

MUSCATINE COUNTY BOARD OF SUPERVISORS

Danny Chick, District One

Kurt Kirchner, District Two

Scott Sauer, District Three

Nathan Mather, District Four

Jeff Sorensen, District Five

AGENDA

Monday, August 17, 2026

9:00 a.m.

You can watch the meeting live from your computer, laptop, or smartphone at

<https://www.youtube.com/user/MuscatineCounty/>

1. Call to order.
2. Review agenda.
3. Discussion and possible action to accept claims dated August 17, 2026 in the amount of \$1,197,410.19.
4. Discussion and possible action authorizing use of the County Courthouse lawn on September 11, 2026, for a Bible Reading Marathon, with Muscatine County Resident Bonnie Reeb.
5. Discussion and possible action authorizing the Chair to execute a FY26/27 Methamphetamine Drug Hot Spots Grant Program (CAMP) agreement in the amount of \$10,000, with County Sheriff Quinn Riess.
6. Action to approve for publication of the Muscatine County Treasurer's Semi-Annual Report for the period January 1, 2025, through June 30, 2026.
7. Items with County Development Director Eric Furnas:
 - a. Discussion and possible action to accept a variance granted by the Muscatine County Board of Adjustment on August 7, 2026.
 - b. Discussion and possible action to approve Resolution #08-17-26-01 Approval of the Combined Preliminary and Final Plat of Brookside Addition Subdivision (**roll call vote**).
 - c. Discussion and possible action authorizing the chair to sign an updated 28E agreement between the Iowa Department of Natural Resources and Muscatine County wherein the IDNR delegates private water well construction, reconstruction and abandonment permitting authority to Muscatine County.
 - d. Other.
8. Items with County Engineer Bryan Horesowsky:
 - a. Discussion and possible action to approve various utility permits.
 - b. Other.
9. Discussion and possible action to approve the minutes of the August 10, 2026 regular meeting.

10. Correspondence.
11. Committee Reports.
12. Items with the Administration Office:
 - a. Discussion and possible action authorizing the Chair to sign a proposal with Price Preservation Research in the amount of \$6,528 for consulting services on the Mississippi Courts NRHP Nomination HRDP Grant.
 - b. Discussion and possible action authorizing the Muscatine County Historic Preservation Commission to submit a CLG Grant application in the amount of \$21,080, for the survey of East Third Street, a potential historic district in West Liberty.
 - c. Discussion and possible action authorizing Secondary Roads to replace one Highway Maintenance Worker I (Grade 1) position with one newly created position titled Traffic Control Technician (Grade 2).
 - d. Discussion and possible action authorizing the Chair to execute a Memorandum of Understanding with Chauffeurs, Teamsters and Helpers, Local Union #238 regarding the Traffic Control Technician Classification.
 - e. Discussion and possible action to approve placement of a current Building, Zoning and Environmental Inspector II (Grade 14, Step 3) into a Building, Zoning and Environmental Inspector I position (Grade 15, Step 3), effective August 8, 2026.
 - f. Other.
13. Receive information from County employees.
14. Receive comments from the public.
15. Adjournment.

August 17, 2026

Agenda Packet

Item #3

- Muscatine County Claims 08-17-26



Muscatine County, IA

Pending Expense Approval Report

By Segment (Select Below)

Post Dates 08/17/2026 - 08/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Depart: 00 - NON-DEPARTMENTAL					
DURANT COLLISION REPAIR	2364	08/17/2026	LOSS CONTINGENCY PYMT RQST:2024 DODGE DURANGO 2734	8501-00-0310-000-46600	3,647.44
ELAN FINANCIAL SERVICES	5366;7/26	08/17/2026	LOSS CONTINGENCY - K9 COLLAR	8501-00-0310-000-46600	266.36
ELAN FINANCIAL SERVICES	4976 7/26	08/17/2026	DLP CABIN LTNG STRIKE- SMART PANEL LOGIC BD & FEE	8501-00-0310-000-46600	764.82
PHILLIPS, SHARON	SOLD 8/26	08/17/2026	1115300011 SOLD	5093-00-9050-000-99900	716.00
ALLCHIN, SHIRLEY	SOLD 8/26	08/17/2026	0925377018 SOLD	5093-00-9050-000-99900	1,192.00
Depart 00 - NON-DEPARTMENTAL Total:					6,586.62
Depart: 01 - BOARD/ADMINISTRATION					
MUSCATINE COUNTY TREASU...	ADMIN 6/26	08/17/2026	ADMIN JUNE 2026 POSTAGE	0001-01-9000-000-41200	422.76 @
QUAD CITY TIMES	220409	08/17/2026	BOS MINUTES 7/6/26	0001-01-9000-000-40000	453.87
QUAD CITY TIMES	220702	08/17/2026	JUNE 2026 CLAIMS REGISTER	0001-01-9000-000-40000	343.17
VISA	3038 7/26	08/17/2026	NATIONAL WATERWAYS CONFERENCE (1)	0001-01-9000-000-41313	799.00
VISA	3038 7/26	08/17/2026	NOTARY RENEWAL (1)	0001-01-9000-000-48000	30.00
ADVOCATE NEWS	208402	08/17/2026	BOS MINUTES 6/22/26	0001-01-9000-000-40000	68.03
ADVOCATE NEWS	208403	08/17/2026	BOS MINUTES 6/29/26	0001-01-9000-000-40000	175.21
ADVOCATE NEWS	208404	08/17/2026	BOS MINUTES 7/6/26	0001-01-9000-000-40000	588.09
ADVOCATE NEWS	208405	08/17/2026	JUNE 2026 CLAIMS REGISTER	0001-01-9000-000-40000	415.67
ADVOCATE NEWS	208406	08/17/2026	BOS MINUTES 7/13/26	0001-01-9000-000-40000	114.63
ADVOCATE NEWS	208407	08/17/2026	BOS MINUTES 7/20/26	0001-01-9000-000-40000	49.39
SECRETARY OF STATE, NOTARY..	RENEWAL ADMIN 7/26	08/17/2026	NOTARY RENEWAL (1)	0001-01-9000-000-48000	30.00
MUSCATINE COUNTY TREASU...	ADMIN 7/26	08/17/2026	ADMIN POSTAGE JULY 2026	0001-01-9000-000-41200	247.70
Depart 01 - BOARD/ADMINISTRATION Total:					3,737.52
Depart: 02 - AUDITOR					
VISA	3111 7/26	08/17/2026	FILE FOLDERS	0001-02-9010-000-26000	20.98
VISA	3111 7/26	08/17/2026	STORAGE BINS, BAGS, MAGNETIC LABEL HOLDERS	0002-02-8000-000-26400	412.96
VISA	3111 7/26	08/17/2026	SIGN HERE STICKERS	0002-02-8000-000-26400	13.99
VISA	3111 7/26	08/17/2026	TAPE, STORAGE BINS & BAGS, BATTERIES, NOTEPADS	0002-02-8000-000-26400	275.51
VISA	3111 7/26	08/17/2026	MINI TABLE TOP FLAGS, PAPER	0002-02-8000-000-26400	165.95
VISA	3111 7/26	08/17/2026	CLEAR TOTE BAGS (24)	0002-02-8000-000-26400	191.76
VISA	3111 7/26	08/17/2026	THERMAL PAPER ROLLS, SUPPLY BAGS	0002-02-8000-000-63800	266.65
CROSSROADS INC	2608-SH21	08/17/2026	SHREDDING	0002-02-8000-000-47510	44.00
MUSCATINE COUNTY TREASU...	AUD 7/26	08/17/2026	AUDITOR/ELECTION JULY 2026 POSTAGE	0001-02-9010-000-41200	28.21
MUSCATINE COUNTY TREASU...	AUD 7/26	08/17/2026	AUDITOR/ELECTION JULY 2026 POSTAGE	0002-02-8000-000-41200	574.24
Depart 02 - AUDITOR Total:					1,994.25
Depart: 03 - TREASURER					
CBI BANK & TRUST	7-31-26	08/17/2026	BANK ERROR CORRECTION- MISROUTED CHECK #605233	0001-4-03-0055-820000	2,916.56
CROSSROADS INC	2608-SH24	08/17/2026	SHREDDING	0001-03-8100-000-47510	45.32
MUSCATINE COUNTY TREASU...	TREAS 7/26	08/17/2026	TREAS JULY 2026 POSTAGE	0001-03-8100-000-41200	2,695.54
SECRETARY OF STATE, NOTARY..	RENEWAL 8/26	08/17/2026	NOTARY RENEWAL (1)	0001-03-9020-000-48000	30.00
Depart 03 - TREASURER Total:					5,687.42

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Pending Expense Approval Report

Post Dates: 08/17/2026 - 08/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Depart: 04 - COUNTY ATTORNEY					
VERIZON	6149364236	08/17/2026	MONTHLY SERVICE 6/24-7/23/26	0001-04-1100-000-41500	48.42 @
VERIZON	6149364236	08/17/2026	MONTHLY SERVICE 6/24-7/23/26	0001-04-1100-000-41500	159.08
MUSCATINE COUNTY SHERIFF	26-001220	08/17/2026	MILEAGE	0001-04-1100-000-42618	12.00
MUSCATINE COUNTY SHERIFF	26-001220	08/17/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
MUSCATINE COUNTY SHERIFF	26-001221	08/17/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
MUSCATINE COUNTY SHERIFF	26-001221	08/17/2026	MILEAGE	0001-04-1100-000-42618	8.00
MUSCATINE COUNTY SHERIFF	26-001223	08/17/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	71.50
MUSCATINE COUNTY ATTORN...	7/30/26	08/17/2026	SERVICE JVJV007455 CHECK #1186	0001-04-1100-000-42617	75.00
MUSCATINE COUNTY SHERIFF	26-001246	08/17/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	0.50
JOHNSON COUNTY SHERIFF	26-02422	08/17/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	75.00
LEXIS NEXIS	3096607220	08/17/2026	LEGAL SOFTWARE	0001-04-1100-000-26100	333.00
CROSSROADS INC	2608-SH20	08/17/2026	SHREDDING	0001-04-1100-000-47510	50.99
ELAN FINANCIAL SERVICES	2577 7/26	08/17/2026	FLASH DRIVES	0001-04-1100-000-26000	138.51
ELAN FINANCIAL SERVICES	2577 7/26	08/17/2026	CERTIFIED CONVICTION REQUEST, TRIAL BOARDS, STAPLE	0001-04-1100-000-42617	281.26
MUSCATINE COUNTY SHERIFF	26-001219	08/17/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	105.00
MUSCATINE COUNTY SHERIFF	26-001219	08/17/2026	MILEAGE	0001-04-1100-000-42618	16.00
MUSCATINE COUNTY SHERIFF	26-001245	08/17/2026	MILEAGE	0001-04-1100-000-42618	6.27
MUSCATINE COUNTY SHERIFF	26-001245	08/17/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	70.00
MUSCATINE COUNTY TREASU...	TREAS 7/26	08/17/2026	ATTY JULY 2026 POSTAGE	0001-04-1100-000-41200	162.09
MUSCATINE COUNTY TREASU...	TREAS 7/26	08/17/2026	FINES JULY 2026 POSTAGE	0001-04-1102-000-26710	428.37
BLUE TRITON BRANDS, INC	06G8760085751	08/17/2026	BOTTLED WATER	0001-04-1100-000-26000	58.01
MUSCATINE COUNTY SHERIFF	26-001274	08/17/2026	MILEAGE	0001-04-1100-000-42618	4.00
MUSCATINE COUNTY SHERIFF	26-001274	08/17/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	35.00
MUSCATINE COUNTY SHERIFF	26-001275	08/17/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0001-04-1100-000-42618	74.00
KRAFKA, HEIDI L	6317	08/17/2026	DEPOSITIONS SRCR073968	0001-04-1100-000-42617	169.85
Depart 04 - COUNTY ATTORNEY Total:					2,451.85
Depart: 05 - SHERIFF					
KUSTOM SIGNALS INC	626442	08/17/2026	CFG-PL4 - PROLASER 4	0001-05-1003-000-63893	2,328.69 @
JOHNSON COUNTY SHERIFF	26-0183	08/17/2026	PHONE EXTRACTIONS (2) JFACT-26-0183	0029-05-1010-000-26700	300.00 @
T-MOBILE USA INC	221407415-4	08/17/2026	MONTHLY SERVICE 6/14-7/13/26	0001-05-1011-000-26000	72.72 @
T-MOBILE USA INC	221407415-4	08/17/2026	MONTHLY SERVICE 6/14-7/13/26	0001-05-1011-000-26000	55.61
T-MOBILE USA INC	221407415-4	08/17/2026	MONTHLY SERVICE 6/14-7/13/26	0029-05-1010-000-26700	55.61
T-MOBILE USA INC	221407415-4	08/17/2026	MONTHLY SERVICE 6/14-7/13/26	0029-05-1010-000-26700	72.72 @
VERIZON	6148939255	08/17/2026	SHERIFF POLE CAMERA 6/19-7/18/26	0001-05-1010-000-49200	16.00 @
VERIZON	6148939255	08/17/2026	SHERIFF POLE CAMERA 6/19-7/18/26	0001-05-1010-000-49200	24.01
MIDTOWN TOWING & REPAIR...	001685	08/17/2026	FLUIDS, ROTATE TIRES, AIR FILTER 70-2	0001-05-1000-000-44000	152.49
MIDTOWN TOWING & REPAIR...	001685	08/17/2026	FLUIDS, ROTATE TIRES, AIR FILTER 70-2	0001-05-1000-000-44000	88.10
MIDTOWN TOWING & REPAIR...	001692	08/17/2026	OIL CHANGE, ROTATE TIRES, AIR FILTER 70-1	0001-05-1000-000-44000	94.19

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MIDTOWN TOWING & REPAIR...	001692	08/17/2026	OIL CHANGE, ROTATE TIRES, AIR FILTER 70-1	0001-05-1000-000-44000	80.79
STEW HANSEN DODGE CITY J...	208055	08/17/2026	2026 DODGE DURANGO	0001-05-1000-000-63500	27,454.00
VERIZON	6149434121	08/17/2026	SERVICE 6/24-7/23/26	0029-05-1010-000-26700	18.67 @
VERIZON	6149434121	08/17/2026	SERVICE 6/24-7/23/26	0029-05-1010-000-26700	61.35
KIESLER'S POLICE SUPPLY INC	SI106748	08/17/2026	GLOCK 19 GEN6 9MM PISTOL	0034-05-1000-000-63782	513.65
KIESLER'S POLICE SUPPLY INC	SI106748	08/17/2026	TRIJICON 3.25MOA	0034-05-1000-000-63782	519.80
KIESLER'S POLICE SUPPLY INC	SI106748	08/17/2026	TRIJICON MOUNTING KIT	0034-05-1000-000-63782	49.95
MIDTOWN TOWING & REPAIR...	001701	08/17/2026	FLUIDS, AIR FILTER, ROTATE TIRES 70-25	0001-05-1000-000-44000	92.74
MIDTOWN TOWING & REPAIR...	001701	08/17/2026	FLUIDS, AIR FILTER, ROTATE TIRES 70-25	0001-05-1000-000-44000	83.91
MUSCATINE POWER & WATER	104564 7/26	08/17/2026	PAW SECURITY LIGHTS E31028 5/26-6/24/26	0001-05-1000-000-43000	473.56 @
MUSCATINE POWER & WATER	104566 7/26	08/17/2026	SO-INTERNET 6/25-7/23/26	0029-05-1010-000-26700	23.37 @
MUSCATINE POWER & WATER	104566 7/26	08/17/2026	SO-INTERNET 6/25-7/23/26	0029-05-1010-000-26700	89.60
UNIFORM DEN INC	120747	08/17/2026	NEW HIRE FULL UNIFORM SET	0001-05-1000-000-48030	1,386.51
ALLIANT ENERGY	0791341000 7/26	08/17/2026	DTF 6/24-7/27/26	0029-05-1010-000-26700	30.75
ALLIANT ENERGY	0791341000 7/26	08/17/2026	DTF 6/24-7/27/26	0029-05-1010-000-26700	7.97 @
STEW HANSEN DODGE CITY J...	208054	08/17/2026	2026 DODGE DURANGO	0001-05-1000-000-63500	37,454.00
ALLIANT ENERGY	7020011000 7/26	08/17/2026	PAW 6/24-7/27/26	0001-05-1000-000-43000	36.34
ALLIANT ENERGY	7020011000 7/26	08/17/2026	PAW 6/24-7/27/26	0001-05-1000-000-43000	9.42 @
GALLS	035801575	08/17/2026	TASER HOLSTERS (2)	0001-05-1000-000-29000	156.98
MIDTOWN TOWING & REPAIR...	001719	08/17/2026	OIL CHANGE, WASHER FLUID, ROTATE TIRES 70-15	0001-05-1000-000-44000	32.99
MIDTOWN TOWING & REPAIR...	001719	08/17/2026	OIL CHANGE, WASHER FLUID, ROTATE TIRES 70-15	0001-05-1000-000-44000	46.39
IOWA DEPARTMENT OF TRAN...	CI-0034181	08/17/2026	PAPER ROLLS FOR SQUAD PRINTERS	0001-05-1000-000-29600	210.24
ARM MANAGEMENT LLC	1053	08/17/2026	SQUAD CAR WASHES	0001-05-1000-000-44000	133.00
ELAN FINANCIAL SERVICES	2312;7/26	08/17/2026	FUEL PICK UP NEW SQUAD CAR	0001-05-1000-000-25000	29.33
ELAN FINANCIAL SERVICES	2312;7/26	08/17/2026	OFFICE PAPER	0001-05-1000-000-26000	489.90
ELAN FINANCIAL SERVICES	2312;7/26	08/17/2026	ODCP - HARD DRIVES (2)	0001-05-1012-000-26700	1,350.34
ELAN FINANCIAL SERVICES	2338;7/26	08/17/2026	SQUAD CAR WIPERS	0001-05-1000-000-29600	52.96
ELAN FINANCIAL SERVICES	2338;7/26	08/17/2026	MEALS & LODGING ALERRT TRAINING (2)	0001-05-1000-000-42233	579.05
ELAN FINANCIAL SERVICES	4244;7/26	08/17/2026	ODCP - AIRPODS (5)	0001-05-1012-000-26700	1,245.00
ELAN FINANCIAL SERVICES	4244;7/26	08/17/2026	ODCP - THERMAL BINOCULARS	0001-05-1012-000-26700	5,999.97
ELAN FINANCIAL SERVICES	5366;7/26	08/17/2026	OIL FOR SQAUD CARS	0001-05-1000-000-29600	75.06
MUSCATINE COUNTY ENGINE...	JULY 2026	08/17/2026	SO JULY 2026 FUEL	0001-05-1000-000-25000	8,755.27
MUSCATINE COUNTY ENGINE...	JULY 2026	08/17/2026	DTF HIDTA JULY 2026 FUEL	0001-05-1011-000-25000	167.75
MUSCATINE COUNTY ENGINE...	JULY 2026	08/17/2026	DTF ODCP JULY 2026 FUEL	0001-05-1012-000-25000	104.70
ADVANCED BUSINESS SYSTEM...	INV493752	08/17/2026	OVERAGES 1/11-8/10/26	0029-05-1010-000-26700	25.53
ADVANCED BUSINESS SYSTEM...	INV493752	08/17/2026	CONTRACT CHARGES 8/11-9/10/26	0029-05-1010-000-26700	34.92
OVESON REFUSE & RECYCLING..	81248	08/17/2026	TRASH/RECYCLE PICKUP AUG 2026	0001-05-1000-000-47500	80.00
JOHNSON DISTRIBUTING INC	7270849	08/17/2026	WATER	0001-05-1000-000-26000	138.00
IOWA LAW ENFORCEMENT A...	334253	08/17/2026	CHEMICAL SPRAY INSTRUCTOR RENEWAL (1)	0001-05-1000-000-42232	150.00
RADAR ROAD TEC	7348	08/17/2026	RADAR CERT	0001-05-1000-000-44600	1,125.00
RADAR ROAD TEC	7348	08/17/2026	AUDIO SPEAKER	0001-05-1000-000-44600	28.00
				Depart 05 - SHERIFF Total:	92,656.90
Depart: 06 - JAIL					
COMMUNITY BANK & TRUST	0002	08/17/2026	CHECK STOCK FOR INMATE TRUST ACCOUNT	0030-06-1053-000-63800	737.83 @
ANDERSON ERICKSON DAIRY	113249	08/17/2026	MILK & OJ	0001-06-1052-000-23084	386.04
ANDERSON ERICKSON DAIRY	109120	08/17/2026	MILK	0001-06-1052-000-23084	260.08
ANDERSON ERICKSON DAIRY	114287	08/17/2026	MILK & OJ	0001-06-1052-000-23084	378.44
ANDERSON ERICKSON DAIRY	115297	08/17/2026	MILK	0001-06-1052-000-23084	327.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ANDERSON ERICKSON DAIRY	116332	08/17/2026	MILK & OJ	0001-06-1052-000-23084	285.66
SPRATT OIL SALES INC	141315	08/17/2026	DIESEL	0001-06-1050-000-25000	225.25
IOWA STATE SHERIFF & DEPUT..	18567	08/17/2026	JAIL SCHOOL (1)	0001-06-1050-000-42232	125.00
MCKESSON MEDICAL-SURGIC...	25954552	08/17/2026	SOUFFLE CUPS	0001-06-1050-000-42871	94.40
MCKESSON MEDICAL-SURGIC...	25954593	08/17/2026	OSTOMEY POUCHES, ADHESIVE REMOVER	0001-06-1050-000-42871	146.04
IOWA STATE SHERIFF & DEPUT..	18568	08/17/2026	JAIL SCHOOL (1)	0001-06-1050-000-42232	125.00
IOWA STATE SHERIFF & DEPUT..	18571	08/17/2026	JAIL SCHOOL (1)	0001-06-1050-000-42232	125.00
IOWA STATE SHERIFF & DEPUT..	18574	08/17/2026	MEMBERSHIP (1)	0001-06-1050-000-48000	25.00
KEEFE SUPPLY COMPANY	2081242	08/17/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	2,819.20
GOOD SOURCE SOLUTIONS INC	SI0584355	08/17/2026	KITCHEN FOOD	0001-06-1052-000-23000	4,837.28
CONES FOODSERVICE EQUIP...	0104095	08/17/2026	REPAIR ON WALK IN FREEZER - REPLACED THERMOSTAT	0001-06-1050-000-44600	534.50
CONES FOODSERVICE EQUIP...	0104095	08/17/2026	THERMOSTAT, DEFROST CONTROL, DRIVE MOTOR	0001-06-1050-000-44600	641.87
IOWA STATE SHERIFF & DEPUT..	18576	08/17/2026	JAIL SCHOOL (1)	0001-06-1050-000-42232	125.00
THOMS PROESTLER CO	8242799	08/17/2026	KITCHEN FOOD	0001-06-1052-000-23000	9,316.36
THOMS PROESTLER CO	8242799	08/17/2026	KITCHEN NONFOOD	0001-06-1052-000-63800	542.23
ANDERSON ERICKSON DAIRY	117334	08/17/2026	MILK	0001-06-1052-000-23084	334.60
KEEFE SUPPLY COMPANY	2081988	08/17/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	134.40
CULLIGAN OF DAVENPORT	0871483	08/17/2026	SOLAR SALT	0030-06-1053-000-63800	30.00
CULLIGAN OF DAVENPORT	0871483	08/17/2026	SURCHARGE	0030-06-1053-000-63800	5.95
LANGUAGE LINE SOLUTIONS	11985321	08/17/2026	OVER THE PHONE INTERPRETATION	0001-06-1050-000-41418	5.85
LANGUAGE LINE SOLUTIONS	11985321	08/17/2026	EQUIP MAINTENANCE	0001-06-1050-000-41418	11.50
PACK-N-SHIP	1731	08/17/2026	POSTAGE JULY 2026	0001-06-1050-000-41200	27.86
KEEFE SUPPLY COMPANY	2082436	08/17/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	64.80
KEEFE SUPPLY COMPANY	2082467	08/17/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	3,816.56
KEEFE SUPPLY COMPANY	2082560	08/17/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	80.64
ELAN FINANCIAL SERVICES	2515; 7/26	08/17/2026	TRANSPORT FUEL	0001-06-1050-000-25000	164.00
ELAN FINANCIAL SERVICES	5677;7/26	08/17/2026	BUSINESS TAB SHEETS	0001-06-1050-000-26000	33.60
ELAN FINANCIAL SERVICES	5677;7/26	08/17/2026	POLYCARBONATE PLASTIC SHEET	0001-06-1050-000-63800	194.50
JUSTICEPOINT	6079	08/17/2026	SPARE UNIT COST	0030-06-1053-000-63800	187.50
JUSTICEPOINT	6079	08/17/2026	ANKLE MONITORING (11)	0030-06-1053-000-63800	54.45
ELAN FINANCIAL SERVICES	6696;7/26	08/17/2026	LAUNDRY DETERGENT	0001-06-1050-000-23200	41.94
ELAN FINANCIAL SERVICES	6696;7/26	08/17/2026	PENCIL SHARPENERS, TAPE DISPENSER, STEP STOOL	0001-06-1050-000-26000	74.37
ELAN FINANCIAL SERVICES	6696;7/26	08/17/2026	SHOES, COFFEE, DEODORANT	0001-06-1050-000-29410	151.87
ELAN FINANCIAL SERVICES	6696;7/26	08/17/2026	MENS MEMORY FOAM SHOES , INCONTINENCE ITEMS	0001-06-1050-000-42871	262.30
ELAN FINANCIAL SERVICES	6696;7/26	08/17/2026	CLIPPERS, FANS, DUST PAN, RUST REMOVER	0001-06-1050-000-63800	513.25
ELAN FINANCIAL SERVICES	6696;7/26	08/17/2026	KITCHEN - FOODS	0001-06-1052-000-23000	52.84
ELAN FINANCIAL SERVICES	6696;7/26	08/17/2026	KITCHEN STAFF -SCRUB TOPS	0001-06-1052-000-63800	135.39
ELAN FINANCIAL SERVICES	6696;7/26	08/17/2026	NON SLIP SHOES, SODA, SNACK CAKES, METAMUCIL	0030-06-1053-000-23087	327.54
THOMS PROESTLER CO	8245137	08/17/2026	KITCHEN FOOD CREDIT	0001-06-1052-000-23000	-58.60
ELAN FINANCIAL SERVICES	8580;7/26	08/17/2026	SILVER KEY RINGS	0001-06-1050-000-26000	13.99
ELAN FINANCIAL SERVICES	8580;7/26	08/17/2026	COMPRESSION SOCKS & EPSOM SALT	0001-06-1050-000-42871	34.97
MUSCATINE COUNTY ENGINE...	JULY 2026	08/17/2026	JAIL JULY 2026 FUEL	0001-06-1050-000-25000	1,408.41
ANDERSON ERICKSON DAIRY	110170	08/17/2026	MILK & OJ	0001-06-1052-000-23084	378.44
ANDERSON ERICKSON DAIRY	111192	08/17/2026	MILK	0001-06-1052-000-23084	327.00
ADVANCED CORRECTIONAL &...	RINV-010622	08/17/2026	ON SITE MEDICAL SERVICES AUGUST 2026	0001-06-1050-000-42870	110,810.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ADVANCED CORRECTIONAL &...	RINV-010626	08/17/2026	ON SITE MENTAL SERVICES AUG 2026	0001-06-1050-000-42870	6,198.55
ADVANCED CORRECTIONAL &...	RINV-010734	08/17/2026	POOL RECONCILIATION OVERAGES	0030-06-1053-000-63800	163.57
CONES FOODSERVICE EQUIP...	0104294	08/17/2026	REPAIR WALK IN FREEZER - REPLACED CONTACTOR	0001-06-1050-000-44600	363.50
CONES FOODSERVICE EQUIP...	0104294	08/17/2026	REPAIR WALK IN FREEZER - REPLACED CONTACTOR	0001-06-1050-000-44600	106.00
OVESON REFUSE & RECYCLING..	81248	08/17/2026	TRASH/RECYCLE PICKUP AUG 2026	0001-06-1050-000-47500	685.00
SMART VENDING SERVICES LLC	10510	08/17/2026	NIC POUCHES WATERMELON	0030-06-1053-000-23087	1,622.12
SMART VENDING SERVICES LLC	10510	08/17/2026	NIC POUCHES MINT	0030-06-1053-000-23087	1,950.00
TMS, Inc	372402	08/17/2026	TIME SUPPORT AGREEMENT	0001-06-1050-000-26000	70.00
TMS, Inc	372402	08/17/2026	TIME SUBSCRIPTION FEE	0001-06-1050-000-26000	180.00
TMS, Inc	372402	08/17/2026	SERVICE FEE FOR NOT ELECTING ACH	0001-06-1050-000-26000	15.00
BOB BARKER COMPANY INC	INV2260125	08/17/2026	COLLAPSIBLE CLOTHES HOOK	0001-06-1050-000-63800	238.50
BOB BARKER COMPANY INC	INV2260125	08/17/2026	RAZORS	0001-06-1050-000-63800	661.10
MUSCATINE POWER & WATER	109194 8/26	08/17/2026	JAIL UTILITIES 7/1-8/1/26	0001-06-1050-000-43000	17,663.73
MCKESSON MEDICAL-SURGIC...	26004823	08/17/2026	LANCETS	0001-06-1050-000-42871	48.36
MCKESSON MEDICAL-SURGIC...	26004832	08/17/2026	ORTHO FELT, TEST STRIPS, SYRINGES, PEROXIDE, TAPE	0001-06-1050-000-42871	453.41
THOMS PROESTLER CO	8248348	08/17/2026	KITCHEN FOOD	0001-06-1052-000-23000	10,024.11
THOMS PROESTLER CO	8248348	08/17/2026	KITCHEN NONFOOD	0001-06-1052-000-63800	718.55
KEEFE SUPPLY COMPANY	2084472	08/17/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	205.20
KEEFE SUPPLY COMPANY	2084522	08/17/2026	COMMISSARY ITEMS FOR RESALE	0030-06-1053-000-23087	30.00
Depart 06 - JAIL Total:					183,073.80
Depart: 07 - RECORDER					
MUSCATINE COUNTY TREASU...	TREAS 7/26	08/17/2026	RECORDER JULY 2026 POSTAGE	0001-07-8110-000-41200	93.01
Depart 07 - RECORDER Total:					93.01
Depart: 20 - ENGINEER					
JOHN DEERE FINANCIAL	3180087	08/17/2026	replace fuel pump, brake valve	0020-20-7210-621-44300	5,676.97 @
JOHN DEERE FINANCIAL	3180087	08/17/2026	replace fuel pump, brake valve	0020-20-7210-623-44300	3,690.00 @
ED MORSE FORD	539756C	08/17/2026	molding, deflector, bolts, nuts	0020-20-7210-621-44300	260.27
POWERS, ROBERT L	7142026	08/17/2026	IDOT rural seed	0020-20-7140-490-44800	2,769.00
A-1 QUALITY TIRE	I054307	08/17/2026	tire repair	0020-20-7210-623-44300	230.00
A-1 QUALITY TIRE	I054307	08/17/2026	tire repair	0020-20-7210-635-25300	119.00
ALTORFER INC	WO100267088	08/17/2026	PM1 I-303	0020-20-7210-621-44300	243.67
ALTORFER INC	WO100267088	08/17/2026	PM1 I-303	0020-20-7210-623-44300	1,333.43
ALTORFER INC	WO100267089	08/17/2026	PM2 I-300	0020-20-7210-621-44300	246.10
ALTORFER INC	WO100267089	08/17/2026	PM2 I-300	0020-20-7210-623-44300	1,722.89
ALTORFER INC	WO100267091	08/17/2026	PM1 I-304	0020-20-7210-621-44300	246.10
ALTORFER INC	WO100267091	08/17/2026	PM1 I-304	0020-20-7210-623-44300	1,035.69
VERMEER SALES & SERVICE INC	P0591402	08/17/2026	blades, skid shoes	0020-20-7210-621-44300	479.27
A-1 QUALITY TIRE	I054395	08/17/2026	spare tire, installation	0020-20-7210-623-44300	23.91
A-1 QUALITY TIRE	I054395	08/17/2026	spare tire, installation	0020-20-7210-635-25300	150.00
MUSCATINE POWER & WATER	109558 7/24/26	08/17/2026	utilities	0020-20-7210-650-49500	455.17 @
MUSCATINE POWER & WATER	109558 7/24/26	08/17/2026	utilities	0020-20-7210-650-49500	424.83
CITY OF WEST LIBERTY	13-12480-00 7/24/26	08/17/2026	utilities	0020-20-7210-650-49500	81.94 @
CITY OF WEST LIBERTY	13-12480-00 7/24/26	08/17/2026	utilities	0020-20-7210-650-49500	81.94
ARNOLD MOTOR SUPPLY LLP	39NV395747	08/17/2026	oil	0020-20-7210-633-25100	44.36
ED MORSE FORD	672073	08/17/2026	repair TCU short	0020-20-7210-623-44300	208.95
EXCEL AUTO GLASS INC	8188972	08/17/2026	chip repair	0020-20-7210-623-44300	79.95
A-1 QUALITY TIRE	I054410	08/17/2026	tire repair	0020-20-7210-623-44300	148.45
WENDLING QUARRIES INC	1111060	08/17/2026	rock	0020-20-7110-461-44800	4,219.49
WENDLING QUARRIES INC	1111060	08/17/2026	rock	0020-20-7110-467-44800	337.49

