

MUSCATINE COUNTY BOARD OF SUPERVISORS

Danny Chick, District One

Kurt Kirchner, District Two

Scott Sauer, District Three

Nathan Mather, District Four

Jeff Sorensen, District Five

AGENDA

Monday, July 27, 2026

9:00 a.m.

You can watch the meeting live from your computer, laptop, or smartphone at

<https://www.youtube.com/user/MuscatineCounty/>

1. Call to order.
2. Review agenda.
3. Discussion and possible action authorizing the Chair to sign a Historical Resource Development Program (HRDP) grant award for the nomination of the Mississippi Courts Cabins and Supper Club to NRHP in the amount of \$4,500, with a local match of \$2,290, with Historic Preservation Commissioners Lynn Pruitt and Chris Brase.
4. Discussion and possible action authorizing the chair to sign a Memorandum of Understanding with the Iowa Department of Natural Resources for the placement and operation of MOTUS bird tracking equipment on County property, with Conservation Director Katie Hammond.
5. Items with County Development Director Eric Furnas:
 - a. Discussion and possible action authorizing the Chair to sign an agreement with Winona Controls in the amount of \$40,000 for Building Automation System Maintenance.
 - b. Other.
6. Items with County Engineer Bryan Horesowsky:
 - a. Discussion and possible action to approve various utility permits.
 - b. Other.
7. Discussion and possible action to approve the minutes of the July 20, 2026 regular meeting.
8. Correspondence.
9. Committee Reports.
10. Items with the Administration Office:
 - a. Discussion and possible action to approve a Fireworks Permit Application from Lutheran Living Senior Campus.
 - b. Action to accept the July 2026 payroll claims.
11. Receive information from County employees.

12. Receive comments from the public.
13. Adjournment.

July 27, 2026

Agenda Packet

Item #3

- Historical Resource Development Program (HRDP) Grant Award Contract



Article 1. Identification of Parties

This agreement (the "Contract") is between the State Historical Society of Iowa, a division of the Iowa Department of Administrative Services, State of Iowa, 600 East Locust, Des Moines, Iowa, 50319 (the "Department"), and the Grant Recipient (the "Grantee"):

Grantee:	Muscatine County Historic Preservation Commission
Authorized Official:	Danny Chick
Primary Contact:	Lynn Pruitt
Address:	414 E 3rd St
City, State Zip:	Muscatine, Iowa 52761

Grant Information

Fiscal Year:	2027	Account Number:	0632-005-8060-4124
Grant Number:	202707-14883	Program:	HRDP Grant
Grant Award:	\$4,500.00	Final Report Due Date:	12/31/2028 12:00:00 AM
Begin Date:	7/1/2026 12:00:00 AM	End Date:	11/30/2028 12:00:00 AM
Project Title:	Mississippi Courts Cabins and Supper Club Historic District NRHP Nomination		

WHEREAS, "HRDP" means Historical Resource Development Program as defined in Iowa Code Chapter 303.16, and Iowa Administrative Code [223] Chapter 49.

WHEREAS, the Department, through its Director, is authorized to make and sign any contracts and agreements and perform any acts which may be necessary, desirable, or proper to carry out the purposes of the and the conditions of this Contract Department, and

WHEREAS, the Grantee, through its Authorized Official, is authorized to make and sign any contracts and agreements and perform any acts which may be necessary, desirable or proper to carry out the conditions of this Contract, has made application (the "Application") to the Department for funding of the project (the "Project") described in the Application of cooperative endeavors as hereinafter set forth, the Department and the Grantee hereby agree as follows:

Article 2. Statement of Purpose

The purpose of the Historical Resource Development Program is to provide grants to preserve, conserve, interpret, educate the public about and enhance the historical resources of the state. The Department has been designated by the Iowa General Assembly to administer REAP/HRDP, and the grantee has been approved for funding.

Article 3. Contractual Requirements

Grant funds are to be expended according to Iowa Administrative Code [223] Chapter 49 and published grant guidelines. The Grantee must:

