WRENCH, LAWN SEED BLANKETS	0001-51-9100-751-44100	40.95
MENARDS	33033	06/08/2026	RUBBER MALLET, PIPE WRENCH, LAWN SEED BLANKETS	0001-51-9100-754-44100	42.63
MENARDS	33033	06/08/2026	RUBBER MALLET, PIPE WRENCH, LAWN SEED BLANKETS	0001-51-9100-755-44100	172.93
GREENSCAPE TURF AND DESI...	6060	06/08/2026	INSTALL SOD	0001-51-9100-000-48300	200.00
KEMP & SON INC	2585	06/08/2026	PLOW & SALT APPLICATION 1/25/26 & 2/1/26	0001-51-9100-000-47600	216.00
KEMP & SON INC	2585	06/08/2026	PLOW & SALT APPLICATION 1/25/26 & 2/1/26	0001-51-9100-751-47600	167.58

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KEMP & SON INC	2585	06/08/2026	PLOW & SALT APPLICATION 1/25/26 & 2/1/26	0001-51-9100-754-47600	174.42
KEMP & SON INC	2585	06/08/2026	PLOW & SALT APPLICATION 1/25/26 & 2/1/26	0001-51-9100-755-44100	426.00
KEMP & SON INC	2585	06/08/2026	PLOW & SALT APPLICATION 1/25/26 & 2/1/26	0001-51-9100-787-44100	174.00
MENARDS	33246	06/08/2026	LADDER, MOTION SENSING LIGHT, WALL HOOK	0001-51-9100-788-44100	357.98
GRAINGER	9919620410	06/08/2026	KNIT CUT RESIST SLEEVES	0001-51-9100-000-29400	37.48
MUSCATINE POWER & WATER	102218 5/26	06/08/2026	HIST JAIL UTILITIES 4/8-5/7/26	0001-51-9100-756-43000	45.71
MUSCATINE POWER & WATER	118556 5/26	06/08/2026	MAINT BLDG UTILITIES 4/9- 5/8/26	0001-51-9100-758-43000	232.51
MUSCATINE POWER & WATER	118559 5/26	06/08/2026	ADMIN UTILITIES 4/8-5/7/26	0001-51-9100-788-43000	243.28
MENARDS	33376	06/08/2026	SECURITY CABLE, DIGITAL TIMER FOR LIGHTS	0001-51-9100-788-44100	34.98
WYNN HEAT AND AIR	826	06/08/2026	CS BLDG NOISE FROM TOWER	0001-51-9100-751-44100	161.70
WYNN HEAT AND AIR	826	06/08/2026	CS BLDG NOISE FROM TOWER	0001-51-9100-754-44100	168.30
MENARDS	33563	06/08/2026	POWER STRIP	0001-51-9100-000-29000	46.98
GRAINGER	9927966037	06/08/2026	COOLING WET TOWELS	0001-51-9100-000-26005	39.88
MENARDS	33829	06/08/2026	AIR BLOW GUN, WEATHERPROOF FOAM SEALANT, PLUG	0001-51-9100-755-44100	125.19
MENARDS	33831	06/08/2026	MECHANICAL SWITCH FOR WATER PUMP	0001-51-9100-755-44100	69.59
VISA	3038 5/26	06/08/2026	MINI UTILITY KNIVES, TIMECARDS	0001-51-9100-000-26000	23.58
VISA	5553 5/26	06/08/2026	MOWING FUEL	0001-51-9100-000-25000	123.53
VISA	5553 5/26	06/08/2026	FLASHLIGHT	0001-51-9100-000-29000	24.99
VISA	5553 5/26	06/08/2026	BOOTS & SHIRTS - UNIFORMS	0001-51-9100-000-29400	463.54
VISA	5553 5/26	06/08/2026	CREDIT TAX RETURNED	0001-51-9100-000-29400	-106.97
VISA	5553 5/26	06/08/2026	HVAC CONTINUING EDUCATION	0001-51-9100-000-42232	583.00
VISA	5553 5/26	06/08/2026	LYSOL, SWIFFERS, WIPES	0001-51-9100-751-23200	19.12
VISA	5553 5/26	06/08/2026	LYSOL, SWIFFERS, WIPES	0001-51-9100-754-23200	19.91
VISA	5553 5/26	06/08/2026	LYSOL, SWIFFERS, WIPES	0001-51-9100-755-23200	39.03
VISA	5553 5/26	06/08/2026	LYSOL, SWIFFERS, WIPES	0001-51-9100-782-23200	13.47
VISA	5553 5/26	06/08/2026	LYSOL, SWIFFERS, WIPES	0001-51-9100-783-23200	13.47
VISA	5553 5/26	06/08/2026	LYSOL, SWIFFERS, WIPES	0001-51-9100-787-23200	12.74
VISA	5553 5/26	06/08/2026	LYSOL, SWIFFERS, WIPES	0001-51-9100-788-23200	46.76
MENARDS	32454	06/08/2026	SHELF BRACKET & WINDEX	0001-51-9100-788-23200	33.38
ALL SEASONS GLASS & MIRROR	21926	06/08/2026	FURNISH & INSTALL STEEL DOOR, TRIM & SAFETY GLASS	0001-51-9100-751-44100	280.28
ALL SEASONS GLASS & MIRROR	21926	06/08/2026	FURNISH & INSTALL STEEL DOOR, TRIM & SAFETY GLASS	0001-51-9100-754-44100	291.72
ALL SEASONS GLASS & MIRROR	21927	06/08/2026	FURNISH & INSTALL STEEL DOOR, TRIM, SAFETY GLASS	0001-51-9100-758-44100	420.00
CENTURYLINK QC	334019934 5/26	06/08/2026	ADMIN ELEVATOR 5/7-6/6/26	0001-51-9100-788-41400	81.59
HD SUPPLY FACILITIES MAINT...	9248925869	06/08/2026	GLASS CLEANER, FURNITURE POLISH, REFRESHER,SWIFFER	0001-51-9100-751-23200	59.35
HD SUPPLY FACILITIES MAINT...	9248925869	06/08/2026	GLASS CLEANER, FURNITURE POLISH, REFRESHER,SWIFFER	0001-51-9100-754-23200	61.77
HD SUPPLY FACILITIES MAINT...	9248925869	06/08/2026	GLASS CLEANER, FURNITURE POLISH, REFRESHER,SWIFFER	0001-51-9100-755-23200	38.30
HD SUPPLY FACILITIES MAINT...	9248925869	06/08/2026	GLASS CLEANER, FURNITURE POLISH, REFRESHER,SWIFFER	0001-51-9100-782-23200	38.30
HD SUPPLY FACILITIES MAINT...	9248925869	06/08/2026	GLASS CLEANER, FURNITURE POLISH, REFRESHER,SWIFFER	0001-51-9100-783-23200	38.30
HD SUPPLY FACILITIES MAINT...	9248925869	06/08/2026	GLASS CLEANER, FURNITURE POLISH, REFRESHER,SWIFFER	0001-51-9100-787-23200	175.54
HD SUPPLY FACILITIES MAINT...	9248925869	06/08/2026	GLASS CLEANER, FURNITURE POLISH, REFRESHER,SWIFFER	0001-51-9100-788-23200	102.14
GRAINGER	9907472188	06/08/2026	LED MAGNETIC RETRO FIT LIGHTS	0001-51-9100-782-44100	540.70

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PLUMB SUPPLY CO	S101626644.001	06/08/2026	WATER SAVER KIT, PIPE CUTTER, PVC CEMENT	0001-51-9100-755-44100	128.09
C.R. LANDSCAPING INC	15144	06/08/2026	DELIVERY	0001-51-9100-000-48300	75.00
C.R. LANDSCAPING INC	15144	06/08/2026	MULCH	0001-51-9100-000-48300	399.90
MENARDS	32690	06/08/2026	LAWN SEED	0001-51-9100-000-48300	59.98
<b>Depart 51 - GENERAL SERVICES Total:</b>					<b>10,940.81</b>
<b>Depart: 52 - INFORMATION SERVICES</b>					
Level 3 Communications	784239445	06/08/2026	BACKUP FIBER INTERNET CONNECTION 5/1-5/31/26	0001-52-9110-000-41458	1,480.70
AGILEBITS INC	INV_CAN89256 (1/3)	06/08/2026	1PASSWORD SUBSCRIPTION (YR 1 OF 3)	0001-52-9110-000-42100	9,108.60
AGILEBITS INC	INV_CAN89256 (2/3)	06/08/2026	1 PASSWORD SUBSCRIPTION (YR 2 OF 3)	0001-52-9110-000-42100	9,108.60
PDQ INTERMEDIATE, INC	PDQ-84273	06/08/2026	PDQ DEPLOY & INVENTORY RENEWAL	0001-52-9110-000-26800	2,244.43
TECH DATA CORPORATION	SI735106	06/08/2026	AUTODESK RENEWALS	0001-52-9110-000-42163	553.00
RELIABLE NETWORK SOLUTIO...	55492	06/08/2026	DNS REPLICATION PROBLEM	0001-52-9110-000-44600	57.00
VERIZON	6143922139	06/08/2026	JETPACKS & CELLULAR BACKUPS 4/19-5/18/26	0001-52-9110-000-41400	170.06
MUSCATINE POWER & WATER	172805 5/20/26	06/08/2026	MAGIC MAN SERVICE 4/20-5/19/26	0001-52-9110-000-41458	425.00
MUSCATINE POWER & WATER	180755 5/26	06/08/2026	DEDICTED CIRCUIT TO CS & BACKUP 4/20-5/19/26	0001-52-9110-000-41451	477.98
MUSCATINE POWER & WATER	180755 5/26	06/08/2026	DEDICTED CIRCUIT TO CS & BACKUP 4/20-5/19/26	0001-52-9110-000-41458	109.99
ADVANCED BUSINESS SYSTEM...	INV480435	06/08/2026	ADMIN COPIER	0001-52-9110-000-42162	39.00
ADVANCED BUSINESS SYSTEM...	INV480436	06/08/2026	ENGINEERING COPIER MAINTENANCE	0001-52-9110-000-42162	25.50
ADVANCED BUSINESS SYSTEM...	INV480437	06/08/2026	ZONING COPIER MAINTENANCE	0001-52-9110-000-42162	29.28
ADVANCED BUSINESS SYSTEM...	INV480438	06/08/2026	ATTY COPIER	0001-52-9110-000-42162	78.50
ADVANCED BUSINESS SYSTEM...	INV480439	06/08/2026	AUDITORS COPIER	0001-52-9110-000-42162	156.55
ADVANCED BUSINESS SYSTEM...	INV480440	06/08/2026	SO COPIER MAINTENANCE	0001-52-9110-000-42162	32.91
ADVANCED BUSINESS SYSTEM...	INV480441	06/08/2026	TREAS COPIER MAINTENANCE	0001-52-9110-000-42162	39.00
ADVANCED BUSINESS SYSTEM...	INV480442	06/08/2026	CS COPIERS	0001-52-9110-000-42162	40.07
ADVANCED BUSINESS SYSTEM...	INV480443	06/08/2026	RECORDERS COPIER MAINTENANCE	0001-52-9110-000-42162	13.15
ADVANCED BUSINESS SYSTEM...	INV480444	06/08/2026	CONSERVATION COPIER MAINTENANCE	0001-52-9110-000-42162	66.85
ADVANCED BUSINESS SYSTEM...	INV480445	06/08/2026	MANAGED PRINT & USAGE	0001-52-9110-000-42161	377.93
TREBRON SECURITY LLC	5030	06/08/2026	ENDPOINT & EMAIL EDR CLEANUP	0001-52-9110-000-42100	5,268.75
NEAPOLITAN LABS LLC	2026-166	06/08/2026	WEBSITE REDESIGN PROJECT FINAL PAYMENT	0001-52-9110-000-41457	9,000.00
GOVCONNECTION INC	77658297	06/08/2026	YUBIKEY SECURITY HARDWARE TOKENS	0001-52-9110-000-63674	4,350.00
MUSCATINE POWER & WATER	109195 5/26	06/08/2026	JAIL MAN & BACKUP INTERNET 4/6-5/4/26	0001-52-9110-000-41451	541.67
MUSCATINE POWER & WATER	109195 5/26	06/08/2026	JAIL MAN & BACKUP INTERNET 4/6-5/4/26	0001-52-9110-000-41458	112.97
MUSCATINE POWER & WATER	117923 5/26	06/08/2026	DISC CENTER MAN & BACKUP INTERNET 4/6-5/4/26	0001-52-9110-000-41451	541.67
MUSCATINE POWER & WATER	117923 5/26	06/08/2026	DISC CENTER MAN & BACKUP INTERNET 4/6-5/4/26	0001-52-9110-000-41458	112.97
<b>Depart 52 - INFORMATION SERVICES Total:</b>					<b>44,562.13</b>
<b>Depart: 53 - PHYSICAL PLANNING-ZONING</b>					
CREES, MICHAEL	WELL REIM 4/26	06/08/2026	REIM WELL REPAIR DONE BY LATTA WELL ON 4/13/26	0011-53-3020-000-43500	1,551.50
STATE HYGIENIC LABORATORY	320694	06/08/2026	WELL WATER TEST	0011-53-3020-000-43500	31.00
COLUMN SOFTWARE PBC	28EE9089-0386	06/08/2026	BD OF ADJ JUNE 2026 PH NOTICE	0011-53-6300-000-40000	35.57
CITY OF MUSCATINE	0028676	06/08/2026	WELL WATER TESTS (10) & BACTERIA RETESTS (2)	0011-53-3020-000-43500	312.00