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WENDLING QUARRIES INC	1111060	08/17/2026	rock	0020-20-7110-482-44900	27.61
ALLIANT ENERGY	0201511000 7/27/26	08/17/2026	utilities	0020-20-7210-650-49500	31.68
ALLIANT ENERGY	0201511000 7/27/26	08/17/2026	utilities	0020-20-7210-650-49500	7.04 @
JOHN DEERE FINANCIAL	3189565	08/17/2026	PM kit	0020-20-7210-621-44300	80.83
ARNOLD MOTOR SUPPLY LLP	39NV395985	08/17/2026	paint	0020-20-7210-621-44300	23.18
LINWOOD MINING & MINERA...	497693	08/17/2026	rock	0020-20-7110-461-44800	3,846.71
LUPTON & TOYNE PRINTERS	7428	08/17/2026	PO books	0020-20-7000-120-63600	219.00
ALLIANT ENERGY	7979880000 7/27/26	08/17/2026	utilities	0020-20-7210-650-49500	7.68 @
ALLIANT ENERGY	7979880000 7/27/26	08/17/2026	utilities	0020-20-7210-650-49500	34.56
KIRK BUTCHER PLUMBING & ...	2672	08/17/2026	clear mop sink drain	0020-20-7210-650-49500	175.00
KIRK BUTCHER PLUMBING & ...	2672	08/17/2026	clear mop sink drain	0020-20-7210-650-49500	48.00
JOHN DEERE FINANCIAL	3190156	08/17/2026	gasket, o-ring	0020-20-7210-621-44300	18.49
LINWOOD MINING & MINERA...	497756	08/17/2026	rock	0020-20-7110-461-44800	4,363.84
A-1 QUALITY TIRE	I054452	08/17/2026	tire repair	0020-20-7210-623-44300	148.45
ALTORFER INC	WO100267548	08/17/2026	PM4 I-36	0020-20-7210-621-44300	246.10
ALTORFER INC	WO100267548	08/17/2026	PM4 I-36	0020-20-7210-623-44300	3,915.82
JOHN DEERE FINANCIAL	3190715	08/17/2026	v-belt	0020-20-7210-621-44300	55.48
MENARDS	37218	08/17/2026	sledge hammers	0020-20-7220-655-29000	56.88
ARNOLD MOTOR SUPPLY LLP	39NV396294	08/17/2026	filters	0020-20-7210-637-25400	43.96
LINWOOD MINING & MINERA...	497826	08/17/2026	rock	0020-20-7110-461-44800	2,576.43
HAHN READY MIX CO	498508	08/17/2026	concrete	0020-20-7110-467-44800	2,510.10
A-1 QUALITY TIRE	I054479	08/17/2026	trailer tire repair	0020-20-7210-623-44300	256.90
MENARDS	37292	08/17/2026	side boards for trailer	0020-20-7210-621-44300	72.58
LINWOOD MINING & MINERA...	497866	08/17/2026	rock	0020-20-7110-461-44800	1,433.08
A-1 QUALITY TIRE	I054491	08/17/2026	install new tires	0020-20-7210-621-44300	77.70
A-1 QUALITY TIRE	I054491	08/17/2026	install new tires	0020-20-7210-623-44300	995.50
WENDLING QUARRIES INC	1112135	08/17/2026	rock	0020-20-7110-461-44800	3,424.74
WENDLING QUARRIES INC	1112135	08/17/2026	rock	0020-20-7110-467-44800	352.01
AMAZON CAPITAL SERVICES	14NQ-9MH6-QLDG	08/17/2026	wypall dispenser	0020-20-7210-650-49500	50.89
CULLIGAN OF DAVENPORT	309375 7/31/26	08/17/2026	water	0020-20-7210-650-49500	222.55
ARNOLD MOTOR SUPPLY LLP	39NV396622	08/17/2026	v-belt	0020-20-7210-621-44300	74.84
ED MORSE FORD	539811C	08/17/2026	lamp	0020-20-7210-621-44300	43.64
S J SMITH WELDING	872272	08/17/2026	monthly tank rental	0020-20-7210-649-25400	101.47
CITY OF WILTON	11-76000-00 8/1/26	08/17/2026	utilities	0020-20-7210-650-49500	59.33 @
CITY OF WILTON	11-76000-00 8/1/26	08/17/2026	utilities	0020-20-7210-650-49500	59.34
OVESON REFUSE & RECYCLING.	81121	08/17/2026	recycling & garbage	0020-20-7210-650-49500	155.00
AMAZON CAPITAL SERVICES	1D1H-9W4L-634V	08/17/2026	storage clipboards	0020-20-7000-120-63600	43.76
AMAZON CAPITAL SERVICES	1FT6-17TV-6J7C	08/17/2026	grit soap, dispenser	0020-20-7210-650-49500	91.80
L L PELLING CO INC	26-10 voucher 2	08/17/2026	L-(26-10)--73-70 voucher 2	0020-20-7110-464-44800	253,387.65
Metro Pavers, Inc	FR-6 voucher 22	08/17/2026	LFM-(FR-6)--7X-70 voucher 22	0020-20-0201-361-62100	11,712.54
Metro Pavers, Inc	FR-6 voucher 22	08/17/2026	LFM-(FR-6)--7X-70 voucher 22	0020-20-0201-366-62100	14,030.00
Metro Pavers, Inc	FR-6 voucher 22	08/17/2026	LFM-(FR-6)--7X-70 voucher 22	0020-20-0201-367-62100	213,871.72
Metro Pavers, Inc	FR-6 voucher 22	08/17/2026	LFM-(FR-6)--7X-70 voucher 22	0020-20-0201-386-62600	8,000.00
Metro Pavers, Inc	FR-6 voucher 22	08/17/2026	LFM-(FR-6)--7X-70 voucher 22	0020-20-0201-390-62300	13,500.00
PHELPS THE UNIFORM SPECIA...	2383577	08/17/2026	restock towel rolls	0020-20-7210-650-49500	68.64
LINWOOD MINING & MINERA...	497981	08/17/2026	rock	0020-20-7110-461-44800	1,694.51
RDO Truck Centers, LLC	80274V	08/17/2026	rubber spring suspension, bolts, nuts	0020-20-7210-621-44300	449.66
A-1 QUALITY TIRE	I054539	08/17/2026	tire repair	0020-20-7210-623-44300	210.95
MENARDS	37562	08/17/2026	boards	0020-20-7210-621-44300	22.32
MIDWEST WHEEL CO	4745109-00	08/17/2026	disc brakes	0020-20-7210-621-44300	260.00
LINWOOD MINING & MINERA...	498039	08/17/2026	rock	0020-20-7100-430-44800	320.01
LINWOOD MINING & MINERA...	498039	08/17/2026	rock	0020-20-7110-461-44800	1,987.74
HAHN READY MIX CO	498715	08/17/2026	concrete	0020-20-7110-467-44800	1,639.35
CENTRAL PETROLEUM EQUIP...	52502	08/17/2026	fuel tank gauge	0020-20-7210-632-25000	265.21
TEAM STAFFING SOLUTIONS I...	221469	08/17/2026	wages - Josh	0020-20-7010-210-10000	1,187.11
DRJ GROUP LLC	260925	08/17/2026	annual fire extinguisher maintenance	0020-20-7210-650-49500	707.00
DRJ GROUP LLC	260925	08/17/2026	annual fire extinguisher maintenance	0020-20-7210-650-49500	15.00
MIDWEST WHEEL CO	4750415-00	08/17/2026	disc brakes	0020-20-7210-621-44300	260.00

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LINWOOD MINING & MINERA...	498099	08/17/2026	rock	0020-20-7110-461-44800	9,703.34
MENARDS	37677	08/17/2026	paint	0020-20-7210-621-44300	71.92
ED MORSE FORD	539833C	08/17/2026	harness	0020-20-7210-621-44300	17.23
Depart 20 - ENGINEER Total:					583,642.74
Depart: 22 - CONSERVATION BOARD					
MENARDS	36916	08/17/2026	PAINT PAILS & LINERS, INSECT PAINT ADDITIVE, GLOVE	0001-22-6110-000-44100	66.31
MENARDS	36987	08/17/2026	FLOOR CLEANERS	0001-22-6110-000-23200	63.90
SYCAMORE PRINTING	68165	08/17/2026	POSTER LAMINATIONS	0001-22-6120-000-29200	24.87
MENARDS	37114	08/17/2026	BREAKERS-ELECTRICAL PAIR AT SB CAMPGROUND	0001-22-6110-000-44100	53.80
MUSCATINE POWER & WATER	117914 7/26	08/17/2026	DLP SHOP 6/19-7/20/26	0001-22-6110-000-43144	19.11
MUSCATINE POWER & WATER	117914 7/26	08/17/2026	DLP SHOP 6/19-7/20/26	0001-22-6110-000-43144	11.47 @
MUSCATINE POWER & WATER	117915 7/26	08/17/2026	CABINS 6/19-7/20/26	0001-22-6110-000-43143	278.01
MUSCATINE POWER & WATER	117915 7/26	08/17/2026	CABINS 6/19-7/20/26	0001-22-6110-000-43143	166.80 @
TRIPLE B CONSTRUCTION CORP	5861	08/17/2026	PUMPED SEPTIC TANK AT DLP 7/29/26	0001-22-6110-000-47500	375.00
MUSCATINE POWER & WATER	779983 7/26	08/17/2026	2488 41ST ST 6/25-7/24/26	0001-22-6110-000-43145	144.38
MUSCATINE POWER & WATER	779983 7/26	08/17/2026	2488 41ST ST 6/25-7/24/26	0001-22-6110-000-43145	36.09 @
ALLIANT ENERGY	8788811000 7/26	08/17/2026	JACK SHUGER PARK 6/30- 7/31/26	0001-22-6110-000-43142	1.00 @
ALLIANT ENERGY	8788811000 7/26	08/17/2026	JACK SHUGER PARK 6/30- 7/31/26	0001-22-6110-000-43142	31.15
WOEPKING, JAMES	REIM 7/8/26	08/17/2026	REIM EQUIPMENT RENTAL FOR DISC GOLF COURSE	0027-22-0210-000-63910	291.00
BERNS, MICHELLE	REIM 7/26	08/17/2026	REIM 6" PLASTIC TRAY	0001-22-6120-000-29200	6.98
MENARDS	37507	08/17/2026	MOP HANDLE, BUG SWATTERS	0001-22-6110-000-23200	17.87
MENARDS	37507	08/17/2026	ADIRONDACK CHAIR	0001-22-6110-000-44600	24.97
ELAN FINANCIAL SERVICES	4976 7/26	08/17/2026	CLIPS, HDMI, TAPE, NOTES, 1ST AID, HANGERS	0001-22-6100-000-26000	160.86
ELAN FINANCIAL SERVICES	4976 7/26	08/17/2026	BRUSH KILLER	0001-22-6110-000-20300	79.99
ELAN FINANCIAL SERVICES	4976 7/26	08/17/2026	WELDED FENCE WIRE	0001-22-6110-000-21000	99.99
ELAN FINANCIAL SERVICES	4976 7/26	08/17/2026	DISPLAY SIGNS	0001-22-6110-000-29000	140.80
ELAN FINANCIAL SERVICES	4976 7/26	08/17/2026	COWHIDE GLOVES	0001-22-6110-000-29300	43.98
ELAN FINANCIAL SERVICES	4976 7/26	08/17/2026	STIHL TRIMMER SPEC ORD CARBURATOR & SHIPPING	0001-22-6110-000-44600	34.48
ELAN FINANCIAL SERVICES	4976 7/26	08/17/2026	CRICKETS, REPTILE BARK, SUBSTRATE, REPASHY, MOSS	0001-22-6120-000-20000	494.73
ELAN FINANCIAL SERVICES	4976 7/26	08/17/2026	WASHER FLUID, MONARCH TAG KIT	0001-22-6120-000-29200	113.87
ELAN FINANCIAL SERVICES	4976 7/26	08/17/2026	ANNUAL WEBSITE & DOMAIN	0001-22-6120-000-40000	96.00
MUSCATINE COUNTY ENGINE...	CONS 7/26	08/17/2026	CONSERVATION JULY 2026	0001-22-6110-000-25000	301.77
MUSCATINE COUNTY TREASU...	TAX 7/26	08/17/2026	SALES TAX ON CABIN RENTALS JULY 2026	0001-22-6110-000-49610	313.85
MUSCO CORPORATION	P-2600837	08/17/2026	DISC GOLF COURSE SIGNS	0027-22-0210-000-63910	2,115.00
MUSCATINE POWER & WATER	117921 8/26	08/17/2026	LEARNING CENTER 7/1-8/3/26	0001-22-6110-000-43197	1,616.61
MUSCATINE POWER & WATER	117922 8/26	08/17/2026	DP SHELTER RR 6/24-7/27/26	0001-22-6110-000-43197	33.81
MUSCATINE POWER & WATER	117922 8/26	08/17/2026	DP SHELTER RR 6/24-7/27/26	0001-22-6110-000-43197	8.77 @
MUSCATINE POWER & WATER	117924 8/26	08/17/2026	PLAYGROUND RR 6/24- 7/26/26	0001-22-6110-000-43197	33.55
MUSCATINE POWER & WATER	117924 8/26	08/17/2026	PLAYGROUND RR 6/24- 7/26/26	0001-22-6110-000-43197	9.03 @
MUSCATINE POWER & WATER	188433 8/26	08/17/2026	BARN 6/25-7/27/26	0001-22-6112-000-43000	8.28 @
MUSCATINE POWER & WATER	188433 8/26	08/17/2026	BARN 6/25-7/27/26	0001-22-6112-000-43000	37.26
MUSCATINE POWER & WATER	779451 8/26	08/17/2026	2570 PETTIBONE 7/1-8/1/26	0001-22-6110-000-43144	68.70
MENARDS	37699	08/17/2026	LED BULBS	0001-22-6110-000-44100	44.98
MENARDS	37699	08/17/2026	FUEL LINE WITH CLAMPS	0001-22-6110-000-44600	9.99
Depart 22 - CONSERVATION BOARD Total:					7,479.01

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Depart: 24 - DHS					
U S CELLULAR CORP	0822288834	08/17/2026	MONTHLY SERVICE 6/22-7/21/26	0001-24-3100-000-41500	110.26 @
U S CELLULAR CORP	0822288834	08/17/2026	MONTHLY SERVICE 6/22-7/21/26	0001-24-3100-000-41500	257.29
GREEN RESOURCE MANAGEM...	350161	08/17/2026	SHREDDING	0001-24-3100-000-26000	52.80 @
CLEARFLY COMMUNICATIONS	INV838824	08/17/2026	MONTHLY SERVICE AUG 2026	0001-24-3100-000-41400	357.39
Depart 24 - DHS Total:					777.74
Depart: 25 - GENERAL ASSISTANCE					
MUSCATINE COUNTY SHERIFF ...	7/26	08/17/2026	SHERIFF TRANSPORTS 7/20-7/24/26 MILEAGE	0002-25-3500-000-30234	81.26
MUSCATINE COUNTY SHERIFF ...	7/26	08/17/2026	SHERIFF TRANSPORTS 7/20-7/24/26	0002-25-3500-000-30234	110.52
MUSCATINE COUNTY SHERIFF ...	26-001202	08/17/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0002-25-3500-000-30234	30.50
MUSCATINE COUNTY SHERIFF ...	26-001202	08/17/2026	MILEAGE	0002-25-3500-000-30234	4.00
MUSCATINE COUNTY SHERIFF ...	26-001210	08/17/2026	MILEAGE	0002-25-3500-000-30234	2.00
MUSCATINE COUNTY SHERIFF ...	26-001210	08/17/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0002-25-3500-000-30234	30.50
SCHROEDER STARK-WELIN FU...	726972	08/17/2026	CREMATION ASSISTANCE	0001-25-3110-000-39000	1,221.08
MUSCATINE COUNTY SHERIFF ...	26-001231	08/17/2026	MILEAGE	0002-25-3500-000-30234	4.00
MUSCATINE COUNTY SHERIFF ...	26-001231	08/17/2026	SERVICE/ATTEMPTED SERVICE OF PAPERS	0002-25-3500-000-30234	30.50
MUSCATINE CENTER FOR SOC...	2026248	08/17/2026	DV RENT	0001-25-3110-000-34010	3,240.00
MUSCATINE CENTER FOR SOC...	2026248	08/17/2026	SHELTER RENT	0001-25-3110-000-34010	4,305.00
MUSCATINE CENTER FOR SOC...	2026248	08/17/2026	MCSA SHELTER SERVICES	0001-25-3110-000-34700	2,750.00
CROSSROADS INC	2608-SH23	08/17/2026	SHREDDING	0001-25-3100-000-47510	67.98
CROSSROADS INC	2608-SH23	08/17/2026	SHREDDING	0001-25-3200-000-47510	17.00
MUSCATINE COUNTY TREASU...	CS 7/26	08/17/2026	CS JULY 2026 POSTAGE	0001-25-3100-000-41200	372.42
MUSCATINE COUNTY COMM...	TRUE LINK 8/26	08/17/2026	TRUE LINK CARD FEES	0001-25-3110-000-39906	1,372.00
ELAN FINANCIAL SERVICES	8766 7/2026	08/17/2026	WATER, CHARGER, PAPER	0001-25-3100-000-26000	110.97
ELAN FINANCIAL SERVICES	8766 7/2026	08/17/2026	EMS SOFTWARE JULY 2026	0001-25-3100-000-26800	861.90
ELAN FINANCIAL SERVICES	8766 7/2026	08/17/2026	WATER, PAPER	0001-25-3200-000-26000	21.49
SANDERS, ERIC	REIM 7/26	08/17/2026	REIM MILEAGE - WILTON AMERICAN LEGION	0001-25-3200-000-41300	35.08
MUSCATINE COUNTY ENGINE...	CS 7/26	08/17/2026	CS JULY 2026 FUEL	0001-25-3100-000-44000	47.98
Depart 25 - GENERAL ASSISTANCE Total:					14,716.18
Depart: 28 - MEDICAL EXAMINER					
JOHNSON COUNTY MEDICAL ...	CI-10000681	08/17/2026	DEATH INVESTIGATION & ME FEE 4/2/26	0001-28-1110-000-40200	319.91 @
JOHNSON COUNTY MEDICAL ...	CI-10000951	08/17/2026	DEATH INVESTIGATION & ME FEE 12/5/25	0001-28-1110-000-40200	2,219.00 @
VISA	3038 7/26	08/17/2026	CALENDARS & STUDY GUIDES	0001-28-1110-000-42232	206.88
HILBERT, JULIA	REIM 7/26	08/17/2026	REIM MILEAGE JULY 2026	0001-28-1110-000-41300	119.00
WHEELER, TASHIA	REIM 7/26	08/17/2026	REIM MILEAGE JULY 2026	0001-28-1110-000-41300	127.84
Depart 28 - MEDICAL EXAMINER Total:					2,992.63
Depart: 30 - COURT SERVICES					
BEINE & ABEL LAW FIRM PLC	696	08/17/2026	GUARDIANSHIP GCPR013321 MILEAGE	0001-30-1620-000-42500	67.00
BEINE & ABEL LAW FIRM PLC	696	08/17/2026	GUARDIANSHIP GCPR013321	0001-30-1620-000-42500	875.00
HAWKEYE LANGUAGE SERVIC...	JGJV007447	08/17/2026	INTERPRETER FEES JGJV	0001-30-1620-000-42500	70.00
Depart 30 - COURT SERVICES Total:					1,012.00
Depart: 51 - GENERAL SERVICES					
GREENWOOD CLEANING SYST...	543294-000	08/17/2026	FLOOR SCRUBBER (1)	0001-51-9100-000-29000	4,188.00
A&J ASSOCIATES PC	8212	08/17/2026	CONTRACT FEE	0001-51-9100-755-44100	300.00 @
MUSCATINE POWER & WATER	102218 7/26	08/17/2026	HISTORIC JAIL 6/8-7/8/26	0001-51-9100-756-43000	10.13
MUSCATINE POWER & WATER	102218 7/26	08/17/2026	HISTORIC JAIL 6/8-7/8/26	0001-51-9100-756-43000	29.12 @
MENARDS	36961	08/17/2026	SILICONE SEALANT & TOILET	0001-51-9100-755-44100	145.12
MENARDS	36972	08/17/2026	VALVE STEM 4 WAY KEYS, SPRAY PAINT	0001-51-9100-000-29000	61.80

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GRAINGER	9021567855	08/17/2026	PIPE CUTTER	0001-51-9100-000-29000	74.86
MENARDS	37225	08/17/2026	COUPLINGS	0001-51-9100-755-44100	17.12
MENARDS	37225	08/17/2026	GOOP & DEGREASER	0001-51-9100-758-44100	9.96
MENARDS	37225	08/17/2026	BLEACH, TUBING, FUNNEL, ELBOW, HOSE CLAMP	0001-51-9100-787-44100	29.85
MENARDS	37254	08/17/2026	CARPET SHAMPOO, SCREWS	0001-51-9100-000-26005	14.72
WYNN HEAT AND AIR	945	08/17/2026	CS/DHS HP8 REPAIR	0001-51-9100-751-44100	252.35
WYNN HEAT AND AIR	945	08/17/2026	CS/DHS HP8 REPAIR	0001-51-9100-754-44100	262.65
VISA	3038 7/26	08/17/2026	OFFICE PLANNER	0001-51-9100-000-26000	23.83
VISA	3038 7/26	08/17/2026	ELECTRICAL PANEL FILLERS	0001-51-9100-000-26005	156.93
VISA	3038 7/26	08/17/2026	GAS DETECTORS, SHOP VAC COVER, FOAM REFILLS	0001-51-9100-000-29000	115.93
VISA	3038 7/26	08/17/2026	CS/DHS COMPRESSOR VOLTAGE MONITOR	0001-51-9100-751-44100	137.20
VISA	3038 7/26	08/17/2026	FAN CAPACITATOR REPLACEMENT	0001-51-9100-752-44100	17.90
VISA	3038 7/26	08/17/2026	CS/DHS COMPRESSOR VOLTAGE MONITOR	0001-51-9100-754-44100	142.79
MENARDS	37310	08/17/2026	ROUND UP, WASP & HORNET KILLER	0001-51-9100-000-26005	46.71
VISA	5553 7/26	08/17/2026	MOWING FUEL	0001-51-9100-000-25000	217.29
VISA	5553 7/26	08/17/2026	NUT DRIVER SET, BATTERIES, BAND SAW & BLADES	0001-51-9100-000-29000	774.39
PLUMB SUPPLY CO	S101767327.001	08/17/2026	BIG SHOT GALLO 20G REFILL CARTRIDGES	0001-51-9100-000-29000	119.05
MENARDS	37370	08/17/2026	CHAIRS, STEP LADDERS, WALL MOUNT, BIT HOLDERS	0001-51-9100-000-29405	460.32
GRAINGER	9026787284	08/17/2026	REFLECTIVE SHEETING	0001-51-9100-000-29405	51.80
CROSSROADS INC	2608-SH18	08/17/2026	SHREDDING	0001-51-9100-000-47510	45.32
ALLIANT ENERGY	1936241000 8/26	08/17/2026	CS/DHS 7/8-8/10/26	0001-51-9100-751-43000	18.97
ALLIANT ENERGY	1936241000 8/26	08/17/2026	CS/DHS 7/8-8/10/26	0001-51-9100-754-43000	19.75
ALLIANT ENERGY	3064463608 8/26	08/17/2026	MAINT SHOP 7/8-8/10/26	0001-51-9100-758-43000	57.46
ALLIANT ENERGY	6597021000 8/26	08/17/2026	ADMIN 7/8-8/10/26	0001-51-9100-788-43000	38.72
GSA TURF SERVICES LLC	3586	08/17/2026	JAIL IRRIGATION	0001-51-9100-000-48300	265.00
GSA TURF SERVICES LLC	3586	08/17/2026	JAIL IRRIGATION	0001-51-9100-000-48300	33.85
MENARDS	37487	08/17/2026	PORT WIRE CONNECTOR, & WIRE DISCONNECTS	0001-51-9100-758-44100	9.77
MUSCATINE COUNTY ENGINE...	GS 7/26	08/17/2026	GENERAL SERVICES JULY 2026 FUEL	0001-51-9100-000-25000	280.35
MUSCATINE POWER & WATER	105922 8/26	08/17/2026	COURTHOUSE 7/1-8/1/26	0001-51-9100-787-43000	3,321.12
MUSCATINE POWER & WATER	112443 8/26	08/17/2026	CS/DHS 7/1-8/1/26	0001-51-9100-751-43000	1,179.21
MUSCATINE POWER & WATER	112443 8/26	08/17/2026	CS/DHS 7/1-8/1/26	0001-51-9100-754-43000	1,227.34
MUSCATINE POWER & WATER	118558 8/5/26	08/17/2026	ADMIN 7/1-8/1/26	0001-51-9100-788-43000	3,579.77
MENARDS	37630	08/17/2026	TRIMMER LINE	0001-51-9100-758-44100	10.99
MENARDS	37630	08/17/2026	FAUCET	0001-51-9100-788-44100	36.98
MENARDS	37680	08/17/2026	WEATHER STRIPS, TAPE	0001-51-9100-000-26005	28.35
MENARDS	37682	08/17/2026	GLUE & GOOP	0001-51-9100-758-44100	8.47
MENARDS	37700	08/17/2026	CAULK	0001-51-9100-000-26005	7.68
MENARDS	37700	08/17/2026	HEX BOLTS	0001-51-9100-755-44100	2.28
Depart 51 - GENERAL SERVICES Total:					17,831.20
Depart: 52 - INFORMATION SERVICES					
SOUTHERN COMPUTER WAR...	INV00874556	08/17/2026	POLICYPAK RENEWAL	0001-52-9110-000-42100	7,726.00
VISA	3038 7/26	08/17/2026	SOFTWARE RENEWAL	0001-52-9110-000-26800	131.40
ELECTRONIC ASSET SECURITY	INV-0017	08/17/2026	ELECTRONICS RECYLING, DISPOSAL, CERT DESTRUCTION	0001-52-9110-000-44600	608.20
TECH DATA CORPORATION	SI744225	08/17/2026	AUTO CAD LT - ZON	0001-52-9110-000-42163	530.44
CLEARFLY COMMUNICATIONS	INV841343	08/17/2026	SO PHONE SYSTEM	0001-52-9110-000-41400	229.06
CLEARFLY COMMUNICATIONS	INV841344	08/17/2026	JL PHONE SYSTEM	0001-52-9110-000-41400	545.60
CLEARFLY COMMUNICATIONS	INV842608	08/17/2026	ENG PHONE SYSTEM	0001-52-9110-000-41400	153.19
CLEARFLY COMMUNICATIONS	INV842610	08/17/2026	ZON PHONE SYSTEM	0001-52-9110-000-41400	63.87
CLEARFLY COMMUNICATIONS	INV842680	08/17/2026	ADM PHONE SYSTEM	0001-52-9110-000-41400	1,006.40