- Give preference to lowans and Iowa products and services in carrying out this grant.
- Refrain from using REAP/HRDP funds to influence legislation or for any lobbying function.
- Follow all local, state, and federal laws which bar discrimination against any employee, applicant for employment, or any person participating in a sponsored program, on the basis of race, creed, color, national origin, religion, sex, age, or physical or mental disability, and require compensation for employment at no less than minimum wage requirements, and provide safe and sanitary working conditions. These laws include, but are not limited to, Title VI and VII of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended.
- Comply with applicable Americans with Disabilities Act (ADA) provisions. ADA is a civil rights law that prohibits discrimination on the basis of physical or mental impairment (the definition of disability). The project must comply with ADA, unless (1) the property is a religious entity, a private club or private residence and not used as a place of public accommodation; (2) the property is an owner-occupied bed-and-breakfast with five or fewer rooms; or (3) the repair work is something like reroofing, masonry repointing, painting or wallpapering, or changes to mechanical and electrical systems that do not affect the usability of the property. If you can make minor adjustments in your project that would eliminate barriers in a way that meets the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation, you should do so. If your proposed work is an alteration that affects the "primary function area" of your property, ADA accessibility standards also apply to the path from accessible parking to and through an entrance. Building owners are not required to spend more than 20% of the total cost of altering the primary function area to make the path of travel to that area accessible. (There are also alternative requirements for those historic properties that cannot be made accessible without threatening or destroying their significance. Contact the State Historical Society if you believe this is your situation.)
- Consult with the State Historical Society if your project involves any disturbance of the ground including, but not limited to, moving in any large equipment or uprooting plants. After you have consulted with the State Historical Society and the Society has given written permission for you to proceed, make sure that any excavation work at your project is carefully observed by you or your contractors. If, during construction, the project work uncovers an item or items which might be of archaeological, historical, or architectural interest—or if important new archaeological, historical, or architectural data come to light in the project area, you must stop

STATE HISTORICAL SOCIETY OF IOWA

work immediately and notify the State Historical Society. Make reasonable efforts to avoid or minimize harm to the materials until the significance of the discovery can be determined by a professionally-qualified archaeologist. Contact the State Historical Society with any questions and for instructions.

- Include the following statement in any printed lists of contributors, and in any promotions, publicity, or advertising:

"This project is supported in part by the State Historical Society of Iowa, Historical Resource Development Program."

- Post signs provided by the State in a conspicuous place at the project area where grant funds are used. The sign must remain in place for no less than 36 months after the contract has been completed.
- Write your state legislators within thirty (30) days of receiving your signed contract to tell them about the project. Copies of the letters must be sent to Grants Manager, State Historical Society of Iowa, 600 East Locust Street, Des Moines, Iowa 50319-0290.

Financial Records

- Retain all financial records, reporting documents, and all other records pertinent to the HRDP program for a period of three calendar years beyond the end of the grant contract.
- Provide, at no charge, and make accessible to the State and to the State Auditor's office, all books, documents, account information, facilities, or other property belonging to or in use by the Grantee concerning the receipt of funds under this program.

Copyright

- Choose to copyright any books, publications, films, or other material developed because of grant activities, unless otherwise specified in the award notice or scope of work. The State reserves the right to borrow or use, without payment of a royalty fee, any materials developed through grant projects.

Professional Standards

- Comply with all applicable federal and state laws, regulations, guidelines, and technical standards, including nationally accepted documentary collection and museum standards and the most current edition of the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation.
- If your project includes work on real property that is listed on or eligible for the National Register of Historic Places, you must include the following clause in all construction contracts and project specifications:

STATE HISTORICAL SOCIETY OF IOWA

"All work on this project will be done in accordance with the recommended practices as stated in the most current edition of The Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings."

Scope of Work and Budget

- Follow the Scope of Work and Budget as presented in the Grant Application and as approved by the State Historical Society of Iowa.

Damages

- Hold the State harmless from damages in any action arising from the performance of work described in this contract.

Photographs

- Provide photographs of the work. Photographs must be taken at the beginning of the project, at various stages during work, and at the project's conclusion to document the nature of the work. Good quality photographs shall be uploaded to iowahistory.slideroom.com and submitted with the claim for reimbursement. Along with the final report and request for reimbursement, the Grantee must provide at least five (5) color photographs of the project from its beginning to its end.

Article 4. Finding of Non-Compliance

The State may, for cause, find that the Grantee is not in compliance with the requirements of the HRDP program or the terms of this contract pursuant to Iowa Code 303.16, Iowa Administrative Code [223] Chapter 49, and published grant guidelines. At the State's discretion, remedies for non-compliance include suspension or return of HRDP grant funds.

Article 5. Cancellation Due to Non-Appropriation

If funds anticipated for the continued fulfillment of this contract are at any time cancelled or insufficient either through the failure of the State of Iowa to appropriate funds, or through discontinuance or material alteration of the program for which funds were provided, the State shall have the right to immediately cancel this contract with written notice documenting the lack of funding, discontinuance or program alteration. In the event of termination of this contract due to non-appropriation, discontinuance, or program alteration, the exclusive, sole, and complete remedy of the Grantee shall be payment for services rendered prior to the termination.