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELAN FINANCIAL SERVICES	7406 5/26	06/08/2026	MAILING LABELS	0011-53-6300-000-26000	11.99
ELAN FINANCIAL SERVICES	7406 5/26	06/08/2026	WINDSHIELD WASHER FLUID	0011-53-6300-000-44000	4.99
<b>Depart 53 - PHYSICAL PLANNING-ZONING Total:</b>					<b>1,947.05</b>
<b>Depart: 70 - EMERGENCY MANAGEMENT</b>					
Danny's Service	4727286	06/08/2026	PUMP & CHAINSAW REPAIRS	4000-70-1210-000-49210	92.53
Danny's Service	4727313	06/08/2026	GENERATOR REPAIRS	4000-70-1210-000-49210	215.88
LIGHTING MAINTENANCE INC	18170	06/08/2026	REPAIRS TO OUTDOOR WEATHER SIREN HOUSER/DAWNSON	4000-70-1210-000-44602	3,190.63
LIGHTING MAINTENANCE INC	18117	06/08/2026	2026 SIREN MAINTENANCE	4000-70-1210-000-44600	15,353.00
MUSCATINE COUNTY ENGINE...	EMA 4/26	06/08/2026	EMA FUEL APRIL 2026	4000-70-1210-000-25000	147.60
XS/GROUP, INC	221825	06/08/2026	VOLUNTEER LIABILITY INS S&R (27) 7/1/26-6/30/27	4000-70-1210-000-46000	100.93
XS/GROUP, INC	221825	06/08/2026	EXCESS AUTO LIABILITY INS S&R (27) 7/1/26-6/30/27	4000-70-1210-000-46000	211.20
XS/GROUP, INC	221825	06/08/2026	VIS ANNUAL MEMBERSHIP FEE 7/1/26-6/30/27	4000-70-1210-000-46000	140.00
XS/GROUP, INC	221825	06/08/2026	ACCIDENT INS VOLUNTEERS S&R (27) 7/1/26-6/30/27	4000-70-1210-000-46000	106.65
<b>Depart 70 - EMERGENCY MANAGEMENT Total:</b>					<b>19,558.42</b>
<b>Depart: 71 - E-911</b>					
WTC COMMUNICATION	0150 5/26	06/08/2026	MONTHLY SERVICE 5/1-5/31/26	4010-71-0515-000-41400	522.24
LANGUAGE LINK	330745	06/08/2026	911 TRANSLATION SERVICE APRIL 2026	4010-71-0515-000-41418	19.04
CENTURYLINK QC	333773094 5/26	06/08/2026	MONTHLY SERVICE 5/1-5/31/26	4010-71-0515-000-41400	52.38
MUSCATINE COUNTY ZONING...	051326	06/08/2026	PLACEMENT OF 911 SIGNS & HARDWARE PURCHASED	4010-71-0515-000-24810	720.00
MUSCATINE COUNTY ZONING...	051326	06/08/2026	PLACEMENT OF 911 SIGNS & HARDWARE PURCHASED	4010-71-0515-000-24810	23.81
MOBILE COMMUNICATIONS ...	1072003654-1	06/08/2026	REPAIRS TO WFD RADIO	4010-71-0515-000-44605	734.00
CENTURYLINK COMMUNICAT...	784608965	06/08/2026	MONTHLY SERVICE 4/16-5/15/26	4010-71-0515-000-41400	853.90
IOWA COMMUNICATIONS NE...	746476	06/08/2026	MONTHLY CONNECTION 4/1-4/30/26	4010-71-0515-000-41400	338.60
MOTOROLA SOLUTIONS CRED...	34070	06/08/2026	CALLWORKS LEASE PAYMENT	4010-71-0515-000-63803	61,725.17
<b>Depart 71 - E-911 Total:</b>					<b>64,989.14</b>
<b>Depart: 75 - MEDICAL</b>					
WAGeworks, INC	INV9062979	06/08/2026	MAY 2026 DC FSA ADMIN FEE	8500-75-0420-000-11300	15.00
WAGeworks, INC	INV9062979	06/08/2026	MAY 2026 HC FSA ADMIN FEE	8500-75-0420-000-11300	255.00
<b>Depart 75 - MEDICAL Total:</b>					<b>270.00</b>
<b>Depart: 97 - MUSCOM</b>					
MIDAMERICAN ENERGY COM...	578259143	06/08/2026	WEST LIBERTY TOWER SITE 2/11-3/13/26	4050-97-1040-000-43013	16.16
AMERICAN TOWERS CORP	415007112	06/08/2026	TOWER RENTAL 4/1-4/30/26	4050-97-1040-000-45512	4,284.86
MIDAMERICAN ENERGY COM...	580545269	06/08/2026	WEST LIBERTY TOWER SITE 4/13-5/12/26	4050-97-1040-000-43013	15.76
MOTOROLA SOLUTIONS-STAR...	8282330234	06/08/2026	RADIO BATTERIES - MCJ	4050-97-1040-000-63868	1,412.40
MOTOROLA SOLUTIONS-STAR...	8282330565	06/08/2026	RADIO MICS - MCJ	4050-97-1040-000-63868	1,543.95
GOVWORX, INC	INV-1488	06/08/2026	COMMS COACH SUBSCRIPTION 6/13/26-6/12/27	4050-97-1040-000-42700	22,500.00
ADVANCED BUSINESS SYSTEM...	INV479866	06/08/2026	COPIER CONTRACT	4050-97-1040-000-26000	26.36
COLUMN SOFTWARE PBC	4FE146E0-0026	06/08/2026	MUSCOM USER GROUP 5-29-26 MINUTES	4050-97-1040-000-40000	91.77
STOREY KENWORTHY / MATT ...	PINV1322699	06/08/2026	PAPER	4050-97-1040-000-26000	241.20
UNITYPOINT HEALTH at WORK	710000301 5/26	06/08/2026	PRE EMPLOYMENT PHYSICAL, DRUG TEST	4050-97-1040-000-42800	279.00
ALLIANT ENERGY	0650396052 5/26	06/08/2026	MCC TOWER 4/27-5/26/26	4050-97-1040-000-43010	36.27
CITY OF WEST LIBERTY	10-01360-00 5/26	06/08/2026	WEST LIBERTY TOWER SITE 4/15-5/15/26	4050-97-1040-000-43013	215.38

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

Pending Expense Approval Report

Post Dates: 06/08/2026 - 06/08/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ALLIANT ENERGY	4097848708 5/26	06/08/2026	CONESVILLE TOWER 4/3-5/5/26	4050-97-1040-000-43011	305.53
EASTERN IOWA LIGHT & POW...	21082903 5/26	06/08/2026	WILD CAT DEN TOWER 3/31-4/30/26	4050-97-1040-000-43012	205.72
CCATT LLC	51406533	06/08/2026	CONESVILLE TOWER RENTAL JUNE 2026	4050-97-1040-000-45510	2,497.60
<b>Depart 97 - MUSCOM Total:</b>					<b>33,671.96</b>
<b>Depart: 98 - DRAINAGE DISTRICTS</b>					
ARNOLD MOTOR SUPPLY LLP	39NV384486	06/08/2026	FINANCE CHARGE	6000-98-6000-000-44200	9.30
ARNOLD MOTOR SUPPLY LLP	39NV384486	06/08/2026	BULK HOSE, BRAKE CLEANER	6000-98-6000-000-44200	108.55
THE WAPELLO MORNING SUN	STMENT 4/30/26	06/08/2026	3/20/26 MINUTES & MARCH CLAIMS PUBLICATION	6000-98-6000-000-44200	41.33
LOUISA COMMUNICATIONS	4688 5/26	06/08/2026	INTERNET 5/1-5/31/2026	6000-98-6000-000-44200	69.95
KLINGNER & ASSOCIATES PC	90740	06/08/2026	101 SURVEY PROFESSIONAL FEES	6000-98-6000-000-44200	2,283.00
EASTERN IOWA LIGHT & POW...	23047001 5/26	06/08/2026	UTILITIES 3/31/26 - 4/30/26	6000-98-6000-000-44200	8,141.04
BIG HOLLOW HYDRAULIC SERV..	770	06/08/2026	REBUILD OPPOSING BRAKE CYLINDER	6000-98-6000-000-44200	255.00
<b>Depart 98 - DRAINAGE DISTRICTS Total:</b>					<b>10,908.17</b>
<b>Depart: 99 - NONDEPARTMENTAL</b>					
BARRETT, HOLLY	WILTON TWP 4/26	06/08/2026	WILTON TOWNSHIP MEETINGS	0011-99-8020-000-12744	76.34
AUDITOR OF STATE, ATTN: R...	26851	06/08/2026	FY END 6/30/25 AUDIT SERVICES & FILING FEE	0001-99-9030-000-42000	81,817.40
WATERSMITH ENGINEERING L...	1360106	06/08/2026	ADMIN PARKING LOT/SIDEWALKS ENG SERVICES THRU 4/30	1500-99-0221-000-61306	2,833.50
MUSCATINE POWER & WATER	172805 5/20/26	06/08/2026	MAGIC MAN SERVICE 4/20-5/19/26	0060-99-9110-000-42910	425.00
LYNCH DALLAS PC	228519	06/08/2026	PERSONNEL CONSULTATION HR	0001-99-9000-000-39300	81.50
LYNCH DALLAS PC	228520	06/08/2026	PERSONNEL CONSULTATION 5/5-5/8/26 HR	0001-99-9000-000-39300	21.50
LYNCH DALLAS PC	228520	06/08/2026	PERSONNEL CONSULTATION 5/5-5/8/26 JAIL	0001-99-9000-000-39300	43.00
MUSCATINE COUNTY FAIR	1257	06/08/2026	MCHPC COUNTY FAIR VENDOR BOOTH	0057-99-6410-000-42210	150.00
PRICE, JENNIFER	2026-05-01	06/08/2026	CLG WL N. CALHOUN SURVEY CONSULTANT HOURS	0057-99-6410-000-42087	4,800.00
QUADIENT LEASING USA INC	Q2378374	06/08/2026	POSTAGE MACHINE LEASE 6/25/26-9/24/26	0001-99-9100-000-41210	1,141.56
UNITYPOINT HEALTH at WORK	710000301 5/26	06/08/2026	POST ACCIDENT LAB COLLECTION	0001-99-9000-000-42800	65.00
UNITYPOINT HEALTH at WORK	710002028 5/26	06/08/2026	PRE EMPLOYMENT DRUG TESTING (3)	0001-99-9000-000-42800	206.00
WOLFE CONTRACTING INC	CS PAY APP 3	06/08/2026	CS BLDG REPAIRS WORK DONE THRU 5/28/26	1500-99-0227-000-61010	146,739.00
VISA	3038 5/26	06/08/2026	ASSET TAGS	0001-99-9000-000-39900	139.95
HEUER CONSTRUCTION INC.	PAY APP 3	06/08/2026	JL PARKING LOT & SIDEWALKS WORK THRU 5/31/26	1500-99-0223-000-61306	3,847.99
HEUER CONSTRUCTION INC.	PAY APP 3	06/08/2026	COURTHOUSE SIDEWALKS WORK THRU 5/31/26	1500-99-0224-000-61306	485.00
BRASE, CHRIS	CB 26 SUMMIT	06/08/2026	REIM PRESERVE IA SUMMIT 6/2/26 REGISTRATION	0057-99-6410-000-42210	100.00
POSTAL SOURCE	0069008	06/08/2026	INK CARTRIDGE	0001-99-9100-000-41210	411.95
<b>Depart 99 - NONDEPARTMENTAL Total:</b>					<b>243,384.69</b>
<b>Grand Total:</b>					<b>2,185,081.19</b>

\*\*\*The payables contained in this report are in an open packet, and have not posted to the General Ledger\*\*\*

# Report Summary

## Fund Summary

Fund	Expense Amount
0001 - GENERAL BASIC	407,669.37
0002 - GENERAL SUPPLEMENTAL	1,732.32
0011 - RURAL SERVICES BASIC	2,023.39
0020 - SECONDARY ROAD	1,413,557.00
0027 - CONSERVATION LAND AQUISITION	26,645.56
0029 - DTF ACCOUNT	1,107.40
0030 - JAIL COMMISSARY FUND	43,220.94
0057 - HISTORIC PRESERVATION COMM	5,050.00
0060 - GIS	425.00
1500 - CAPITAL PROJECTS	153,905.49
4000 - EMERGENCY MANAGEMENT	19,558.42
4010 - E-911 TRUST	64,989.14
4050 - MUSCOM	33,671.96
6000 - DRAINAGE DISTRICTS	10,908.17
8500 - GROUP INSURANCE TRUST	270.00
8501 - INSURANCE DEDUCTABLE TRUST	347.03
<b>Grand Total:</b>	<b>2,185,081.19</b>

## Account Summary

Account Number	Account Name	Expense Amount
0001-01-9000-000-26000	OFFICE SUPPLIES	69.04
0001-01-9000-000-40000	PUBLICATIONS & NOTIC...	1,375.93
0001-03-8100-000-41200	POSTAGE/MAILING	2,932.25
0001-03-8100-000-42100	MV RENEWAL NOTICES	421.26
0001-03-8100-000-47510	RECYCLING/SHREDDING	44.00
0001-03-9020-000-26000	OFFICE SUPPLIES	108.71
0001-03-9020-000-41200	POSTAGE/MAILING	1,150.43
0001-03-9020-000-41300	MILEAGE	155.61
0001-03-9020-000-48000	DUES & MEMBERSHIPS	30.00
0001-04-1100-000-26000	OFFICE SUPPLIES	23.00
0001-04-1100-000-41200	POSTAGE/MAILING	73.65
0001-04-1100-000-42617	DEPOSITION/INTERPRET	4,072.55
0001-04-1100-000-42618	SERV OF PAPERS	1,188.40
0001-04-1100-000-48000	DUES & MEMBERSHIPS	30.00
0001-04-1102-000-26710	FINE COLLECTION PROG...	489.14
0001-05-1000-000-25000	FUELS	9,397.35
0001-05-1000-000-26000	OFFICE SUPPLIES	207.19
0001-05-1000-000-29405	SAFETY/PROTECTIVE EQ...	889.74
0001-05-1000-000-29600	SUPPLIES-SQUAD CARS	2,700.00
0001-05-1000-000-42233	MEALS & LODGING	89.60
0001-05-1000-000-43000	UTILITIES	365.64
0001-05-1000-000-44000	VEHICLE MAINT/REPAIR	11,850.94
0001-05-1000-000-47400	EXTERMINATION SERV	150.00
0001-05-1000-000-47500	WASTE DISPOSAL SERV	80.00
0001-05-1010-000-49200	SECRET INVESTIGATIONS	40.01
0001-05-1011-000-25000	FUELS	143.81
0001-05-1011-000-26000	SUPPLIES	131.53
0001-05-1012-000-25000	FUELS	128.33
0001-05-1040-000-63800	COMMUNICATIONS EQU...	585.00
0001-06-1050-000-23200	CUSTODIAL SUPPLIES	1,306.54
0001-06-1050-000-25000	FUELS	1,516.27
0001-06-1050-000-26000	OFFICE SUPPLIES	628.43
0001-06-1050-000-29410	CLOTHING-INMATES	43.38
0001-06-1050-000-41400	TELEPHONE SERVICE	61.80
0001-06-1050-000-42779	SERV AGMT-CERTASITE	1,045.00
0001-06-1050-000-42870	MEDICAL CONTRACT	110,395.83
0001-06-1050-000-42871	MEDICAL SUPPLIES	1,305.51