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CLEARFLY COMMUNICATIONS	INV842681	08/17/2026	CONS PHONE SYSTEM	0001-52-9110-000-41400	82.10
CLEARFLY COMMUNICATIONS	INV844016	08/17/2026	CS PHONE SYSTEM	0001-52-9110-000-41400	331.77
ADVANCED BUSINESS SYSTEM...	42664720	08/17/2026	JAIL COPIERS LEASE	0001-52-9110-000-42162	465.00
MUSCATINE POWER & WATER	109195 8/26	08/17/2026	JAIL MAN & BACKUP 7/6-8/4/26	0001-52-9110-000-41451	541.67
MUSCATINE POWER & WATER	109195 8/26	08/17/2026	JAIL MAN & BACKUP 7/6-8/4/26	0001-52-9110-000-41458	112.97
MUSCATINE POWER & WATER	117923 8/5/26	08/17/2026	DISCOVERY CENTER MAN & BACKUP 7/6-8/4/26	0001-52-9110-000-41451	541.67
MUSCATINE POWER & WATER	117923 8/5/26	08/17/2026	DISCOVERY CENTER MAN & BACKUP 7/6-8/4/26	0001-52-9110-000-41458	112.97
MASTERS TELECOM LLC	87130	08/17/2026	JL FIRE ALARM DIALER	0001-52-9110-000-41400	25.74
ADVANCED BUSINESS SYSTEM...	INV494718	08/17/2026	ASSESSOR PRINT & USAGE	0001-52-9110-000-42161	31.15
Depart 52 - INFORMATION SERVICES Total:					13,239.20
Depart: 53 - PHYSICAL PLANNING-ZONING					
VERIZON	6149404491	08/17/2026	MONTHLY SERVICE 6/24-7/23/26	0011-53-3020-000-41405	4.67 @
VERIZON	6149404491	08/17/2026	MONTHLY SERVICE 6/24-7/23/26	0011-53-3020-000-41405	15.34
VERIZON	6149404491	08/17/2026	MONTHLY SERVICE 6/24-7/23/26	0011-53-6300-000-41405	4.67 @
VERIZON	6149404491	08/17/2026	MONTHLY SERVICE 6/24-7/23/26	0011-53-6300-000-41405	15.33
CITY OF MUSCATINE	0029149	08/17/2026	JUNE BACTERIA & NOTRATES TESTS (18) RETESTS (4)	0011-53-3020-000-43500	568.00 @
ARM MANAGEMENT LLC	1054	08/17/2026	CAR WASHES	0011-53-6300-000-44000	11.00
ELAN FINANCIAL SERVICES	7406 7/2026	08/17/2026	ERASERS, PRINTER & GRAPHING PAPER, PENS, TISSUES	0011-53-3020-000-26000	31.71
ELAN FINANCIAL SERVICES	7406 7/2026	08/17/2026	NOTARY RENEWAL (1)	0011-53-3020-000-48000	30.00
ELAN FINANCIAL SERVICES	7406 7/2026	08/17/2026	ERASERS, PRINTER & GRAPHING PAPER, PENS, TISSUES	0011-53-6300-000-26000	31.71
ELAN FINANCIAL SERVICES	7406 7/2026	08/17/2026	CERTIFIED LETTER	0011-53-6300-000-41200	11.02
ELAN FINANCIAL SERVICES	7406 7/2026	08/17/2026	INTL CODE COUNCIL RENEWAL (1)	0011-53-6300-000-48000	105.00
DAUFELDT, DONALD	REIM WELL 7/26	08/17/2026	REIM WELL PLUGGING DONE BY WAYNE SMITH & SON 7/14	0011-53-3020-000-43500	700.00
MUSCATINE COUNTY ENGINE...	ZON 7/26	08/17/2026	ZONING JULY 2026 FUEL	0011-53-6300-000-25000	624.50
Depart 53 - PHYSICAL PLANNING-ZONING Total:					2,152.95
Depart: 70 - EMERGENCY MANAGEMENT					
LIGHTING MAINTENANCE INC	18287	08/17/2026	REPAIRS TO OUTDOOR WEATHER SIREN CONESVILLE	4000-70-1210-000-44602	411.43 @
MUSCATINE COUNTY ENGINE...	EMA 6/26	08/17/2026	JUNE 2026 EMA FUEL	4000-70-1210-000-25000	100.95 @
LIGHTING MAINTENANCE INC	18641	08/17/2026	NICHOLS SIREN REPAIR	4000-70-1210-000-44602	1,478.80
MUSCATINE COUNTY ENGINE...	EMA/S&R 7/26	08/17/2026	EMA, S&R JULY 2026 FUEL	4000-70-1210-000-25000	227.06
MUSCATINE COUNTY ENGINE...	EMA/S&R 7/26	08/17/2026	EMA, S&R JULY 2026 FUEL	4000-70-1210-000-49212	318.36
Depart 70 - EMERGENCY MANAGEMENT Total:					2,536.60
Depart: 71 - E-911					
WAHLTEK INC	IN113403	08/17/2026	MAINT & SERVICE 9/30/26-9/29/27	4010-71-0515-000-42145	8,103.38
IOWA HOMELAND SECURITY &...	305292	08/17/2026	QTR 4 PSAP PAYMENT	4010-71-0515-000-48100	8,395.75
WAHLTEK INC	IN113442	08/17/2026	NEW NAS	4010-71-0515-000-42145	1,050.00
WTC COMMUNICATION	0150 8/26	08/17/2026	MONTHLY SERVICE 8/1-8/31/26	4010-71-0515-000-41400	522.24
CENTURYLINK QC	333773094 8/26	08/17/2026	MONTHLY SERVICE 8/1-8/31/26	4010-71-0515-000-41400	52.38
LANGUAGE LINK	339085	08/17/2026	911 TRANSLATION SERVICE JULY 2026	4010-71-0515-000-41418	11.20
ELAN FINANCIAL SERVICES	4508 7/26	08/17/2026	POWER SUPPLY FOR SERVER	4010-71-0515-000-44604	365.40
WINDSTREAM	091647993 8/26	08/17/2026	MONTHLY SERVICE 8/1-8/31/26	4010-71-0515-000-41400	267.53

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IOWA COMMUNICATIONS NE...	752306	08/17/2026	MONTHLY CONNECTION 8/1-8/31/26	4010-71-0515-000-41400	550.00
Depart 71 - E-911 Total:					19,317.88
Depart: 75 - MEDICAL					
WELLMARK BCBS OF IA	7/26	08/17/2026	MEDICAL/DENTAL INS CLAIMS SETTLED 7/1-7/31/26	8500-75-0420-000-11300	8,970.07
Depart 75 - MEDICAL Total:					8,970.07
Depart: 97 - MUSCOM					
WINSOR CONSULTING GROUP...	27612	08/17/2026	VIRTUAL MACHINE SET UP	4050-97-1040-000-63675	60.00 @
AT&T MOBILITY	287295780368X07272026	08/17/2026	DATA CARDS 6/20-7/19/26	4050-97-1040-000-41405	795.08 @
AT&T MOBILITY	287295780368X07272026	08/17/2026	DATA CARDS 6/20-7/19/26	4050-97-1040-000-41405	1,373.32
VERIZON	6149434120	08/17/2026	MONTHLY SERVICE 6/24-7/23/26	4050-97-1040-000-41405	195.69 @
VERIZON	6149434120	08/17/2026	MONTHLY SERVICE 6/24-7/23/26	4050-97-1040-000-41405	642.98
CITY OF WEST LIBERTY	10-01360-00 7/26	08/17/2026	WEST LIBERTY TOWER SITE 6/15-7/15/26	4050-97-1040-000-43013	135.39 @
CITY OF WEST LIBERTY	10-01360-00 7/26	08/17/2026	WEST LIBERTY TOWER SITE 6/15-7/15/26	4050-97-1040-000-43013	126.93
MUSCATINE POWER & WATER	116383 7/26	08/17/2026	MCC UTILITIES 6/15-7/14/26	4050-97-1040-000-43010	97.45
MUSCATINE POWER & WATER	116383 7/26	08/17/2026	MCC UTILITIES 6/15-7/14/26	4050-97-1040-000-43010	111.37 @
ALLIANT ENERGY	0650396052 7/26	08/17/2026	MCC TOWER 6/25-7/28/26	4050-97-1040-000-43010	7.54 @
ALLIANT ENERGY	0650396052 7/26	08/17/2026	MCC TOWER 6/25-7/28/26	4050-97-1040-000-43010	35.21
AMERICAN TOWERS CORP	5352334	08/17/2026	TOWER RENTAL 8/1-8/31/26	4050-97-1040-000-45512	4,284.86
WINSOR CONSULTING GROUP...	28015	08/17/2026	NEW FIREWALL	4050-97-1040-000-63675	5,919.89
WINSOR CONSULTING GROUP...	28028	08/17/2026	NEW FIREWALL - LABOR	4050-97-1040-000-63675	2,013.00
MOTOROLA SOLUTIONS CRED...	34169	08/17/2026	RADIO REPLACEMENT ANNUAL PAYMENT	4050-97-1040-000-63866	115,000.00
ELAN FINANCIAL SERVICES	4508 7/26	08/17/2026	MDT BATTERIES	4050-97-1040-000-63867	259.98
EASTERN IOWA LIGHT & POW...	21082903 8/26	08/17/2026	WILD CAT DEN TOWER 6/30-7/31/26	4050-97-1040-000-43012	6.85 @
EASTERN IOWA LIGHT & POW...	21082903 8/26	08/17/2026	WILD CAT DEN TOWER 6/30-7/31/26	4050-97-1040-000-43012	212.36
Depart 97 - MUSCOM Total:					131,277.90
Depart: 99 - NONDEPARTMENTAL					
MAGIC	00002055	08/17/2026	1/1-3/31/26 QRTLTY MAGIC OPERATING COUNTY EXPENSE	0060-99-9110-000-42076	28,890.00 @
MAGIC	00002055	08/17/2026	FY 26/27 ESRI LICENSE	0060-99-9110-000-42786	8,920.00 @
DSI MEDICAL SERVICES INC	DSINV022070	08/17/2026	FMCSA RANDOM BAT (1) & DRUG (2) TESTING	0001-99-9000-000-42800	152.50 @
DSI MEDICAL SERVICES INC	DSINV022708	08/17/2026	FMCSA RANDOM DRUG TESTING (2)	0001-99-9000-000-42800	103.00 @
DSI MEDICAL SERVICES INC	DSINV023802	08/17/2026	FMCSA POST ACCIDENT DRUG TESTING	0001-99-9000-000-42800	49.50 @
A&J ASSOCIATES PC	8211	08/17/2026	GEOTHERMAL UPGRADE CONSULTING SERVICE THRU 6/30/26	1500-99-0221-000-61200	2,200.00 @
MAGIC	00002138	08/17/2026	7/1-9/30/26 QTRLY MAGIC OPERATING COUNTY EXPENSE	0060-99-9110-000-42076	29,600.00
LYNCH DALLAS PC	229514	08/17/2026	PERSONNEL CONSULTATION HR HOURS	0001-99-9000-000-39300	150.50
LYNCH DALLAS PC	229514	08/17/2026	PERSONNEL CONSULTATION HR HOURS	0001-99-9000-000-39300	86.00 @
VISA	3038 7/26	08/17/2026	RETURNED TEST FROM HR	0001-99-9000-000-12500	18.66
UNITYPOINT HEALTH at WORK	710000301 7/26	08/17/2026	PRE EMPLOYMENT DRUG TEST (1) & PHYSICAL (1)	0001-99-9000-000-42800	297.00 @
UNITYPOINT HEALTH at WORK	710002028 7/26	08/17/2026	PRE EMPLOYMENT DRUG TESTS (3)	0001-99-9000-000-42800	206.00 @
IMWCA	INV99151	08/17/2026	WORK COMP PREM 26/27 INSTALLMENT #2	0002-99-9210-000-46400	8,901.00
HORIZON ARCHITECTURE	G24-032-009	08/17/2026	CS BLDG REPAIRS ARCHITECT SERVICES 12/1/25-7/31/26	1500-99-0227-000-61010	5,889.13 @

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Pending Expense Approval Report

Post Dates: 08/17/2026 - 08/17/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HORIZON ARCHITECTURE	G24-032-009	08/17/2026	CS BLDG REPAIRS ARCHITECT SERVICES JULY 2026	1500-99-0227-000-61010	860.87
TIMM, JERRY L	BLOOM TWP 8/26	08/17/2026	BLOOMINGTON TOWNSHIP MILEAGE	0011-99-8020-000-12744	3.40
TIMM, JERRY L	BLOOM TWP 8/26	08/17/2026	BLOOMINGTON TOWNSHIP MEETING	0011-99-8020-000-12744	15.00
TIMM, JERRY L	BLOOM TWP 8/26	08/17/2026	BLOOMINGTON TOWNSHIP ANNUAL REPORT	0011-99-8020-000-12744	30.00
RIEKE JR, GERALD L	BLOOM TWP 8/26	08/17/2026	BLOOMINGTON TOWNSHIP MILEAGE	0011-99-8020-000-12745	8.16
RIEKE JR, GERALD L	BLOOM TWP 8/26	08/17/2026	BLOOMINGTON TOWNSHIP MEETING	0011-99-8020-000-12745	15.00
FLAKE, JOHN	BLOOM TWP 8/5/26	08/17/2026	BLOOMINGTON TOWNSHIP MILEAGE	0011-99-8020-000-12745	13.60
CARVER, SCOTT	BLOOM TWP 8/5/26	08/17/2026	BLOOMINGTON TOWNSHIP MILEAGE	0011-99-8020-000-12745	3.40
FLAKE, JOHN	BLOOM TWP 8/5/26	08/17/2026	BLOOMINGTON TOWNSHIP MEETING	0011-99-8020-000-12745	15.00
CARVER, SCOTT	BLOOM TWP 8/5/26	08/17/2026	BLOOMINGTON TOWNSHIP MEETING	0011-99-8020-000-12745	15.00
HORIZON ARCHITECTURE	G23-006A-014	08/17/2026	T&M CONSTRUCTION ADMIN THRU 7/31	1500-99-0233-000-61005	1,310.00
HORIZON ARCHITECTURE	G23-006A-014	08/17/2026	T&M CONSULTANT FEE	1500-99-0233-000-61005	360.00
HORIZON ARCHITECTURE	G24-030-010	08/17/2026	ENG SATELLITE FACILITY SHEDS JULY T& M MATERIALS	1500-99-0233-000-61019	843.70
HORIZON ARCHITECTURE	G24-030-010	08/17/2026	ENG SATELLITE FACILITY SHEDS JUN T& M MATERIALS	1500-99-0233-000-61019	816.30 @
HORIZON ARCHITECTURE	G26-021-003	08/17/2026	CS BLDG REPAIRS PHS 2 ARCHITECT SERVICE THRU 7/31	1500-99-0227-000-61010	1,250.00
PRICE, JENNIFER	2026-08-01	08/17/2026	CLG WL N. CALHOUN SURVEY CONSULT HOURS	0057-99-6410-000-42087	4,160.00
Depart 99 - NONDEPARTMENTAL Total:					95,182.72
Grand Total:					1,197,410.19

The payables contained in this report are in an open packet, and have not posted to the General Ledger

Report Summary

Fund Summary

Fund	Expense Amount
0001 - GENERAL BASIC	330,127.88
0002 - GENERAL SUPPLEMENTAL	11,139.34
0011 - RURAL SERVICES BASIC	2,271.51
0020 - SECONDARY ROAD	583,642.74
0027 - CONSERVATION LAND AQUISITION	2,406.00
0029 - DTF ACCOUNT	720.49
0030 - JAIL COMMISSARY FUND	12,229.76
0034 - FIREARM PURCHASE FUND	1,083.40
0057 - HISTORIC PRESERVATION COMM	4,160.00
0060 - GIS	67,410.00
1500 - CAPITAL PROJECTS	13,530.00
4000 - EMERGENCY MANAGEMENT	2,536.60
4010 - E-911 TRUST	19,317.88
4050 - MUSCOM	131,277.90
5093 - MONTHLY TAX ACH PLAN	1,908.00
8500 - GROUP INSURANCE TRUST	8,970.07
8501 - INSURANCE DEDUCTABLE TRUST	4,678.62
Grand Total:	1,197,410.19

Account Summary

Account Number	Account Name	Expense Amount
0001-01-9000-000-40000	PUBLICATIONS & NOTIC...	2,208.06
0001-01-9000-000-41200	POSTAGE/MAILING	670.46
0001-01-9000-000-41313	TRAVEL EXP-DIST 5 SOR...	799.00
0001-01-9000-000-48000	DUES & MEMBERSHIPS	60.00
0001-02-9010-000-26000	OFFICE SUPPLIES	20.98
0001-02-9010-000-41200	POSTAGE/MAILING	28.21
0001-03-8100-000-41200	POSTAGE/MAILING	2,695.54
0001-03-8100-000-47510	RECYCLING/SHREDDING	45.32
0001-03-9020-000-48000	DUES & MEMBERSHIPS	30.00
0001-04-1100-000-26000	OFFICE SUPPLIES	196.52
0001-04-1100-000-26100	REFERENCE MATERIALS	333.00
0001-04-1100-000-41200	POSTAGE/MAILING	162.09
0001-04-1100-000-41500	CELL PHONES/PAGERS	207.50
0001-04-1100-000-42617	DEPOSITION/INTERPRET	526.11
0001-04-1100-000-42618	SERV OF PAPERS	547.27
0001-04-1100-000-47510	RECYCLING/SHREDDING	50.99
0001-04-1102-000-26710	FINE COLLECTION PROG...	428.37
0001-05-1000-000-25000	FUELS	8,784.60
0001-05-1000-000-26000	OFFICE SUPPLIES	627.90
0001-05-1000-000-29000	EQUIPMENT & HAND T...	156.98
0001-05-1000-000-29600	SUPPLIES-SQUAD CARS	338.26
0001-05-1000-000-42232	TUITION/REGISTRATION	150.00
0001-05-1000-000-42233	MEALS & LODGING	579.05
0001-05-1000-000-43000	UTILITIES	519.32
0001-05-1000-000-44000	VEHICLE MAINT/REPAIR	804.60
0001-05-1000-000-44600	EQUIP MAINT-REPAIR	1,153.00
0001-05-1000-000-47500	WASTE DISPOSAL SERV	80.00
0001-05-1000-000-48030	CERT COSTS/ACADEMY	1,386.51
0001-05-1000-000-63500	VEHICLE PURCHASE	64,908.00
0001-05-1003-000-63893	EQUIPMENT-GTSB	2,328.69
0001-05-1010-000-49200	SECRET INVESTIGATIONS	40.01
0001-05-1011-000-25000	FUELS	167.75
0001-05-1011-000-26000	SUPPLIES	128.33
0001-05-1012-000-25000	FUELS	104.70
0001-05-1012-000-26700	EQUIPMENT	8,595.31
0001-06-1050-000-23200	CUSTODIAL SUPPLIES	41.94

Account Summary

Account Number	Account Name	Expense Amount
0001-06-1050-000-25000	FUELS	1,797.66
0001-06-1050-000-26000	OFFICE SUPPLIES	386.96
0001-06-1050-000-29410	CLOTHING-INMATES	151.87
0001-06-1050-000-41200	POSTAGE/MAILING	27.86
0001-06-1050-000-41418	INTERPRET SERV/PHONE	17.35
0001-06-1050-000-42232	TUITION/REGISTRATION	500.00
0001-06-1050-000-42870	MEDICAL CONTRACT	117,008.55
0001-06-1050-000-42871	MEDICAL SUPPLIES	1,039.48
0001-06-1050-000-43000	UTILITIES	17,663.73
0001-06-1050-000-44600	EQUIP MAINT-REPAIR	1,645.87
0001-06-1050-000-47500	WASTE DISPOSAL SERV	685.00
0001-06-1050-000-48000	DUES & MEMBERSHIPS	25.00
0001-06-1050-000-63800	EQUIPMENT	1,607.35
0001-06-1052-000-23000	FOOD & PROVISIONS	24,171.99
0001-06-1052-000-23084	MILK & DAIRY PRODUCTS	2,677.26
0001-06-1052-000-63800	EQUIPMENT/SUPPLIES	1,396.17
0001-07-8110-000-41200	POSTAGE/MAILING	93.01
0001-22-6100-000-26000	OFFICE SUPPLIES	160.86
0001-22-6110-000-20300	FERTILIZER/SEED/HERBIC..	79.99
0001-22-6110-000-21000	CONSTR/MAINT SUPPLIES	99.99
0001-22-6110-000-23200	CUSTODIAL SUPPLIES	81.77
0001-22-6110-000-25000	FUELS	301.77
0001-22-6110-000-29000	EQUIPMENT & HAND T...	140.80
0001-22-6110-000-29300	SAFETY/PROTECT SUPPL...	43.98
0001-22-6110-000-43142	ELECTRIC-JACK SHUGER ...	32.15
0001-22-6110-000-43143	Electricity-DLP Cabins	444.81
0001-22-6110-000-43144	Electricity (DLP Shop)	99.28
0001-22-6110-000-43145	Electricity (DLP Campgro...	180.47
0001-22-6110-000-43197	ELECTRIC-LEARNING CE...	1,701.77
0001-22-6110-000-44100	BUILDING MAINT & REP...	165.09
0001-22-6110-000-44600	EQUIP MAINT-REPAIR	69.44
0001-22-6110-000-47500	WASTE DISPOSAL SERV	375.00
0001-22-6110-000-49610	HOTEL MOTEL TAXES	313.85
0001-22-6112-000-43000	UTILITIES	45.54
0001-22-6120-000-20000	FEED	494.73
0001-22-6120-000-29200	RECREATIONAL SUPPLIES	145.72
0001-22-6120-000-40000	PUBLICATIONS & NOTIC...	96.00
0001-24-3100-000-26000	OFFICE SUPPLIES	52.80
0001-24-3100-000-41400	TELEPHONE SERVICE	357.39
0001-24-3100-000-41500	CELL PHONES/PAGERS	367.55
0001-25-3100-000-26000	OFFICE SUPPLIES	110.97
0001-25-3100-000-26800	SOFTWARE	861.90
0001-25-3100-000-41200	POSTAGE/MAILING	372.42
0001-25-3100-000-44000	VEHICLE MAINT/REPAIR	47.98
0001-25-3100-000-47510	RECYCLING/SHREDDING	67.98
0001-25-3110-000-34010	RENT PAYMENTS-MCSA	7,545.00
0001-25-3110-000-34700	MCSA SHELTER BASE RA...	2,750.00
0001-25-3110-000-39000	FUNERAL SERVICES	1,221.08
0001-25-3110-000-39906	TRUE LINK CARD FEES	1,372.00
0001-25-3200-000-26000	OFFICE SUPPLIES	21.49
0001-25-3200-000-41300	MILEAGE	35.08
0001-25-3200-000-47510	RECYCLING/SHREDDING	17.00
0001-28-1110-000-40200	LAB/AUTOPSY FEES	2,538.91
0001-28-1110-000-41300	MILEAGE	246.84
0001-28-1110-000-42232	TUITION/REGISTRATION	206.88
0001-30-1620-000-42500	COURT/ATTY-JUVENILES	1,012.00
0001-4-03-0055-820000	VOIDED WARRANTS	2,916.56
0001-51-9100-000-25000	FUELS	497.64

Account Summary

Account Number	Account Name	Expense Amount
0001-51-9100-000-26000	OFFICE SUPPLIES	23.83
0001-51-9100-000-26005	MAINTENANCE SUPPLIES	254.39
0001-51-9100-000-29000	EQUIPMENT/TOOLS	5,334.03
0001-51-9100-000-29405	SAFETY/PROTECTIVE EQ...	512.12
0001-51-9100-000-47510	RECYCLING/SHREDDING	45.32
0001-51-9100-000-48300	MOWING/LANDSCAPING	298.85
0001-51-9100-751-43000	UTILITIES-DHS	1,198.18
0001-51-9100-751-44100	BUILDING MAINT-DHS	389.55
0001-51-9100-752-44100	BUILDING MAINT-MAINT...	17.90
0001-51-9100-754-43000	UTILITIES-CS	1,247.09
0001-51-9100-754-44100	BUILDING MAINT-CS	405.44
0001-51-9100-755-44100	BUILDING MAINT-JAIL	464.52
0001-51-9100-756-43000	UTILITIES-HISTORIC JAIL	39.25
0001-51-9100-758-43000	UTILITIES-MAINT SHOP	57.46
0001-51-9100-758-44100	BUILDING MAINT-MAINT...	39.19
0001-51-9100-787-43000	UTILITIES-CTHSE	3,321.12
0001-51-9100-787-44100	BUILDING MAINT-CTHSE	29.85
0001-51-9100-788-43000	UTILITIES-ADMIN	3,618.49
0001-51-9100-788-44100	BUILDING MAINT-ADMIN	36.98
0001-52-9110-000-26800	SOFTWARE	131.40
0001-52-9110-000-41400	TELEPHONE SERVICE	2,437.73
0001-52-9110-000-41451	METRO AREA NETWORK	1,083.34
0001-52-9110-000-41458	INTERNET SERV	225.94
0001-52-9110-000-42100	SERVICE AGREEMENTS	7,726.00
0001-52-9110-000-42161	PRINTER MAINTENANCE	31.15
0001-52-9110-000-42162	COPIER MAINTENANCE	465.00
0001-52-9110-000-42163	AUTODESK MAINT	530.44
0001-52-9110-000-44600	EQUIP MAINT-REPAIR	608.20
0001-99-9000-000-12500	CIVIL SERVICE COMMISS...	18.66
0001-99-9000-000-39300	LEGAL REPRESENTATION	236.50
0001-99-9000-000-42800	MEDICAL & HEALTH SER...	808.00
0002-02-8000-000-26400	ELECTION SUPPLIES	1,060.17
0002-02-8000-000-41200	POSTAGE/MAILING	574.24
0002-02-8000-000-47510	RECYCLING/SHREDDING	44.00
0002-02-8000-000-63800	VOTING EQUIPMENT	266.65
0002-25-3500-000-30234	SUBSTANCE ABUSE TRE...	293.28
0002-99-9210-000-46400	WORKMENS' COMPENS...	8,901.00
0011-53-3020-000-26000	OFFICE SUPPLIES	31.71
0011-53-3020-000-41405	DATA PLAN - TABLET	20.01
0011-53-3020-000-43500	WELL SAMPLING/TESTI...	1,268.00
0011-53-3020-000-48000	DUES & MEMBERSHIPS	30.00
0011-53-6300-000-25000	FUELS	624.50
0011-53-6300-000-26000	OFFICE SUPPLIES	31.71
0011-53-6300-000-41200	POSTAGE/MAILING	11.02
0011-53-6300-000-41405	DATA PLAN - TABLET	20.00
0011-53-6300-000-44000	VEHICLE MAINT/REPAIR	11.00
0011-53-6300-000-48000	DUES & MEMBERSHIPS	105.00
0011-99-8020-000-12744	TWP OFFICER-CLERKS	48.40
0011-99-8020-000-12745	TWP OFFICER-TRUSTEES	70.16
0020-20-0201-361-62100	GRANULAR	11,712.54
0020-20-0201-366-62100	HOT MIX ASPHALT	14,030.00
0020-20-0201-367-62100	PCC	213,871.72
0020-20-0201-386-62600	TILE LINES	8,000.00
0020-20-0201-390-62300	TRAFFIC CONTROLS	13,500.00
0020-20-7000-120-63600	OFFICE EQUIP/FURNITU...	262.76
0020-20-7010-210-10000	SALARIES	1,187.11
0020-20-7100-430-44800	CULVERTS	320.01
0020-20-7110-461-44800	GRANULAR	33,249.88

Account Summary

Account Number	Account Name	Expense Amount
0020-20-7110-464-44800	HOT MIX ASPHALT	253,387.65
0020-20-7110-467-44800	PCC	4,838.95
0020-20-7110-482-44900	SHOULDERS	27.61
0020-20-7140-490-44800	ROAD CLEARING	2,769.00
0020-20-7210-621-44300	PARTS	8,926.35
0020-20-7210-623-44300	OUTSIDE SERVICE	14,000.89
0020-20-7210-632-25000	DIESEL	265.21
0020-20-7210-633-25100	OIL	44.36
0020-20-7210-635-25300	TIRES & TUBES	269.00
0020-20-7210-637-25400	FILTERS-OIL/AIR	43.96
0020-20-7210-649-25400	OTHER	101.47
0020-20-7210-650-49500	EQUIPMENT OPERATIO...	2,777.39
0020-20-7220-655-29000	EQUIPMENT & HAND T...	56.88
0027-22-0210-000-63910	DEEP LAKES PARK	2,406.00
0029-05-1010-000-26700	DTF OPERATING ACCOU...	720.49
0030-06-1053-000-23087	ITEMS FOR RESALE	11,050.46
0030-06-1053-000-63800	EQUIPMENT	1,179.30
0034-05-1000-000-63782	HANDGUN PURCHASE A...	1,083.40
0057-99-6410-000-42087	CLG GRANT (odd years)	4,160.00
0060-99-9110-000-42076	GIS-MAGIC OPERATIONS	58,490.00
0060-99-9110-000-42786	SOFTWARE MAINT AGMT	8,920.00
1500-99-0221-000-61200	ADMIN BLDG HVAC SYST...	2,200.00
1500-99-0227-000-61010	CS/DHC BUILDING REPAI...	8,000.00
1500-99-0233-000-61005	ENGINEER BUILDING RE...	1,670.00
1500-99-0233-000-61019	ENGINEER BUILDING AD...	1,660.00
4000-70-1210-000-25000	FUEL	328.01
4000-70-1210-000-44602	SIREN REPAIR-OUTSIDE ...	1,890.23
4000-70-1210-000-49212	Search&Rescue Fuel	318.36
4010-71-0515-000-41400	911 TELEPHONE LINES	1,392.15
4010-71-0515-000-41418	INTERPRET SERV/PHONE	11.20
4010-71-0515-000-42145	911 Recorder Maint Ag...	9,153.38
4010-71-0515-000-44604	PSAP EQUIPMENT REPAIR	365.40
4010-71-0515-000-48100	HSEMD PAYMENT	8,395.75
4050-97-1040-000-41405	MOBILE DATA	3,007.07
4050-97-1040-000-43010	UTILITIES-MCC TOWER S...	251.57
4050-97-1040-000-43012	UTILITIES-WILD CAT DEN...	219.21
4050-97-1040-000-43013	UTILITIES-WEST LIBERTY ...	262.32
4050-97-1040-000-45512	TOWER LEASE-AMERICA...	4,284.86
4050-97-1040-000-63675	IT EQUIPMENT	7,992.89
4050-97-1040-000-63866	RADIO EQUIP-END USER	115,000.00
4050-97-1040-000-63867	EQUIPMENT-MDT	259.98
5093-00-9050-000-99900	CLEARING ACCT EXP	1,908.00
8500-75-0420-000-11300	HEALTH INS	8,970.07
8501-00-0310-000-46600	INS DED TRUST	4,678.62
Grand Total:		1,197,410.19

Project Account Summary

Project Account Key	Expense Amount	
None	936,295.93	
FR6-361	11,712.54	
FR6-366	14,030.00	
FR6-367	213,871.72	
FR6-386	8,000.00	
FR6-390	13,500.00	
Grand Total:		1,197,410.19

August 17, 2026

Agenda Packet

Item #4

- Bible Reading Marathon Memo and Proclamation

August 7, 2026

Muscatine County Board of Supervisor

Administration Building

414 E. 3rd St., Suite 101

Muscatine, IA 52761

Dear Supervisor,

I am writing about an upcoming event that we would like to hold at the Muscatine County Courthouse. For the 5th consecutive year in January, the Bible was read from cover to cover in the rotunda of the State Capitol Building in Des Moines; now, all 99 Iowa counties are planning on doing the same in the county courthouse lawns.