Article 6. Payment

The State will issue payments on a reimbursement basis only. Reimbursement requests and status updates will be submitted on-line at iowahistory.slideroom.com. Reimbursement requests should be submitted no more frequently than every thirty (30) days. The State will not reimburse the final twenty percent (20%) of grant funds until all project work is completed and the final report is approved. At the conclusion of the project, the grantee must submit documentation of all project work and all expenditures to the State. Upon approval of all project work and all documentation, the State will provide final payment of grant funds. The grantee's request for reimbursement must be submitted with documentation proving project completion, documentation of expenditure of grant funds, and

STATE HISTORICAL SOCIETY OF IOWA

documentation of cash and in-kind match, as outlined in the contract budget. The final report and status updates provided by the Grantee must include photographs of work completed and an explanation of how the work meets the standards established in the museum, historic preservation, or documentary collections category. The final report and status updates must be submitted on-line at iowahistory.slideroom.com, and must include all information and documentation as outlined on the form.

Article 7. Changes in Ownership

If a change of ownership of real property occurs within 24 months after the completion of the grant, the entire amount of the grant shall be returned to the State. If a change of ownership occurs within 25 to 60 months after the completion of the grant, fifty (50) percent of the grant shall be returned to the State. If the Grantee is a government unit or a non-profit organization, the sale of property is exempt from payback provisions when the sale places the property on tax rolls. In the event of death of an individual owner, this provision shall not apply.

Article 8. Time of Performance

All claims for grant funds shall be received by 12/31/2028 12:00:00 AM.

Signatures

The digital signatures below legally obligate the authorizing official of the Grantee and the Director of the Department to this agreement.

As the legal authorizing official of the Grantee, I agree to all terms and conditions outlined above and certify that the information contained in this document, including all attachments, is true and correct.

Authorized Official of the Grantee: Danny Chick		Date :	
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As the legal authorizing official of the Department, I agree to all terms and conditions outlined above and certify that the information contained in this document, including all attachments, is true and correct.

State Historical Society of Iowa, Administrator: Valerie Van Kooten		Date :	
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HRDP Project Scope of Work

This section will allow you to provide a step-by-step description of how the project will be carried out. The scope of work must clearly relate to the major work items provided in the budget as line items. Please identify each work item; provide an estimate of how much time each project element will take; and provide action steps needed to complete each work item.

1. Scope of Work

Identify each project element and timeline in the table below. Detailed explanations of the action steps needed to complete each project element will go in the text box below.

Work Item	Timeline
Kick-off call with consultant, project director, and SHPO	July–September 2026
Review existing materials, conduct additional historical research, complete site visit and photography	July–September 2026
Prepare draft National Register nomination and supporting documentation	October–November 2026
Submit first draft nomination to Iowa SHPO by the consideration date for the June 11, 2027 State Nominations Review Committee meeting	December 7, 2026
Revise nomination in response to SHPO comments by March deadline	December 2026–March 2027
Submit revised draft nomination to Iowa SHPO for the June 11, 2027 State Nominations Review Committee meeting	March 31, 2027
State Nominations Review Committee meeting	June 11, 2027
Revise nomination in response to State Nominations Review Committee comments	June–July 2027
Submit final nomination to Iowa SHPO for transmittal to the National Park Service	July 27, 2027

2. Action Steps

Please provide detailed action steps for each work item identified above. Label each action step with the appropriate work item. Identify what you will do, how it will be done, and how you will apply required professional standards.

Task 1. Project Initiation and Existing Documentation Review: Review the existing Iowa Site Inventory Form, previous survey materials, county assessor information, aerial imagery, historic maps, historic highway plans, and previous research already completed for the property. Establish preliminary National Register boundaries, contributing/noncontributing resources, and areas of significance.

Task 2. Additional Historical Research: Conduct additional research needed for a complete National Register nomination. Research will focus on: a) Development of U.S. Highway 61 and roadside commerce in Muscatine County; b) Tourist courts and cabin camps in Iowa and along the Mississippi River corridor; c) The transition from tourist camp to supper club and café; d) Property ownership and operation under the Thayers, Banes, Fords, Liebbes, Fays, Helmichs, and later owners; e) Newspaper advertisements, promotional materials, postcards, plat maps, aerial photographs, and highway records; f) Comparative analysis with other surviving tourist courts and roadside properties in Iowa; and g) Investigation of potential Criterion C significance as an intact tourist court property type. Research will primarily use local newspaper collections, county records, Iowa DOT records, historical atlases, Sanborn-type mapping where available, and secondary sources on roadside architecture and automobile tourism.