**Account Summary**

Account Number	Account Name	Expense Amount
0001-06-1050-000-43000	UTILITIES	1,519.94
0001-06-1050-000-44000	VEHICLE MAINT/REPAIR	1,577.21
0001-06-1050-000-44100	BUILDING MAINT & REP...	395.80
0001-06-1050-000-47500	WASTE DISPOSAL SERV	685.00
0001-06-1050-000-63800	EQUIPMENT	2,871.65
0001-06-1052-000-23000	FOOD & PROVISIONS	30,282.32
0001-06-1052-000-63800	EQUIPMENT/SUPPLIES	2,432.87
0001-07-8110-000-41200	POSTAGE/MAILING	52.00
0001-22-6100-000-26000	OFFICE SUPPLIES	33.77
0001-22-6100-000-41200	POSTAGE/MAILING	434.21
0001-22-6100-000-48000	DUES & MEMBERSHIPS	2,000.00
0001-22-6110-000-21000	CONSTR/MAINT SUPPLIES	115.34
0001-22-6110-000-21200	ROAD ROCK/RIP RAP/DI...	592.00
0001-22-6110-000-23200	CUSTODIAL SUPPLIES	333.33
0001-22-6110-000-25000	FUELS	20.84
0001-22-6110-000-29000	EQUIPMENT & HAND T...	984.29
0001-22-6110-000-29300	SAFETY/PROTECT SUPPL...	66.66
0001-22-6110-000-43000	UTILITIES	23.91
0001-22-6110-000-43135	ELECTRIC-HOUSE&SHO...	75.85
0001-22-6110-000-43136	ELECTRIC-CAMPGROUND	179.40
0001-22-6110-000-43137	ELECTRIC-SERV BLDG	51.60
0001-22-6110-000-43138	ELECTRIC-CHICKEN CRK ...	58.60
0001-22-6110-000-43141	ELECTRIC-BOAT RAMP ...	47.11
0001-22-6110-000-43142	ELECTRIC-JACK SHUGER ...	29.24
0001-22-6110-000-43196	ELECTRIC-SAULSBURY	168.51
0001-22-6110-000-43200	WELL SAMPLING/SERVICE	111.00
0001-22-6110-000-44100	BUILDING MAINT & REP...	519.24
0001-22-6110-000-44600	EQUIP MAINT-REPAIR	694.59
0001-22-6110-000-47500	WASTE DISPOSAL SERV	2,973.32
0001-22-6110-000-49610	HOTEL MOTEL TAXES	165.30
0001-22-6120-000-20000	FEED	1,136.50
0001-22-6120-000-29200	RECREATIONAL SUPPLIES	2,400.24
0001-24-3100-000-26200	DATA PROCESSING EQUI...	112.97
0001-24-3100-000-41200	POSTAGE/MAILING	204.54
0001-24-3100-000-41500	CELL PHONES/PAGERS	570.94
0001-25-3100-000-41400	TELEPHONE SERVICE	78.48
0001-25-3110-000-23000	FOOD & PROVISIONS	150.68
0001-25-3110-000-34010	RENT PAYMENTS-MCSA	2,895.00
0001-25-3110-000-34700	MCSA SHELTER BASE RA...	2,750.00
0001-25-3110-000-39000	FUNERAL SERVICES	3,000.00
0001-25-3110-000-39906	TRUE LINK CARD FEES	1,368.00
0001-25-3200-000-12100	VA COMMISSIONERS	75.00
0001-25-3200-000-41300	MILEAGE	226.42
0001-25-3200-000-42233	MEALS & LODGING	458.71
0001-25-3210-000-39100	GRAVE MARKERS	2,186.29
0001-28-1110-000-40200	LAB/AUTOPSY FEES	6,467.00
0001-28-1110-000-42232	TUITION/REGISTRATION	125.00
0001-30-1622-000-42500	JUVENILE DETENTION	26,220.00
0001-31-3000-000-30750	IMMUNIZATIONS/TB	2,635.35
0001-31-3000-000-32000	LOCAL PH SERVICES GR...	10,456.68
0001-51-9100-000-25000	FUELS	123.53
0001-51-9100-000-26000	OFFICE SUPPLIES	23.58
0001-51-9100-000-26005	MAINTENANCE SUPPLIES	48.87
0001-51-9100-000-29000	EQUIPMENT/TOOLS	71.97
0001-51-9100-000-29400	UNIFORMS	394.05
0001-51-9100-000-42232	TUITION/REGISTRATION	583.00
0001-51-9100-000-44000	VEHICLE MAINT/REPAIR	868.88
0001-51-9100-000-47600	SNOW REMOVAL	216.00

**Account Summary**

Account Number	Account Name	Expense Amount
0001-51-9100-000-48300	MOWING/LANDSCAPING	2,516.52
0001-51-9100-751-23200	CUSTODIAL SUPPLIES-D...	78.47
0001-51-9100-751-41400	ELEVATOR PHONE-DHS	36.03
0001-51-9100-751-44100	BUILDING MAINT-DHS	615.23
0001-51-9100-751-47600	SNOW REMOVAL-DHS	167.58
0001-51-9100-751-48300	MOWING/LANDSCAPE-...	24.50
0001-51-9100-754-23200	CUSTODIAL SUPPLIES-CS	81.68
0001-51-9100-754-41400	ELEVATOR PHONE-CS	37.51
0001-51-9100-754-44100	BUILDING MAINT-CS	640.35
0001-51-9100-754-47600	SNOW REMOVAL-CS	174.42
0001-51-9100-755-23200	CUSTODIAL SUPPLIES-JAIL	77.33
0001-51-9100-755-44100	BUILDING MAINT-JAIL	1,023.49
0001-51-9100-756-43000	UTILITIES-HISTORIC JAIL	45.71
0001-51-9100-758-43000	UTILITIES-MAINT SHOP	232.51
0001-51-9100-758-44100	BUILDING MAINT-MAINT...	420.00
0001-51-9100-782-23200	CUSTODIAL SUPPLIES-SO	51.77
0001-51-9100-782-44100	BUILDING MAINT-SO	540.70
0001-51-9100-783-23200	CUSTODIAL SUPPLIES-E...	51.77
0001-51-9100-787-23200	CUSTODIAL SUPPLIES-C...	188.28
0001-51-9100-787-44100	BUILDING MAINT-CTHSE	354.00
0001-51-9100-788-23200	CUSTODIAL SUPPLIES-A...	182.28
0001-51-9100-788-41400	ELEVATOR PHONE-ADM...	81.59
0001-51-9100-788-43000	UTILITIES-ADMIN	243.28
0001-51-9100-788-44100	BUILDING MAINT-ADMIN	745.93
0001-52-9110-000-26800	SOFTWARE	2,244.43
0001-52-9110-000-41400	TELEPHONE SERVICE	170.06
0001-52-9110-000-41451	METRO AREA NETWORK	1,561.32
0001-52-9110-000-41457	WEBSITE	9,000.00
0001-52-9110-000-41458	INTERNET SERV	2,241.63
0001-52-9110-000-42100	SERVICE AGREEMENTS	23,485.95
0001-52-9110-000-42161	PRINTER MAINTENANCE	377.93
0001-52-9110-000-42162	COPIER MAINTENANCE	520.81
0001-52-9110-000-42163	AUTODESK MAINT	553.00
0001-52-9110-000-44600	EQUIP MAINT-REPAIR	57.00
0001-52-9110-000-63674	NEW COMPUTER EQUI...	4,350.00
0001-99-9000-000-39300	LEGAL REPRESENTATION	146.00
0001-99-9000-000-39900	MISCELLANEOUS	139.95
0001-99-9000-000-42800	MEDICAL & HEALTH SER...	271.00
0001-99-9030-000-42000	PROFESSIONAL FEES	81,817.40
0001-99-9100-000-41210	POSTAGE MACHINE EXP...	1,553.51
0002-02-8000-000-26400	ELECTION SUPPLIES	497.43
0002-02-8000-000-41200	POSTAGE/MAILING	254.89
0002-02-8000-000-42232	TUITION/REGISTRATION	175.00
0002-02-8000-000-45600	RENT-POLLING PLACES	700.00
0002-02-8000-000-48200	ELECTION WORKERS	42.00
0002-25-3500-000-30234	SUBSTANCE ABUSE TRE...	63.00
0011-53-3020-000-43500	WELL SAMPLING/TESTI...	1,894.50
0011-53-6300-000-26000	OFFICE SUPPLIES	11.99
0011-53-6300-000-40000	PUBLICATIONS & NOTIC...	35.57
0011-53-6300-000-44000	VEHICLE MAINT/REPAIR	4.99
0011-99-8020-000-12744	TWP OFFICER-CLERKS	76.34
0020-20-0201-352-62400	EXCAVATION & ENTRAN...	14,014.47
0020-20-0201-361-62100	GRANULAR	14,228.09
0020-20-0201-367-62100	PCC	629,118.23
0020-20-0201-382-62600	EROSION CONTROL ROW	2,456.25
0020-20-0201-384-62600	EROSION CONTROL-STR...	34,270.18
0020-20-0201-386-62600	TILE LINES	27,248.00
0020-20-0201-390-62300	TRAFFIC CONTROLS	200.00

**Account Summary**

Account Number	Account Name	Expense Amount
0020-20-7000-120-63600	OFFICE EQUIP/FURNITU...	186.07
0020-20-7010-210-10000	SALARIES	1,213.83
0020-20-7010-220-22100	ENGINEERING SUPPLIES	815.00
0020-20-7010-230-41300	MILEAGE	125.00
0020-20-7100-430-44800	CULVERTS	138,198.50
0020-20-7110-461-44800	GRANULAR	122,481.46
0020-20-7110-482-44900	SHOULDERS	147.96
0020-20-7110-483-44900	EROSION CONTROL	2,383.81
0020-20-7120-521-44800	PLOWING/SPREADING	1,282.08
0020-20-7130-593-44810	PAVE MARKERS	364,244.08
0020-20-7130-594-44810	GUARDRAIL	120.64
0020-20-7210-621-44300	PARTS	12,350.68
0020-20-7210-623-44300	OUTSIDE SERVICE	9,197.01
0020-20-7210-631-25000	GASOLINE	12,524.26
0020-20-7210-632-25000	DIESEL	17,434.16
0020-20-7210-633-25100	OIL	1,867.00
0020-20-7210-634-25100	GREASE	107.20
0020-20-7210-635-25300	TIRES & TUBES	1,144.00
0020-20-7210-637-25400	FILTERS-OIL/AIR	721.34
0020-20-7210-638-25400	BATTERIES	289.90
0020-20-7210-649-25400	OTHER	425.51
0020-20-7210-650-49500	EQUIPMENT OPERATIO...	2,040.60
0020-20-7220-655-29000	EQUIPMENT & HAND T...	55.12
0020-20-7220-680-24000	HARDWARE	105.27
0020-20-7230-820-44100	BUILDING	2,561.30
0027-22-0210-000-63910	DEEP LAKES PARK	26,645.56
0029-05-1010-000-26700	DTF OPERATING ACCOU...	1,107.40
0030-06-1053-000-23087	ITEMS FOR RESALE	8,604.70
0030-06-1053-000-63800	EQUIPMENT	34,016.24
0030-06-1054-000-46000	LIABILITY INSURANCE	600.00
0057-99-6410-000-42087	CLG GRANT (odd years)	4,800.00
0057-99-6410-000-42210	COMMISSION EXPENSES	250.00
0060-99-9110-000-42910	MUNICIPAL AREA NETW...	425.00
1500-99-0221-000-61306	ADMIN PARKING LOT/SI...	2,833.50
1500-99-0223-000-61306	JAIL PARKING LOT/SIDE...	3,847.99
1500-99-0224-000-61306	CTHSE PARKING LOT/SID...	485.00
1500-99-0227-000-61010	CS/DHC BUILDING REPAI...	146,739.00
4000-70-1210-000-25000	FUEL	147.60
4000-70-1210-000-44600	OUTDOOR WARNING M...	15,353.00
4000-70-1210-000-44602	SIREN REPAIR-OUTSIDE ...	3,190.63
4000-70-1210-000-46000	LIABILITY INSURANCE	558.78
4000-70-1210-000-49210	SEARCH & RESCUE	308.41
4010-71-0515-000-24810	RURAL SIGNAGE	743.81
4010-71-0515-000-41400	911 TELEPHONE LINES	1,767.12
4010-71-0515-000-41418	INTERPRET SERV/PHONE	19.04
4010-71-0515-000-44605	RADIO MAINT/REPAIR	734.00
4010-71-0515-000-63803	TELEPHONE SYSTEMS	61,725.17
4050-97-1040-000-26000	OFFICE SUPPLIES	267.56
4050-97-1040-000-40000	PUBLICATIONS & NOTIC...	91.77
4050-97-1040-000-42700	SERVICE AGREEMENTS	22,500.00
4050-97-1040-000-42800	PRE EMPLOYMENT DRU...	279.00
4050-97-1040-000-43010	UTILITIES-MCC TOWER S...	36.27
4050-97-1040-000-43011	UTILITIES CONESVILLE T...	305.53
4050-97-1040-000-43012	UTILITIES-WILD CAT DEN...	205.72
4050-97-1040-000-43013	UTILITIES-WEST LIBERTY ...	247.30
4050-97-1040-000-45510	TOWER LEASE-CROWN ...	2,497.60
4050-97-1040-000-45512	TOWER LEASE-AMERICA...	4,284.86
4050-97-1040-000-63868	RADIO EQUIP-JAIL	2,956.35

**Account Summary**

Account Number	Account Name	Expense Amount
6000-98-6000-000-44200	DRAINAGE LINES & MAI...	10,908.17
8500-75-0420-000-11300	HEALTH INS	270.00
8501-00-0310-000-46600	INS DED TRUST	347.03
	<b>Grand Total:</b>	<b>2,185,081.19</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	1,463,545.97
FR6-352	14,014.47
FR6-361	14,228.09
FR6-367	629,118.23
FR6-382	2,456.25
FR6-384	34,270.18
FR6-386	27,248.00
FR6-390	200.00
	<b>Grand Total:</b>
	<b>2,185,081.19</b>

June 8, 2026  
Agenda Packet  
Item #4a

- Daxon Construction Contract for the Muscatine County Engineer Satellite Facility Project

 **AIA® Document A101® – 2017****Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum**

**AGREEMENT** made as of the 2nd day of June in the year 2026  
(In words, indicate day, month and year.)

**BETWEEN** the Owner:  
(Name, legal status, address and other information)

Muscatine County  
414 East Third Street, Suite 101  
Muscatine, IA 52761

and the Contractor:  
(Name, legal status, address and other information)

Bryan Daxon <COO>  
Daxon Construction Company  
1520 E. LeClaire Rd.  
Eldridge, IA 52748  
(563) 223-9570

for the following Project:  
(Name, location and detailed description)

Muscatine County Satellite Facility  
2445 Independence Avenue  
Muscatine, IA 52761

The Architect:  
(Name, legal status, address and other information)

Michael Nolan, AIA Principal  
Horizon Architecture  
3116 Alpine Court  
Iowa City, IA 52245  
michael@horizon-architecture.com  
(563) 506-4965

The Owner and Contractor agree as follows.

**ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

AIA Document A101 – 2017. Copyright © 1915, 1918, 1925, 1937, 1951, 1958, 1961, 1963, 1967, 1974, 1977, 1987, 1991, 1997, 2007 and 2017. All rights reserved. "The American Institute of Architects," "American Institute of Architects," "AIA," the AIA Logo, and "AIA Contract Documents" are trademarks of The American Institute of Architects. This document was produced at 13:49:12 on 06/03/2026 under Order No.20240068779 which expires on 10/07/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aicontracts.com.

**User Notes:**

(1213547089)

## TABLE OF ARTICLES

1	THE CONTRACT DOCUMENTS
2	THE WORK OF THIS CONTRACT
3	DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
4	CONTRACT SUM
5	PAYMENTS
6	DISPUTE RESOLUTION
7	TERMINATION OR SUSPENSION
8	MISCELLANEOUS PROVISIONS
9	ENUMERATION OF CONTRACT DOCUMENTS

### EXHIBIT A INSURANCE AND BONDS

#### ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

#### ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

#### ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

*(Check one of the following boxes.)*

- The date of this Agreement.
- A date set forth in a notice to proceed issued by the Owner.
- Established as follows:  
*(Insert a date or a means to determine the date of commencement of the Work.)*

Owner desires work to proceed as soon as practical. Contractor will provide a construction schedule as part of project mobilization.

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

#### § 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

*(Check one of the following boxes and complete the necessary information.)*

Init.

/

Not later than ( ) calendar days from the date of commencement of the Work.

By the following date: Owner desires completion Spring 2027. No liquidated damages or performance bonus stipulated with contract.

*(Table deleted)*

*(Paragraph deleted)*

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

#### ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Eight Hundred Ninety Three Thousand Five Hundred Seven dollars (\$ 893,507.00 ), subject to additions and deductions as provided in the Contract Documents.