The Governor signed the 2026 Iowa 99 County Bible Reading Marathon proclamation in her formal office at the Capitol encouraging all Iowans to participate in this historic occasion. A copy of this proclamation is included on a separate sheet. Having heard about the governor's proclamation, a group of Muscatine County friends would like to do this in Muscatine County. We plan on oral reading of the New Testament of the Bible, starting at 7 am and ending at 7 pm on Friday, September 11. There will be no impeding of the public entering or exiting the building. Our entire event will be held on the courthouse lawn. We will have a canopy for shelter and a table and chairs for the readers. Ther readers will do approximately 30 minute continuous intervals.

We are contacting you now to get any prior approval or permits that are necessary to utilize the courthouse premises on September 11, 2026. If you have any questions, please feel free to contact us at the phone number or email listed below. If there are no questions, approval can be sent by email to the address below.

Bonnie Reeb

Muscatine County Captain

bonniesbread@yahoo.com

563-299-7555

State of Iowa
Executive Department

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

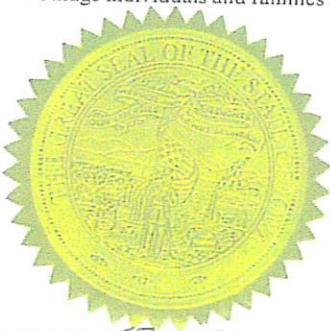
PROCLAMATION

- WHEREAS, all Scripture is essential to prepare us to be the people God has destined us to be and to accomplish the purpose for which he created us; and
- WHEREAS, America, being founded upon biblical principles and Judeo-Christian ethics as taught in the Bible, paid tribute to the Bible for its important influence upon the development of our nation by many of our great national leaders such as Presidents Washington, Jackson, and Lincoln; and
- WHEREAS, President Andrew Jackson called the Bible "the rock on which our republic rests," and President Abraham Lincoln called the Bible "The best gift God has given to man"; and
- WHEREAS, Elias Boudinot, Founding Father, President of the Continental Congress and first President of the American Bible Society, acknowledged the Bible as "the Alpha and Omega of knowledge" – the beginning and the end of useful information in every area and called it the most valuable book in the world, the most instructive both to the wise and ignorant; and
- WHEREAS, President Ronald Reagan said, "Within the covers of the Bible are the answers for all problems men face"; and
- WHEREAS, the Bible is recognized as the one true revelation from God, showing the way of salvation, truth, and life, enriching the daily lives of millions of men and women. In the 1960s, the Bible was removed from our nation's schools; and
- WHEREAS, lawmakers, law enforcement, social scientists, and civic and church leaders are searching for solutions to the critical problems facing our nation such as the drug crisis, violence and social injustice, all of which can be found within God's revealed will for mankind; and
- WHEREAS, regular Bible reading renews the mind of men thus transforming the life of the individual ultimately affecting the lives of those in the family, the local community, the state, and the nation;

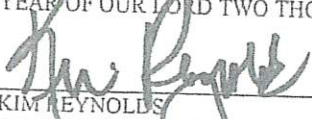
NOW, THEREFORE, I, Kim Reynolds, Governor of the State of Iowa, do hereby proclaim June 27th-July 3rd and September 4th-10th, 2026, as:

Iowa 99 County Bible Reading Marathon

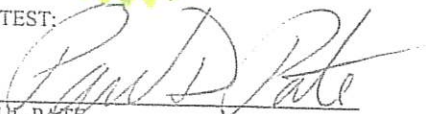
and encourage all Iowans to join in this historical event to take place in front of all 99 courthouses and furthermore, encourage individuals and families in Iowa to read through the Bible on a daily basis each year until the Lord comes.



IN TESTIMONY WHEREOF, I HAVE HEREUNTO
SUBSCRIBED MY NAME AND CAUSED THE GREAT
SEAL OF THE STATE OF IOWA TO BE AFFIXED. DONE
AT DES MOINES THIS NINTH DAY OF JANUARY IN THE
YEAR OF OUR LORD TWO THOUSAND TWENTY-SIX.


KIM REYNOLDS
GOVERNOR OF IOWA

ATTEST:


PAUL PATE
SECRETARY OF STATE

August 17, 2026

Agenda Packet Item

#5

- FY26/27 Methamphetamine Drug Hot Spots Grant Program (CAMP) Agreement

METHAMPHETAMINE DRUG HOT SPOTS GRANT PROGRAM

Office of Drug Control Policy
Pape State Office Bldg., 5th Floor
215 E. 7th Street, Des Moines, Iowa 50319

COPS Anti-Methamphetamine Program (CAMP) ALN 16.710

Grantee: Muscatine County	Grant # 24-CAMP-34 Grant Period: July 1, 2026 – June 30, 2027 Federal: \$10,000 Match: \$0 Total: \$10,000
ODCP Contact: Dennis Wiggins 515-805-4141	
Program Director: Sheridan Billhorn	Legal Applicant:
This grant is subject to the terms and conditions incorporated either directly or indirectly by reference in the grant program legislation, the grant program request for proposal, and the stipulations, if any, noted under “Special Conditions.” Except for any waiver granted explicitly elsewhere in this grant, this award does not constitute approval of waiver from any Federal or state statutory/regulatory requirements for a United States Department of Justice grant. The grantee agrees to perform all services and furnish all supplies set forth in the application of this grant award for the consideration stated herein. This grant consists of the application for funds, the grant award notice, the budget documents, the standard grant conditions, the reporting forms, and all approved grant revision documents. All parties to this grant award acknowledge that they have fully read and understand this contract, and agree to abide by the terms set forth within. SPECIAL CONDITIONS Grant funding is provided to assist project with mid to high level mehtamphetamine investigations or precursor diversion investigations. Targets of investions will be shared with the Division of Intelligence to be entered into the LEIN database system. Projects will regularly deconflict investigations by searching potential targets in the LEIN database system.	
In witness wherefore, the parties hereto have executed this grant the day and year specified below.	
SIGNATURES/DATES	
DocuSigned by: <i>Sheridan Billhorn</i> A5D7E82F04E1420...	8/5/2026
Program Director/Date	Legal Applicant/Date
	ODCP Administrator/Date

Iowa Department of Public Safety
Office of Drug Control Policy (ODCP)

Standard Grant Conditions & Certified Assurances

Revised May 2026

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1. General

Standard grant conditions and certified assurances, unless otherwise stated herein, apply to the following grant programs administered in Iowa by the Office of Drug Control Policy (ODCP): Byrne Justice Assistance Grant (JAG); Methamphetamine Hot Spots; Residential Substance Abuse Treatment (RSAT); Byrne Discretionary; Project Safe Neighborhoods (PSN); John R. Justice (JRJ); Drug Free Communities (DFC); Anti-Heroin Task Force; State Crisis Intervention Program (SCIP); Paul Coverdell Forensic Science; and any other grant administered by the ODCP involving federal or state funding.

The Grantee shall provide the necessary facilities, materials, services, and qualified personnel to perform and provide all the services set forth in the approved application and the letter of notification for the grant amount. The grant budget will be a basis for the Grantee's expenditure of the grant amount. Acceptance of the terms and conditions of the grant is indicated by the applicants' signatures on the grant contract, certifications, and by requesting and expending grant funds.

The Grantee shall abide by all applicable federal, state, and local laws, rules and regulations. The Grantee shall comply with all applicable U.S. Department of Justice (DOJ) grant award special conditions and provisions of the DOJ [Financial Guide](#). The certified assurances and forms signed or submitted via www.iowagrants.gov by the Grantee in making application for grant funds are incorporated herein.

2. Definitions

- a. "Deliverable" means any good, product, service, work, work product, item, material or property created, developed, produced, delivered, performed or provided by or on behalf of Grantee in connection with this contract.
- b. "Grantee" or "Legal Applicant" or "Recipient" means the governmental agency contracting with the Iowa Office of Drug Control Policy.
- c. "ODCP" means Iowa Office of Drug Control Policy.
- d. "Program Director or Project Director" means the person who has been delegated authority to administer the project described in the application.
- e. "Special Conditions" means those conditions applying uniquely to this grant contract as identified on the grant contract page.
- f. "Standard Grant Conditions" means those conditions applying to all ODCP grant contracts.
- g. "State" means the State of Iowa.

3. Accountability for All Grantees

The Grantee shall promote effectiveness, efficiency, and accountability. The Grantee must serve the public in an ethical and transparent manner, including operating professionally, truthfully, fairly, and with integrity and accountability to uphold public trust. The ODCP reserves the right to verify the contents of the Grantee's application and any assertions, reporting, attestations, and submissions to the ODCP or any other governmental agency throughout the term of the grant. If the ODCP determines the Grantee has provided false, misleading, or inaccurate information to the ODCP or another governmental agency, grant funds may be withheld, suspended, or terminated.

4. Additional Guidance for Nonprofit Organizations

A nonprofit organization awarded a subcontract pursuant to section 9 of this document must be aware of and comply with applicable law and regulations. [The Iowa Principles and Practices for Charitable Nonprofit Excellence](#) should be used as a means of educating nonprofit organizations about

the laws and regulations with which they must comply and to provide guidance about appropriate operational practices and ethical conduct.

5. Accounts and Records

- a. The Grantee shall comply with pertinent state and federal laws and the provisions of the DOJ [Financial Guide](#).
- b. The Grantee shall maintain accurate, current, and complete records of the financial activity of this contract, including records which adequately identify the source and application of funds. The Grantee shall maintain separate records for each federal grant or program. Cash or matching contributions made by the Grantee shall be verifiable from the Grantee's records. These records shall contain information pertaining to contract amount, authorizations, obligations, unobligated balances, assets, liabilities, expenditures, and program income.
- c. The Grantee shall maintain effective control and accountability for all assets, including current and accurate equipment inventory records. The Grantee shall adequately safeguard all such assets and property and assure that it is used solely for authorized purposes. Accounting records shall be supported by source documentation such as electronic checks or warrants, paid bills, receipts, payrolls, contract award documents, and similar documents.
- d. In creating project expenditure accounts, records, and reports, the Grantee shall make any necessary adjustments to reflect refunds, credits, underpayments or overpayments, as well as any adjustments resulting from administrative or compliance reviews and audits. Such adjustments shall be documented in the financial reports submitted to the ODCP.
- e. The Grantee shall maintain a sufficient recordkeeping system to provide statistical data for the purpose of planning, monitoring, and evaluating their program.
- f. The Grantee shall retain all pertinent records and books of accounts related to this contract for a period of three years following the closure of the Grantee's most recent audit report. In the event of litigation, negotiation, or audit findings, the records shall be retained until all issues arising from such actions have been resolved or until the end of the regular three-year period, whichever is later.

6. Cash and In-Kind Match

If cash or in-kind match is required, the match will be identified in the grant contract signed by the Grantee as well as in the approved budget. If cash match is included in the approved budget, the Grantee must be able to demonstrate that the match is from a new appropriation or from existing resources which were not intended for the stated program purpose.

All funds designated as match are restricted to the same use as grant program funds. The matching share must be obligated by the end of the performance period for which federal funds have been made available for obligation under an approved program or project. The Grantee must submit a written plan for expenditure of matching funds if requested by the ODCP.

The Grantee shall maintain records clearly showing the source, the amount, and the timing of all match contributions. The following may be used as cash match:

- a. Local and state appropriations.
- b. Funds contributed from private sources.
- c. Federal funds from the Housing and Community Development Act of 1974, the Appalachian Regional Development Act, or General Revenue Sharing.
- d. Salaries of existing personnel who are transferred to grant activities, if the original positions are filled with new personnel.

- e. Asset forfeiture funds resulting from state or federal court action per applicable state and federal guidelines.
- f. Program income and the related interest earned on that program income generated from projects may be used as match provided it is identified and approved prior to making an award.
- g. Funds appropriated by Congress for the activities of any agency of a Tribal government or the Bureau of Indian Affairs performing law enforcement functions on Tribal lands.
- h. Funds otherwise authorized by law.

7. Non-Supplanting Requirement

Federal funds must be used to supplement existing funds for program activities and not replace those funds which have been appropriated for the same purpose. The Grantee may not reduce non-federal resources due to the receipt or expected receipt of federal funds. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the Grantee will be required to supply documentation demonstrating compliance.

8. Program Income

Program income means gross income earned by the Grantee during the grant period as a direct result of the grant award. Direct result is defined as a specific act or set of activities that are directly attributable to grant funds and which are directly related to the goals and objectives of the project. Program income shall be accounted for and used for any purpose that furthers the objectives of the legislation under which the award was made. Program income earnings and expenditures must be reported with claims for reimbursement and must be used in accordance with the provisions of 2 CFR Part 200, Uniform Administrative Requirements.

9. Subcontracting

None of the activities or funds of this grant shall be subcontracted to another organization or individual without specific prior approval by the ODCP, except for subcontracts under \$1,500. To obtain ODCP approval, the Grantee shall submit the proposed contract or written agreement between the parties. The contract or agreement must contain a list of the activities to be performed by the subcontractor and the contract policies and requirements. Full and open competition is required unless specific advanced approval is obtained to use a noncompetitive approach in contracting for a good or service. All grant-related certifications and conditions agreed upon by the applicant agency shall be passed on to subcontracted agencies. Subcontractors shall complete the Standard Grant Conditions and Assurances Certification.

10. Unreasonable Restrictions on Competition Under the Award

Consistent with DOJ Part 200 Uniform Requirements, including as described in 2 CFR 200.300 and 200.319(a), no Grantee or subrecipient at any tier may, in any procurement transaction, discriminate against any person or entity on the basis of such person or entity's status as an associate of the federal government or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate, except as expressly set out in 2 CFR 200.319(a) or as specifically authorized by DOJ. The Grantee monitoring responsibilities include monitoring of subrecipient compliance with this condition.

11. Property and Equipment

Iowa Administrative Code and DOJ's [Financial Guide](#) prescribe property rules and regulations. The Grantee shall develop procedures to assure competitive acquisition of approved purchases in excess of the micro-purchase threshold.

- a. Definition of Equipment: Tangible personal property including information technology systems having a useful life of more than one year and a per-unit acquisition cost of \$10,000 or greater, or the Grantee's capitalization policy if it is less than \$10,000. If the Grantee does not have a capitalization policy in place, the federal policy amount of \$10,000 must be followed. The Grantee's records system may include items of equipment in addition to those defined above.
- b. The Grantee shall maintain property records, inventory control, and maintenance procedures for all non-expendable property purchased all or in part with grant funds. An inventory report form must be completed and submitted with the last project report to the ODCP. Procedures for managing equipment, including replacement equipment, whether acquired in whole or in part with project funds, will contain records which include a minimum of the following:
 - i. Description of the property.
 - ii. Serial number or other identification number.
 - iii. Source of the property.
 - iv. Identification of who holds the title.
 - v. Acquisition date.
 - vi. Cost of the property.
 - vii. Location of the property.
 - viii. Disposition data including the date of disposal and sale price.
- c. Title of Property: Notwithstanding any other provision of law, title to all expendable and nonexpendable property purchased with grant funds shall vest in the agency that purchased the property if it certifies to the ODCP that it will use the property for the purposes outlined in the grant application. If such certification is not made, title to the property shall vest in the State of Iowa, which shall seek to have the property used for program related purposes elsewhere in the state prior to using it or disposing of it in any other manner.
- d. Use of Property: The Grantee may use property acquired in whole or in part with federal funds for the authorized purpose of the original grant as long as needed, even if the program or project is no longer supported by federal funds.

12. Computer Systems

No federal funding may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography. Nothing in this subsection limits the use of funds necessary for any federal, state, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

13. Travel

Only travel specifically identified in the grant application and budget is approved for reimbursement by the ODCP. Requests for training and travel not identified and approved in the application and grant budget requires prior approval by ODCP and must be submitted to the ODCP in writing.

The Grantee shall follow State of Iowa travel policies. State of Iowa travel guidelines will apply to all subrecipient travel costs including meals, lodging, airfare, parking, ground transportation, rental car, and all other expenses. There may be exceptions to the lodging rates when staying at the facility hosting the event. If the event location rate exceeds the rate listed above, the Grantee must contact ODCP to receive approval prior to travel. Grantees are encouraged to contact ODCP with questions regarding travel reimbursement rates and processes.

In-state meal reimbursement includes a per diem rate of \$37, with a maximum of 75% allowed on the first and last days of travel. In-state lodging is limited to \$80.00 plus taxes. Beginning January 1, 2022,

Iowa Code requires employees to confirm their in-state lodging provider has received the [Human Trafficking Prevention Training](#) and is listed on the state's [Certified Locations List](#). Grantees who stay at non-certified facilities will not be reimbursed.

Out-of-state meal rates are determined by City Level. City levels can be found on the [State of Iowa DAS website](#). Out-of-state lodging limits are defined by the [federal travel regulations \(FTR\)](#).

14. Payments

Expenditure reimbursement shall be made on program cash expenditures included in the grant budget upon the receipt and acceptance by the ODCP of a properly completed and authorized claim that includes proper supporting documentation. Payments may be adjusted by ODCP to correct disallowances. Reimbursement may be withheld if the Grantee is delinquent in program reporting or if the Grantee fails to meet any contract condition.

15. Reporting

- a. Claims for Reimbursement: Completed online at www.iowagrants.gov. Due by the 23rd day of each month following the month in which expenses were incurred. Projects in good standing may elect to submit on a quarterly basis. Final Payment shall be requested within 23 days of the end of the grant performance period.
- b. Quarterly Progress Reports: Completed online at www.iowagrants.gov. Due quarterly by October 23rd, January 23rd, April 23rd, and July 23rd.
- c. Inventory Report Form: Equipment purchased all or in part with grant funds must be listed on the inventory report form completed online at www.iowagrants.gov within 30 days from the end of the grant performance period.

16. Audit Requirement for Private or Non-Profit Entities

Private or non-profit entities that spend \$1,000,000 or more in federal funding during the entity's fiscal year is required to have a single or program-specific audit conducted that that year in accordance with 2 CFR Part 200 Subpart F. The audit must be conducted in accordance with the most current Government Auditing Standards.

17. Audits

Grantees are required to permit access to their records and financial statements as necessary to comply with 2 CFR Part 200 Subpart F and Iowa Code Chapter 11.

Non-federal entities that expend \$1,000,000 or more in federal funds from all sources including pass-through subawards during the entity's fiscal year shall have a single organization-wide audit conducted in accordance with the provisions of 2 CFR Part 200 Subpart F.

Non-federal entities that expend less than \$1,000,000 in federal awards in a fiscal year are exempt from audit requirements for that year. Records must be available for review or audit by appropriate officials including the federal agency, pass-through entity, and General Accounting Office.

Audit reports must be submitted to the Federal Audit Clearinghouse or the ODCP no later than nine months after the close of each fiscal year during the term of the award. Grantees shall comply with any audit resolution activities as directed by the auditor and/or the ODCP.

Audit costs for audits not required or performed in accordance with 2 CFR Part 200 Subpart F are not allowable. If the Grantee did not expend \$1,000,000 or more in federal funds in its fiscal year audit costs may not be charged to the grant.

18. Monitoring and Evaluation

The ODCP reserves the right to monitor the Grantee's performance through site visits, reports, or other means deemed necessary by the ODCP. The Grantee agrees that the ODCP may conduct site visits to review grant compliance, assess management controls, assess the applicable activities or strategies, and provide technical assistance. In addition, the Grantee shall provide any data or information required for the purposes of monitoring and program evaluation. Such evaluation may be conducted by the ODCP or other appropriate agencies. The Grantee shall ensure the cooperation of the Grantee's employees, agents, and board members in such efforts.

Following each site visit or review the ODCP may submit a written report to the Grantee, which will identify any findings. A corrective action plan with a timetable to address any deficiencies or problems noted in the report may be requested by the ODCP. The corrective action plan shall be submitted to the ODCP for the approval within the timeline outlined in the written report. The Grantee shall carry out the plan after it is approved by the ODCP. Failure to do so may result in suspension or termination.

19. Changes in the Program

- a. **Changes in Service:** Changes in types of services provided by the Grantee as agreed to in the application and award require prior approval by the ODCP. Discontinuation or modification of a service without prior approval may result in a decrease in funding or termination of the grant.
- b. **Changes in Location:** The Grantee shall notify the ODCP of any change in location from the submitted application, including relocation, addition, or deletion, within 72 hours of the change.
- c. **Changes in Program Director or Other Personnel:** When there is a change from the submitted application in the program director or any other personnel supported by the grant, the ODCP must be notified. The Grantee is responsible for written notification of each action to the ODCP within 72 hours.
- d. **Change in Legal Applicant/Grantee:** This grant shall not be assigned, transferred, or conveyed in whole or in part by the Grantee to any third party without prior written approval from the ODCP. A change in legal applicant is the process whereby the legal and administrative responsibility for administering the grant is transferred from one entity to another. A change of Grantee must be approved in advance by the ODCP. The ODCP reserves the right to decline to contract with a new Grantee. A written agreement of the original Grantee to relinquish all rights to the project and a written agreement of the new Grantee to accept all the terms and conditions of the contract must be submitted to and approved by the ODCP prior to the date of transfer.
- e. **Change in Budget:** Because budget line-item amounts are only estimates of budget expenditure, funds may be reallocated among budget line items. Budget revision requests must be submitted to and approved by the ODCP prior to the revised expenditure of funds. The ODCP will not reimburse funds for unapproved expenditures. Budget revisions may be requested via www.iowagrants.gov by the legal applicant or the Project Director, who must certify that the change in budget does not constitute a change in the goals or objectives of the program.

20. Copyrights

The DOJ, the State of Iowa, and the ODCP reserve a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use the copyright in any work

developed under a grant or contract under a grant or subgrant and any rights of copyright to which Grantee or contractor purchases ownership with grant support.

21. Federal Omnibus Crime Control and Safe Streets Act

The Grantee shall comply with the Omnibus Crime Control and Safe Streets Act of 1968, as amended. The Grantee certifies that all the information presented is correct. The Grantee will comply with the provisions of the Act and all other federal laws, regulations, and guidelines.

22. Applicability of Part 200 Uniform Requirements and Compliance with DOJ Grants Financial Guide

The Grantee shall comply with the Uniform Administrative Requirements in 2 CFR Part 200 as adopted and supplemented by the DOJ in 2 CFR Part 2800, and the most current edition of the DOJ Grants Financial Guide.

23. Federal Funds Acknowledgment

Program directors are encouraged to make the results and accomplishments of their activities available to the public. Prior ODCP approval is not needed for publishing the results of an activity under a grant project; however, an acknowledgment of state/federal support must be made. The Grantee shall, when issuing statements, press releases, and other documents describing the grant project, clearly state: a) the percentage of the total cost of the project which was or will be financed with federal and state funds; and b) the dollar amount of federal and state funds for the project.

Any written, visual, or audio publication (excluding press releases, newsletters, and issue analyses) whether published at the expense of the Grantee or of the grant, shall contain the following statement: "This project was supported by Grant No.____, awarded by the Office of Drug Control Policy, with federal funding received through the U.S. Department of Justice. Points of view in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice or the Office of Drug Control Policy."

24. Release of Information and Confidentiality of Records

- a. Release of Public Grant Information: The Grantee is required to make available all records, papers, and other documents kept by the Grantee relating to the receipt and disposition of any funds, if requested by any member of the public. All such records shall be available except when access to the records is limited by federal or state confidentiality regulations. The intended use of such information will not be a criterion for release.
- b. Confidentiality of Records: The Grantee shall maintain the confidentiality of all confidential records related to this grant in accordance with federal and state laws. Privacy rights of parents and students apply to this program. Grantee policies and procedures shall provide that records of the identity, diagnosis, prognosis, or treatment of any client which are maintained in connection with the performance of the grant be kept confidential and be used only for the purposes and circumstances expressly authorized under the federal confidentiality regulations 42 CFR part 2 and Iowa Code Chapter 22.7. The Grantee shall comply with all requirements of 42 U.S.C. 3789g and 28 CFR part 22 that are applicable to the collection, use, and revelation of data or information.

25. Protection of Human Research Subjects

The Grantee and any subrecipient at any tier shall comply with the requirements of 28 CFR Part 46 and all DOJ policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval and subject informed consent, if applicable.

26. Conflict of Interest

The Grantee shall establish safeguards to prevent employees, consultants, or members of governing bodies from using their positions for purposes that are, or give the appearance of being, motivated by the desire for private gain for themselves or others with whom they have family, business, or other ties.

27. Report Misuses of Funds

The Grantee shall promptly refer to the ODCP any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either submitted a false claim for grant funds under the False Claims Act or committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subcontract for services.

28. Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters

No Grantee or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 which relates to classified information, Form 4414 which relates to sensitive compartmented information, or any other form issued by a federal department or agency governing the nondisclosure of classified information.

In accepting this award, the Grantee certifies that it neither requires, nor has required, internal confidentiality agreements or statements from employees or contractors that prohibit or otherwise restrict, or purport to prohibit or restrict, employees or contractors from reporting waste, fraud, or abuse as described above. The Grantee further certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict, or purport to prohibit or restrict, reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the ODCP, and will resume or permit resumption of such obligations only if expressly authorized to do so by the ODCP.