Task 3. Site Visit and Photography: Conduct one site visit to photograph the property and verify existing conditions, integrity, contributing resources, and boundary lines. Additional photographs will be taken as required for the nomination and photo log.

Task 4. Preparation of National Register Nomination: Prepare a complete National Register nomination form and attachments, including: a) Description of all resources; b) Statement of significance; c) Historic context narrative; d) Integrity analysis; e) Contributing/noncontributing resource list; f) Boundary description and justification; g) Maps, site plan, and photo key; and h) Bibliography and list of figures. The nomination will be prepared for submission to the Iowa State Historic Preservation Office by the consideration deadline (December 7, 2027) for the June 2027 State Nominations Review Committee Meeting (SNRC).

Task 5. Review and Revision: Revise the nomination following one round of review comments from the MCHPC and up to two rounds of comments from the Iowa SHPO. Present to the SNRC, revise nomination post-SNRC, and submit to SHPO for transmittal to the National Park Service by the July 2027 deadline.

1. Consultants

Expense Description	HRDP Grant Request	Cash Match	In-Kind Match	Total
Consultant	4500	1800	0	6300

2. Contractors

3. Personnel

Expense Description	HRDP Grant Request	Cash Match	In-Kind Match	Total
Project Director	0	0	174	174
Secretary	0	60	0	60
Administrator	0	180	0	180

4. Materials/Supplies

5. Equipment

6. Other Expenses

Expense Description	HRDP Grant Request	Cash Match	In-Kind Match	Total
Travel	0	100		100
Printing	0	150		150

7. Totals

Grant Request Total	Cash Match Total	In-Kind Match Total	Total Project Cost
4500	2290	174	6964

8. Budget Explanation

Summarize the project budget, including: An explanation of the intended use of funds and how each budget item connects to the scope of work; how each budget line item was calculated; sources of applicant cash match and/or in-kind match; and any additional sources of project revenue leveraged by requested funds. If you have received estimates from contractors or vendors, please attach this supporting documentation in the "Portfolio" section of the application.

Requested grant funds will support consultant services necessary to complete the National Register of Historic Places nomination for the Mississippi Courts Tourist Camp and Supper Club. Consultant costs are based on the estimated time required to complete the scope of work, including additional archival research, site visit and field documentation, photography, preparation of the nomination, maps and photo key, and revisions following reviews by the Muscatine County Historic Preservation Commission, Iowa SHPO, and the State Nominations Review Committee.

Professional services are estimated at 70 hours at \$90 per hour, for a total of \$6,300. The hours include research, fieldwork, preparation of the nomination narrative and supporting materials, and revisions.

Travel costs are based on two round trips between Coralville and Muscatine, approximately 200 miles total, reimbursed at the CLG mileage rate of \$0.50 per mile, for a total of \$100. A lumpsum of \$150 is included for printing, photocopying, postage, binding of two final nomination copies for the Muscatine County Historic Preservation Commission, and other incidental materials necessary to complete and submit the project.

In-kind services provided by local Historic Preservation Commission are included as 24 hours for the Project Director at \$7.25/hour totaling \$174. Muscatine County staff is included as 4 hours for Secretary at \$15/hour totaling \$60 and 4 hours for Administrator at \$45/hour totaling \$180. These services include grant administration, coordination with the consultant and property owner, review of draft materials, preparation of required grant documentation, and public access to the completed nomination. The local cash match of \$2,290 will be provided from Muscatine County Historic Preservation allocated funds provided by the Muscatine County Board of Supervisors. No additional project revenue sources are anticipated.

July 27, 2026

Agenda Packet

Item #4

- Iowa Department of Natural Resources Memorandum of Understanding for MOTUS Bird Tracking Equipment

MEMO

21 July 2026

To: Board of Supervisors

From: County Development Director Eric Furnas and Conservation Director Katie Hammond

RE: Proposed MOU with IDNR for MOTUS Antenna/Use of County Property.

In your packets is an MOU that details an agreement between Muscatine County and the Iowa Department of Natural Resources for the placement of MOTUS wildlife tracking system to be installed and operated by the DNR on County Property. The MOTUS wildlife tracking system allows for the tracking of tagged bats, birds and some insects to study migratory patterns. The data that is collected by the DNR can also then be viewed by Muscatine County Conservation Staff and used as part of their educational programming.