#### § 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
n/a	

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. *(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
n/a		

§ 4.3 Allowances, if any, included in the Contract Sum: *(Identify each allowance.)*

Item	Price
n/a	

§ 4.4 Unit prices, if any: *(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
n/a		

§ 4.5 Other: *(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)*

n/a

*(Paragraphs deleted)*

#### ARTICLE 5 PAYMENTS

#### § 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

n/a

Init.

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the Fourth Monday of a month, the Owner shall make payment of the amount certified to the Contractor not later than the 7th day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than forty-five ( 45 ) days after the Architect receives the Application for Payment.

*(Federal, state or local laws may require payment within a certain period of time.)*

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

#### § 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

*(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)*

Three percent (3%)

§ 5.1.7.1.1 The following items are not subject to retainage:

*(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)*

n/a

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

*(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)*

n/a

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

*(Insert any other conditions for release of retainage upon Substantial Completion.)*

Agreed upon value of remaining punchlist items plus ten percent.

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

## § 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s final Certificate for Payment.

## § 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

*(Insert rate of interest agreed upon, if any.)*

%

## ARTICLE 6 DISPUTE RESOLUTION

### § 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

*(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)*

Michael Nolan, AIA Principal  
Horizon Architecture  
3116 Alpine Court  
Iowa City, IA 52245  
michael@horizon-architecture.com  
(563) 506-4965

### § 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

*(Check the appropriate box.)*

Arbitration pursuant to Section 15.4 of AIA Document A201–2017

Litigation in a court of competent jurisdiction

Init.

AIA Document A101 – 2017. Copyright © 1915, 1918, 1925, 1937, 1951, 1958, 1961, 1963, 1967, 1974, 1977, 1987, 1991, 1997, 2007 and 2017. All rights reserved. “The American Institute of Architects,” “American Institute of Architects,” “AIA,” the AIA Logo, and “AIA Contract Documents” are trademarks of The American Institute of Architects. This document was produced at 13:49:12 on 06/03/2026 under Order No.20240068779 which expires on 10/07/2026, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail docinfo@aicontracts.com.

User Notes:

(1213547089)

[ ] Other (*Specify*)

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

## ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:  
(*Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.*)

Compensation for work completed but not yet paid plus contractor’s overhead and profit.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

## ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:  
(*Name, address, email address, and other information*)

Eric Furnas  
Muscatine County  
414 East Third Street  
Muscatine, IA 52761  
(563) 263-0482  
eric.furnas@co.muscatine.ia.us

§ 8.3 The Contractor’s representative:  
(*Name, address, email address, and other information*)

Bryan Daxon <COO>  
Daxon Construction Company  
1520 E. LeClaire Rd.  
Eldridge, IA 52748  
(563) 223-9570

§ 8.4 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days’ prior notice to the other party.

## § 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

Init.

/

(Paragraphs deleted)

**ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS**

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™-2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™-2017, General Conditions of the Contract for Construction

(Paragraphs deleted)

- .4 Drawings

Number	Title	Date
33 Sheets	Muscatine County Satellite Facility	3/19/2026

- .5 Specifications

Section	Title	Date	Pages
Sections 000010 – 312000	Project Manual - Muscatine County Engineer and Zoning Building	1/23/2026	496

(Paragraphs deleted)

- .6 Addenda, if any:

Number	Date	Pages
1	04/06/2026	2
2	04/13/2026	42
3	04/17/2026	24

(Paragraphs deleted)

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless

(Paragraphs deleted)

the bidding or proposal requirements are also enumerated in this Article 9.

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
**OWNER (Signature)**

Danny Chick Chairperson, Muscatine County  
Board of Supervisors

\_\_\_\_\_  
(Printed name and title)

\_\_\_\_\_  
**CONTRACTOR (Signature)**

Bryan Daxon COO

\_\_\_\_\_  
(Printed name and title)

Init.

June 8, 2026  
Agenda Packet  
Item #5

- Muscatine County Board of Supervisors Meeting Minutes  
06-01-26

Muscatine County Board of Supervisors  
Monday, June 1, 2026

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Chick presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved as presented. Ayes: All.

A Public Hearing was called at 9:00 A.M. by Chairperson Chick on the proposed amendments to the Fiscal Year 25/26 Muscatine County Budget. Administration & Finance Director Kala Naber reviewed the proposed amendments to the Fiscal Year 25/26 Muscatine County Budget expenditures and revenues. No one from the public spoke. On a motion by Sorensen, second by Mather, the Board moved to close the public hearing at 9:02 A.M. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved Resolution #06-01-26-01 Amending the Fiscal Year 25/26 Budget. Roll call vote: Ayes: All.

**RESOLUTION #06-01-26-01  
AMENDING THE FISCAL YEAR 2025/26 BUDGET**

WHEREAS, the Board of Supervisors has held a Public Hearing pursuant to Chapter 331, Code of Iowa, to amend the Fiscal Year 2025/26 County Budget; and

WHEREAS, the explanation is decreased expenditures and increased revenues during the current fiscal year; and

WHEREAS, after consideration of all comments at said hearing, the Board of Supervisors has determined that it will be necessary to amend the Fiscal Year 2025/26 budget; and

WHEREAS, the amendment does not increase the taxes to be collected in the Fiscal Year ending June 30, 2026;

THEREFORE, BE IT HEREBY RESOLVED that the following service area expenditures and revenues of the Fiscal Year 2025/26 County Budget be amended:

PUBLIC SAFETY & LEGAL SERVICES expenditures decreased by	(\$500,000)
PHYSICAL HLTH & SOCIAL SERVICES expenditures decreased by	(\$550,000)
COUNTY ENVIRONMENT expenditures increased by	\$0
ROADS & TRANSPORTATION expenditures increased by	\$0
GOV'T SERVICES TO RESIDENTS expenditures increased by	\$0
ADMINISTRATION expenditures increased by	\$7,800
NONPROGRAM expenditures increased by	\$0
CAPITAL PROJECTS expenditures decreased by	(\$3,760,303)

DEBT SERVICE expenditures increased by	\$0
	(\$4,802,503)
INTERGOVERNMENTAL revenues increased by	\$0
LICENSES & PERMITS revenues increased by	\$0
CHARGES FOR SERVICES revenues increased by	\$0
USE OF MONEY & PROPERTY revenues increased by	\$700,000
MISCELLANEOUS revenues increased by	\$0
LONG TERM DEBT PROCEEDS increased by	\$0
PROCEEDS OF FIXED ASSET SALES increased by	\$0
	\$700,000

PASSED AND APPROVED this 1<sup>st</sup> day of June, 2026.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Danny Chick, Chairperson  
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Mather, the Board authorized Resolution #06-01-26-02 Fiscal Year 25/26 Budget Appropriations. Roll call vote: Ayes: All.

**RESOLUTION # 06-01-26-02  
FY 2025/26 BUDGET APPROPRIATIONS**

WHEREAS, a public hearing has been held pursuant to Section 331.434(6), Code of Iowa, regarding proposed increases in expenditure amounts for Fiscal Year 2025/26: and

WHEREAS, the amendment does not increase the taxes to be collected in the Fiscal Year ending June 30, 2026: and

WHEREAS, all comments from the public have been heard;

THEREFORE, BE IT RESOLVED that the following amounts be appropriated as follows:

01 Board/Administration	0
02 Auditor	7,800
03 Treasurer	0
04 Attorney	0
05 Sheriff	0
06 Jail	(500,000)
07 Recorder	0
20 Engineer	0
22 Conservation Board	0

24	DHS	0
25	Community Services	0
28	Medical Examiner	0
30	Court Services	0
31	Board of Health	0
51	General Services	0
52	Information Services	0
53	Zoning	0
60	Mental Health Administration	0
99	Nondepartmental	(4,310,303)
	Subtotal Expenditures	<u>(4,802,503)</u>
	Transfers	0
	Total Including Transfers	<u>(\$4,802,503)</u>

It is further resolved that all appropriations made pursuant to this RESOLUTION lapse at the close of business on June 30, 2026.

Passed and approved this 1<sup>st</sup> day of June, 2026.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Danny Chick, Chairperson  
Muscatine County Board of Supervisors

Muscatine Triathlon Race Director Adam Raisbeck stated the 2026 Muscatine Triathlon to be held on August 1, 2026, will include two kids' races and an after party at Deep Lakes Park. Raisbeck reviewed the closed route and stated he will personally deliver notices to property owners along the route.

On a motion by Sorensen, second by Kirchner, the Board authorized the Chair to sign a Special Events Liability Release/Waiver & Indemnification Agreement for the Muscatine Triathlon. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board authorized the Chair to sign a Muscatine County Secondary Road Use Request Form. Ayes: All.

On a motion by Mather, second by Sorensen, the Board moved to approve Resolution #06-01-26-03 Approval of Temporary Road Closures for the 2026 Muscatine Triathlon on August 1, 2026. Roll call vote: Ayes: All.

**RESOLUTION #06-01-26-03**

**APPROVAL OF TEMPORARY ROAD CLOSURES FOR THE 2026 MUSCATINE TRIATHLON ON AUGUST 1, 2026**

**WHEREAS**, a request received for road closures for the 2026 Muscatine Triathlon on August 1, 2026 is as follows: close Pettibone Ave from 41<sup>st</sup> St to Wiggins Rd, Wiggins Rd from Pettibone Ave to Stewart Rd (X61), Stewart Rd (X61) from Wiggins Rd to Louisa County, 41<sup>st</sup> St from Pettibone Ave, across Stewart Rd, to approximately the rail road tracks; and

**WHEREAS**, the Muscatine Triathlon Race Director has received an approved Muscatine County Special Events Liability Release/Waiver & Indemnification Agreement on June 1, 2026.

**NOW, THEREFORE BE IT RESOLVED** that the Muscatine County Board of Supervisors hereby approves the temporary road closures, as stated above, for the 2026 Muscatine Triathlon on August 1, 2026.

PASSED AND APPROVED this 1<sup>st</sup> day of June 2026.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Danny Chick, Chairperson  
Muscatine County Board of Supervisors

On a motion by Mather second by Kirchner, the Board moved to approve a new application for a Special Class “C” Retail Beer and Outdoor Service Permit for Muscatine Triathlon, dba Deep Lakes Park, 2552 Pettibone Avenue, Muscatine, Iowa 52761. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board moved to affirm the appointment of Hannah Lane as a Medical Examiner Investigator for Muscatine County. Ayes: All.

On a motion by Sauer, second by Mather, the Board moved to approve Resolution #06-01-26-04 Declaring Emergency Medical Services (EMS) an Essential Service in and for Muscatine County on the third and final reading. Roll call vote: Ayes: All.

**RESOLUTION #06-01-26-04**

**RESOLUTION DECLARING EMERGENCY MEDICAL SERVICES (“EMS”) AN ESSENTIAL SERVICE IN AND FOR MUSCATINE COUNTY, IOWA**

WHEREAS, the Muscatine County Board of Supervisors has the authority under Iowa Code 331.301(1) to “...exercise any power and perform any function it deems appropriate to protect and preserve the rights, privileges, and property of the county or of its residents, and to preserve and improve the peace, safety, health, welfare, comfort, and convenience of its residents”; and

WHEREAS, Muscatine County seeks to provide Emergency Medical Services to all its citizens and visitors; and

WHEREAS, Muscatine County recognizes there is a need to ensure and advance the level of care, capability, and coverage of EMS in Muscatine County; and

WHEREAS, on June 9, 2021, Iowa Senate File 615 was signed into law by the Governor, giving Iowa counties the capability to declare EMS an essential service for their respective county, thereby making it possible for counties to propose additional funding sources for EMS to the county's voters at election.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors, that:

1. Emergency Medical Services (EMS) is hereby declared an essential service in and for Muscatine County, Iowa, and the Muscatine County Board of Supervisors will exercise the necessary power and functions appropriate to preserve the health, safety, and welfare of Muscatine County residents and provide for an effective and efficient Muscatine County Emergency Medical Services (EMS) System that allows for quality care for the persons living, working or traveling in Muscatine County. Exercising said necessary power and function includes, but is not limited to, the establishment of a Muscatine County Emergency Medical Services Advisory Council and the proposition of either a local option income surtax or ad valorem property tax to fund EMS to be voted upon by Muscatine County voters.
2. If a proposition to fund EMS through either a local option surtax or ad valorem property tax, or some combination thereof, fails to receive a favorable vote by at least sixty percent of those voting on the question, this resolution shall be deemed null and void.

PASSED AND APPROVED this 1<sup>st</sup> day of June, 2026.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Danny Chick, Chairperson  
Muscatine County Board of Supervisors

On a motion by Mather, second by Sorensen, the Board moved to appoint members to the Muscatine County Emergency Medical Services System Advisory Council as outlined. Ayes: All.

Building, Zoning and Environmental Inspector Jake Boucher reviewed a Special Use Permit for a utility-scale solar energy system granted by the Muscatine County Board of Adjustment on May 20, 2026.

On a motion by Sorensen, second by Mather, the Board approved Resolution #06-01-26-05 Adopting the 28E Agreement for Law Enforcement Operational Support Between the City of West Liberty and Muscatine County, Iowa. Roll call vote: Ayes: All.

**RESOLUTION #06-01-26-05  
ADOPTING THE 28E AGREEMENT FOR LAW ENFORCEMENT OPERATIONAL  
SUPPORT BETWEEN THE CITY OF WEST LIBERTY AND MUSCATINE COUNTY,  
IOWA**

WHEREAS, the City of West Liberty is seeking to enter into an Agreement with Muscatine County for operational support pursuant to statutory authority under Chapter 28E of the Code of Iowa; and

WHEREAS, the City of West Liberty has declared a staffing emergency resulting from unanticipated vacancies, extended absences, and/or difficulty recruiting and retaining qualified personnel necessary to maintain essential municipal operations and services; and

WHEREAS, the Muscatine County Sheriff's Office has personnel, resources, and operational capacity available to assist the City of West Liberty during this staffing emergency; and

WHEREAS, the proposed 28E Agreement sets forth the terms and conditions under which Muscatine County will provide services to the City of West Liberty, including scope of services, duration, compensation, and administrative oversight.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Muscatine County Board of Supervisors that formal action has been taken to adopt the 28E Agreement for Law Enforcement Operational Support Between the City of West Liberty and Muscatine County, Iowa.

PASSED AND APPROVED this 1<sup>st</sup> day of June, 2026.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Danny Chick, Chairperson  
Muscatine County Board of Supervisors

On a motion by Mather, second by Kirchner, the Board authorized the Chair to execute a FY26/27 Iowa Byrne Justice Assistance Grant (JAG) Program contract in the amount of \$46,000.00. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board authorized the Muscatine County Sheriff's Office staff to sign a Request for Payment for a Patrick Leahy Bulletproof Vest Partnership (BVP) Grant award in the amount of \$14,509.84. Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board authorized County Conservation Director Katie Hammond to sign a Request for Payment for a Patrick Leahy Bulletproof Vest Partnership (BVP) Grant award in the amount of \$1,209.16. Ayes: All.

Mike Nolan of Horizon Architecture reviewed the bids for the Muscatine County Engineer Satellite Facility Project. The bids submitted were from: Bush Construction- \$1,319,000.00; Daxon Construction- \$893,507.00; HyBrand- \$990,600.00; Myers Construction- \$983,385.00; Swanson Construction- \$1,095,603.00; Tricon-\$1,098,000.00. Nolan recommended accepting the bid to the lowest bidder, Daxon Construction.