29. Drug Free Workplace

As required by the Drug-Free Workplace Act of 1988, 28 CFR Part 67 Subpart F, the Grantee certifies that they will maintain a drug-free workplace. The certification is a material representation of fact upon which reliance will be placed when the agency determines to award the grant. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or government-wide suspension or debarment under 28 CFR Part 67.

Each Grantee receiving an award from the ODCP shall certify that it will maintain a drug-free workplace, or in the case of a Grantee who is an individual, certify to the ODCP that the individual's performance of award activity will be drug-free. If a Grantee makes a false certification, the Grantee is subject to suspension, termination, and debarment. Grantees are required to report any conviction of their employees under a criminal drug statute for violations occurring on the Grantee's premises or off-premises while conducting official business. A report of a conviction must be made to the ODCP within ten days of receiving notice of such conviction.

The Grantee certifies that it will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- b. Establishing a drug-free awareness program to inform employees about:
 - i. The dangers of drug abuse in the workplace.
 - ii. The Grantee's policy of maintaining a drug-free workplace.
 - iii. Any available drug counseling, rehabilitation, and employee assistance programs.
 - iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by this section.
- d. Notifying the employee in the statement required by this section that, as a condition of employment under the grant, the employee will:
 - i. Abide by the terms of the statement.
 - ii. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
- e. Notifying the agency within ten days after receiving notice required by this section from an employee or otherwise receiving actual notice of such conviction.
- f. Taking one of the following actions, within 30 days of receiving notice under this section, with respect to any employee who is so convicted:
 - i. Appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended.
 - ii. Action requiring the employee to satisfactorily participate in a drug use assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

30. Americans With Disabilities Act

The Grantee shall comply with Subtitle A, title II of the Americans with Disabilities Act (ADA), 42 U.S.C. 12131-12134, and Department of Justice implementing regulation, 28 CFR Part 35.

31. Limited English Proficiency

The Grantee certifies that persons with limited English proficiency (LEP) have meaningful access to the services under this program. National origin discrimination includes discrimination based on LEP. To ensure compliance with Title VI and the Safe Streets Act, Grantees are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The DOJ offers [Guidance for Grantees](#) to assist with compliance. Local interpreters and translators may be available through the [Iowa Interpreters and Translators Association](#).

32. Nondiscrimination/Equal Employment Opportunity Program

All grant recipients, including contractors, shall comply with any applicable Federal nondiscrimination requirements, which may include the following: Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); Juvenile Justice Prevention Act of 1974 (34 U.S.C. § 11182(b)); Civil Rights Act of 1964 (42 U.S.C. 2000d); Rehabilitation Act of 1973

(29 U.S.C. 794); Americans with Disabilities Act of 1990 (42 U.S.C. 12131-34); Education Amendments of 1972 (20 U.S.C. 1681, 1683, 1685-86); Age Discrimination Act of 1975 (42 U.S.C. 6101-07); 28 CFR pt. 42 (DOJ Regulations: Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); and Partnerships with Faith-Based and Other Neighborhood Organizations (28 CFR pt. 38). Information about civil rights obligations of Grantees can be found at www.ojp.usdoj.gov/ocr.

- a. In the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, or sex against a recipient of funds, the Grantee will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs, and the ODCP.
- b. The Grantee will provide an Equal Employment Opportunity Plan (EEO) to the U.S. Department of Justice, Office of Justice Programs, Office for Civil Rights (OCR), if required to submit one. Grantee agencies receiving less than \$25,000; Grantee agencies with less than 50 employees; and non-profit organizations, Indian Tribes, and medical and education institutions, are exempt from the EEO requirement, but the Grantee is required to claim the exemption through OCR's [EEO Reporting Tool](#). Grantees required to submit an EEO shall submit it directly to the OCR through the online EEO Reporting tool. A copy of the certification form shall also be submitted to the ODCP.
- c. In accordance with federal civil rights laws, the Grantee shall not retaliate against individuals for acting or participating in action to secure rights protected by these laws.
- d. All grant recipients, including contractors, will also comply with the Iowa Civil Rights Act. The Iowa Civil Rights Act prohibits discrimination in employment because of a person's race, creed, color, sex, age, national origin, sexual orientation, disability, or religion.
- e. Grant recipients, if required, must make available, upon request, its Affirmative Action Program containing goals and time specifications.
- f. This contract may be suspended or terminated, in whole or in part, in the event of the Grant recipient's noncompliance with this section and the recipient may be declared ineligible for further contracts with the ODCP. Additionally, the ODCP may take further action by imposing other sanctions or invoking other remedies as provided by the Iowa Civil Rights Act of 1965 or as otherwise provided by law.
- g. The DOJ, Office for Civil Rights issued the [Advisory for Recipients](#) of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013). Recipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. The Grantee should consult counsel in reviewing their employment practices. The Grantee may also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans, if appropriate.

33. Advanced Determination of Suitability Required for Individuals Who May Interact with Minors

The Grantee and subrecipients at any tier may not permit any covered individual to interact with any participating minor in the course of activities under the award, unless the Grantee or subrecipient has first made a written determination of the suitability of that individual to interact with participating minors, based on current and appropriate information as described in this section, and taking into account the factors and considerations described herein.

- a. Definitions:
 - i. "Covered individual" means any individual, other than a participating minor as defined herein, or a client of the Grantee, who is expected, or reasonably likely, to interact with

any participating minor, other than the individual's own minor children. A covered individual is not required to have a specific employment status or legal relationship with the Grantee. Such an individual can be an employee of a Grantee, but also may be a consultant, contractor, employee of a contractor, trainee, volunteer, or teacher.

- ii. "Participating minor" means any individuals under 18 years of age participating in grant funded activities.
- iii. "Interaction" means any physical contact, oral and written communication, and the transmission of images and sound, and may be in person or by electronic or similar means. "Interaction" does not include:
 1. Brief contact that is both unexpected by the Grantee or subrecipient and unintentional on the part of the covered individual, such as might occur when a postal carrier delivers mail to an administrative office.
 2. Personally-accompanied contact that is infrequent or occasional contact in the presence of an accompanying adult, such as might occur by someone making a presentation, in pursuant to written policies and procedures of the Grantee or subrecipient that are designed to ensure that an appropriate adult who has been determined to be suitable pursuant to this condition will closely and personally accompany, and remain continuously within view and earshot of, the covered individual throughout the contact.
- iv. "Activities under the award" means, activities, whether paid for with federal funds from the award, matching funds, or program income, for the award including activities carried out under the award by the Grantee and actions taken by an entity or individual pursuant to a procurement contract under the award or to a procurement contract under a subaward at any tier.
- v. "Current and appropriate information" means information including the results of all required searches listed below, each of which must be completed no earlier than six months before the determination regarding suitability, and information resulting from checks or screening required by applicable federal, state, tribal, or local law, and/or by the Grantee's written policies and procedures.
 1. Public sex offender and child abuse websites/registries: A search by current name and, if applicable, by any previous names or aliases, of the pertinent and reasonably accessible federal, state, local, and tribal sex offender and child abuse websites and public registries, including all of the following:
 - a. The Dru Sjodin [National Sex Offender Public Website](#).
 - b. The website or public registry for each state, and tribe if applicable, in which the individual lives, works, or goes to school, or has lived, worked, or gone to school at any time during the past five years.
 - c. The website or public registry for each state, and tribe if applicable, in which the individual is expected to, or reasonably likely to, interact with a participating minor during activities under the award.
 2. Criminal history registries and similar repositories of criminal history records: For each individual at least 18 years of age who is a covered individual under this award, a fingerprint search (or, if the Grantee or subrecipient documents that a fingerprint search is not legally available, a name-based search, using current and any previous names and aliases) encompassing at least the time period beginning five calendar years preceding the date of the search request of pertinent state, local, and tribal criminal history registries including both:

- a. The criminal history registry for each state in which the individual lives, works, or goes to school, or has lived, worked, or gone to school at any time during the past five years.
 - b. The criminal history registry for each state in which he or she is expected to, or reasonably likely to, interact with a participating minor during activities under the award.
- b. Factors and considerations in determinations regarding suitability: In addition to the factors and considerations that must or may be considered under applicable federal, state, tribal, or local law, and under the Grantee's or subrecipient's written policies and procedures, in determining suitability, the Grantee or subrecipient must consider the current and appropriate information described in this section. Unless applicable law precludes it, with respect to either an initial determination of suitability or a subsequent reexamination, the Grantee or subrecipient may not determine that a covered individual is suitable to interact with participating minors during activities under the award if the covered individual does any of the following:
 - i. Withholds consent to a criminal history search required by this condition.
 - ii. Knowingly made or makes a false statement that affects, or is intended to affect, any search required by this condition.
 - iii. Is listed as a registered sex offender on the Dru Sjodin National Sex Offender Public Website.
 - iv. To the knowledge of the Grantee, has been convicted of a felony or misdemeanor under federal, state, tribal, or local law of any of the following crimes or any substantially equivalent criminal offense, regardless of the specific words by which it may be identified in law:
 1. Sexual or physical abuse, neglect, or endangerment of an individual under the age of 18 at the time of the offense.
 2. Rape or sexual assault, including conspiracy to commit rape/sexual assault.
 3. Sexual exploitation, such as through child pornography or sex trafficking.
 4. Kidnapping.
 5. Voyeurism.
 - v. Is determined by a federal, state, tribal, or local government agency not to be suitable.
- c. Administration:
 - i. The requirements of this condition are among those that must be included in any subaward at any tier and must be monitored. They apply as of the date of acceptance of the grant and throughout the remainder of the period of performance.
 - ii. The Grantee is to contact the ODCP with any questions regarding the requirements of this condition and must not allow a covered individual to interact with a participating minor until such questions are answered.
 - iii. Nothing in this condition shall be understood to authorize or require the Grantee, any subrecipient at any tier, or any person or other entity, to violate any federal, state, tribal, or local law, including any applicable civil rights or nondiscrimination law.
- d. Updates and reexaminations:
 - i. The Grantee must update the searches described in this section, reexamine the covered individual's suitability determination considering those search results, and, if appropriate, modify or withdraw that determination, at least every five years.
 - ii. The Grantee also must reexamine a covered individual's suitability determination upon learning of information that reasonably may suggest unsuitability and, if appropriate, modify or withdraw that determination.

34. Equal Treatment for Faith Based Organizations

The Grantee shall comply with the applicable requirements of 28 CFR Part 38, governing "[Equal Treatment for Faith Based Organizations](#)." The Equal Treatment Regulation provides in part that grant awards may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Grant recipients may still engage in inherently religious activities, but such activities must be separate in time or place from the grant funded program, and participation in such activities by individuals receiving services from the Grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs funded through grant funding are not permitted to discriminate in the provision of services based on a beneficiary's religion. Notwithstanding any other condition of this award, faith-based organizations may consider religion as a basis for employment.

35. Lobbying Restrictions

As required by section 1352, title 31, U.S. Code, the Grantee certifies that:

- a. No federal appropriated funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract or grant, and the Grantee receives federal funds exceeding \$100,000, the Grantee shall complete and submit standard [Form-LLL](#), "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in any subcontracts and that all contractors shall certify and disclose accordingly. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

36. Immigration and Naturalization Service

The Grantee shall complete and keep on file Immigration and Naturalization Service Employment Eligibility Verification Form (I-9), as appropriate. This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States.

37. Sanctuary Jurisdiction (Iowa Code)

The Grantee shall comply with the provisions of Iowa Code chapter 27A, which applies to the enforcement of immigration laws. Grantees who are found to be non-compliant with Iowa Code 27A are ineligible to receive funds through the ODCP. Rules governing the determination of non-compliance, and the reinstatement of eligibility are provided in [Iowa Administrative Code](#).

38. Enforcement of State, Local, and Municipal Laws (Iowa Code)

The Grantee shall comply with the provisions of [Iowa Code Chapter 27B](#), which applies to the enforcement of state, local, and municipal laws. Grantees who are found to be non-compliant with Iowa Code 27B are ineligible to receive funds through the ODCP.

39. Legal Services to Unlawfully Present Persons

Any obligations of funds, at any tier, to provide (or to support the provision of) legal services to any removable alien or any alien otherwise unlawfully present in the United States shall be unallowable costs, but the foregoing shall not be understood to apply - (1) to legal services to obtain protection orders for victims of crime; or (2) to immigration-related legal services that may be expressly authorized or required by any law, or any judicial ruling, governing or applicable to the award.

40. Forensic Genealogy Testing

Recipients utilizing award funds for forensic genealogy testing must adhere to the United States Department of Justice [Interim Policy](#) on Forensic Genealogical DNA Analysis and Searching, and must collect and report the metrics identified in Section IX of that document to ODCP.

41. Facial Recognition Technology Policies

The Grantee agrees that grant funds cannot be used for Facial Recognition Technology (FRT) unless the recipient has policies and procedures in place to ensure that the FRT will be utilized in an appropriate and responsible manner that promotes public safety, and protects privacy, civil rights, and civil liberties and complies with all applicable provisions of the U.S. Constitution, including the Fourth Amendment's protection against unreasonable searches and seizures and the First Amendment's freedom of association and speech, as well as other laws and regulations. Recipients utilizing funds for FRT must make such policies and procedures available to ODCP upon request.

42. DNA Testing of Evidentiary Materials

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS), by a government DNA laboratory with access to CODIS. Except for Forensic Genetic Genealogy, no profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from ODCP. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS. Booking agencies should work with their state CODIS agency to ensure all requirements are met for participation in Rapid DNA.

43. Liability

If any provision contained herein conflicts with any state or federal law or is declared to be invalid by any court of record of this state, such invalidity shall affect only such portions as are declared invalid or in conflict with the law. Any remaining portion ruled valid by the court shall continue to be in effect. The ODCP reserves all administrative, contractual and legal remedies, which are available if the Grantee violates or breaches the terms of this contract.

44. Drug Task Force

Officers funded by the Office of Drug Control Policy who encounter minors who as a direct or indirect result of the presence and or the use of any illegal drug are at risk of exposure, abuse, or neglect shall at a minimum report the encounter to the Iowa Department of Health Human Services. Task forces are strongly encouraged to participate in a Drug Endangered Children program designed to identify and protect the wellbeing of these youth.

45. Drug Task Force Training

Each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will

complete Department of Justice required online (internet-based) task force training. All task force members are required to complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's [Center for Task Force Integrity and Leadership](#). This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When registering for the training, participants should use the preauthorization code QX6S4.

46. Required Data on Law Enforcement Agency Training

Any law enforcement agency receiving direct or sub-awarded funding from a Byrne-JAG award must submit accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

47. Safe Policing and Law Enforcement

Grants made to state, local, college, or university law enforcement agencies shall be certified by an approved independent credentialing body or have started the certification process regarding two mandatory conditions: the agency's use of force policies adhere to all applicable federal, state, and local laws; and the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

48. Use of Force Training Metrics

Grantees receiving direct or sub-awarded Byrne-JAG funding must submit accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

49. NEPA Clandestine Methamphetamine Laboratories

The Grantee certifies compliance with the provision of the National Environmental Policy Act (NEPA) relating to the identification, seizure, or closure of clandestine methamphetamine laboratory operations (meth lab operations). No federal monies from this award may be obligated to support addressing meth lab operations unless the grant recipient implements this section.

- a. The Grantee shall comply with federal, state, and local environmental, health, and safety laws and regulations applicable to meth lab operations, to include the disposal of the chemicals, equipment, and wastes resulting from meth lab operations.
- b. The Grantee shall have a mitigation plan, as outlined in this section, that identifies and documents the processes and points of accountability with the state.
- c. The Grantee shall ensure compliance with the following mitigation measures:
 - i. Provide medical screening of personnel assigned or to be assigned by the Grantee to the seizure or closure of clandestine methamphetamine laboratories.
 - ii. Provide Occupational Safety and Health Administration (OSHA) required initial and refresher training for law enforcement officials and all other personnel assigned to either the seizure or closure of meth lab operations.
 - iii. As determined by their specified duties, equip the personnel with OSHA required protective wear and other required safety equipment.
 - iv. Assign properly trained personnel to prepare a comprehensive contamination report on each seized or closed meth lab operation.
 - v. Utilize qualified disposal personnel to remove all chemicals, glassware, equipment, and contaminated materials and wastes from the site of each seized meth lab operation.

- vi. Dispose of the chemicals, equipment, and contaminated materials and wastes at properly licensed disposal facilities or at properly licensed recycling facilities if allowable.
- vii. Monitor the transport, disposal, and recycling components to ensure compliance.
- viii. Implement a written agreement with the responsible state environmental agency. This agreement must provide that the responsible state environmental agency agrees to evaluate the environmental condition at and around the site of the meth lab operation and coordinate with the responsible party or property owner to ensure that any residual contamination is remediated timely if determined necessary by the state environmental agency and in accordance with state or federal requirements.
- ix. Implement a written agreement with the responsible state or local service agencies to properly respond to any minor, as defined by state law, at the site. This agreement must ensure immediate response by qualified persons who can respond to the potential health needs of any minor at the site, take that minor into protective custody unless the minor is criminally involved in the meth lab activities or is subject to arrest for other criminal violations, ensure immediate medical testing for methamphetamine toxicity, and arrange for any follow-up tests, examinations, or healthcare made necessary as a result of methamphetamine toxicity.
- x. Report all clandestine lab responses to the Iowa Division of Narcotics Enforcement using the appropriate EPIC report form.

50. System for Award Management (SAM) and Universal Entity Identifier (UEI) Registration

The Grantee shall register and provide the Office of Drug Control Policy a UEI Number. The Grantee shall maintain a current registration with the System for Award Management (SAM) for the duration of the grant project period.

51. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower Tier Covered Transactions

As required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, the Grantee certifies:

- a. Neither the Grantee nor its principals or any lower tier covered subrecipient are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- b. Where the Grantee is unable to certify to any of the statements in the certification, the Grantee shall submit an explanation to the ODCP.
- c. The Grantee shall provide immediate written notice to the person to the ODCP if at any time the Grantee learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

52. Recipient Integrity and Performance

The Grantee shall comply with all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with, or connected to the performance of, this award. Under certain circumstances, recipients of federal grant funds are required to report information about such proceedings, through the Federal System for Award Management (SAM), to the designated federal integrity and performance system (FAPIS). The details of recipient obligations regarding the required reporting and updating of information on certain civil, criminal, and administrative proceedings are posted on the [OJP website](#).

53. Disclosure of “High Risk” Designation by Federal Agency

The Grantee shall disclose to the Office of Drug Control Policy any “high risk” designation by any federal grant-making agency currently or at any time during the period of performance under the award. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the Grantee’s past performance, or other programmatic or financial concerns with the Grantee.

54. Breach of Personally Identifiable Information

The Grantee and any other participating agency supported by the award must have written procedures in place to respond in the event of an actual or imminent breach if it creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of personally identifiable information (PII) within the scope of a grant-funded program or activity, or uses or operates a federal information system (OMB Circular A-130). The Grantee’s breach procedures must include a requirement to report actual or imminent breach of PII to the Office of Drug Control Policy no later than 24 hours after an occurrence of an actual breach or the detection of an imminent breach. The ODCP will report the breach to the appropriate federal agency.

55. Submission of Eligible Records Relevant to the National Instant Background Check System

Consistent with federal statutes that pertain to firearms and background checks, including 18 U.S.C. 922 and 34 U.S.C. Ch. 409, if the Grantee or subgrantee at any tier uses this award to fund, in whole or in part, a project or program such as a law enforcement, prosecution, or court program that results in any court dispositions, information, or other records that are eligible records under federal or state law relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the establishment or improvement of records systems that contain any court dispositions, information, or other records that are eligible records under federal or state law relevant to the NICS, the recipient or subrecipient, must ensure that all such court dispositions, information, or other records that are eligible records under federal or state law relevant to the NICS, are promptly made available to the NICS or to the state database that is electronically available to and accessed by the NICS, and when appropriate, promptly update, correct, modify, or remove such NICS relevant eligible records. In the event of minor and transitory non-compliance, the Grantee may submit evidence to demonstrate diligent monitoring of compliance with this condition, including subrecipient compliance.

56. Withholding of Support, Suspension, and Termination

- a. Withholding of support: With ten (10) days written notice, the ODCP may temporarily withhold payment of funds until a corrective action plan has been submitted by Grantee and approved by the ODCP. Reasons may include, but are not limited to the following:
 - i. Delinquency in submitting required reports.
 - ii. Failure to provide adequate management of the funds.
 - iii. Failure to show satisfactory progress in achieving the objectives of the program or failure to meet the terms and conditions of the contract.
 - iv. Failure to regularly coordinate the activities and services with other local providers funded by the ODCP. Temporary withholding of funds does not constitute just cause for the Grantee to interrupt services to clients.
- b. Suspension: When, as determined by the ODCP, a Grantee has materially failed to comply with the terms and conditions of the grant, the ODCP may, with ten (10) days written notice to Grantee, suspend the grant. Only necessary and proper costs that the ODCP agrees could not have reasonably been avoided during the period of suspension will be paid by the ODCP.

Suspension shall remain in effect until the Grantee has shown to the satisfaction of the ODCP that corrective action has been or will be taken, or until the ODCP terminates the grant.

- c. Termination for Cause: The ODCP may terminate a grant in whole or in part any time before the date of completion if the ODCP determines that the Grantee has failed in a material way to comply with the terms and conditions of the grant. To terminate a grant, the ODCP must send written notice to the Grantee stating the date and reasons for the termination. Payments to the Grantee will be only for services provided or purchases authorized up to the date of termination. Recovery of funds by the ODCP shall be made in accordance with the terms and conditions of this grant.
- d. Termination on Other Grounds: ODCP grants may be terminated in whole or in part as follows:
 - i. By the ODCP with the consent of the Grantee. Both parties agree on the termination conditions, including the effective date and, in the case of partial terminations, the portion to be terminated.
 - ii. By the Grantee. Sixty (60) days written notice to the ODCP is required. Such notice shall set forth the reason for such termination. Termination of part of the grant is subject to Section 17 entitled "Changes in the Program."
 - iii. By the ODCP due to the lack of adequate funds to support the grant. Should this contract terminate prior to the expiration date as set forth in the grant cover page, the Grantee agrees to deliver such information and items which are due as of the date of termination.
 - iv. By the ODCP in whole or in part without the payment of any penalty or incurring any further obligation to the Grantee whenever the ODCP determines that such termination is in the best interests of the State. In this event, the ODCP shall issue a termination notice to the Grantee at least ten (10) days prior to the effective termination date. Following termination upon notice, the Grantee shall be entitled to compensation, upon submission of invoices and proper proof of claim, for services provided and non-cancellable obligations incurred under this contract up to and including the date of termination.
 - v. The ODCP may terminate this contract effective immediately without penalty and without advance notice for any of the following reasons:
 1. The Grantee furnished any statement, representation, warranty or certification in connection with this contract, the RFP or other solicitation document that is false, deceptive, or materially incorrect or incomplete.
 2. The Grantee or any of its officers, directors, employees, agents, contractors or subcontractors has committed or engaged in fraud, misappropriation, embezzlement, malfeasance, misfeasance, or bad faith.
 3. The Grantee terminates or suspends its business.
 4. The Grantee has failed to comply with any applicable international, federal, state (including, but not limited to Iowa Code chapter 8F), or local laws, rules, ordinances, regulations or orders when performing within the scope of this contract.
 5. The ODCP determines or believes the Grantee has engaged in conduct that: (a) has or may expose the ODCP or the State to material liability, or (b) has caused or may cause a person's life, health or safety to be jeopardized.
 6. The Grantee knowingly infringes or allegedly infringes or violates any patent, trademark, copyright, trade dress or any other intellectual property right or proprietary right, or the Grantee misappropriates or allegedly misappropriates a trade secret.

7. The Grantee fails to comply with any applicable confidentiality laws, privacy laws, or any provisions of this contract pertaining to confidentiality or privacy.
- e. Termination for Convenience. The ODCP may terminate this contract in whole or in part without the payment of any penalty or incurring any further obligation to the Grantee whenever, for any reason, the ODCP determines that such termination is in the best interests of the ODCP or the State. In this event, the ODCP shall issue a termination notice to the Grantee at least ten (10) days prior to the effective termination date. Following termination upon notice, the Grantee shall be entitled to compensation, upon submission of invoices and proper proof of claim, for services provided under this contract up to and including the date of termination.
 - f. In the event of termination, the Grantee shall be reimbursed by the ODCP only for those allowable costs incurred or encumbered up to and including the termination date, subject to the continued availability of funds to the ODCP. Upon receipt of notice of termination, the Grantee shall cease work under this contract and take all necessary or appropriate steps to limit disbursements and minimize costs and shall furnish a report within thirty (30) days of the date of notice of termination describing the status of all work under the contract. The Grantee shall also immediately cease using and return to the ODCP any personal property, equipment, or materials provided by the ODCP to the Grantee and shall immediately return to the ODCP any payments made by the ODCP for services that were not rendered by the Grantee.
 - g. In the event of termination, the Grantee agrees to deliver such information and items which are due as of the date of termination, including but not limited to partially completed plans, drawings, data, documents, surveys, maps, and reports. The Grantee shall ensure a smooth transition of services to clients, regardless of whether this contract terminates prior to or upon the expiration date of the contract. If the Grantee fails to ensure a smooth transition of services to clients, the ODCP may, at its sole discretion, place the Grantee on its list of contractors barred from contracting with the ODCP and immediately terminate all other existing contracts between the ODCP and the Grantee. The Grantee shall cooperate in good faith with the ODCP and its employees, agents, and independent contractors during the transition period between the notification of termination and the substitution of any replacement provider.
 - h. The ODCP shall not be liable for the following costs or expenses: unemployment compensation; the payment of workers' compensation claims, which occur during the contract or extend beyond the date on which the contract terminates; any costs incurred by Grantee in its performance of the contract, including, but not limited to, startup costs, overhead or other costs associated with the performance of the contract; any damages or other amounts associated with the loss of prospective profits, anticipated sales, goodwill, or for expenditures, investments or commitments made in connection with this contract; any taxes Grantee may owe in connection with the performance of this contract, including, but not limited to, sales taxes, excise taxes, use taxes, income taxes or property taxes.
 - i. The ODCP reserves all administrative, contractual, and legal remedies which are available if the Grantee violates or breaches the terms of this contract.

57. Indemnification

If the Grantee is a State agency or State of Iowa Regent Institution, this section does not apply. All other Grantees: The Grantee and its successors and assignees agree to indemnify and hold harmless the State of Iowa and the ODCP and its officers, employees, agents, and volunteers from any and all liabilities, damages, settlements, judgments, costs and expenses, including the reasonable value of time spent by the Attorney General's Office and the costs and expenses and reasonable attorney fees of other counsel required to defend the ODCP or the State of Iowa, related to or arising from any of the following:

- a. Any violation of this contract.

- b. Any negligent, intentional, or wrongful act or omission of the Grantee, its officers, employees, agents, board members, contractors, subcontractors, or any person connected with this project.
- c. Any infringement of any patent, trademark, trade dress, trade secret, copyright, or other intellectual property right.
- d. The Grantee's performance or attempted performance of this contract.
- e. Any failure by the Grantee to comply with all federal, state, and local laws and regulations.
- f. Any failure by the Grantee to make all reports, payments, and withholdings required by federal and state law with respect to social security, employee income, and other taxes, fees, or costs required by the Grantee to conduct business in the State of Iowa.
- g. The death, bodily injury or damage to property of any enrollee, agent, employee, business invitee or business visitor of the Grantee or any of its subcontractors.
- h. Any failure by the Grantee to adhere to the confidentiality provisions of this contract.