Under the terms of this agreement, Muscatine County agrees to allow the placement of the antenna and receiver equipment and to provide the cost of electricity and internet for at least five years. Estimated to be no more than \$100-\$200 per year. The DNR will install and maintain the MOTUS antenna and associated equipment. The antenna will be mounted on a wooden utility pole adjacent to the Discovery Center, which is being donated by Eastern Iowa REC. MP&W has also agreed to partner by placing the pole in the ground.

The Muscatine County Conservation Board has already approved the plan and the MOU has been approved by County Attorney Korie Talkington. Katie and I have worked closely with the Conservation Board, Conservation Staff and IT Director Bill Riley to choose a location that best utilizes existing data and power infrastructure at the Environmental Learning Center and that also blends aesthetically with the building and grounds.

MOTUS AGREEMENT
MEMORANDUM OF UNDERSTANDING

This Agreement made as of the last date of signature below, by and between the Iowa Department of Natural Resources (hereafter “DNR”) on the one hand and Muscatine County on the other, acknowledging:

WITNESSETH:

WHEREAS, our understanding of the movement ecology of migratory animals is surprisingly rudimentary, though understanding how migratory animals move across the landscape is critical to preserving them;

WHEREAS, a new generation of highly miniaturized radio-telemetry systems is allowing researchers to track the movements of radio-tagged birds, bats, and insects across thousands of miles of distance, and months or years of time, with unprecedented temporal precision;

WHEREAS, the Motus Wildlife Tracking System (“Motus”) is a coordinated hemispheric collaboration of researchers maintaining a network of automated receiving stations through the Americas which, spearheaded by Bird Studies Canada, facilitates landscape-scale research, education on the ecology, and conservation of migratory animals;

WHEREAS, the current Motus array comprises more than 1,000 stations from the Canadian Arctic to South America, operated by more than 500 collaborators and data collected from these arrays is fed into the master database maintained by Bird Studies Canada where it is archived, visualized, and distributed to researchers and the general public;

WHEREAS, the DNR is coordinating an effort, with many partners, to install Motus Wildlife Tracking System receiver stations throughout Iowa. This Iowa Motus Array will expand the ability to track migrating birds passing through the state and share with others the information thereby collected;

WHEREAS, Muscatine County owns property at Discovery Park (3300 Cedar St, Muscatine, IA), which is well situated to support and further the purposes, goals, and efforts of the DNR; moreover, DNR is charged by law with conducting research into improved conservation methods and with collecting wildlife data (*see* Iowa Code section 456A.23).

NOW, THEREFORE, the parties hereto, intending to be legally bound, hereby contract and agree as follows:

1. Property. Muscatine County hereby grants DNR access to and use portions of Muscatine County’s property as described within Exhibit “A” for the installation, use, and maintenance of a telemetry system and such related purposes described herein.

2. Purposes. The intended purpose of such use and access is to accommodate the placement of a telemetry station upon the Muscatine County property, and to allow DNR the ability to install, maintain, repair, service, replace, and remove equipment as may be necessary to accomplish these undertakings. However, Muscatine County reserves the right to enter upon the designated area at any time for any

purpose consistent with its legal duties and associated programs so long as such use does not materially interfere with the equipment.

3. Equipment.

A. Stations generally use a mast, four to six yagi antennas, coax, Sensor Station receiver and hardware, power source, and internet connection. The stations are not permanent structures and can be taken down or moved at any time.

B. The receiver station consists of a single pole-mounted mast 15 feet or less in height on which there are mounted four directional 9 and 6 element yagi antennas and assorted cables. The power source will be a 120-volt AC standard grid-based connection inside the building. Antennas are fixed to the pole-mounted mast (steel pole) with U-bolts.

C. Data is collected by open-source micro-computer unit housed in a waterproof case mounted inside the building and either downloaded periodically or connected to a network to fully automate data downloading.

D. If the receiver has wired or wireless internet access, then data will stream automatically to the Motus server. Otherwise, manual downloads will have to occur every three to four months.

4. Coordination. Project technicians may need to access equipment throughout the year for routine inspections, downloads of data, and maintenance. The DNR will provide initial planning and coordinate with Muscatine County on installation of the telemetry set-up; on-going maintenance and data collection will be handled by the DNR. If there is a need for members of the DNR to visit this site in person, they shall contact Muscatine County at least one week prior and coordinate a visit that is agreed upon by both parties.

5. Time Constraints. It is anticipated installation of the receiver stations will take place in summer 2026, although exact dates will be arranged between DNR and Muscatine County in advance. Towers will remain in place year-round for a minimum period of five years. However, the agreement can be amended or terminated early by mutual consent.