On a motion by Sorensen, second by Sauer, the Board moved to accept a bid for the Muscatine

County Engineer Satellite Facility Project, with. Daxon Construction in the amount of \$893,507.00 Ayes: All.

Nolan updated the Board on current projects and stated two change orders will be presented next week.

County Engineer Bryan Horesowsky reviewed the bids for L-(M26-10)--73-70, Seal Coat on various roadways. The bids submitted were from: L.L. Pelling Co., Inc- \$534,057.20; Fahner Asphalt Sealers, LLC- \$611,732.55 and Brandt Construction Co. & Subsidiary- \$674,641.50. Horesowsky recommended the Board accept the low bidder of L.L. Pelling Co., Inc in the amount of \$534,057.20.

On a motion by Sorensen, second by Mather, the Board moved to award a bid for L-(M26-10)--73-70, Seal Coat on various roadways to L.L. Pelling Co., Inc in the amount of \$534,057.20. Ayes: All.

Horesowsky updated the Board on secondary road projects.

On a motion by Sauer, second by Sorensen, the Board approved the minutes of the May 18, 2026, regular meeting. Ayes: All.

#### Correspondence:

All Supervisors received an email from Jason Dumont regarding a zoning application.

All Supervisors received an email from Public Health Director Jen Kraft regarding an upcoming presentation.

Chick had a phone conversation with Jason Dumont.

Chick questioned the Board if the potential Data Centers would warrant a reason to re-evaluate the county's special use permits and zoning ordinances. The Board consensus was to have the Zoning Department review.

Sorensen received information regarding the CHS-PDIP grant process. Sorensen thanked County Attorney Korie Talkington, Administrative & Finance Director Kala Naber and County Development Director Eric Furnas for their work on this.

Sorensen stated a notice was received on May 30, 2026, that the grant application was received.

#### Committee & Meeting Reports:

Kirchner attended a Muscatine County Fair Board meeting on May 21, 2026.

Kirchner attended a Bi-State Regional Planning Commission meeting on May 27, 2026.

Kirchner and Sorensen attended a MUSCOM and EMA meeting on May 27, 2026.

Kirchner attended a WELEAD meeting on May 28, 2026.

Mather attended a Muscatine County Veterans Affairs Commission meeting on May 20, 2026.

Mather attended a Decategorization Board meeting on May 26, 2026.

Chick attended an Eastern Iowa Workforce CEO meeting on May 26, 2026.

Chick attended a candidate forum held at the Merrill Hotel on May 26, 2026.

Chick attended a Community Foundation meeting on May 26, 2026, to set an agenda for the upcoming Housing Accelerator meeting.

Chick attended a Housing Accelerator meeting on May 27, 2026.

Sauer attended a Muscatine County Conservation Board meeting on May 18, 2026.

Sauer attended a River Bend Transit Board of Directors meeting on May 20, 2026.

On a motion by Sorensen, second by Kirchner, the Board moved to accept the May 2026 payroll claims. Ayes: All.

On a motion by Mather, second by Sorensen, the Board approved one appointment for Monica Elizabeth Danner to the Muscatine County Veterans Affairs Commission to fill a vacancy for a term ending June 30, 2026. Ayes: All.

Discussion and possible action to approve Resolution #06-01-26-06 Taking Action to Set a Public Hearing for Monday, June 15, 2026, at 9:00 a.m. on a Proposal to Enter into a General Obligation Loan Agreement in the amount of \$225,000. (roll call vote)

#### **RESOLUTION #06-01-26-06**

#### **RESOLUTION TAKING ACTION TO SET PUBLIC HEARING ON A PROPOSAL TO ENTER INTO A GENERAL OBLIGATION LOAN AGREEMENT IN AN AMOUNT NOT TO EXCEED \$225,000**

WHEREAS, the Board of Supervisors (the “Board”) of Muscatine County, Iowa (the “County”) now proposes to enter into a General Obligation Loan Agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$225,000, pursuant to the provisions of Section 331.402 of the Code of Iowa, for the purpose of paying the cost, to that extent, of constructing, furnishing & equipping a satellite building for the County Engineer’s Office (the “Project”), and it is necessary to fix a date of a meeting of the Board of Supervisors at which it is proposed to take action to enter into the Loan Agreement and to give notice thereof as required by such law; and

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Muscatine County, Iowa, as follows:

Section 1. This Board shall meet on June 15, 2026, at the Muscatine County Administration Building, Muscatine, Iowa, at 9:00 a.m., at which time and place a hearing will be held and additional action taken on the Loan Agreement.

Section 2. The County Auditor is hereby directed to give notice of the proposed action on the Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once, not less than four (4) and not more than twenty (20) days before the meeting, in a legal newspaper which has a general circulation in the County. The notice shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING ON PROPOSAL TO ENTER INTO A  
LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER IN A  
PRINCIPAL AMOUNT NOT TO EXCEED \$225,000**

**(GENERAL OBLIGATION)**

The Board of Supervisors of Muscatine County, Iowa, will meet on June 15, 2026, at the Muscatine County Administration Building, Muscatine, Iowa, at 9:00 a.m. for the purpose of instituting proceedings and taking action to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$225,000, for the purpose of paying the costs, to that extent, of constructing, furnishing & equipping a satellite building for the County Engineer's Office.

The Loan Agreement is proposed to be entered into, and bonds will be issued thereunder, pursuant to authority contained in Section 331.402 of the Code of Iowa. The Loan Agreement and the bonds will constitute general obligations of the County.

It is estimated the annual increase in property taxes on a residential property with an actual valuation of one hundred thousand dollars resulting from the County entering into the Loan Agreement will be \$0.47, however the Board of Supervisors may determine for any fiscal year while the Loan Agreement is outstanding to budget other available revenues to the payment of some or all of the debt service coming due thereunder.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the County may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the Board of Supervisors of Muscatine County, Iowa.

Tibe Vander Linden  
County Auditor

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the "Regulations") of the Internal Revenue Service, the County declares (a) that it intends to undertake the Project which are reasonably estimated to cost approximately \$975,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the "Bonds"), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the County, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary

expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project has heretofore been made by the County and no expenditures will be made by the County until after the date of this Resolution or a prior intent resolution of the County, and (c) that the County reasonably expects to reimburse the expenditures made for costs of the County out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately after its adoption and approval, as provided by law.

PASSED AND APPROVED this 1<sup>st</sup> day of June, 2026.

ATTEST:

/s/Tibe Vander Linden  
Muscatine County Auditor

/s/Danny Chick, Chairperson  
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Sauer, the Board authorized the Chair to execute the July 1, 2026 through June 30, 2027 agreement regarding the Muscatine County Engineer's Office Secondary Roads Unit between Muscatine County and Chauffeurs, Teamsters and Helpers, Local Union #238. Ayes: All.

On a motion by Sorensen, second by Mather, the Board authorized the Chair to execute the July 1, 2026 through June 30, 2027 agreement regarding the Muscatine County Sheriff's Office Correctional Unit between Muscatine County and Chauffeurs, Teamsters and Helpers, Local Union #238. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved the FY26/27 Salary Schedule (3.00% adjustment to scale) and authorized one-time 1% payments to employees at the maximum step for their grade. Ayes: All.

Human Resource Director Kayla Petersen stated the health and dental insurance open enrollment period is set for June 1 to June 15, 2026. Petersen stated active shooter training is available on June 23, 2026, and June 30, 2026, for county employees to sign up and attend.

County Auditor Tibe Vander Linden announced today is the final day to vote early in the Auditor's office for the 2026 Primary Election. The office will be open until 4:30 p.m. Voters who have not returned their absentee ballot have until Election Day, June 2, 2026 at 8:00 p.m. to return their ballot. Vander Linden thanked her staff and poll workers for their time and support.

WELEAD Director Phil Wiese, 1716 Ward Avenue, Muscatine, stated West Liberty housing project updates and stated the Life Raft project has been withdrawn from the proposed site and will transition to a new location.

The Board recessed at 9:48 A.M. and reconvened at 9:55 A.M.

On a motion by Mather, second by Sorensen, the Board moved to go into Closed session at 9:55 A.M., pursuant to Chapter 21.5(1)(c), Code of Iowa, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent. Roll call vote: Ayes: All. On a motion by Sorensen, second by Mather, the Board moved to return to open session at 10:14 A.M. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Mather, the Board moved to approve and authorize the Chair to sign a settlement and release agreement. Ayes: Kirchner, Mather, Sorensen, Sauer. Nay: Chick. The motion passed 4-1.

The meeting was adjourned at 10:15 A.M.

ATTEST:

---

Tibe Vander Linden  
County Auditor

---

Danny Chick, Chairperson  
Board of Supervisors

June 8, 2026  
Agenda Packet  
Item #8a

- FY26-27 River Bend Transit Contract



7440 Vine Street Court, Davenport, Iowa 52806 • Phone (563) 386-7484 • Fax (563) 386-0450 • e-mail [rbt@riverbendtransit.org](mailto:rbt@riverbendtransit.org)

---

**BOARD OF DIRECTORS:**

**Officers:**

Scott Sauer, Chairman  
Bernie Peeters, Vice Chair  
Tom Dryg, Treasurer  
Tim Gulbranson, Secretary

**Directors:**

Mike Bixler  
Mary Rueter  
Ron Boesch  
Dawn Smith  
Scott Steffens

**EXECUTIVE DIRECTOR:**

Sherli Childers

May 29, 2026

Muscatine Administration Offices  
414 E. 3<sup>rd</sup> Street, Suite 101  
Muscatine, IA 52761

Re: Service Contract for Transportation Services

Dear Members of the Board of Supervisors:

Attached is a copy of the transportation service contract for the period of July 1, 2026 through June 30, 2027. Please note that the amount of funding is \$7,000.

Please review the contract specifics and clauses carefully and if you have any questions, please contact Kevin Cutler, Director of Finance/HR/Contracts @ 563-445-4465.

RBT Board approval for all contracts will occur at RBT's annual Board meeting on June 17, 2026. Therefore, please sign and date the contract signature page and email a scanned copy of the executed signature page to RBT. Do not hesitate to contact me if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink that reads "Sherli Childers".

Sherli Childers  
Executive Director

**CONTRACT FOR SPECIALIZED TRANSPORTATION SERVICE  
BY AND BETWEEN  
RIVER BEND TRANSIT  
AND  
MUSCATINE COUNTY BOARD OF SUPERVISORS**

This Agreement entered into by and between Muscatine County Board of Supervisors (hereinafter referred to as County) and River Bend Transit (hereinafter referred to as RBT) this first day of July 2026.

WHEREAS, County has an interest in the provision of transportation services to persons with disabilities and elderly individuals within Muscatine County, and

WHEREAS, RBT has been officially designated as the regional transit provider for a multi-county area including Muscatine County pursuant to Section 324A.I. Code of Iowa and has vehicles and employees available for transporting those persons,

NOW, THEREFORE, the parties do mutually agree as follows:

A. Purpose and Timeframe

1. The purpose of this contract is to arrange for the availability of public transit service under the auspices of the designated public transit system.
2. The contract period of this agreement shall begin on July 1, 2026, and continue through June 30, 2027. Any extension or renewal of this contract must be in writing and mutually agreed to by both parties.

B. Description of Service

1. All transportation service shall be provided in vehicles open to the public (without discrimination). Service will be targeted toward residents of Muscatine County who are age 60 or over and/or disabled. Service to the general public will be provided with funding other than provided under the Older Americans Act or by County.
2. Service will be available in Muscatine County Monday through Friday each week except for those holidays observed by RBT. List of Holidays to be observed:

- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Friday after Thanksgiving Day
- Christmas Eve

Christmas Day

When a holiday falls on Saturday, it shall be observed on the preceding Friday. When a holiday falls on Sunday, it shall be observed on the following Monday.

3. The estimated annual service hours are 1068.
4. Service shall be daily demand-responsive transportation based on the schedule shown in Attachment A.
5. RBT will maintain a regular schedule and will periodically seek input from County and Generations Area Agency on Aging pertaining to such schedule and fare structure as specified in Schedule A. Elderly and disabled riders shall be allowed to make voluntary contributions to support a portion of the cost of the service. A schedule of "suggested" contributions shall be posted in the vehicle. Members of the public will be required to pay a fare of \$2.50 per one-way trip above the stated suggested contribution. Persons who need assistance of an aide in order to take the trip shall be allowed to have one aide take the trip with them. RBT shall not charge the aide any fare.
6. Access to service shall be obtained by calling RBT for ride reservations at least 24 hours in advance.
7. RBT shall carry insurance as indicated below:

Commercial General Liability

Limits:

General Aggregate	\$1,000,000
Personal & Adv Injury	\$1,000,000
Each Occurrence	\$1,000,000

Automobile Liability

Limits:

Combined Single Limit	\$1,000,000
-----------------------	-------------

Excess Liability

Limits:

Each Occurrence	\$5,000,000
Aggregate	\$5,000,000

8. Continuity of services shall be provided through access to RBT backup vehicles. In addition, 50% of RBT's administrative staff carry valid CDL's and are included in the backup driver pool.

C. Responsibilities of RBT

1. RBT will serve as an independent contractor.
2. RBT shall provide and maintain in safe and presentable condition such vehicles as are required to provide the services described above, including backup.

3. RBT shall employ and train clean and courteous personnel as necessary to provide the services described above. Each driver shall possess a valid commercial vehicle driver license as appropriate.
4. RBT shall conduct drug and alcohol testing of all personnel performing safety sensitive duties under this agreement. The testing program shall conform to all requirements of the Federal Transit Administration. RBT shall require passing of pre-employment drug tests for all employees who will then become a part of the random test pool.
5. RBT shall be responsible for scheduling and dispatching the service, identifying the fare category of each rider, and providing complete information about the availability of the service to the general public.
6. Vehicles utilized for this service are funded through the Iowa DOT Office of Public Transit and may be alternated to accumulate annual minimum mileage mandates. This contract shall also forbid use of the vehicles in ways prohibited by state or federal law (i.e., charter service or exclusive school bus services, etc.).
7. RBT will notify County of inability to provide this service in the event of any unavoidable interruption or delay in service.
8. RBT shall notify County of any incidents relating to passengers served under this contract.
9. RBT shall insure services to the limits described above, naming County as an additional insured with a certificate of insurance to this effect. Such insurance shall not be cancelled except after 30 days notice to County.
10. RBT shall maintain accounting and records for all services rendered and shall assure that all persons handling project funds, including passenger revenues, are bonded to levels appropriate for the amounts of funds handled.
11. RBT shall secure an independent audit of its transportation program including services provided under this contract and shall provide a copy of the audit report to County.
12. RBT shall permit inspection of its vehicles, services, books, and records by County or agencies providing funding to County upon the request of County.
13. RBT shall provide information about the availability of the above described services, as well as other services of RBT to both the target population of this contract and the general public.
14. RBT shall comply with all applicable state and federal laws, including but not limited to, equal employment opportunity laws, nondiscrimination laws, traffic laws, motor vehicle equipment laws, confidentiality laws and freedom of information laws, and also, Affirmative Action provisions.