58. Warranties

The Grantee represents and warrants that:

- a. All deliverables shall be wholly original and prepared solely by the Grantee, or the Grantee owns, possesses, holds, and has secured all rights, permits, permissions, licenses, and authority necessary to provide the deliverables to the ODCP and to assign, grant and convey the rights, benefits, licenses and other rights assigned, granted or conveyed to the ODCP hereunder or under any related license agreement without violating any rights of any third party.
- b. The Grantee has not previously and will not grant any rights in any deliverables to any third party that are inconsistent with the rights granted to the ODCP herein.
- c. The ODCP shall have all rights to hold, possess, use, and enjoy the deliverables without legal challenge, interference, or disruption.
- d. The deliverables and all intellectual property rights and proprietary rights arising out of, embodied in, or related to such deliverables and the ODCP's use of and exercise of any rights with respect to the deliverables and all intellectual property rights and proprietary rights arising out of, embodied in, or related to such deliverables, do not and will not, under any circumstances, misappropriate a trade secret or infringe upon or violate any copyright, patent, trademark, trade dress, or other intellectual property right, proprietary right, or personal right of any third party.
- e. There is no pending or threatened claim, litigation, or action that is based on a claim of infringement or violation of an intellectual property right, proprietary right, or personal right or misappropriation of a trade secret related to the deliverables. Grantee shall inform the ODCP in writing immediately upon becoming aware of any actual, potential or threatened claim of, or cause of action for infringement or violation or an intellectual property right, proprietary right, or personal right or misappropriation of a trade secret. If such a claim or cause of action arises or is likely to arise, then Grantee shall, at the ODCP's request and at the Grantee's sole expense, procure for the ODCP the right or license to continue to use the deliverable at issue, replace the deliverable with a functionally equivalent or superior deliverable free of any such infringement, violation, or misappropriation, modify or replace the affected portion of the deliverable with a functionally equivalent or superior deliverable free of any such infringement, violation or misappropriation, or accept the return of the deliverable and refund to the ODCP all fees, charges, and any other amounts paid by the ODCP with respect to such deliverable.
- f. The Grantee agrees to indemnify, defend, protect and hold harmless the ODCP and the State and its officers, directors, employees, officials, and agents as provided in the Indemnification section of this contract, including for any breach of the representations and warranties made by Grantee in this section. The foregoing remedies shall be in addition to and not exclusive of

- other remedies available to the ODCP and shall survive termination of this contract. If the Grantee is a state agency or State of Iowa Regent Institution, this subsection does not apply.
- g. The deliverables, in whole and in part, shall be free from material deficiencies and meet, conform to, and operate in accordance with all specifications.
 - h. All services under this contract shall be performed in a professional, competent, diligent, and workmanlike manner by knowledgeable, trained, and qualified personnel, all in accordance with the terms and specifications of this contract and the standards of performance considered generally acceptable in the industry for similar tasks and projects. In the absence of a specification for the performance of any portion of this contract, the parties agree that the applicable specification shall be the generally accepted industry standard. So long as the ODCP notifies the Grantee of any services performed in violation of this standard, Grantee shall re-perform the services at no cost to the ODCP, such that the services are rendered in the manner specified above, or if the Grantee is unable to perform the services as warranted, Grantee shall reimburse the ODCP any fees or compensation paid to Grantee for the unsatisfactory services.
 - i. The deliverables will comply with any applicable federal, state, foreign, and local laws, rules, regulations, codes, and ordinances in effect during the term of this contract, including applicable provisions of Section 508 of the Rehabilitation Act of 1973 as amended, and all standards and requirements established by the Architectural and Transportation Barriers Access Board and the Iowa Department of Administrative Services, Information Technology Enterprise.

59. Ownership of Deliverables

The Grantee certifies that:

- a. The State and the ODCP shall become the sole and exclusive owners of all deliverables.
- b. Grantee hereby irrevocably assigns, transfers and conveys to the State and the ODCP all right, title and interest in and to all deliverables and all intellectual property rights and proprietary rights arising out of, embodied in, or related to such deliverables, including copyrights, patents, trademarks, trade secrets, trade dress, mask work, utility design, derivative works, and all other rights and interests therein or related thereto.
- c. The State and the ODCP shall acquire good and clear title to all deliverables, free from any claims, liens, security interests, encumbrances, intellectual property rights, proprietary rights, or other rights or interests of Grantee or of any third party, including any employee, agent, contractor, subcontractor, subsidiary or affiliate of Grantee.
- d. The Grantee and Grantee's employees, agents, contractors, subcontractors, subsidiaries, and affiliates shall not retain any property interests or other rights in and to the deliverables and shall not use any part of any deliverable for any purpose, without the prior written consent of the ODCP and the payment of royalties or other compensation the ODCP deems appropriate.
- e. Unless otherwise requested by ODCP, upon completion or termination of this contract, Grantee will immediately turn over to ODCP all deliverables not previously delivered to the ODCP, and no copies thereof shall be retained by Grantee or its employees, agents, subcontractors, or affiliates, without the prior written consent of the ODCP.
- f. To the extent any of Grantee's rights in any deliverables are not subject to assignment or transfer hereunder, including any moral rights and any rights of attribution and of integrity, Grantee hereby irrevocably and unconditionally waives all such rights and enforcement thereof and agrees not to challenge the State's rights in and to the deliverables.
- g. If the Grantee is a state agency or State of Iowa Regent Institution, the ODCP and the State of Iowa agree to provide to the Grantee a non-exclusive, royalty-free license to use the deliverables for its own research and educational purposes, for the purpose of complying with this grant, and for any purpose authorized or required by federal or state law.

60. Status of Grantee

If the Grantee is a state agency or State of Iowa Regent Institution, this section does not apply. All other Grantees: The Grantee shall always be deemed an independent contractor. The Grantee, its employees, agents, and any subcontractors performing under this contract are not employees or agents of the State of Iowa or any agency or department of the State. The Grantee shall be responsible for withholding all taxes and shall hold the ODCP harmless for any claims for the same.

61. Choice of Law and Forum

The terms and provisions of this contract shall be construed in accordance with the laws of the State of Iowa. All litigation or actions commenced in connection with this contract shall be brought in Des Moines, Iowa, in the Iowa District Court in and for Polk County, Iowa. If jurisdiction is not proper in the Polk County District Court, the action shall only be brought in the United States District Court for the Southern District of Iowa, Central Division, if jurisdiction is proper in that forum. This provision shall not be construed as waiving any immunity to suit or liability that may be available to the ODCP or the State of Iowa.

62. Immunity from Liability

Every person who is a party to the contract is hereby notified and agrees that the State, the ODCP, and all their employees, agents, successors, and assigns are immune from liability and suit for or from Grantee's and/or subcontractors' activities involving third parties and arising from the contract.

63. Compliance with Iowa Code Chapter 8F

If the contract is subject to the provisions of Iowa Code chapter 8F, the Grantee certifies it will comply with the requirements of the Iowa Code chapter 8F. The Grantee shall forward any compliance documentation, including but not limited to certifications, and any compliance documentation received from subcontractors by the Grantee to the ODCP.

64. Enhancement of Contractor Employee Whistleblower Protections

Under 41 U.S.C. 4712, employees of a contractor, subcontractor, grantee, or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for whistleblowing. In addition, whistleblowing protections cannot be waived by any agreement, policy, form, or condition of employment. The requirement to comply with and inform all employees of the "Pilot Program for Enhancement of Contractor Employee Whistleblower Protections" is in effect for all grants, contracts, subgrants, and subcontracts.

Whistleblowing is defined as making a disclosure that the employee reasonably believes is evidence of any of the following:

- a. Gross mismanagement of a federal contract or grant.
- b. A gross waste of federal funds.
- c. An abuse of authority relating to a federal contract or grant.
- d. A substantial and specific danger to public health or safety.
- e. A violation of a law, rule, or regulation related to a federal contract or grant, including the competition for, or negotiation of, a contract or grant.

To qualify under the statute, the employee's disclosure must be made to any of the following:

- a. A member of Congress, or a representative of a Congressional committee.
- b. An Inspector General.

- c. The Government Accountability Office.
- d. A federal employee responsible for relevant contract or grant oversight or management.
- e. An official from the DOJ or other law enforcement agency.
- f. A court or grand jury.
- g. A management official or other employee of the contractor, subcontractor, grantee, or subgrantee who has the responsibility to investigate, discover, or address misconduct.

65. Confidentiality, IT Standards, and Security

- a. The Grantee will comply with and adhere to all [State of Iowa Information Technology Standards](#) and provide training to Grantee's employees and subcontractors concerning such standards, procedures, and protocols, as applicable.
- b. The Grantee will take all precautions and actions necessary to prevent unauthorized access to the ODCP's and the State's systems, networks, computers, property, records, data, and information, and to ensure that all the ODCP's and the State's documentation, electronic files, data, and systems are developed, used, and maintained in a secure manner, protecting their confidentiality, integrity, and availability.
- c. The Grantee agrees that it will not copy, reproduce, transmit, or remove any ODCP or State of Iowa information or data without the prior written consent of the ODCP.
- d. The Grantee agrees that it shall be liable for any damages, losses, and expenses suffered or incurred by the ODCP or the State because of any breach of this section or any breaches of security that are caused by any action or omission of Grantee or Grantee's employees, agents and subcontractors. Breaches of security include, but are not limited to:
 - i. Disclosure of confidential or sensitive information.
 - ii. Unauthorized access to ODCP or state systems.
 - iii. Illegal technology transfer.
 - iv. Sabotage or destruction of ODCP or state information or information systems.
 - v. Compromise or denial of ODCP or state information or information systems.
 - vi. Damage to or loss of ODCP or state information or information systems.
 - vii. Theft.
- e. The Grantee shall immediately report to the ODCP any such breach of security. In the event of a breach of this section or any breach of security as described herein, the ODCP may terminate this Agreement immediately without penalty or liability to the ODCP and the State and without affording the Grantee any opportunity to cure.

66. Qualifications of Staff

The Grantee shall be responsible for assuring that all persons, whether they are employees, agents, subcontractors or anyone acting for or on behalf of the Grantee, are properly licensed, certified or accredited as required under applicable federal and state law and the Iowa Administrative Code. The Grantee shall provide standards for service providers who are not otherwise licensed, certified or accredited under federal or state law or the Iowa Administrative Code.

CIVIL RIGHTS REQUIREMENTS INFORMATION

Number of persons employed by the agency responsible for administering this grant: ²⁵_____

Korie Talkington - Muscatine County Attorney

Civil Rights Contact Person Name and Title

County Attorney - Muscatine County, 420 East Third Street, Muscatine, Iowa 52761

Organization Name and Address

563-263-0382

Phone Number

DRUG-FREE WORKPLACE REQUIREMENTS INFORMATION

Place(s) of Performance: The Grantee shall provide the site(s) for the performance of work done in connection with the specific grant (Street Address, City, County, State, Zip Code):

Muscatine County Drug Task Force 400 Walnut Street, Muscatine, Iowa 52761

Organization Name and Address

Sergeant Sheridan Billhorn

Name and Title of Authorized Representative

Signature and Date

Iowa Office of Drug Control Policy
Standard Grant Conditions and Assurances Certification

Legal Applicant & Program/Project Director

On behalf of _____ (Agency), I have read, understand, and agree to abide by the Standard Grant Conditions and Certified Assurances for the Iowa Office of Drug Control Policy Grant Program.

(Legal Applicant Name)

Sheridan Billhorn

(Program/Project Director Name)

(Signature Legal Applicant) and (Date)

DocuSigned by:

Sheridan Billhorn

8/5/2026

A5D7E82F04E1420

(Signature Program/Project Director) and (Date)

Contract Services (If Applicable)

_____ (Contracting Agency) has entered into an agreement to provide services through a grant provided by the Office of Drug Control Policy.

The applicant agency has provided a copy of the standard grant conditions and certifications to the contracting agency. I have read, understand, and agree to abide by the Standard Grant Conditions and Certified Assurances for the Iowa Office of Drug Control Policy Grant Program.

(Contracting Agency Signing Authority Name)

(Signature Contracting Agency Signing Authority) and (Date)

August 17, 2026

Agenda Packet

Item #6

- Muscatine County Treasurer's Semi-Annual Report



Muscatine County, IA

Iowa County Treasurer's Semi-Annual

For 01/01/2026 - 06/30/2026

	Beginning Treasurer's Balance	Total Revenues	Total Expenses	Change In Outstanding	Ending Treasurer's Balance	Outstanding Bank Items
0001 - GENERAL BASIC	8362722.95	8307516.19	7572154.75	-253520.34	8843655.91	113403.23
0002 - GENERAL SUPPLEMENTAL	4143993.78	3379208.85	4112236.92	687018.84	4097984.55	693806.47
0009 - BLDG MAINT & REPAIR	1268550	0	0	0	1268550	0
0011 - RURAL SERVICES BASIC	1548714.74	1349259.29	1520253.37	-18265.06	1359455.6	1397.38
0020 - SECONDARY ROAD	11666391.6	4494416.54	7956734.46	397150.09	8601223.77	460458.4
0024 - RECORDER'S RECORDS MANAGEMENT	49377.66	3017	1422.71	0	50971.95	0
0025 - CONSERVATION EQUIPMENT RESERVE	93269.07	0	51823.21	0	41445.86	0
0026 - CONSERVATION - REAP	155549.41	2489.36	2815.38	-27.33	155196.06	0
0027 - CONSERVATION LAND AQUISITION	413380.73	81430.53	95036.63	-185.7	399588.93	367.65
0029 - DTF ACCOUNT	80493.95	10873.67	8752.2	-165	82450.42	0
0030 - JAIL COMMISSARY FUND	917349.28	346246.9	299392.09	-3863.52	960340.57	9820.98
0032 - SHERIFF FORFEITED-STATE	66679.99	0	3368	0	63311.99	0
0034 - FIREARM PURCHASE FUND	3608.84	2510.66	625	0	5494.5	0
0035 - SHERIFF SEIZED ASSETS	48584.41	786.05	0	0	49370.46	0
0036 - ATTORNEY FORFEITURE - STATE	0	649	0	0	649	0
0038 - FINE COLLECTIONS-ATTY SHARE	40231.44	24532.33	20392.5	0	44371.27	0
0039 - LG ABATEMENT	603045.1	24786.81	0	0	627831.91	0
0057 - HISTORIC PRESERVATION COMM	25451.11	5000	12426.2	0	18024.91	0
0060 - GIS	132713.97	0	31440	28890	130163.97	28890
0065 - SSAB TIF TAX REVENUE FUND	0	28720.1	28720.1	0	0	0
1500 - CAPITAL PROJECTS	6653330.57	0	641220.31	-11462.26	6000648	339.74
1505 - RECOVERY FUNDS	74602.98	110032.53	63772.87	0	120862.64	0
1506 - MLIL-MUSCATINE LOUISA ISLAND LEVE	1024870.74	0	0	0	1024870.74	0
2000 - DEBT SERVICE	1531042.07	545803.34	1551373.08	0	525472.33	0
2010 - DEBT REPAYMENT	1509254.45	0	0	0	1509254.45	0
4000 - EMERGENCY MANAGEMENT	413042.39	1330855.72	1297938.69	-17292.99	428666.43	16996.16
4010 - E-911 TRUST	239000.76	147195.43	132593.48	22191.14	275793.85	22873.89
4050 - MUSCOM	1288479.88	1193188.5	866237.66	76147.08	1691577.8	91648.3
4100 - COUNTY ASSESSOR	908853.09	296050.49	306346.82	-4493.77	894062.99	682.78
4140 - CO AG EXTENSION	2623.53	162905.23	162819.51	0	2709.25	0
4200 - DISTRICT SCHOOLS	246855.82	15274928.89	15259159.84	0	262624.87	0
4300 - EASTERN IOWA COMM COLLEGE	16974.61	1046043.84	1044891.83	0	18126.62	0
4400 - CORPORATIONS	211118.52	12040742.54	11944094.12	0	307766.94	0
4700 - TOWNSHIPS	3843.32	298250.9	297337.15	0	4757.07	0
4900 - BENEFITTED FIRE DISTRICT	218.45	12743.4	12716.75	0	245.1	0
5010 - AUTO LICENSE	1290640.8	7545713.27	7556874.97	-314.47	1279164.63	378.3
5011 - PARKING FINES	930	8460	7840	0	1550	0
5090 - PROPERTY TAX ADVANCE PAYMENTS	2783.76	263609.4	0	0	266393.16	0
5092 - TAX SALE REDEMPTIONS	0	316814.5	316814.5	38745	38745	38745
5093 - MONTHLY TAX ACH PLAN	491224	27314	9558	523	509503	523
5100 - UNAPPORTIONED TAXES	551	0	0	551	551	551
5150 - EASTERN IOWA WORKFORCE DEV BOA	-28186.49	183681.5	233123.31	-3558.36	-81186.66	1324.84
5200 - ANNUITY PAY OUT	0	32422.5	32422.5	0	0	0
5300 - RECORDER ELECTRONIC FEES	288	3017	2855	0	450	0
6000 - DRAINAGE DISTRICTS	1310799.29	276888.44	208480.84	-383.15	1378823.74	184.94
8500 - GROUP INSURANCE TRUST	982160.24	1924187.84	1822212.84	-585	1083550.24	8.08
8501 - INSURANCE DEDUCTABLE TRUST	194612.99	18415.65	27107.58	0	185921.06	0
8502 - UNEMPLOYMENT TRUST	0	132320.01	0	0	132320.01	0
8700 - ADMIN EMPLOYEE VENDING MACHINE	2818.86	0	0	0	2818.86	0
8701 - ENGINEERS EMPLOYEE VENDING MACH	574.2	0	0	0	574.2	0
Report Totals:	\$47,993,415.86	\$61,253,028.20	\$65,515,385.17	\$937,099.20	\$44,666,698.95	\$1,482,400.14

I hereby certify the above report to be a true and accurate account of transactions during the period specified.

Amy L. Zybarth, Muscatine County Treasurer

Accepted by the Board of Supervisors

This _____ day of _____ 2026

Danny Chick, Chair, Board of Supervisors

August 17, 2026

Agenda Packet

Item #7a

- Muscatine County Board of Adjustment Variance 08-07-26

CASES REVIEWED BY THE BOARD OF ADJUSTMENT

The Muscatine County Board of Adjustment met on Friday, August 7, 2026, with board members Emily Geertz, Tom Harper, Michael Smock, Janelle Spies, and Ashley Spitler present and no members absent.

The following request(s) were discussed and voted on:

Variance

Request:

Case # 26-08-01

An application has been filed by Misty Hills LLC, Record Owner, requesting a Variance to build a new single-family dwelling approximately 15' from the front lot line and 20' from the side lot line. The affected property is in Moscow Township, in parts of the NE ¼ of Sec. 9-T78N-R2W, Moscow Block 12, Lots 9 & 10, and the adjacent vacated alley, containing approximately 0.47 acres, and is zoned R-2 Residential.

Attending:

Dave & Mary Lou Watkins

Motion:

A motion was made by Ashley Spitler to grant a Variance to allow a new single-family dwelling to be built approximately 15' from the front lot line and 20' from the side lot line. Second by Tom Harper.

Vote:

Motion approved.

Aye's – 5 Opposed – 0 Absent - 0

Reason(s) for approval:

The Board of Adjustment determined that the variance request meets the requirements for a practical difficulty due to the lot size. The plat from years ago left very small lots and the road right-of-way is substantial. The variance would not alter the character of the neighborhood.

MUSCATINE COUNTY BOARD OF ADJUSTMENT
Muscatine County Development Office

BOARD OF ADJUSTMENT DEVELOPMENT REPORT

Board of Adjustment Case: #26-08-01

Name of Property Owner: Misty Hills LLC %David Watkins

Name of Applicant (if different): N/A

Property Description: The affected property is in Moscow Township, in parts of the NE ¼ of Sec. 9-T78N-R2W, Moscow Block 12, Lots 9 & 10, and the adjacent vacated alley, containing approximately 0.47 acres, and is zoned R-2 Residential.

Request: A Variance to build a new single-family dwelling approximately 15' from the front lot line and 20' from the side lot line.

GENERAL DESCRIPTION OF PROPOSED DEVELOPMENT

Introduction: The Applicant has requested a Variance of 20' from the normal 35' front lot line setback and a Variance of 17' from the 37' side (corner lot) setback. This would allow them to construct a new single-family dwelling 15' back from the front (3rd St Right-of-way) and 20' back from the north side (Washington St.) right-of-way.

Background: Much of the Moscow area was platted years ago in a way that left very small lots that often require setback Variances. Many of the road right-of-way spaces are quite substantial, which contributes to the problem.

Staff Recommendation: *Staff would suggest that a practical difficulty does exist due to lot size. The practical difficulty is not self-created, and the granting of the variance would not alter the character of the neighborhood.*

Recommendation/Rationale: For a Variance to be granted, the applicant must meet the following:

1. Compliance with the required area, dimensional, or other numerical Zoning Ordinance limitations would result in practical difficulties for the property owner, preventing them from making beneficial use of the property.
 - Numerical limitations may include requirements for: minimum lot size, setbacks, yard widths, height, sidewalks, fencing, signage, or off-street parking.
 - Practical Difficulties means that the strict application of the zoning ordinance is unnecessarily burdensome and that the granting of the variance would do substantial justice to the owner.

2. The property owner must prove that the practical difficulty is unique to the property and is not self-created. These limitations may include:
 - Topographical features – Example: steep slopes or wetlands
 - Parcel size
 - Parcel shape
3. The proposed use will not alter the essential character of the surrounding neighborhood.
4. A variance is not to be granted for any self-created difficulties.
 - Loss of profit or financial hardship alone is not grounds for approval of a variance.
 - When conditions giving rise to the need for a variance were created by the property owner or a former owner, the hardship is self-imposed.
5. The Board of Adjustment should determine that:
 - The Variance will not impair an adequate supply of light and air to adjacent property.
 - The Variance will not unreasonably increase congestion and traffic hazards on public roads.
 - The Variance will not unreasonably diminish or impair established property values within the surrounding areas.
 - The Variance will not in any other respect impair the public health, comfort, safety, morals, or welfare of the inhabitants of the county.
 - The Variance will not impair the general purpose and intent of the regulations and provisions contained in the Muscatine County Zoning Ordinance and Comprehensive Plan.



Muscatine County Building, Zoning, & Environmental Office

3610 Park Avenue West, Muscatine, IA 52761-5634

Phone: 563-263-0482 Email: zoning@muscatinecountyia.gov

Website: www.muscatinecountyia.gov

MUSCATINE
COUNTY

**APPEAL TO THE BOARD OF ADJUSTMENT
FOR A DIMENSIONAL VARIANCE**

Under the provisions of the Muscatine County Zoning Ordinance, the Board of Adjustment has the power to grant a variance after a public hearing is held and the applicant has proven that there are practical difficulties in the carrying out of the provisions of the Muscatine County Zoning Ordinance and such variance will not significantly alter the essential character of the surrounding neighborhood.

Application Fee: \$150.00 (non-refundable)

Location Details:

Parcel Number(s): 0309.258013 NORTH OF ALLEY

Address of Parcel(s) affected: CORNER OF WASHINGTON + 3RD STREET IN TOWN MOSCOW

The parcel(s) affected are zoned: ☐ A-1 ☒ R-1 ☐ R-2 ☐ R-3 ☐ M-1 ☐ C-1 ☐ C-2
☐ I-1 ☐ I-2

Total acres: .87

Variance Request Description:

15' FRONT SETBACK

20' SIDE SETBACK

The undersigned is/are the owner(s) of the described property on this application, located in the unincorporated area of Muscatine County, Iowa, assuring the information provided herein is true and correct.

By signing below, I hereby give my consent for the Muscatine County Zoning Office to conduct a site visit and photograph the subject property.

X

Applicant's Signature
(if different than Record Owner)

Print Applicant's Name

Print Applicant's Address

Print Applicant's Telephone #

Print Applicant's Email Address

X Dod Watkins

Record Owner Signature

DAVID WATKINS

Print Record Owner's Name

2566 122ND ST MOSCOW, IA 52760

Print Record Owner's Address

563-299-9654

Print Record Owner's Telephone #

BYMILK2566@GMAIL.COM

Print Record Owner's Email Address

Submitted on:

6/25/06

Application Fee Receipt #:

5206

Dimensional Variance Questionnaire

In order to be granted a Dimensional Variance, you must prove that a Practical Difficulty exists.

A Practical Difficulty means that the strict application of the zoning ordinance is unnecessarily burdensome and that the granting of the variance would do "substantial justice" to the owner.

The practical difficulties must be unique to the property and not self-created by the owner or previous owners of the property.

Please provide a thorough explanation below of how strict compliance with the zoning ordinance creates a Practical Difficulty.

Request For Set Backs

1. A 15' set back in FRONT would allow us to put a deck in back and still meet the 40' set bac in BACK of house.

2. Will need 20' SIDE set back to fit house and garage on lot. Garage is a 3 car so will not necessitate a storage shed. Also, this allowance would allow us to fit our house and garage 30' from existing property line to the south.

Please take note; Moscow has 80' street easement when it was platted in 1836.

With 80' easement, the lots are smaller and creates excess frontage for a home.

We will be glad to answer any questions.

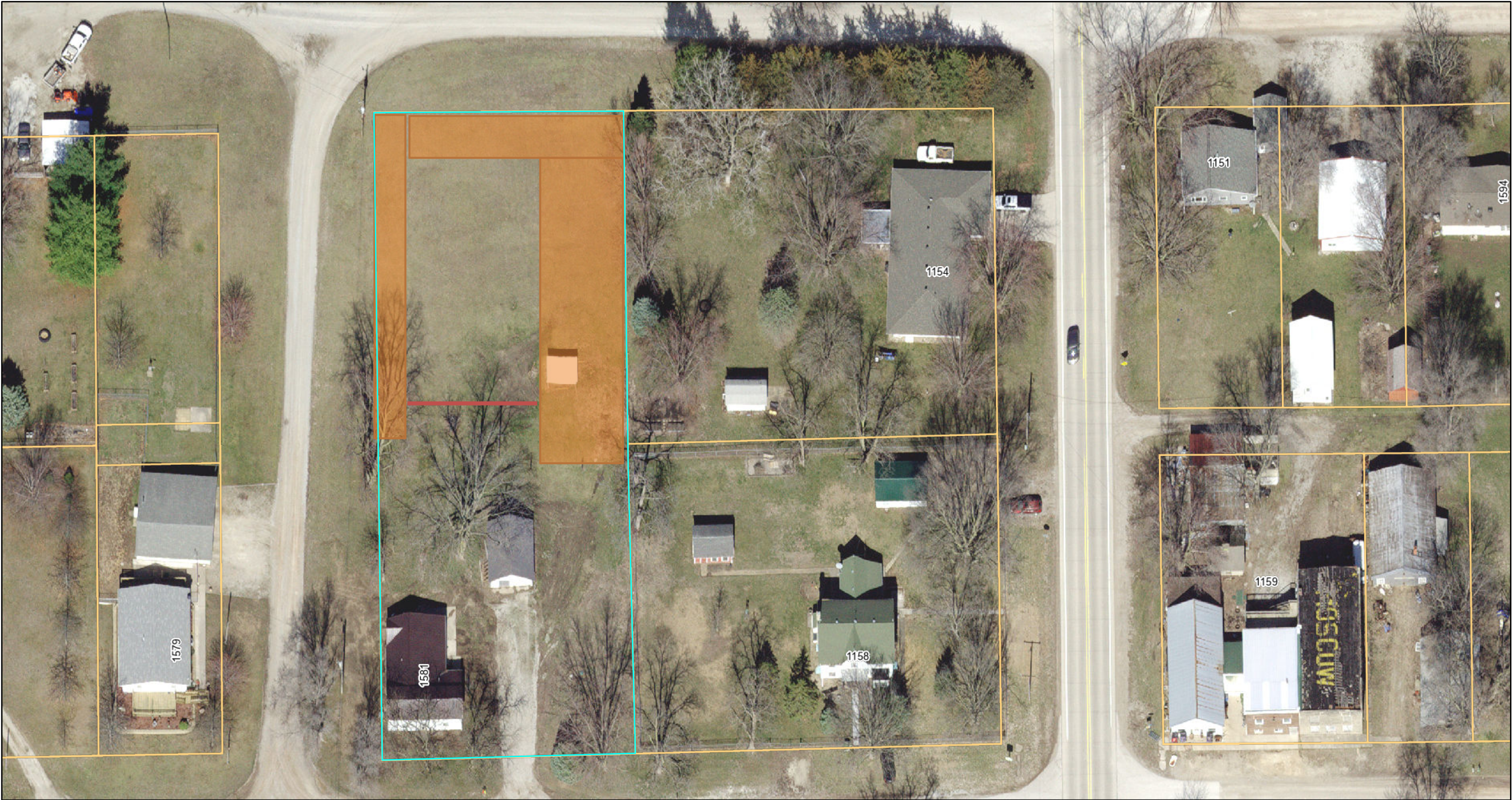
David and Marylu Watkins

563-299-9654

Bymilk2566@gmail.com

LOTS 1, 2, 9, AND 10, IN BLOCK 12, OF THE TOWN OF MOSCOW, IN MUSCATINE COUNTY, IOWA, AND PART OF A 20 FOOT WIDE EAST-WEST ALLEY LOCATED IN BLOCK 12 IN THE TOWN OF MOSCOW, BEGINNING AT THE WEST LINE OF SAID BLOCK 12; THENCE EAST TO THE EAST LINE OF LOT 2 AND LOT 9 IN SAID BLOCK 12 AND POINT OF TERMINATION.