6. Cost of Installation or Removal of Telemetry Station. DNR owns the equipment and will assume the cost of the acquisition and installation of the telemetry station and related equipment (*collectively "Equipment"*). If the telemetry station is dismantled or moved, absent agreement otherwise, the party requesting the movement or removal of the station shall assume the associated cost.

7. Cost of Station Operation. Muscatine County agrees to pay the electrical and internet costs associated with operating the station for the minimum term of five years.

8. Maintenance, Repair, and Replacement. DNR is responsible for periodic inspection, maintenance, and repair of the Equipment. DNR reserves the right to remove the station at any time if equipment has failed and DNR is unable to repair/replace it.

9. Liability. The State of Iowa and DNR shall, only to the extent consistent with and permitted by Article VII, Section 1 of the Iowa Constitution and Iowa Code chapter 669, indemnify Muscatine County from and against any claim as defined in Iowa Code section 669.2 associated with this agreement.

Muscatine CCB agrees that any claim for which indemnification is sought pursuant to this section will be subject to the provisions of Iowa Code chapter 669 and 543 Iowa Administrative Code 1, including, without limitation, those provisions which address the making and filing of claims.

IN WITNESS WHEREOF, the Parties hereto have agreed to and thereby execute this Memorandum of Understanding as of the date first-written above.

Iowa Department of Natural Resources

Muscatine County Board of Supervisors

By:

By:

Print Name: Chris Ensminger

Print Name:

Title: Wildlife Research Section Supervisor

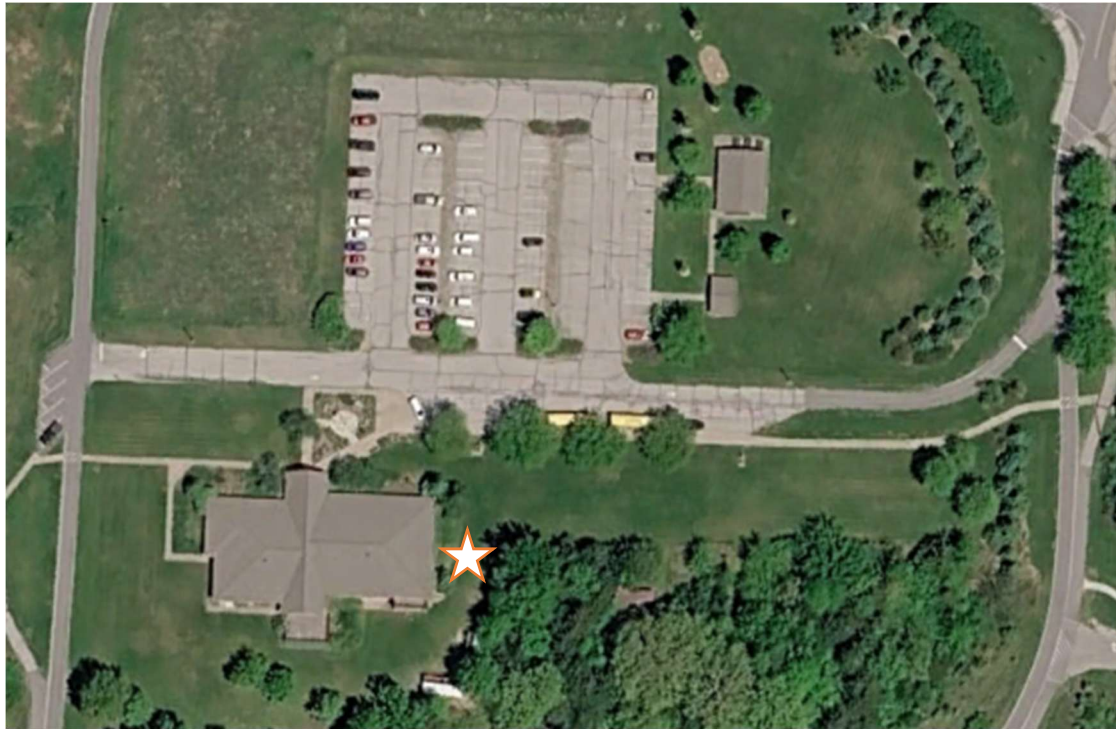
Title:

Date: 7/20/2026

Date:

Exhibit A

The Iowa Department of Natural Resources requests to place a Motus Wildlife Tracking receiver station at the Muscatine County Conservation Board Discovery Park nature center. A mast and antennas with will be affixed to a telephone pole installed east of the nature center. Coax will run from the pole to the basement of the nature center where they will connect to the SensorStation receiver, which will be connected to internet and electricity. The approximate requested location is: Latitude: 41.433706 Longitude: -91.087383.