D. Responsibilities of County

1. County shall provide funding as identified in this contract based upon projected differences between operating costs for described services and revenues from passengers and/or from available state and federal operating assistance funds in the amount of \$7,000. The funds will be paid in two equal payments after October 1 and April 1 of the fiscal year for services provided during the year. Older American Act funds will be used only for services to eligible individuals.
2. County shall promptly pay all justified billings under this contract.
3. County shall comply with all state and federal laws regarding nondiscrimination in relation to the services covered by this contract.
4. County shall inform RBT of any changes in activity schedules or weather-related program changes that may affect the delivery of passengers.
5. County shall assist RBT as requested in the design and scheduling of transit services to meet the needs of the target population.
6. County shall assist RBT as requested in the dissemination of information to the target population regarding the availability of services under this contract.
7. County shall report to RBT any costs incurred in carrying out its responsibilities under this contract.

E. Compensation

1. Fully allocated operating costs for transportation services under this contract are estimated at \$70,416 annually, based on 1,068 annual hours of service at \$65.93 per hour and also upon assumptions concerning costs of supplies and the existence of other transit service contracts. Should circumstances change to significantly increase costs of service under this contract, the rate of compensation may be subject to renegotiation.
2. County will provide financial assistance in the amount of \$7,000. The funds will be paid in two equal payments the counties tax levy cycle due to RBT in April and October.
3. Costs for this service will be supported from the following revenue sources:
  - Passenger revenue generated within MUSCATINE County – estimated at \$1,503
  - Iowa DOT State Transit Assistance – estimated at \$27,766
  - FTA Transit Assistance (5310/5311) – estimated at \$27,766
  - OAA – Title IIIB – estimated at \$6,381
  - County Board of Supervisors - estimated at \$7,000
4. All passenger revenues shall be applied to the costs of transportation services prior to application of federal transit funding and shall be considered to have expanded the level of services compared to what would be available without such resources.
5. This agreement shall be in effect for all services provided through June 30, 2027 but shall be subject to renegotiations in the case of (1) a shortfall in revenue from any funding source programmed for support of transportation services within Muscatine County or (2) if the actual

fully-allocated costs of the service increase above the contracted figure or (3) a cancellation or reduction of services in any other service area served by RBT.

F. Reporting

1. Items to report at semi annually and at year end shall be:
  - Total number of rides provided
  - Total number of hours
  - Total number of miles driven
  - Total passenger revenues collected
  - Actual fully allocated costs of services
  - Total federal transit assistance credited
  - Total state transit assistance credited
2. Items to report on an on-going basis shall include incidents involving passengers transported under this contract, any uses of subcontracted providers to avoid interruptions in service, and any interruption in service.

G. Hold Harmless

1. RBT agrees to assume all risk of loss and to indemnify and hold County and its officers, employees and agents harmless from and against any and all losses, damage, claims, demands, liabilities, actions, suits, or proceedings, including costs, attorneys' and witnesses' fees, for the loss of or damage to property or for injury or death to any person arising out of the acts or omissions of RBT or RBT employees and agents.
2. County agrees to assume all risk of loss and to indemnify and hold RBT and its officers, employees and agents harmless from and against any and all losses, damage, claims, demands, liabilities, actions, suits or proceedings, including costs, attorneys' and witnesses' fees, from any losses arising out of or by reason of inability to provide service as provided under this agreement.
3. RBT will not be responsible for financial loss to County which may result from the inability to provide this service in the event all available vehicles would suffer from mechanical problems or inclement weather.
4. RBT and County agree to assume all risk of loss and to indemnify and hold harmless the Office of Public Transit of the Iowa Department of Transportation and all its employees, agents and trustees of said body of and from any losses related to the provision of contract services or to the use of vehicles purchased with funds provided by the Department.

H. Amendments

1. Any changes to this contract must be in writing and be mutually agreed upon by both RBT and County. Changes must also receive the concurrence of the Iowa Department of Transportation, Office of Public Transit.

I. Termination

- 1. Cancellation of this agreement may be initiated by either party through written notice to the other party at least thirty (30) calendar days prior to the date of cancellation.

J. Saving Clause

- 1. Should any provision of this contract be deemed unenforceable by a court of law, all other provisions shall remain in effect.

K. Assignability and Subcontractings

- 1. This contract is not assignable to any other party without the express written approval of County and RBT with the concurrence of the Iowa Department of Transportation, Office of Public Transit.
- 2. No part of the transportation services described in this contract may be subcontracted by RBT without the express written approval of County and Iowa Department of Transportation, Office of Public Transit.
- 3. Notwithstanding of K.1. above, it is hereby agreed that RBT may under emergency circumstances temporarily subcontract any portion of the service if it is deemed necessary by RBT to avoid a service interruption. County shall be notified, in advance if possible, each time this provision is invoked.

ADOPTED BY THE PARTIES AS WITNESSED AND DATED BELOW, SUBJECT TO THE CONCURRENCE OF THE IOWA DEPARTMENT OF TRANSPORTATION, OFFICE OF PUBLIC TRANSIT.

MUSCATINE COUNTY BOARD OF SUPERVISORS

RIVER BEND TRANSIT

\_\_\_\_\_  
 Chairperson, Board of Supervisors

*Sheryl Anderson*  
 \_\_\_\_\_  
 Executive Director

\_\_\_\_\_  
 Date

*6/1/2020*  
 \_\_\_\_\_  
 Date

**RIVER BEND TRANSIT  
MUSCATINE COUNTY**

For Ride Reservations and Information  
**800-292-8959**  
TDD & Relay Iowa Accessible

---

**Monday**  
Service to Iowa City

**Tuesday**  
Service to Davenport

**Wednesday**  
Service to Iowa City

**Thursday**  
Service to Iowa City

**Friday**  
Service to West Liberty  
Or Muscatine

---

**Elderly (60+) or under 60 and Disabled  
Round Trip Suggested Donation\***

Iowa City.....\$8.00  
Davenport..... \$6.50  
In-Town Service..... \$1.50  
County Service..... \$3.00

\*Established Fare for General Public  
\$5.00 additional

Services funded in part by  
**Milestones Area Agency on Aging**

June 8, 2026  
Agenda Packet  
Item #8b

- FY26-27 Employer of Record Contract with the Eastern Iowa Workforce Development Board

## **Employer of Record Contract FY26/27**

Eastern Iowa Workforce Development Board (EIWDB) located at 550 S Gear Avenue, Ste.35, West Burlington, IA 52655, hereinafter referred to as "EIWDB", enters into this contract and hereby contracts with Muscatine County, Iowa, located at 414 E 3rd St, Ste 101, Muscatine, IA 52761, hereinafter referred to as "COUNTY" to provide the employer of record services.

The Eastern Iowa Workforce Development Board (EIWDB) is authorized under the Workforce Innovation and Opportunity Act of 2014, Public Law 113-128 ("WIOA") to serve the Eastern Iowa Workforce Area (EIWA) comprised of Jackson, Clinton, Scott, Muscatine, Louisa, Lee, Des Moines, Henry, Appanoose, Davis, Hardin, Jefferson, Keokuk, Lucas, Mahaska, Marshall, Monroe, Tama, Poweshiek, Van Buren, Wapello, and Wayne counties in Iowa, to provide certain workforce development services and activities.

The Chief Lead Elected Official (CLEO) has designated EIWDB to serve as the Local Grant Recipient for the EIWA.

The purpose of this contract is to outline the expectations of the parties involved in fulfilling their respective roles in providing employer-of-record services for EIWDB board staff in accordance with the terms of this contract, WIOA Legislation, and 2 CFR 200.

### **SECTION 1. General Terms**

The County will serve as the employer of record for board staff and will serve as the employer for tax purposes while the employee will perform work for the Eastern Iowa Workforce Development Board. The employer of record takes on the responsibility of some of the traditional employment tasks. While the EIWDB maintains the hiring and termination authority, covers all costs associated with the employment of the employee, and makes decisions regarding what benefits will be provided to the employees.

### **SECTION 2. County Scope of Services**

The employer of record handles all personnel functions, including:

- Processing payroll
- Depositing and filing payroll and other pertinent taxes
- Handling unemployment claims, filing, and administration
- Handling workers' compensation claims, filing, and administration
- Issuing Form W-2
- Collecting, filing, and processing time sheets
- Maintaining certificate of liability insurance naming EIWDB as additional insured and depositing certificate with EIWDB
- Completing and storing all employment-related forms
- Complying with E-Verify
- Offering and administering benefits
- Submit a total budget annually, including salary, benefits, and administration fee, after receiving the upcoming program year board staff salaries in June of each year

### **SECTION 3. Staffing**

The EIWDB has approved the following board staff positions:

- EIWDB Executive Director
- EIWDB Regional Partnership Manager
- EIWDB Fiscal Manager
- EIWDB Compliance and Performance Manager

### **SECTION 4. EIWDB shall provide the following services:**

- Inform COUNTY annually prior to July 1<sup>st</sup> as to the total annual salaries for the upcoming program year (July 1 - June 30) for board staff positions as approved by the EIWDB Executive Committee.
- Promptly process eligible invoice expenses for board staff upon receipt of funds.
- Inform COUNTY of any disallowed expenses.
- Recover from COUNTY any disallowed expenses to be paid from non-federal funds.

### **SECTION 5. Time of Performance**

The services of COUNTY shall commence on July 1, 2026, and continue annually unless the EIWDB votes to terminate the contract, or if COUNTY terminates the contract.

### **SECTION 6. Method of Payment**

COUNTY shall remit to EIWDB a monthly invoice for actual, eligible service costs (invoice to include itemized detail of timesheet, payroll expense report, administrative fee, and other eligible costs for the period) not to exceed the approved amounts listed in attached Exhibits A and B. Annually and thereafter a new budget will be submitted in June for the upcoming program year and included in this agreement as an amendment. Should mid-year raises be given, a contract modification can be signed by both parties and incorporated into this contract.

EIWDB shall promptly pay the COUNTY when funds are received that are drawn down from Iowa Workforce Development.

### **SECTION 7. Personnel**

COUNTY represents that it has, or will acquire, all personnel necessary to perform the services under this contract.

### **SECTION 8. Records Available**

At any time during normal business hours and as often as necessary, each party shall make available to the other party all financial and administrative records with respect to all matters.

### **SECTION 9. Equal Opportunity Employment**

COUNTY is an equal opportunity employer and shall comply with Section VI of the Civil Rights Act of 1964 (78 Stat. 214) and Amendments and Regulations issued thereto.

## **SECTION 10. Other Requirements**

In connection with the carrying out of this agreement, COUNTY agrees to comply with all rules and regulations of the State of Iowa concerning third-party contracts.

## **SECTION 11. Termination by COUNTY**

COUNTY may, by 90 days written notice to the EIWDB, terminate this contract in whole or in part at any time, either for COUNTY'S convenience or because of the reasonable failure of EIWDB to fulfill its obligations under the contract. Upon receipt of such notice of failure to fulfill obligations, EIWDB shall have 30 days to correct and cure any such failures. If EIWDB is unable to correct and cure such failures, further action may be required. If this contract is terminated for the convenience of COUNTY, COUNTY shall be entitled to eligible compensation.

## **SECTION 12. Contract Amendments**

Any change or amendments to this contract will be enforceable only if made in writing and signed by authorized representatives of both COUNTY and EIWDB. This agreement contains the entire agreement between COUNTY and EIWDB concerning the scope of services, time of performance, payment responsibilities, termination requirements, and the respective obligations of the parties. Any prior agreements between the parties with respect to the subject matter of this contract, whether oral or written, which are not or contained herein are superseded and of no force and effect.

## **SECTION 13. Termination by EIWDB**

EIWDB may, by 90 days written notice to Muscatine County, under authorization from the EIWDB, terminate this contract in whole or in part at any time, either for EIWDBs convenience or because of the reasonable failure of Muscatine COUNTY to comply with the provisions contained in this contract. The notice shall specify the provision(s) COUNTY has not complied with and COUNTY shall have 30 days to correct and cure such failure. If COUNTY is unable to correct and cure such failures, the EIWDB may terminate the agreement.

## **SECTION 14. Accounts**

The COUNTY shall maintain books, records, documents, and other evidence pertaining to all costs and expenses incurred and revenues received under this Contract to the extent and in such detail as will properly reflect all costs, direct and indirect, of labor, materials, equipment, supplies, services and other costs and expenses of whatever nature for which payment is claimed under this contract, as specified in Chapter 23, Iowa Administrative Code and OMB Circular A-102.

## **SECTION 15. Retention of Records**

All physical and electronic records in the possession of EIWDB and COUNTY pertaining to this contract shall be retained by EIWDB and COUNTY for a minimum of five (5) years beginning with the date upon which the contract is enacted. All records shall be retained beyond the five-year period if audit findings have been unresolved within that period. Records for non-expendable property acquired under this Contract shall be retained for a five (5) year period after the final disposition of property. Additional records shall be retained in accordance with Chapter 23, Iowa Administrative Code and 2 CFR 200.

**SECTION 16. Signatures**

**Eastern Iowa Workforce Development Board**

Printed Name: Miranda Swafford

Signature: *Miranda Swafford*  
Miranda Swafford (Jun 4, 2026 09:07:24 CDT)

Date: 06/04/2026

**Muscatine County**

Printed Name: Danny Chick - Chair, Muscatine County Board of Supervisors

Signature: \_\_\_\_\_

Date: June 8, 2026

**AGREEMENT ATTACHMENTS:**

- Exhibit A: Personnel Costs
- Exhibit B: Bonus Pay Policy

## Exhibit A: Personnel Costs

### FY26/27 Eastern Iowa Workforce Development Board Staff

<b>Executive Director</b>	<b>5.00%</b>	<b>\$120,363</b>		
	Wages	\$57.65	2088 hours	\$120,373.20
	FICA	7.65%	wages + annuity	\$9,438.05
	IPERS	9.44%	Employer share	\$11,363.23
	Work Comp			\$204.62
	Unemployment Insurance			\$102.00
	Cell Phone Reimbursement		\$60.00/month	\$720.00
	Benefits:	Health	\$1,300.00/month	\$15,600.00
		Dental	\$45.00/month	\$540.00
		Life/AD&D	\$2.40/month	\$28.80
		LTD	\$30.00/month	\$360.00
		Annuity	\$250.00/month	\$3,000.00
	Total			\$161,729.90
	Admin Fee (3%)			\$4,851.90
	<b>TOTAL COST</b>			<b>\$166,581.79</b>
<b>Regional Partnership</b>	<b>6.60%</b>	<b>\$68,155</b>		
<b>Manager</b>	Wages	\$32.64	2088 hours	\$68,152.32
	FICA	7.65%	wages + annuity	\$5,443.15
	IPERS	9.44%	Employer share	\$6,433.58
	Work Comp			\$115.86
	Unemployment Insurance			\$102.00
	Cell Phone Reimbursement		\$60.00/month	\$720.00
	Benefits:	Health	\$1,300.00/month	\$15,600.00
		Dental	\$45.00/month	\$540.00
		Life/AD&D	\$2.40/month	\$28.80
		LTD	\$17.04/month	\$204.48
		Annuity	\$250.00/month	\$3,000.00
	Total			\$19,373.28
	Admin Fee (3%)			\$3,010.21
	<b>TOTAL COST</b>			<b>\$103,350.40</b>
<b>Compliance and</b>	<b>5.00%</b>	<b>\$68,140</b>		
<b>Performance Manager</b>	Wages	\$32.63	2088 hours	\$68,131.44
	FICA	7.65%	wages + annuity	\$5,441.56
	IPERS	9.44%	Employer share	\$6,431.61
	Work Comp			\$115.84
	Unemployment Insurance			\$102.00
	Cell Phone Reimbursement		\$60.00/month	\$720.00
	Benefits:	Health	\$1,300.00/month	\$15,600.00
		Dental	\$45.00/month	\$540.00
		Life/AD&D	\$2.40/month	\$28.80
		LTD	\$17.04/month	\$204.48
		Annuity	\$250.00/month	\$3,000.00
	Total			\$19,373.28
	Admin Fee (3%)			\$3,009.47
	<b>TOTAL COST</b>			<b>\$103,325.19</b>