County Print

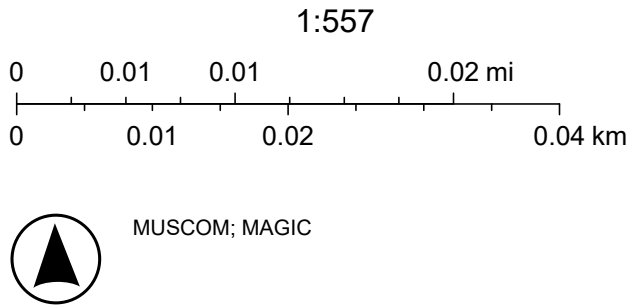


7/28/2026, 8:58:46 AM

Muscatine County Parcels

Image

- Red: Red
- Green: Green
- Blue: Blue





Imagery ©2026 Airbus, Map data ©2026 Google 20 ft

LOTS 9 + 10 + ALLEY

Google Maps

612 Washington St

Moscow, Iowa

Google Street View

Jun 2025



Image capture: Jun 2025 © 2026 Google

July 27, 2026

Agenda Packet

Item #7b

- Resolution # 08-17-26-01 Approval of the Combined Preliminary and Final Plat of Brookside Addition Subdivision
- Certificate of Acceptance of Plat of Brookside Addition Subdivision
- Developmental Report of Brookside Subdivision

RESOLUTION #08-17-26-01
APPROVAL OF THE COMBINED PRELIMINARY AND FINAL PLAT OF
BROOKSIDE ADDITION SUBDIVISION

WHEREAS, there has been presented before the Board of Supervisors of Muscatine County, Iowa, a dedication and plat of the proposed subdivision “Brookside Addition”; and

WHEREAS, said plat has heretofore been approved by the Zoning Commission of Muscatine County, Iowa; and

WHEREAS, said dedication and plat fully conform with all laws of the State of Iowa and all ordinances of Muscatine County, Iowa, applicable thereto; and

WHEREAS, the platting of said subdivision is conducive to orderly development within Muscatine County, Iowa, is not in conflict with any extensions of the established road systems of Muscatine County, Iowa, and is in harmony with the comprehensive plan of zoning now in effect within Muscatine County, Iowa; and

WHEREAS, the subdivision of said real estate and the plat thereof were accepted and approved by the Muscatine County Board of Supervisors following a public meeting on August 17, 2026.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Muscatine County, Iowa, as follows:

- Section 1. The said subdivision is hereby designated as “Brookside Addition”, a subdivision in Muscatine County, Iowa, and that the descriptions of lots and parcels of land located therein shall be according to the number and designation thereof as set forth on said plat.
- Section 2. The Chairperson of the Board of Supervisors and the Auditor of Muscatine County, Iowa, are hereby authorized and directed to certify this Resolution in order that the same and all other matters material to said subdivision may be recorded in the Office of the Recorder of Muscatine County, Iowa.

PASSED and APPROVED this 17th day of August 2026.

ATTEST:

Tibe Vander Linden
Muscatine County Auditor

Danny Chick, Chairperson
Muscatine County Board of Supervisors

BROOKSIDE ADDITION SUBDIVISION
TO
MUSCATINE COUNTY, IOWA
CERTIFICATE OF ACCEPTANCE OF PLAT

STATE OF IOWA, Muscatine County, ss:

I, Danny Chick, being first duly sworn upon oath, depose and say that I am the Chairperson of the Board of Supervisors, in and for Muscatine County, Iowa; that the Plat attached hereto designated "Brookside Addition" was on the 17th day of August, 2026, presented to the Board of Supervisors, in and for Muscatine County, Iowa, for examination and approval and that said Plat was on the 17th day of August, 2026 examined and approved by said Board of Supervisors by Resolution, a true copy of which Resolution is attached, and by this reference made a part hereof; and I, as Chairperson of said Board of Supervisors, was directed to certify said examination, consent and approval in order to entitle said Plat to be recorded in the office of the Recorder of Muscatine County, Iowa.

Dated at Muscatine, Iowa, this 17th day of August 2026.

ATTEST:

Tibe Vander Linden
Muscatine County Auditor

Danny Chick, Chairperson
Muscatine County Board of Supervisors

Subscribed and sworn to me before this 17th day of August 2026.

Notary Public in and for the State of Iowa

REQUESTS REVIEWED BY THE ZONING COMMISSION

The Muscatine County Zoning Commission met on Friday, August 7, 2026, with Zoning Commission Members Brad Akers, Tom Harper, Martha Peterson, and Ashley Spitler present. Laura Curtis Kramer was absent. The following items were discussed and voted on:

Request: **Agenda Item #Z26-08-01**

An application has been filed by Tim Imhoff, POA for Joann Imhoff, Record Owner and Greg Shoppa, Record Owner, requesting approval of the combined preliminary/final plat of a three-lot subdivision, Brookside Subdivision. The proposed subdivision would be in Lake Township, Sec. 17-T77N-R2W, 1827 & 1849 Lindle Ave, zoned A-1 Agricultural District, and would contain a combined 98.30 acres.

Attending: Tim Imhoff, Greg Shoppa, Shawna Imhoff

Motion: A motion was made by Martha Peterson to approve the combined preliminary/final plat of the three-lot subdivision, Brookside Subdivision; Brad Akers seconded the motion.

Vote: **Motion approved.** Ayes – 4 Opposed – 0; Absent – 1

Reasons for allowing Request: After considering the proposed plat and hearing discussions from the applicant and other interested parties, the Zoning Commission found that:

- The proposed lots would meet the lot area and width requirements for the A-1 Agricultural District.
- All lots would remain zoned A-1 and would be subject to the land use restrictions of the A-1 District.

MUSCATINE COUNTY ZONING COMMISSION

ZONING COMMISSION DEVELOPMENT REPORT

- **Zoning Agenda Item #Z26-08-01**
- **Name of Property Owner:** Tim Imhoff and Greg Shoppa
- **Name of Applicant (if different):** N/A
- **Request:** Approval of the combined preliminary/final plat of a three-lot subdivision, Brookside Subdivision.
- **Property Description:** The proposed subdivision would be in Lake Township, Sec. 17-T77N-R2W, 1827 & 1849 Lindle Ave, zoned A-1 Agricultural District, and would contain a combined 98.30 acres.

General Description of Proposed Development

- **Introduction:** The proposed three lot Agricultural Subdivision would create three lots, all which remain zoned A-1 Agricultural.
- **Background:** The purpose of the subdivision is the division of land owned by an estate. See narrative included with application.
- **Recommendation/Rationale:** Staff recommends approval of the plat.
- **Backup Information**
 - All new lots meet the lot area and width requirements of the A-1 District.
 - All ground remains zoned A-1 Agricultural and is therefore subject to the land use restrictions of the A-1 District.

APPLICATION TO THE MUSCATINE COUNTY ZONING OFFICE:

The undersigned: Timothy Imhoff

Proposed Located in: NW 1/4 Sec. 17 T 77 N R 2 E W

in Muscatine County, State of Iowa, more particularly described as follows:

Parcel #/District:	<u>0817100010</u>	<u>0817100004</u>
Address of Property:	<u>1849 Lindle Ave</u>	<u>1827 Lindle Ave</u>
Current Zoning:	<u>CO - A / AD</u>	<u>CO - A1</u>
Total Acres:	<u>93.19 Acres</u>	<u>5.00 Acres</u>

REQUEST:

☐ Rezone Property

From Present: _____ District to _____

Proposed Use of property: _____

Acres to be rezoned: _____

☒ Subdivision Approval

Subdivision Name: Brookside Subdivision

Preliminary and/or Final Plat: Preliminary / Final Plat

Amount of lots: 3

☐ Other

Request: _____

Subdivision: _____

This application together with a brief narrative regarding the submission is required.

That attached, hereto, is our non-refundable fee in the amount of \$250.00 made payable to the Muscatine County Treasurer, Zoning Office, Receipt # 5209

Respectfully submitted on this date: 7/2/2026 and signed by:

Timothy Imhoff
Proposed Buyer and/or Developer

Timothy Imhoff
Print Name

2431 155th Street, Muscatine, Iowa 52761
Print Address

563-288-0105
Telephone #

ac1940b@gmail.com
Email Address

X Timothy Imhoff POA X Greg P. Shoppa
Record Owner Signature

Joann M. Imhoff Greg P. Shoppa
Print Record Owner Name

1849 Lindle Ave Muscatine 1827 Lindle Ave Muscatine
Print Record Owner Address

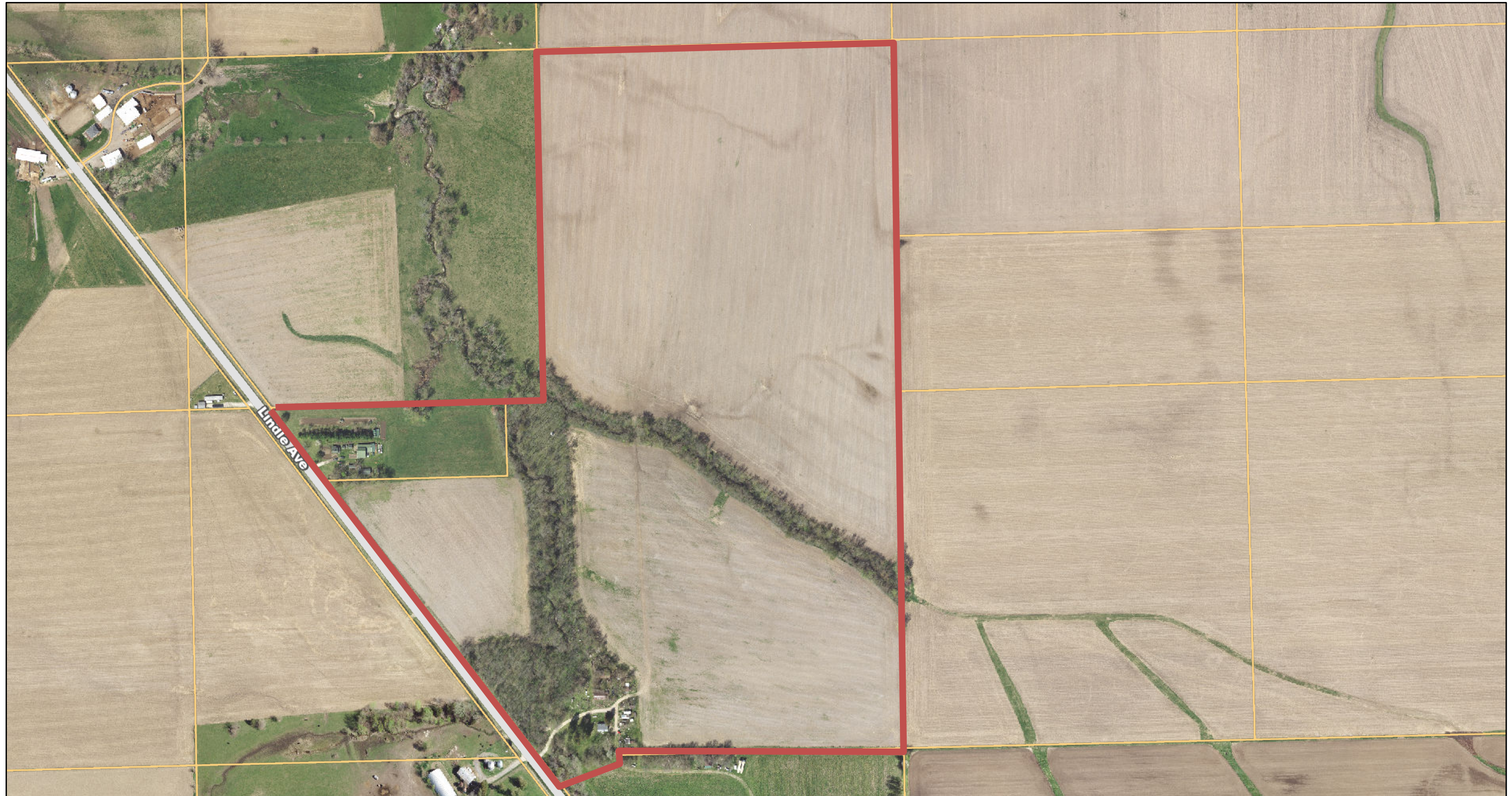
563-288-0105 (Tim for Joann) 563-607-0924 (Greg)
Record Owner Telephone #

Email Address

NARRATIVE:

Tim Imhoff, through Power of Attorney, plans to subdivide land (Parcel 0817100010) owned by Joann M. Imhoff in Section 17, Township 77 North, Range 2 West. The land will be subdivided into 3 lots, one lot (approx. 14.48 acres) will incorporate 5 acres (Parcel 081710004) currently owned by Gregory P. Shoppa, one lot containing the house and buildings (approximately 6.4 acres) will remain in the family and one lot (approximately 78.16 acres) will be sold as farm ground.

County Print



7/28/2026, 10:27:01 AM

 Muscatine County Parcels

Image

 Red: Red

 Green: Green

 Blue: Blue

1:4,300

0 0.05 0.1 0.2 mi
0 0.07 0.15 0.3 km

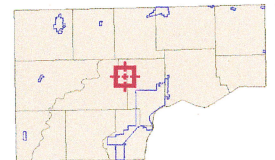




Muscatine Area Geographic Information Consortium (MAGIC)



Overview



Legend

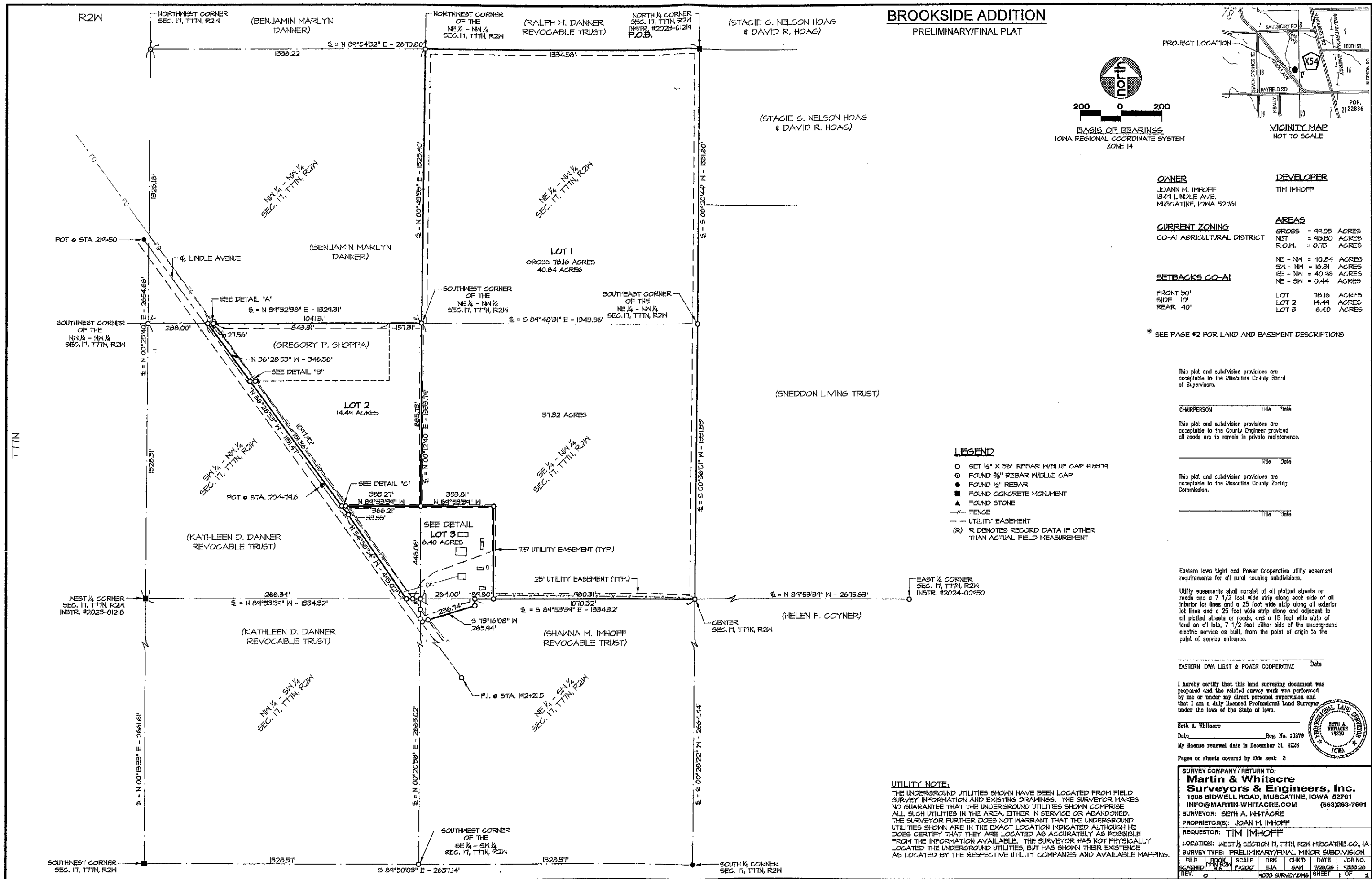
- Corporate Limits
- Political Townships
- Dimension Leader
 - 2
 - 3
- Parcels
- PLSS Sections
- Lots
- Roads
 - Airport Runway
 - City Street
 - County Road
 - Neighbor County
 - Private Drive
 - State Highway
 - Treadway
 - US Highway
 - US Hwy - Divided
- <all other values>

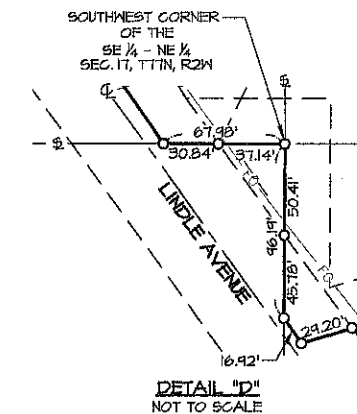
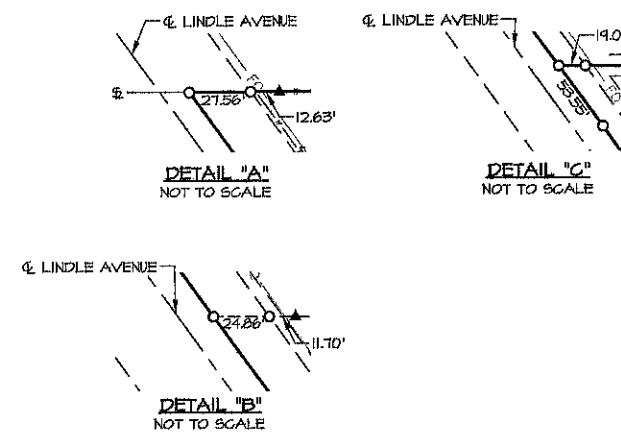
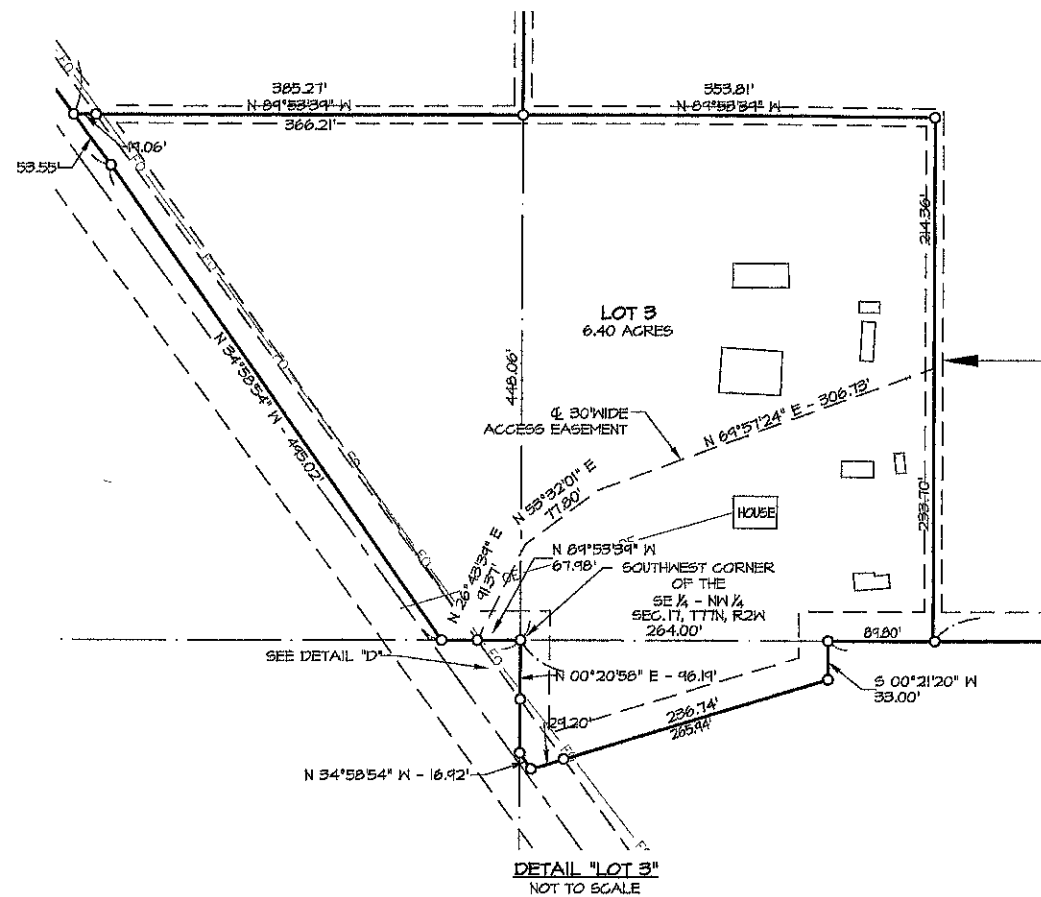
Parcel ID	0817100010	Alternate ID	RLAMUL-0817100010	Owner Address	IMHOFF JOAN M
Sec/Twp/Rng	17-77-2W	Class	A		1849 LINDLE AVE
Property Address	1849 LINDLE AVE	Acreage	93.19		MUSCATINE, IA 52761-8412
	MUSCATINE				
District	LAMUL				
Brief Tax Description	17-77-2W E 1/2 NW 1/4, (EXTRACT NW COR) E OF RD SW NW & TRI TRACT E OF RD NW COR NE SW				
	(Note: Not to be used on legal documents)				

Date created: 5/26/2026

Last Data Uploaded: 5/25/2026 10:20:04 PM

Developed by SCHNEIDER
GEOSPATIAL





LAND DESCRIPTION -

A PARCEL OF LAND LOCATED IN THE WEST HALF OF SECTION 17, TOWNSHIP 77 NORTH, RANGE 2 WEST OF THE 5TH P.M., MUSCATINE COUNTY, IOWA.

BEGINNING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 17; THENCE SOUTH 00°20'44" WEST 1331.80 FEET; THENCE SOUTH 00°36'01" WEST 1331.83 FEET; THENCE NORTH 89°53'39" WEST 1070.31 FEET; THENCE SOUTH 00°21'20" WEST 33.00 FEET; THENCE SOUTH 73°15'08" WEST 265.94 FEET TO THE CENTERLINE OF LINDLE AVENUE AS SHOWN ON A PLAT OF SURVEY RECORDED IN SURVEY BOOK 2 PAGE 301 IN THE OFFICE OF THE RECORDER IN MUSCATINE COUNTY IOWA; THENCE NORTH 34°58'54" WEST 16.92 FEET ALONG SAID CENTERLINE; THENCE NORTH 00°21'20" EAST 98.16 FEET; THENCE NORTH 89°53'39" WEST 67.98 FEET TO SAID CENTERLINE; THENCE NORTH 34°58'54" WEST 495.02 FEET ALONG SAID CENTERLINE; THENCE NORTH 36°28'53" WEST 1151.47 FEET ALONG SAID CENTERLINE; THENCE NORTH 89°52'38" EAST 1041.31 FEET; THENCE NORTH 00°43'35" EAST 1325.40 FEET; THENCE NORTH 89°54'52" EAST 1334.58 FEET TO THE POINT OF BEGINNING, CONTAINING 99.05 ACRES AND SUBJECT TO EASEMENTS OF RECORD.

ACCESS EASEMENT DESCRIPTION -

A THIRTY-FOOT WIDE STRIP OF LAND, BEING 15 FEET ON EITHER SIDE OF THE CENTERLINE DESCRIBED BELOW, LOCATED IN THE WEST HALF OF SECTION 17, TOWNSHIP 77 NORTH, RANGE 2 WEST OF THE 5TH P.M., MUSCATINE COUNTY, IOWA, WHOSE CENTERLINE IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 17; THENCE NORTH 89°53'39" WEST 37.14 FEET TO THE POINT OF BEGINNING; THENCE NORTH 26°43'39" EAST 91.37 FEET; THENCE NORTH 53°32'01" EAST 77.80 FEET; THENCE NORTH 69°57'24" EAST 306.73 FEET TO THE POINT OF ENDING.

SURVEY COMPANY / RETURN TO:							
Martin & Whitacre							
Surveyors & Engineers, Inc.							
1508 BIDWELL ROAD, MUSCATINE, IOWA 52761							
INFO@MARTIN-WHITACRE.COM (563)263-7691							
SURVEYOR: SETH A. WHITACRE							
PROPRIETOR(S): JOAN M. IMHOFF							
REQUESTOR: TIM IMHOFF							
LOCATION: WEST 1/2 SECTION 17, T7N, R2W MUSCATINE CO., IA							
SURVEY TYPE: PRELIMINARY/FINAL MINOR SUBDIVISION							
FILE	BOOK	SCALE	DRN	CHK'D	DATE	JOB NO.	
SCANNED	177N, R2W	1"=200'	BJA	SAW	7/20/26	9833.26	
REV.	0	1998 SURVEYING		SHEET		2 OF 2	

August 17, 2026

Agenda Packet

Item #7c

- Updated 28E Agreement Between The Iowa Department of Natural Resources and Muscatine County Iowa regarding Private Water Wells

**IOWA DNR AGREEMENT ID 26ESDWQBDWATT0001
INTERGOVERNMENTAL (28E) AGREEMENT BETWEEN
THE IOWA DEPARTMENT OF NATURAL RESOURCES
AND
MUSCATINE COUNTY, IOWA**

THIS INTERGOVERNMENTAL (28E) AGREEMENT (Agreement) is entered into by the Iowa Department of Natural Resources (Department), the Muscatine County Board of Supervisors (County Board), and the designated County private water well permitting entity (Permitting Agency) (jointly referred to as the County.)

- I. Authority: This agreement is entered into pursuant to the authority in Iowa Code Chapter 455B, Subchapter III; 567 Iowa Administrative Code (IAC) sections 49.7; and Iowa Code chapter 28E.
- II. Statement of Purpose: The purpose of this agreement is to establish the terms and conditions for delegation to designated county Permitting Agencies of the Department's permit-issuing authority with respect to private water well construction, reconstruction (hereafter, jointly, "construction"), and abandonment, as provided in Iowa Code Chapter 455B, Subchapter III, and administrative rules in Chapters 567—39 and 567—49 (IAC) applicable to county delegation. The agreement specifies the extent and manner of cooperation between the two agencies in conducting programs for the evaluation and issuance of private water well construction and reconstruction permits. This agreement places emphasis on assuring the County well program meets or exceeds the minimum standards required by the Department.
- III. Entire Agreement: This Agreement, its amendments, and its attachments shall constitute the entire agreement between the Department and the County with respect to delegation of the Department's authority to issue and ensure compliance with private water well construction permits and well abandonment. To the extent that the terms of this Agreement conflict with an act of the Iowa Legislature or with 567 IAC Chapters 39 and 49, (referred to as Chapter 39 and Chapter 49 (IAC)), that act or those Chapters shall control.
- IV. A. Concurrent Jurisdiction: The Department retains concurrent jurisdiction with the County over the permitting for the construction and abandonment of private water wells as provided in Iowa Code Chapter 455B, Subchapter III. Nothing in this Agreement or its attachments shall be construed as limiting the power of the Department to issue or deny private water well construction permits or to take any other action, including taking enforcement action in any manner and against any person, consistent with the provisions of Chapter 567—39 and Chapter 567—49 (IAC), or any other rules established or to be established under Subchapter III of Iowa Code Chapter 455B, which the Department and/or the Environmental Protection Commission deem necessary for the continued proper implementation of Iowa Code Chapter 455B, Subchapter III.

B. No Defense Created: Nothing in this Agreement shall be construed as creating a defense for any person except the County in any action by or against the Department, and no person except the County may use the terms of this Agreement as a defense against the Department in any action by or against the Department.

V. Review for Compliance: This section of this Agreement shall apply in the event that any of the following items are either rescinded, declared invalid or improper by a court of law, a final administrative action, or an act of the Iowa Legislature, or are rendered moot and/or void for any reason: all or part of this Agreement; and/or all or part of the applicable County ordinances, regulations, and/or resolutions referred to in this agreement; and/or all or part of said Chapters 567—39 and 567—49 (IAC). In such an event, the remaining rules, ordinances, and/or resolutions shall remain in full force and effect. Upon notice of such an event, the Department shall promptly review the remaining rules, ordinances, and/or resolutions to determine this Agreement's continuing compliance with Iowa Code Chapter 455B, Subchapter III and any rule enacted under the authority of that subchapter.

VI. Certification of Authority: The County certifies it has lawfully adopted private well construction and reconstruction permitting ordinances and private well abandonment ordinances or enforceable regulations in accordance with Iowa Code Chapter 455B, Subchapter III that satisfy one of the following standards:

- The ordinances or regulations adopt by reference Chapters 567—39 and 567—49 (IAC); or
- The ordinances or regulations adopt Chapters 567—39 and 567—49 (IAC) in their entirety; or
- The ordinances or regulations are consistent with and no less stringent than Chapters 567—39 and 567—49 (IAC); or
- The ordinances and regulations grant express authority to the Permitting Agency to implement Chapters 567—39 and 567—49 (IAC) as provided in Iowa Code Chapter 455B, Subchapter III.

The County further certifies these ordinances and regulations grant the county authority to enforce violations of the above ordinances and regulations, or the authority to enforce violations of Chapter 567—49 (IAC) as provided in Iowa Code Chapter 455B, Subchapter III. The Department may periodically review the county ordinances and regulations to determine that they are consistent with and no less stringent than Chapter 567—49 (IAC), and that the County has adequate authority to enforce their local ordinances or regulations, or has the authority to enforce Chapter 567—49 (IAC) as provided in Iowa Code Chapter 455B, Subchapter III.