July 27, 2026

Agenda Packet

Item #5

- Winona Controls Building Automation System Maintenance Agreement



108 Bissen Street • Caledonia, MN 55921 • 800-808-7360 • Fax: 507-724-5320 • www.winonacontrols.com

June 3 2026

**Oscar Alvarez
Muscatine County
400 Walnut St.
Muscatine, IA 52761**

BUILDING AUTOMATION SYSTEM MAINTENANCE AGREEMENT

PROPOSAL: Includes all County Buildings

We are happy to propose Preventive Maintenance on the Building Automation Systems serving the entire county to including and not limited to the following equipment:

- **BAS Frontend Controllers**
- **VAV & CAV controllers and actuators on the HVAC systems**
- **AHU controllers on the HVAC systems**
- **All temperature, pressure, zone thermostats, and current sensors on the HVAC systems**
- **All VFD's on the HVAC systems**
- **Venmar roof top air conditioning heat pumps**
- **Water-to-Water heat pumps**
- **Dry coolers**
- **Circulating pumps**
- **Boilers**
- **Geo System Pumps**

TASKS:

Quarterly

- **Front End Devices as Needed**
- **Network Controllers (VAV's & AHU's Controllers)**
- **Operator Terminals**
- **Graphical Interface (Aspect)**
- **Other tasks at the discretion of the county**



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Included:

- 1-30 hour week site visit to be served quarterly
- Site Visits to be the 1st full week of May, August, November and February
- Site Visit dates may be adjusted to accommodate personnel or equipment issues
- Aspect upgrades

Not Included:

- Repair of any mechanical equipment. Repair or replacement of control components; Items found bad will be repaired on a time and material basis only after verbal or written approval from the customer.

WINONA CONTROLS CONTACTS:

Jeff Cooper
Automation Division Manager
jeff@winonacontrols.com
507.458.0425

Troy Winjum
HVAC Service Manager
troy@winonacontrols.com
507.429.6228

Adam P. Augedahl
President
adam@winonacontrols.com
507.450.0173

Winona Controls, Inc.
108 Bissen St.
Caledonia, MN 55921
winonacontrols@winonacontrols.com
800.808.7360

BENEFITS:

We hope to minimize costly breakdowns, maintain comfort levels, and extend the life of the equipment and save energy.



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DURATION OF AGREEMENT:

This agreement is for 1 year(s) starting May 1st 2025, and ending April 30th 2026, and from year to year thereafter. Either party may terminate this agreement by providing written notice, of their intentions to terminate the agreement, to the other at least 30 days prior to the original anniversary.

TERMS OF AGREEMENT:

This agreement is subject to review at the end of each year.

Winona Controls hourly service rate for work outside the contract (Monday thru Friday 7 to 4:30):
\$124.00 ph.

Winona Controls hourly service rate for work outside the contract, after hours, and weekends:
\$186.00ph.

Winona Controls hourly service rate for holidays: \$248.00 ph.

Muscatine County may allocate unused hours to other county projects within the scheduled weekly site visit. If not all 30 hours are used at the weekly site visit, Winona Controls will send a credit memo after that week for the unused hours.

Total Annual Cost: \$40,000.00
Fourty Thousand and no/100 Dollars

This agreement will be invoiced quarterly at \$10,000.00 with a net 30-day term.
Ten Thousand and no/100 Dollars

This quote is valid for 30-days from above date.

Accepted by: 
Print Name: Adam P. Augedahl
Title: President
Winona Controls, Inc.

Accepted by: _____
Print Name: _____
Title: _____
P.O. # _____



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Our History

Winona Controls was founded in 1991 to provide service of mechanical systems in commercial and industrial facilities. Adam Augedahl and Matt Phillips purchased the company in 2009. Our dedication to customers is to always provide dependable, fast, productive, quality service. We now have grown to over 50 employees.

Our Team

Winona Controls' Journeymen are licensed in their areas including plumbing, high pressure piping, medical gases, municipal gas licenses, low voltage wiring, line voltage wiring, backflow prevention, pipe welding certification and EPA refrigerant handling and recovery. Our apprentices go through a five-year training program including state of the art training centers in Minnesota, Wisconsin, and Iowa.

Our building automation team consists of 5 programmers, and 7 service technicians. We also have a team of 10 HVAC service technicians.