**FY26/27 Eastern Iowa Workforce Development Board Staff**

<b>Fiscal Manager</b>	<b>3.00%</b>	<b>\$74,154</b>		
Wages	\$35.51	2088 hours		\$74,144.88
FICA	7.65%	wages + annuity		\$5,901.58
IPERS	9.44%	Employer share		\$6,999.28
Work Comp				\$126.06
Unemployment Insurance				\$102.00
Cell Phone Reimbursement		\$60.00/month		\$720.00
Benefits:	Health	\$1,300.00/month	\$15,600.00	
	Dental	\$45.00/month	\$540.00	
	Life/AD&D	\$2.40/month	\$16.80	
	LTD	\$18.54/month	\$129.78	
	Annuity	\$250.00/month	\$3,000.00	\$19,286.58
Total				\$107,280.38
Admin Fee (3%)				\$3,218.41
<b>TOTAL COST</b>				<b>\$110,498.79</b>

**TOTAL COST FOR ALL POSITIONS \$483,756.18**

## Exhibit B: Bonus Pay Policy

### Bonus Pay Policy

<b>Policy Number:</b>	ADMIN-012 V1	<b>Last Reviewed</b>	
<b>Original Approved Date:</b>	5/20/2026	<b>Last Amended</b>	5/20/2026
<b>Effective Date:</b>	7/1/2026	<b>Approved By:</b>	EIWB

#### **PURPOSE**

---

The Eastern Iowa Workforce Board (EIWB) recognizes that staff occasionally make exceptional contributions that significantly advance the Board’s mission, improve services, or complete critical projects beyond normal job expectations. In such cases, the EIWB may award one-time, performance-based bonuses to acknowledge extraordinary achievement.

A Bonus Award is a one-time monetary bonus that recognizes an employee’s above-and-beyond efforts on a major project, strategic initiative, or exceptional circumstance. Bonuses differ from merit-based salary adjustments, which are handled separately during the annual salary administration process.

This policy establishes consistent standards for determining eligibility, allowable amounts, required approvals, documentation, and compliance with WIOA and federal cost principles.

#### **BACKGROUND AND AUTHORITY**

---

The Eastern Iowa Workforce Board (EIWB) administers workforce development activities funded in whole or in part by the Workforce Innovation and Opportunity Act (WIOA). Compensation costs charged to WIOA funds, including bonus pay, must comply with statutory compensation limits and applicable federal cost principles.

This policy is established to ensure that any bonus compensation awarded by EIWB is reasonable, performance-based, properly documented, and compliant with federal and state requirements governing allowable compensation.

Authority for this policy includes, but is not limited to:

- Workforce Innovation and Opportunity Act (WIOA) Section 194(15);
- 2 CFR § 200.430 (Compensation—personal services); and
- Applicable U.S. Department of Labor guidance related to allowable compensation costs.

#### **APPLICABILITY**

---

This policy applies to all employees of the Eastern Iowa Workforce Board (EIWB) whose compensation is funded in whole or in part by WIOA Title I Adult, Dislocated Worker, Youth, or administrative funds, as well as any bonus compensation paid using non-federal funds administered by EIWB.

#### **DEFINITIONS**

---

**Bonus Award:** A one-time, performance-based monetary payment awarded to recognize exceptional contributions that exceed normal job expectations.

**Retention Bonus:** A payment intended primarily to encourage an employee to remain employed. Retention bonuses are not allowable when funded with WIOA dollars.

**Federal Compensation Cap:** The maximum allowable annual compensation limit established under WIOA Section 194(15), tied to Level II of the Executive Schedule, inclusive of salary and bonuses paid with WIOA funds.

**Performance Improvement Plan (PIP):** A formal, documented corrective action plan addressing identified performance deficiencies.

### **FUNDING RESTRICTIONS AND WIOA COMPLIANCE**

---

Because the EIWB is funded primarily by WIOA Title I Adult, Dislocated Worker, and Youth funds, all Bonuses must comply with federal requirements:

- **WIOA Section 194(15)** - WIOA prohibits using Title I funds to pay salary and bonuses above Level II of the Executive Schedule. Any Bonus Award paid using WIOA funds must be tracked as part of the total annual compensation.
- **2 CFR 200.430:** - Compensation must be reasonable, supported by documented performance, Consistent with the entity's normal compensation practices, Allowable only if tied to performance, and Allocable to the benefiting cost objective.
- **Non-Federal Funding** - If non-WIOA funds (e.g., local non-federal funds, private donations) are used for Bonuses, the federal compensation cap still applies, but allowability rules do not.

Federal Funds Cannot Be Used for Certain Bonuses. Bonuses may not be funded with WIOA dollars if:

- They are intended as retention bonuses
- They reward routine performance
- They are not supported by clear documentation tied to performance
- They are inconsistent with WIOA cost allowability rules

### **Amounts**

Bonuses typically range from \$250 to \$3,000, depending on:

- The employee's salary
- The project scope and impact
- The duration and difficulty of the work
- Funding availability

Higher amounts may be considered with justification, subject to federal caps and budget review.

### **ELIGIBILITY**

---

Bonuses may be given to EIWB staff who:

- Are full-time exempt or non-exempt employees employed by the EIWB
- Meet or exceed performance expectations
- Are not currently under a Performance Improvement Plan or disciplinary action
- Have at least six months of service (exceptions may be granted with justification)

### **Not Eligible**

- Contractors or vendor staff
- Temporary employees
- Employees funded exclusively by grants that prohibit bonuses

### **APPROVAL PROCESS**

---

1. The supervisor or Board Chair (depending on reporting structure) must first discuss the potential Bonuses with:
  - The Executive Director
  - HR/Finance (if applicable)
2. A formal justification must be submitted that includes:
  - Description of the project or accomplishment
  - Specific examples of exceptional performance
  - Explanation of workload above typical duties
  - Funding source proposed for the Bonus
  - Confirmation of compliance with WIOA restrictions
3. Bonuses must be approved by:
  - Immediate Supervisor
  - Executive Director
  - Finance/Fiscal Officer
  - EIWB Chair
  - Executive Committee (final approval)

### **CONSIDERATIONS FOR BONUS DECISIONS**

---

Factors the EIWB may consider include (not exhaustive):

- Consistency across similar situations
- Whether multiple staff contributed equally to a project
- Impact of the contribution on WIOA performance, compliance, or operations
- Whether the work far exceeded normal job expectations
- Complexity and duration of additional responsibilities
- Employee's performance, professionalism, and attendance
- Timeliness, bonuses should be close to the accomplishment

### **Examples of Qualifying Situations**

- Leading or playing a major role in a high-impact initiative such as new fiscal systems, compliance audits, a merger, or a major policy overhaul
- Sustained work (6+ weeks) involving significantly higher-than-normal hours due to critical deadlines or lack of resources
- Non-supervisory staff successfully covering the extended duties of a supervisor or director
- Development of an innovative solution that improves compliance, service quality, efficiency, or performance outcomes
- Exceptional work during a crisis or urgent operational challenge (cyber incident, major audit finding, natural disaster, etc.)
- Securing notable recognition, industry certifications, or awards that benefit the LWDB

### **Examples of Non-Qualifying Situations**

- Supervisory staff covering for a manager during short vacations or planned leave
- Routine workload increases that are part of the position
- Temporary coverage lasting only a short period (e.g., a few weeks)
- Strong but expected job performance
- Activities that fall under professional expectations or existing job descriptions
- Work already compensated through another program (e.g., retention incentives prohibited by WIOA)

### **RECORD KEEPING**

---

- The justification and approval must be retained for audit purposes
- Fiscal must document funding source and ensure compliance with WIOA and 2 CFR 200
- The bonus must be included in compensation reporting for federal audits

### **Documents**

---

- EIWB Bonus Award Request & Justification Form

### **EXCEPTIONS**

---

Exceptions to this policy are not automatic and may be permitted only when allowed by federal or state law. Any exception must be approved by the EIWB Executive Director, in consultation with the Board Chair, as applicable. All approved exceptions must be documented in writing and maintained in accordance with applicable record retention requirements.

### **EQUAL OPPORTUNITY NOTICE**

---

Equal Opportunity Programs/Employer – Auxiliary aids and services available upon request for individuals with disabilities

June 8, 2026  
Agenda Packet  
Item #8c

- FY25-26 Cost Allocation Plan Memo

June 4, 2026

The Board of Supervisors  
Muscatine County Administration Office  
413 E. 3rd Street, Suite 101  
Muscatine, Iowa 52761-4142



RE: Completed FY 2025 Cost Allocation Plan

Dear Board Members:

We have completed the Muscatine County cost allocation plan based on actual expenditures for the year ended June 30, 2025. An electronic copy of the plan is attached for your files. Also enclosed is a standard federal Certificate of Cost Allocation statement that is required where reimbursement is claimed from federal grant programs. The statement says that to the best of the County's knowledge, the cost allocation plan is correct and was prepared in accordance with the federal cost principles contained in CFR 2 Part 200. Please have the Board Chairperson sign the statement, retain a copy on file and return the original to me. A copy of the plan will also be placed on file at the central office of the Iowa Department of Health and Human Services (DHHS).

The FY 2025 cost allocation plan will result in the following indirect cost recoveries during FY 2027:

#### DHHS Local Administrative Expenses

This category relates to the indirect costs that the county incurs for the local DHHS office. These indirect costs include expense items such as audit fees, liability and property insurance, un-billed building space costs, accounting services and legal services. The total indirect costs to be claimed on quarterly Local Administrative Expense (LAE) reports for FY 2027 is \$341,069. This amount includes the required carry-forward adjustment to reconcile actual and projected costs for FY 2025 and is shown on Exhibit B near the beginning of the cost allocation plan. You will be reimbursed at the current FFP rate in effect at the end of each quarter. We estimate that about 33 percent of the total claims for the year will be reimbursed to the County from federal funds. Accordingly, the total reimbursement for the year should be about \$112,553. We will track these payments each quarter. A copy of our correspondence to the local office of DHHS which provides guidance for claiming these costs on the LAE reports is also enclosed herein for your reference.

The Board of Supervisors  
June 4, 2026  
Page -2-

Please contact me if you have any questions relating to the cost allocation plan. We are pleased for the confidence that you have placed in us and look forward to being of continuing service to you.

Sincerely,  
Cost Advisory Services, Inc.

A handwritten signature in black ink that reads "Danielle Kleinschmidt". The signature is written in a cursive style with a large initial "D".

Danielle Kleinschmidt  
Vice President

Enclosures

Cc: Tibe Vander Linden, County Auditor



CERTIFICATION OF COST ALLOCATION PLAN

This is to certify that to the best of my knowledge and belief regarding the cost allocation plan submitted herewith:

- (1) All costs included in this proposal based on the Fiscal Year ended June 30, 2025, to establish cost allocations or billings for use in FY 2027, are allowable in accordance with the requirements of 2 CFR, Part 200, et al. “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.
  
- (2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct to the best of my knowledge.

Governmental Unit: Muscatine County

Signature: \_\_\_\_\_

Printed Name of Official: \_\_\_\_\_

Title: \_\_\_\_\_

Date of Execution: \_\_\_\_\_

June 8, 2026  
Agenda Packet  
Item #8d

- Muscatine County Nepotism Policy and Workplace Relationship Disclosure Form

## MUSCATINE COUNTY NEPOTISM POLICY

### **Purpose**

The purpose of this policy is to maintain fairness, objectivity, and integrity in all employment decisions, particularly within supervisory and human resources roles who are involved in employment decisions. Because supervisory and human resources personnel may be directly involved in hiring, discipline, compensation, and other employment actions, special rules must apply when these employees have a family member who works for or who has applied to work for the County or a close personal relationship with a county employee or applicant. Per the Muscatine County Employee Handbook, relatives shall not be employed in the same department, either on a regular or temporary basis. Any exception must be approved by the Board of Supervisors in accordance with the Code of Iowa, Chapter 71.

### **Definitions**

“Employment decision” includes hiring, promoting, assigning work, evaluating performance, approving leave, determining accommodations, determining compensation, disciplining, terminating, or any other action affecting the terms or conditions of employment that requires the discretion of the supervisory or human resources employee, or creates the appearance of or actual conflict.

“Family member/Relative” means a spouse, domestic partner, child, parent, sibling (including half-siblings), grandparent, grandchild, aunt, uncle, cousins, nieces, nephews, or any individual residing in the same household as the employee holding a supervisory or human resources role that may create an appearance of favoritism or an actual conflict of interest. This shall also include persons related by marriage (stepchildren, stepparents, parents in law, step siblings, siblings in law, step grandchildren, step grandparents, step aunts, step uncles, step nephews/nieces). Any person related by consanguinity or affinity, within the third degree as per the Code of Iowa, Chapter 71.

“Close personal relationship” means a relationship between individuals who have a continuing relationship of a romantic or intimate nature.

When referring to family members or close personal relationships throughout this Policy, they will be identified as “relatives.”

### **Applicability**

This policy applies to all supervisory and human resources personnel and to any relatives, regardless of position or supervisory level.

### **Disclosure Requirement**

A Workplace Relationship Disclosure Form must be completed and submitted to the Administration Office. For new hires in a supervisory or human resources role, this form must be submitted and an exception approved prior to offer of employment. For current employees in a supervisory or human resources role, this form must be submitted immediately for existing relationships or within 30 days of the development of the relationship.

## **Restrictions on Supervisory or Human Resources Employee Involvement**

A supervisory or human resources employee who is related to or has a close personal relationship with an applicant or employee may not:

1. Participate in any employment decision involving their relative.
2. Participate in labor negotiations involving their relative.
3. Access personnel records or contact information about their relative beyond what is available to any member of the public, except for sole administrative purposes such as data entry, document distribution and recordkeeping, of which involvement is to be approved or denied on the Workplace Relationship Disclosure Form.
4. Serve as the assigned representative for any matter involving their relative's application or employment, including but not limited to hiring, onboarding, performance evaluation processes, discipline, adjustment of benefits or grievances, promotions, wage increases, decisions to grant leaves of absence or reasonable accommodations, or to otherwise engage in any function which requires an exercise of discretion, except for sole administrative purposes such as data entry, document distribution and recordkeeping, of which involvement is to be approved or denied on the Workplace Relationship Disclosure Form.
5. Be involved in any investigation involving their family member as a complainant, respondent, or witness.

## **Reassignment of Duties**

When a conflict exists between different departments, all employment decision responsibilities involving the related employee will be reassigned to other qualified department staff first, then the Administration Office, County Auditor, County Attorney, or outside legal counsel, as determined by the department head at issue in conjunction with the Administration Office, then approved by the County Attorney.