Office Locations

Caledonia

108 Bissen St.
Caledonia, MN 55921

Cherokee

1509 North 2nd St.
Cherokee, IA 51012

Control Systems

ABB Building Solutions
77 Sundial Ave. Suite 301
Manchester, NH 03103

Reliable Controls
120 Hallowell Road
Victoria, BC V9A 7K2
Canada

July 27, 2026

Agenda Packet

Item #6

- Board of Supervisors Meeting Minutes 07-20-26

Muscatine County Board of Supervisors
Monday, July 20, 2026

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Sauer and Sorensen present. Mather was absent. Chairperson Chick presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved as presented. Ayes: All.

On a motion by Sauer, second by Sorensen, the Board approved claims dated July 20, 2026 in the amount of \$1,166,460.25. Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board approved the minutes of the July 13, 2026 regular meeting. Ayes: All.

Correspondence:

Kirchner thanked the Sheriff Department and Deputy Reserve Officers for their security work at the Muscatine County Fair during the past week.

Committee & Meeting Reports:

Sauer attended a River Bend Transit Board of Directors meeting on July 15, 2026. Sauer stated the new bus facility being constructed in Scott County has the groundwork underway with the building scheduled to arrive in mid-August 2026.

On a motion by Sorensen, second by Kirchner, the Board approved the appointment of Nathan Meineke to the Muscatine County Compensation Commission for the period of July 1, 2026 to June 30, 2027. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved the appointment of Nathan Meineke to the Mercer-Muscatine Revolving Loan Fund Administration Board for a two-year term ending June 30, 2028. Ayes: All.

Emergency Management Director Chris Jasper stated the Muscatine County EMS System Advisory Council met for the first time on July 6, 2026 and drafted by-laws and recorded meeting minutes. Jasper asked if the Board would like to review the by-laws before being filed with the Recorder's office and if minutes should be reviewed by the Board before posting to the County website. The Board consensus was to review the draft by-laws and meeting minutes to the next Board meeting packet for review. Jasper stated all voting members for the Muscatine County EMS System Advisory Council were present at the July 6, 2026 meeting.

The meeting was adjourned at 9:05 A.M.

ATTEST:

Shannon Steele
Administrative/Elections Clerk

Danny Chick, Chairperson
Board of Supervisors

July 27, 2026
Agenda Packet
Item #10a

- Lutheran Living Fireworks Permit Application

Fireworks Permit Application

Muscatine County, Iowa

Instructions: The applicant must complete the application, including attachments, and have their signature notarized. The application should be submitted to the Muscatine County Administration Office. The application will be forwarded to the fire chief of the district for review, and presented to the Board of Supervisors for action.

Applicant Name <u>Lutheran Living Sr Campus</u>		Daytime telephone <u>563-506-2821</u>
Address <u>1241 Lutheran Dr Muscatine</u>		
Event Location <u>Lutheran Living</u>	Description of event <u>Car Show</u>	
Date <u>9/26/26</u>	Duration <u>9:00 am 10:00 pm</u>	
Estimated number of persons to attend (on-site) (Depending on location and number of attendees, security arrangements may be required for large gatherings) <u>300 +</u>	Responsible party on-site during event, if different from applicant <u>Theresa Abbadusky</u>	
Fireworks Operator Name <u>James Mathias</u>		Daytime telephone <u>563-299-9363</u>
Address <u>31001 120th ave west</u> <u>Illinois City 61259</u>		Credentials/licenses <u>Consumer</u> Consumer fireworks
Neighborhood Notification Plan Describe your proposed method of notifying your neighbors (1 mile radius) of the event. <u>Fireworks (Consumer) Sept. 26th, 2026</u>		

I hereby certify and affirm that the information given herein is true and correct to the best of my knowledge. I understand that if it is found that the terms of the permit are not adhered to, it may be summarily revoked, and the event immediately terminated.

Furthermore, I agree to indemnify, defend and hold harmless Muscatine County and its officials and employees, from any and all claims of liability for personal injury or property damage that may be made against them arising from the event described herein, including reasonable attorney's fees and all other costs of defense, settlement and judgement.

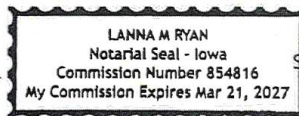
Theresa Abbadusky 7/16/26
Applicant signature Date

State of Iowa

County of Muscatine
This application was acknowledged before me on 7/16/2026 by
(date)

Theresa Abbadusky
(Name of person(s))

[Signature]
Signature of Notary Public



Seal (if any)

My commission expires 3/21/2027

Attachments: Proof of operator insurance (required), other: _____

Fire District Review Name, title <u>Rubie Rouse Asst. Fire Chief</u>	Date <u>7/22/2026</u>
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Board Action	Date
☐ Approved	☐ Denied