When a conflict exists within the same department, the matter will be forwarded to the Board of Supervisors to approve or deny an exception for employment in the same department. If approved, all employment decision responsibilities involving the related employee will be reassigned in the same manner as listed in the paragraph above.

## **Employee Expectations and Conduct**

All employees are expected to maintain professional conduct and avoid creating an appearance of favoritism or bias and shall cooperate with any reassignment of duties implemented to ensure compliance. Additionally, all employees shall refrain from attempting to influence supervisory and human resources personnel in matters involving relatives.

## **Violations**

Failure to disclose a family or close personal relationship or failure to otherwise comply with this policy may result in disciplinary action, up to and including termination.

## **No Retaliation**

No employee shall be subject to retaliation for making a required disclosure under this policy or for raising a good-faith concern regarding potential nepotism or conflicts of interest.

**Muscatine County  
Workplace Relationship Disclosure Form**

It is the policy of Muscatine County to ensure that relationships in the workplace do not raise concerns about favoritism, bias, ethics or conflict of interest. Please refer to the **Nepotism Policy** for details and definitions on family relationships and close personal relationships that require disclosure.

For new hires in a supervisory or human resources role, this form must be submitted and an exception approved prior to an offer of employment. For current employees in a supervisory or human resources role, this form must be submitted immediately for existing relationships or within 30 days of the development of the relationship.

**Check the Appropriate Box:**  New Hire  Current Employee

**Complete this Section for Relationships**

Name of Employee \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

Department & Position \_\_\_\_\_

Name of Family Member \_\_\_\_\_

Family Member's Department & Position \_\_\_\_\_

Nature of Relationship:  Family Member  Close Personal Relationship

Relationship to you \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR ADMINISTRATION USE:**

Check the Appropriate Box:  Conflict Exists - Different Departments  
 Conflict Exists - Same Department - Forward to Board of Supervisors

Employment decision responsibilities reassigned to: \_\_\_\_\_

Date Board of Supervisors Considered: \_\_\_\_\_ Administrative purposes involvement:  
 Approve  Approve  
 Deny  Deny

Administration Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

County Attorney Signature \_\_\_\_\_ Date \_\_\_\_\_

Board of Supervisors Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

June 8, 2026  
Agenda Packet  
Item #8e1

- Board of Supervisors Meeting Agenda Policy

## MUSCATINE COUNTY BOARD OF SUPERVISORS MEETING AGENDA POLICY

### AGENDA DEADLINES:

1. Items for Monday meeting agendas are due in the Administration Office by noon on the Thursday before the meeting. If the Administration Building is closed on Thursday, the deadline is by noon on Wednesday.
2. Emergency items may be placed on the agenda, with the approval of the Board Chair, up until the deadline for legal public notification (24 hours before the start of the meeting).

### AGENDA NOTIFICATION AND DISTRIBUTION:

1. Requests for agenda items should be emailed to [administration@muscatinecountyiowa.gov](mailto:administration@muscatinecountyiowa.gov) and must include enough detail to allow the Board and the public to know what is under consideration and who is involved. Whenever possible, any request for placement of an item on the agenda should include supporting documentation to allow the Board members a chance to become familiar with the issue prior to the meeting. The Administration Office may delay placement of an item on a Board agenda until sufficient information is provided.
2. The person placing an item on the agenda is required to be present at the meeting to provide information to the Board regarding their item, if they are unable to attend, they are responsible for arranging for others to attend in their place.
3. At least 24 hours prior to the start of a meeting, the agenda and supporting documentation will be posted to the Muscatine County website and emailed to the Board members along with those who have signed up for notifications. Agendas will also be posted in the Administration Building with physical copies available at the Administration Office.
4. To sign up for agenda email notifications you must register on the Muscatine County website. Anyone who received the Board of Supervisors Agenda and/or Agenda Packet email notifications prior to April 2026 has been pre-registered.

## BOARD OF SUPERVISORS MEETING AGENDA POLICY

### AGENDA DEADLINES:

1. Items for ~~Monday's~~ Monday meeting agendas are due in the Administration Office by noon on the Thursday before the meeting. If the Administration Building is closed on Thursday, the deadline is by noon on Wednesday.
2. Emergency items may be placed on the agenda, with the approval of the Board Chair, up until the deadline for legal public notification (24 hours before the start of the meeting).

### AGENDA NOTIFICATION AND DISTRIBUTION:

1. Requests for agenda items should be emailed to [administration@muscatinecountyiowa.gov](mailto:administration@muscatinecountyiowa.gov) and must include enough detail to allow the Board and the public to know what is under consideration and who is involved. Whenever possible, any request for placement of an item on the agenda should include supporting documentation to allow the Board members a chance to become familiar with the issue prior to the meeting. The ~~Director of Administrative Services~~ Administration Office may delay placement of an item on a Board agenda until sufficient information is provided.
2. ~~The person placing an item on the agenda is responsible for notifying staff or others that they need to be present to provide information to the Board on the item or that the item concerns them. The person placing an item on the agenda is required to be present at the meeting to provide information to the Board regarding their item, if they are unable to attend, they are responsible for arranging for others to attend in their place.~~
3. ~~Agendas and supporting documentation will be emailed to the Board members and any others that have requested to receive agenda packets at least 24 hours prior to the start of a meeting. Agendas will also be posted in the Administration Building and on the County's website and emailed to elected officials, department heads any others that have requested them at least 24 hours prior to the start of a meeting. At least 24 hours prior to the start of a meeting, the agenda and supporting documentation will be posted to the Muscatine County website and emailed to the Board members along with those who have signed up for notifications. Agendas will also be posted in the Administration Building with physical copies available at the Administration Office.~~
4. To sign up for agenda email notifications you must register on the Muscatine County website. Anyone who received the Board of Supervisors Agenda and/or Agenda Packet email notifications prior to April 2026 has been pre-registered.

June 8, 2026  
Agenda Packet  
Item #8e2

- Financial System Correction Procedure

**MUSCATINE COUNTY  
FINANCIAL SYSTEM CORRECTION PROCEDURE**

Muscatine County's financial system (payroll, accounts payable and accounts receivable) is reviewed on an ongoing basis by staff in the Auditor's Office, Treasurer's Office and the Administration Office.

If at any time an input error is discovered relating to payroll or accounts payable, it will be reported to the Payroll/Accounts Payable Administrator. The Payroll/Accounts Payable Administrator must receive approval of the adjusting entry from the Administration & Finance Director and/or the County Treasurer or a Deputy Treasurer prior to processing the correction. Payroll and accounts payable correction records are to be maintained by the Payroll/Accounts Payable Administrator.

Errors discovered in accounts receivable will be reported to the Treasurer's Office. The County Treasurer and/or a Deputy Treasurer must approve the adjusting entry prior to processing the correction. Accounts receivable correction records are to be maintained by the Treasurer's Office.

## MUSCATINE COUNTY FINANCIAL SYSTEM CORRECTION PROCEDURE

Muscatine County's financial system (payroll ~~records/expenditure records/revenue records, accounts payable and accounts receivable~~) is reviewed on an ongoing basis by staff in the Auditor's Office, Treasurer's Office and the Administration Office.

If at any time an input error is discovered relating to payroll or accounts payable, it will be reported to the ~~Budget Coordinator~~ Payroll/Accounts Payable Administrator. The Payroll/Accounts Payable Administrator must receive approval of the adjusting entry from the Administration & Finance Director and/or the County Treasurer or a Deputy Treasurer prior to processing the correction. Payroll and accounts payable correction records are to be maintained by the Payroll/Accounts Payable Administrator.

Errors discovered in accounts receivable will be reported to the Treasurer's Office. The County Treasurer and/or a Deputy Treasurer must approve the adjusting entry prior to processing the correction. Accounts receivable correction records are to be maintained by the Treasurer's Office. Each office will post the adjusting entries and each office will keep a record of corrections.

~~Approved by the Board of Supervisors on November 7, 2005.~~

June 8, 2026  
Agenda Packet  
Item #8e3

- Hiring Request Approval Policy and Hiring Process Form

**MUSCATINE COUNTY  
HIRING REQUEST APPROVAL POLICY**

It shall be the policy of the Muscatine County Board of Supervisors to grant authority to the Administration & Finance Director to approve departmental hiring requests when the following criteria apply:

1. The hiring request is to fill a vacancy in a currently approved position.
2. The requested salary is the minimum allowable, as defined by the policy, contract, or current practices under which the salary is determined for the position in question.
3. The County's current policies regarding recruitment and selection have been applied in the hiring process.

Any hiring request which does not meet the above criteria must be approved or denied by the Board of Supervisors. Under NO circumstances, shall a candidate begin work for the County prior to written approval by the Administration & Finance Director or Board of Supervisors.

ALL hiring requests shall be submitted to the Administration Office on the approved HIRING PROCESS FORM (Form #301).

# HIRING PROCESS FORM

MUSCATINE COUNTY  
414 E. Third Street, Suite 101  
Muscatine, Iowa 52761-4142

Department: \_\_\_\_\_ Position Title: \_\_\_\_\_

Position Status:  Regular  Temporary  Full-Time  Part-Time *(check one)* *(check one)* *(part-time only)*  
# Hours/Week \_\_\_\_\_

Hiring Reason: (Check One)  
 1. Resignation  5. Former Employee Transferred (*within or outside dept.*)  
 2. Retirement  6. Other - Please Explain: \_\_\_\_\_  
 3. Dismissal \_\_\_\_\_  
 4. New Position \_\_\_\_\_

Dates of County Posting: \_\_\_\_\_ Dates of Public Advertisement: \_\_\_\_\_

Date(s) Interviews Held: \_\_\_\_\_

## JOB OFFER, PENDING APPROVAL:

Name: \_\_\_\_\_ Proposed Start Date: \_\_\_\_\_

Grade/Step: \_\_\_\_\_ Salary/Base Hourly Rate: \_\_\_\_\_

Shift/Shift Hourly Rate: \_\_\_\_\_

Account Number Salary Paid From: \_\_\_\_\_

Should be included as an insured driver of a County vehicle:  Yes  No

Department Head Signature: \_\_\_\_\_

### \*\*DEPARTMENT HEAD MUST COMPLETE SECTION BELOW

- I hereby certify that the candidate selected **is not** related to me, nor does a close personal relationship exist, as defined in the Muscatine County Nepotism Policy.
- I hereby certify that the candidate selected **is** related to me, or a close personal relationship exists, and a Workplace Relationship Discloser Form has been completed and submitted to the Administration Office.

### FOR ADMINISTRATION USE:

*If Internal Transfer:*  
Previous Department: \_\_\_\_\_ Previous Position Title: \_\_\_\_\_  
Previous Grade/Step: \_\_\_\_\_ Previous Salary: \_\_\_\_\_

Date Administration & Finance Director Received: \_\_\_\_\_ Annual Salary \_\_\_\_\_  
Action:  Approve \_\_\_\_\_ Bi-Weekly Salary \_\_\_\_\_  
 Forward to Board of Supervisors \_\_\_\_\_ Hourly Rate \_\_\_\_\_

Date Board of Supervisors Considered: \_\_\_\_\_ Annual Salary \_\_\_\_\_  
Action:  Approve \_\_\_\_\_ Bi-Weekly Salary \_\_\_\_\_  
 Deny \_\_\_\_\_ Hourly Rate \_\_\_\_\_

Employee Number: \_\_\_\_\_ Position Number: \_\_\_\_\_

**MUSCATINE COUNTY HIRING REQUEST APPROVAL POLICY**  
**APPROVAL OF HIRING REQUESTS**

~~Effective January 18, 1999~~

It shall be the policy of the Muscatine County Board of Supervisors to grant authority to the ~~Administrative Services Director~~ Administration & Finance Director to approve departmental hiring requests when the following criteria apply:

1. The hiring request is to fill a vacancy in a currently approved position.
2. The requested salary is the minimum allowable, as defined by the policy, contract, or current practices under which the salary is determined for the position in question.
3. The County's current policies regarding recruitment and selection have been applied in the hiring process.

Any hiring request which does not meet the above criteria must be approved or denied by the Board of Supervisors. Under NO circumstances, shall a candidate begin work for the County prior to written approval by the ~~Administrative Services Director~~ Administration & Finance Director or Board of Supervisors.

ALL hiring requests shall be submitted to the Administration Office on the approved HIRING PROCESS FORM (Form #301).

# June 8, 2026 Agenda

## Packet Item #8f

- Starkweather Fireworks Permit Application and Fireworks Permit Policy

# Fireworks Permit Application

Muscatine County,

Iowa

Instructions: The applicant must complete the application, including attachments, and have their signature notarized. The application should be submitted to the Muscatine County Administration Office. The application will be forwarded to the fire chief of the district for review, and presented to the Board of Supervisors for action.

<b>Applicant</b>		Daytime telephone
Name <u>DAVID STARKWEATHER</u>		<u>563-506-1655</u>
Address <u>1956 Geneva Hills Rd. Muscatine, IA 52761</u>		
<b>Event</b> Location <u>2410 Burlington Rd Letts, IA 52754</u>	Description of event <u>July 4<sup>th</sup> Family Picnic</u>	
Date <u>7/5/2026</u>	Duration <u>6 Hours</u>	
Estimated number of persons to attend (on-site) (Depending on location and number of attendees, security arrangements may be required for large gatherings) <u>15-20</u>	Responsible party on-site during event, if different from applicant	
<b>Fireworks Operator</b>		Daytime telephone
Name <u>DAVID STARKWEATHER</u>		<u>563-506-1655</u>
Address <u>1956 Geneva Hills Road Muscatine, IA 52761</u>		Credentials/licenses <u>5-IA-139-54-9A-00332</u>
<b>Neighborhood Notification Plan</b> Describe your proposed method of notifying your neighbors (1 mile radius) of the event.		

I hereby certify and affirm that the information given herein is true and correct to the best of my knowledge. I understand that if it is found that the terms of the permit are not adhered to, it may be summarily revoked, and the event immediately terminated.

Furthermore, I agree to indemnify, defend and hold harmless Muscatine County and its officials and employees, from any and all claims of liability for personal injury or property damage that may be made against them arising from the event described herein, including reasonable attorney's fees and all other costs of defense, settlement and judgement.

[Signature] 6/1/26  
Applicant signature Date

State of IOWA

County of Muscatine

This application was acknowledged before me on 06/01/2026 by \_\_\_\_\_ (date)



Brittany Frantz  
(Name of person(s))

[Signature]  
Signature of Notary Public

Seal (if any)

My commission expires 04/04/2028

Attachments: Proof of operator insurance (required), other: \_\_\_\_\_

<b>Fire District Review</b>		Date
Name, title <u>John D Barnes Chief</u>		<u>6/4/2026</u>
Recommendation:	<input checked="" type="checkbox"/> Approve	<input type="checkbox"/> Deny
Comments		
<b>Board Action</b>		Date
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied

**MUSCATINE COUNTY  
FIREWORKS PERMIT POLICY**

The purpose of this policy is to provide for the issuance of permits for the discharge of fireworks in Muscatine County, Iowa, pursuant to Section 727.2, Code of Iowa.

An application for a permit under this policy shall be made in writing on a Board-approved application form no later than 21 days before the anticipated event. All sections of the application must be completed. Proof of a minimum of \$1,000,000 in operator insurance must be provided at the time the application is signed. The Board of Supervisors reserves the right to deny an application submitted.