VII. Duties:

A. Duties of the County

1. Personnel: The County represents that it either has, or will acquire no later than the date of signing this agreement, all personnel required for the performance of the work specified under this Agreement.

2. Continued Employment: The County shall continue to employ sufficient personnel to perform the services of this Agreement for the duration of the Agreement.
3. Documentation: Prior to or immediately upon the signing of this Agreement, the County shall submit the following information to the Department:
 - i. The name(s), title(s), and all relevant work contact information of the employee(s) and/or the division(s) designated within the Permitting Agency that will be responsible for implementing the provisions of this agreement and the delegation authorities specified in Section VI above.
 - ii. A copy of the County regulations and/or County ordinance(s) and/or adopting resolutions authorizing the County to implement and enforce the water well construction permit, construction, and abandonment rules of Chapters 39 and 49 (IAC) pursuant to the County's certification under Section V of this Agreement.
4. Compliance with Administrative Rules: The County shall comply with all applicable administrative rules in Chapter 567—49 (IAC).
5. Permit Application Review and Permit Issuance:
 - i. The Permitting Agency shall review all private water well construction permit applications for requests to construct private water wells (which shall include all applications to modify, repair, or upgrade existing private wells) on property or portions of property located within the County in accordance with the provisions of County ordinances, regulations, and the provisions of Chapters 567—39 and 567—49 (IAC), except as provided in subrule 567 IAC 49.7(3) and Iowa Code Chapter 455B, Subchapter III.
 - ii. In its review, the Permitting Agency shall determine:
 - 1) If the proposed well location meets the applicable separation distances of listed in rule 567 IAC 49.8.
 - 2) If the proposed well location falls within an area that is regulated by federal, state, or local institutional controls.
 - 3) If the proposed well will withdraw less than 500 gallons per minute and the proposed location is known to be within 1000 feet of a previous or current known contaminated site or leaking underground storage tank (LUST) site as shown on the Department's mapping tool.
 - 4) If the proposed well will withdraw 500 gallons or more per minute and the proposed location is known to be within 2,500 feet of a previous or current known contaminated site or LUST site as shown on the Department's mapping tool.
 - 5) If the water well construction permit is submitted for a project requesting 10 or more boreholes.
 - 6) If the proposed well location falls within an area where the well is also regulated by a local governing body through the use of municipal ordinances or local covenants.
 - 7) If the well will withdraw from the Cambrian-Ordovician (Jordan) aquifer.

When proposed water well construction application meets any of the criteria stated in section VII.A.5.ii.2, VII.A.5.ii.3, VII.A.5.ii.4, VII.A.5.ii.5, VII.A.5.ii.6 or VII.A.5.ii.7 of this Agreement, the

Permitting Agency shall consult with the Department before the issuance of a well construction permit. The Department will perform an environmental review that is expected to last, but is not limited to, 14-28 days, after which the Department will notify the permitting agency of the findings, and what, if any, additional construction standards will be required.

- iii. If after the review of an application, the Permitting Agency determines that the proposed construction of a private water well complies with all applicable laws, rules, and county ordinances, and is pursuant to the authority granted to the County by this Agreement, the Permitting Agency shall issue a private well construction permit in a timely manner to the applicant.
 - iv. If the review by the Permitting Agency or the Department determines that an application should be denied based on circumstances listed in subrule 567 IAC 49.6(6), the Permitting Agency shall provide a written explanation to the applicant stating the reasons for the denial and shall include notice of the right to appeal the denial.
 - v. If the Permitting Agency fails to contact the DNR for a review as described in this section and the application met the criteria described 5.iv, the department may use its concurrent authority to modify, revoke, or suspend the permit, or other actions deemed necessary to comply with 567 IAC 49.6(6).
6. Water Allocation Permits: The County shall notify the applicant that any well using more than 25,000 gallons of water any single day of the year requires a water use permit to be issued by the department before the well can be used. This language shall also be clearly stated in the well construction permit.
 7. Well Construction Permit Copies: The County shall provide the applicant with a paper or digital copy of the well construction permit available in IWIS, or a county level permit copy that contains the same details as the IWIS permit language.
 8. Compliance, Inspections and Monitoring: The County has the primary responsibility for enforcing its laws and regulations relating to the private water well construction permits, well construction, and well abandonment as long as this delegation agreement is in force.
 9. Monitoring for Compliance: It is expected that the County and/or Permitting Agency will monitor compliance with issued well construction permits and well abandonments by initiating full or partial on-site inspection and monitoring of permitted wells or for well abandonments performed by the property owner. The Department shall be allowed access to any reports of such or similar inspections or monitoring activities.
 10. Enforcement Action by the Permitting Agency: Should the Permitting Agency take enforcement action against permits issued by the Permitting Agency or well abandonments performed by the property owner, for applicable violations of Chapters 567—39 and 567—49 (IAC), as well as County rules, ordinances, and/or regulations, such enforcement action shall be handled in accordance with the noncompliance provisions of the County ordinances and regulations or any other applicable County ordinance, resolution, rules and/or regulations.
 11. Intergovernmental Cooperation: The County shall submit such information as the Department may require to show compliance with the private water well construction rules and the adequate implementation of the permitting authority delegated to the County.

12. Reporting: Pursuant to 567 IAC 49.7(2), the Permitting Agency shall enter all new permit, well construction, and well abandonment information on the internet access program called Iowa Well Information System (IWIS) before the well is constructed. The Permitting Agency shall ensure that well construction log information has also been entered in the IWIS within 90 days after well construction.
13. State Permit Fees: Pursuant to subrule 567 IAC 49.5(2)“b”, the County shall submit to the Department a fee of \$25 for each well permit issued. These fees shall be submitted quarterly by the County in a manner provided by the Department. Non-digital fee payments shall include a copy of the Payment Voucher form generated from IWIS.

B. Duties Of The Department

1. Administrator: The Department shall be the administrator of this Agreement for purposes of Iowa Code section 28E.6(1) to ensure its terms are properly carried out.
2. Review of County Program: The Department shall periodically review the rules, policies and procedures of the County and/or Permitting Agency to ensure consistency with Chapters 567—39 and 567—49 (IAC). The Department shall advise the County and Permitting Agency of its findings in writing. Such reviews shall not be more frequent than once a year unless the Department provides prior written notice. The Department shall conduct at least one review within the 12 months prior to the expiration date of this agreement.
3. Technical Assistance: The Department shall provide technical assistance and well program information to the County programs.
4. Areas of Contamination: The Department shall make available the technical resources to help the Permitting Agency determine the boundaries of known sources of contamination so that the Permitting Agency can determine if additional Department consultation and authorization is required by the applicant relating to the potential for groundwater contamination.
5. Water Allocation Permits: If the Department finds that a well construction permit has been issued for a well that is proposed to use 25,000 gallons per day or greater, the Department will contact the applicant or property owner to notify them that the water use permit must be obtained prior to using more than 25,000 gallons any single day.
6. Compliance: The Department states its intention to limit its involvement in compliance activities or enforcement actions related to the Permitting Agency or private well construction permits issued by the Permitting Agency to:
 - i. Audits of the County and/or Permitting Agency’s compliance with this Agreement; and
 - ii. Review and comment on any proposed changes in the County and/or Permitting Agency’s rules, ordinances, policies, and/or procedures related to this Agreement; and
 - iii. Compliance activities or enforcement actions against any person where:
 - 1) The County specifically requests the Department’s involvement and the Department agrees to accept responsibility; or
 - 2) The Department determines that the County program’s enforcement response is inappropriate or untimely, after providing notice to the County and Permitting Agency in writing and allowing the County and/or Permitting Authority a reasonable

opportunity to act prior to initiating any Department compliance activities or enforcement actions; or

- 3) The Department is enforcing the provisions of Iowa Code subsections 455B.172(5) and 567 IAC 49.7(3), and 49.7(7).

7. Intergovernmental Cooperation: In addition to the assistance and cooperation noted regarding specific issues above, the Department will keep the County informed of state and federal developments which may affect the private water well construction program in the County.

- VIII. Amendments: This Agreement may be amended at a later date by mutual agreement of the parties. Additionally, this Agreement expressly includes "Attachment A: Memoranda of Understanding," which shall include all memorandums of understanding between the County and the Department that are entered into before or after the signing of this Agreement that provide for specific procedures to be used by those parties in the implementation of this Agreement.
- IX. Period of Agreement: This Agreement is valid for an initial period of up to five years, beginning upon approval and signature of the County and the Department, and shall end five years after the signed date. This Agreement may be renewed by amendment for up to an additional five years. Such an amendment may expressly include a duplication of this section of the Agreement to allow for future extensions. This Agreement may remain in effect up to a period of one month after the expiration date through a memorandum of understanding between the County and the Department if renewal negotiations are in progress and additional time is required.
- X. Legal or Administrative Entity Created: No new legal or administrative entity is created by this agreement.
- XI. Manner of Financing: The functions to be performed by the County, under the provisions of this agreement, are to be financed by the County at no obligation to the Department. The County may use permitting fees charged to all eligible applicants pursuant to 567 IAC 49.5(2). However, the County is not necessarily limited to the funding source referenced above.
- XII. Acquiring, Holding, or Disposing of Real Property: The functions of this Agreement do not require the acquisition, holding, or disposal of real property. In the event that an amendment to this Agreement or a memorandum of understanding included in Attachment A requires the acquisition, holding, or disposal of real property, this Agreement shall be amended to detail a manner of acquiring, holding, or disposing of real property.
- XIII. Termination: The Department or the County may terminate this agreement by providing to the other party a written notice of intent to terminate this agreement at least 60 days prior to the

intended date of termination. The notice shall specify the reasons for termination and shall be delivered by sending the notice to the person listed below via U.S. Certified Mail.

Danny Chick
Muscatine County Board of Supervisors
414 E 3rd St, Suite 101
Muscatine, IA 52761

Director
Department of Natural Resources
6200 Park Ave, Suite 200Des Moines IA 50321

Upon termination, the County shall provide to the Department digital copies of all private water well construction permit program records in its possession, including file copies of permits, permittee files, unused application forms, all pending applications and pending fees, and all other documents generated as a result of this program no later than 30 days following the stated termination date.

- XIV. Filing and Recording: The Department shall file a copy of this agreement electronically with the Iowa Secretary of State in accordance with Iowa Code section 28E.8.

ATTACHMENT A: Memoranda of Understanding

None.

IN WITNESS THEREOF, the Department and the County have executed two copies of this agreement that include, each of which shall be considered an original.

IOWA DEPARTMENT OF NATURAL RESOURCES

Iowa Department of Natural Resources

Date: _____

MUSCATINE COUNTY IOWA

(Signature)

Danny Chick _____ Chairperson
(Type or print name)

County Board of Supervisors

Date: _____

County Authorized Permitting Agency

Muscatine County Development Office

(Entity Name)

(Authorized Signature)

Date: _____

Eric Furnas _____ County Development Director
(Type or print name) (Title)

August 17, 2026

Agenda Packet

Item #9

- Board of Supervisors Meeting Minutes 08-10-26

Muscatine County Board of Supervisors
Monday, August 10, 2026

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Chick presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved as presented. Ayes: All.

County Development Director Eric Furnas reviewed the Change Orders for the Muscatine County Engineer and Zoning Building project.

On a motion by Sorensen, second by Mather, the Board approved Change Order #3 in the amount of \$6,576.00 for the Muscatine County Engineer and Zoning Building project. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved Change Order #4 in the amount of a \$1,114.00 credit for the Muscatine County Engineer and Zoning Building project. Ayes: All.

Furnas updated the Board on current building renovations and projects.

On a motion by Sauer, second by Sorensen, the Board approved the minutes of the August 3, 2026, regular meeting. Ayes: All.

Correspondence:

All Supervisors received an email from County Engineer Bryan Horesowsky regarding an update from Department of Transportation on flashing lights.

Mather had a conversation with a resident regarding a bush obstructing a view on 180th Street. Mather contacted County Engineer Bryan Horesowsky.

Committee & Meeting Reports:

Sorensen and Sauer attended the Farm Bureau annual steak fry dinner on August 5, 2026.

The meeting was adjourned at 9:11 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Danny Chick, Chairperson
Board of Supervisors

August 17, 2026

Agenda Packet

Item #12a

- Price Preservation Consulting Proposal for Mississippi Courts NRHP Nomination



PRICE PRESERVATION RESEARCH

history & architectural history

August 7, 2026

National Register Nomination of the Mississippi Courts Tourist Camp and Supper Club 3149 Highway 22, Muscatine vic., Muscatine County, Iowa

Scope and Cost Proposal

Prepared for Muscatine County and the Muscatine County Historic Preservation Commission
Prepared by Jennifer A. Price, PhD, Price Preservation Research

Project Description

Price Preservation Research will prepare a National Register of Historic Places nomination for the Mississippi Courts Tourist Camp and Supper Club, an exceptionally intact roadside commercial property located at 3149 Highway 22 east of Muscatine. The property was identified as a significant transportation-related resource during the 2023 CLG-funded *Survey of Historic Transportation Development in Muscatine County* and appears individually eligible for listing in the National Register as a historic district under Criterion A in the area of Commerce for its association with the development of roadside businesses, tourist courts, filling stations, roadhouses, and supper clubs along U.S. Highway 61 between 1936 and 1955. The property includes the c.1910 bungalow that historically functioned as a roadhouse and filling station, eight tourist cabins constructed in 1936, a larger cabin built in 1938, and the associated landscape overlooking the Mississippi River corridor. Building upon the existing Iowa Site Inventory Form, the project will expand the historic context, refine the evaluation of significance and integrity, prepare complete National Register documentation, and evaluate the property's potential eligibility under Criterion C as a rare and intact example of a roadside tourist court.

The consultant meets the Secretary of the Interior's Professional Qualification Standards for History and Architectural History and has extensive experience preparing National Register nominations and Certified Local Government historic preservation projects throughout Iowa.

Scope of Work

Task 1. Project Initiation and Review of Existing Documentation

Review the existing Iowa Site Inventory Form, previous survey documentation, assessor records, aerial photography, historic maps, highway plans, and previous research. Establish preliminary National Register boundaries, contributing and noncontributing resources, and areas of significance.

Task 2. Historical Research

Conduct additional archival research necessary to prepare a National Register nomination, including development of U.S. Highway 61 and roadside commerce in Muscatine County; tourist courts and cabin camps in Iowa and Muscatine County; evolution of the property from tourist camp to supper club and café; property ownership and operation under the Thayers, Banes, Fords, Liebbes, Fays, Helmichs, and later owners; newspaper accounts, advertisements, postcards, highway records, plat maps, aerial photography,

and related documentation; comparative analysis of surviving tourist court properties in Iowa; and evaluation of potential significance under Criterion C.

Research will utilize online newspaper collections, county records, Iowa Department of Transportation records, historical atlases, aerial photography, and appropriate secondary sources.

Task 3. Site Visit and Photography

Conduct one field visit to document existing conditions, verify contributing resources and integrity, prepare digital photography meeting National Register standards, and develop the site map and photo key.

Task 4. National Register Nomination

Prepare a complete National Register nomination, including: 1) Physical description; 2) Statement of significance; 3) Historic context; 4) Integrity analysis; 5) Contributing and noncontributing resource inventory; 6) Boundary description and justification; 7) Maps and photo key; 8) Bibliography; and 9) Figures and illustrations.

The nomination will be prepared in accordance with National Park Service and Iowa State Historic Preservation Office requirements and submitted by the December 7, 2026 consideration deadline for the June 2027 State Nominations Review Committee meeting.

Task 5. Review, Revision, and Submission

Revise the nomination following review by the Muscatine County Historic Preservation Commission and the Iowa State Historic Preservation Office, present the nomination to the State Nominations Review Committee, prepare revisions following Committee comments, and submit the completed nomination to Iowa SHPO for transmittal to the National Park Service.

Project Schedule

The project will commence upon execution of the consultant agreement and will proceed according to the following schedule:

Date	Milestone
August–September 2026	Review existing materials, conduct additional historical research, complete site visit and photography
October–November 2026	Prepare draft National Register nomination and supporting documentation
December 7, 2026	Submit first draft nomination to Iowa SHPO by the consideration deadline for the June 11, 2027 State Nominations Review Committee meeting
December 2026–March 2027	Revise nomination in response to SHPO comments by March deadline.
March 31, 2027	Submit revised draft nomination to Iowa SHPO for the June 11, 2027 State Nominations Review Committee meeting
June 11, 2027	State Nominations Review Committee meeting
June–July 2027	Revise nomination in response to State Nominations Review Committee comments
July 27, 2027	Submit final nomination to Iowa SHPO for transmittal to the National Park Service

Professional Fees and Expenses

Task	Hours	Rate	Cost
Task 1. Project initiation and review of existing materials	4	\$90/hr	\$360
Task 2. Additional historical research	20	\$90/hr	\$1,800
Task 3. Site visit, photography, and field documentation	8	\$90/hr	\$720
Task 4. Preparation of nomination narrative and attachments	30	\$90/hr	\$2,700
Task 5. Review, revisions, and final submission	8	\$90/hr	\$720
Subtotal Professional Services	70	\$90/hr	\$6,300

Reimbursable Expenses	Basis	Cost
Mileage for two round trips between Coralville and Muscatine and Coralville and property site (200 miles total)	200 miles @ \$0.39/mile	\$78
Printing, photocopying, postage, binding of two final nomination copies, and incidental materials	Allowance	\$150
Subtotal Reimbursable Expenses		\$228

Total Project Cost:Professional Services: **\$6,300**Reimbursable Expenses: **\$228****TOTAL: \$6,528****Professional Cost Basis**

Professional services shall be provided over 70 hours at a rate of \$90 per hour for a total fee of \$6,300. Reimbursable expenses total \$228 and include mileage for two round trips between Coralville and Muscatine for meetings with the Muscatine County Historic Preservation Commission and one round trip between Coralville and the project site (200 miles total) at \$0.39 per mile (\$78), and \$150 for printing, photocopying, postage, binding of two final nomination copies for the Muscatine County Historic Preservation Commission, and incidental materials. The total project cost is \$6,528.

Submitted by,



Jennifer A. Price, PhD

Historic Preservation Consultant

Price Preservation Research

August 17, 2026

Agenda Packet

Item #12b

- CLG Grant Application for Survey of East Third Street,
Potential Residential Historic District,in West Liberty

MUSCATINE COUNTY BOARD OF SUPERVISORS

Danny Chick, District One

Kurt Kirchner, District Two

Scott Sauer, District Three

Nathan Mather, District Four

Jeff Sorensen, District Five

August 17, 2026
State Historic Preservation Office
1963 Bell Avenue
Suite 200
Des Moines, Iowa 50315

Subject: CLG Grant Application for Intensive Survey of East Third Street Potential Residential Historic District, West Liberty, Muscatine County, Iowa.

Ladies and Gentlemen:

The Muscatine County Board of Supervisors authorizes our Historic Preservation Commission to apply for the subject grant in the amount of \$21,080. Volunteers from the Commission and our administrative staff will provide the required in-kind services. The cash match of \$5,000 will be provided by the City of West Liberty.

We appreciate your consideration of this grant application.

Sincerely,
Muscatine County Board of Supervisors

Danny Chick, Chair

- ✓ SHPO CLG Grant
Applicant Information
- ✓ SHPO CLG Project
Information and Scope of
Work
- ✓ SHPO CLG Past Grant
Contract Performance
- ✓ SHPO CLG Budget

SHPO CLG Project Information and Scope of Work

* indicates a required field

 You have already worked on this form in another program. [Copy answers](#)

1. Summary of the project *

Please provide a brief description of your project. This will be used for press releases and reporting to the National Park Service.

The town of West Liberty sits in the northwest part of Muscatine County, in the State of Iowa. It is a town of about 3,800 people, with a diverse population. Very few residential properties had been surveyed or evaluated in West Liberty. Only one has been inventoried in the neighborhoods in the east half of town. Third Street includes impressive houses and is infilled with properties of the late-19th century. A few houses date from the early-20th century. The houses and yards appear to be well maintained throughout, though historic integrity of materials is varied. The historic feeling and cohesion of the neighborhood is further unified by large shade trees and common infrastructure.

698 of 1000 characters

2. Type of Project

- ☐ Planning (Developing a Preservation Plan)
- ☐ Planning for Preservation
- ☐ Reconnaissance Survey
- ☒ Intensive Survey
- ☐ Nomination
- ☐ Public Education
- ☐ Pre-development
- ☐ Training
- ☐ Other:

[Clear Answer](#)

2.1. Acreage *

Provide the amount of acreage to be surveyed.

10

2.2. Resources *

3. Historic Resource *

Specifically identify the historical resource and state its significance. Do not assume that the grant reviewers are familiar with the resource and its significance.

Abstracts and records in County Courthouse

42 of 6000 characters

4. Scope of Work *

Describe your project in detail. Include all activities that will be completed for this project.

An intensive-level historical/architectural survey the East Third Street Potential Residential Historic District in West Liberty, Muscatine County, Iowa. All resources within and immediately adjacent to the survey area will be identified, surveyed and photographed from public-rights-of-way, and evaluated using Iowa Site Inventory Forms. All resources will be given a recommendation of eligible or not eligible.

The historical/contextual research will include a review of previous survey work and any previous resource inventories. One home (719 E. Third St) has been evaluated before, It will also include a review of primary and secondary resources that are generally available online through local (county offices, libraries, historical societies/museums), state (State Historic Preservation Office, state universities' archives and collections) and national (Library of Congress, National Archives and Record Administration) repositories. The West Liberty Commercial District is one block west of proposed intensive survey. A few commercial buildings are between Historic Commercial District and proposed intensive survey area on Third Street. The research will inform the identification of historic contexts and the brief site histories and examinations of individual resources. Substantial archival research will be conducted by volunteers, following a training workshop session by Consultant.

Fieldwork will include the inspection and photography of all resources from public

2020 of 5000 characters

5. Coordination *

Describe the division of labor, project responsibilities of consultant, local project director, staff, and volunteers. Please see the grant manual for suggestions.

- SHPO CLG Grant
Applicant Information
- SHPO CLG Project
Information and Scope of
Work
- SHPO CLG Past Grant
Contract Performance
- SHPO CLG Budget

SHPO CLG Budget

* indicates a required field

CLG grants require applicants to contribute at least 40% of the total project costs.

In the budget form below, please provide sufficient detail to demonstrate the project can be completed for the amount requested.

More information can be found in the grant application guidelines.

 You have already worked on this form in another program. [Copy answers](#)

1. Budget Form

Use the table to itemize the expenses of the project. Demonstrating the cost of the project between the grant request, cash and in-kind match expenses by eligible category, including a brief description and the numeric dollar amount associated with each expense in the budget form below. Please refer to the CLG grant application guidelines for allowable amounts for hourly rates, mileage, hotel, per diem, etc.

Expense Detail	Grant Request (\$)	Cash Match (\$)	In-Kind Match (\$)	Total (\$)	
Consultant hr	21080	4820	0	25900	
mileage	0	100	0	100	
consultant pri	0	80	0	80	
volunteers	0	0	8660	8660	
secretary	0	0	150	150	
administrator	0	0	1350	1350	
travel	0	0	190	190	
printing	0	0	50	50	

+ Add a row

2. Total Grant Request

Enter the total numeric dollar amount of grant funding requested. Round to the nearest dollar. Do not include dollar signs, commas, or decimals.

[← BACK](#)[✓ Forms](#)[2 Attachments](#)[3 Portfolio](#)[4 Submit](#)[NEXT →](#)

3. Total Cash Match Contribution

Enter the total numeric dollar amount of cash your CLG will contributing to the project. Round to the nearest dollar. Do not include dollar signs, commas, or decimals.

4. Total In-kind (Contribution) Match

Enter the total numeric dollar value for the in-kind contribution (match) the CLG will be providing for this project. Round to the nearest dollar. Do not include dollar signs, commas, or decimals.

5. Total Project Budget

Enter total numeric dollar amount required to complete this project. Round to the nearest dollar. Do not include dollar signs, commas, or decimals.

[Saved](#)[Continue to the next step](#)

August 17, 2026

Agenda Packet

Item #12c

- Muscatine County Secondary Roads New Position Request Memo
- Muscatine County Traffic Control Technician Class Specification

MUSCATINE COUNTY ADMINISTRATION OFFICE

414 E. 3rd Street, Suite 101, Muscatine, IA 52761-4142

Phone: 563-263-5317 Fax: 563-288-4235

Kala Naber, Administration & Finance Director
Kayla Petersen, Human Resources Administrator
Melissa Hill, Payroll/Accts Payable Administrator
Jennifer Miller, Administrative Assistant

e-mail: kala.naber@muscatinecountyia.gov
e-mail: kayla.petersen@muscatinecountyia.gov
e-mail: melissa.hill@muscatinecountyia.gov
e-mail: jennifer.miller@muscatinecountyia.gov

To: Board of Supervisors
From: Kala Naber
Date: August 17, 2026
RE: Secondary Roads Position Upgrade

Secondary Roads is requesting to replace one Highway Maintenance Worker I (Grade 1) position with one newly created position titled Traffic Control Technician (Grade 2).

The Traffic Control Technician position would carry out all duties of the Highway Maintenance Work I position as well as the additional essential functions listed in the Class Specification.

The Secondary Roads Union has signed the MOU to convert (1) Highway Maintenance Worker I position to (1) Traffic Control Technician position.

Below is the cost impact for FY26/27.

Position:	Highway Maintenance Worker I			Traffic Control Technician		
Union Grade:	1			2		
Salary Scale:	Hourly	Annually		Hourly	Annually	Annual Cost Increase
Base Rate	\$23.04	\$48,113.41		\$26.66	\$55,666.60	\$7,553.19
						with average OThrs
						\$7,770.24



MUSCATINE COUNTY CLASS SPECIFICATION

08/17/2026

JOB TITLE:	TRAFFIC CONTROL TECHNICIAN
GRADE:	UNION GRADE 2
REPORTS TO:	GENERAL SUPERINTENDENT / GENERAL FOREMAN
DEPARTMENT:	SECONDARY ROADS
FLSA STATUS:	NON-EXEMPT

JOB SUMMARY:

Primary task of maintaining all aspects of road sign maintenance of the County Highway System. Assists in inspection of pavement marking maintenance. Drives and operates a variety of trucks to transport materials used for or produced as a by-product of the maintenance, repair and/or construction of the County highway system. Performs general semi-skilled manual work in the maintenance and construction of roads. Operates a variety of heavy equipment when needed.

ESSENTIAL FUNCTIONS:

Maintains all county road signs. Coordinates sign replacement, sign repairs, and submits utility locates for the installation of signs.

Performs labor, repair, and assembles signs, digs post holes, sets post and mounts signs.

Manages and maintains online sign database, paper records, and inventory of sign installments and conditions throughout the County. Orders and maintains inventory of signs and related materials.

Keeps sign inventory stock records current.

Reviews existing sign placement for proper installation.

Attends trainings pertaining to job tasks.

OTHER FUNCTIONS AS DETERMINED NECESSARY

Drives and operates a variety of trucks to transport materials used for or produced as a by-product of the maintenance, repair and/or construction of the County highway system.

Operates a truck with a plow blade and sander or heavy-duty truck with sander, snowplow and wing to remove snow and ice from roads: plows snow from roads, intersections and shoulders; spreads precipitation-dispersing chemicals monitoring amount per lane-mile.

Fills and repairs holes and cracks in roads using asphalt mixture shoveled from truck bed or loader bucket; rakes material to same grade as roadway; rolls to compaction specifications using steel-wheeled roller or truck; spreads gravel to level roads.

Maintains right-of-ways: removes woody materials from ditches using chain saw and weed-eater, places into wood chipper and loads into truck; picks up trash from roads and ditches.

Maintains vehicles and equipment: checks fluid levels and air pressure of vehicles and replaces when necessary; changes and fills engine lubricants; greases machinery on a periodic basis; replaces filters when needed.

Maintains daily record of materials delivered, lubricant, fuel used and mileage.

May operate end loader, excavator and other medium or heavy equipment when operators are not available.

Performs building and property maintenance work.

Performs other related duties as required.

MATERIALS AND EQUIPMENT USED:

Sign Truck	Computer	Chain Saw	Jackhammer
Shovel	Dump Truck	Weed Eater	Mower
Loader	Roller	Two-way Radio	Tractor

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

High School Diploma or equivalent.

Six months of related work experience.

Licenses and Certifications:

Valid Commercial Driver's License and insurable under the Muscatine County insurance policy.

Knowledge, Skills, and Abilities:

Knowledge of:

traffic laws.

variety of semi-skilled maintenance and manual tools.

Skill in:

The operation of sign truck, loader, excavator, backhoe, road grader, dozer, tractors, and other heavy equipment and light automotive equipment under all types of weather conditions.

Ability to:

read and write.

perform heavy physical labor.

follow oral and written instructions.

make minor repairs and adjustments to equipment.

establish and maintain an effective working relationship with department personnel and the public.

work independently.

to use computers and other electronic devices to programs such as databases, spreadsheets, and online applications to enter and maintain employee, maintenance, and other County records using relevant software and online applications and to maintain records of sign installations and inventory.

research sign placement design guidelines, including but not limited to MUTCD, Iowa DOT Traffic & Safety Manual, and Iowa Traffic Control Devices and Pavement Markings

Physical and Mental Abilities:

Ability to:

- concentrate and pay close attention to detail.
- perform strenuous, heavy work involving lifting and carrying heavy objects; also continued walking, stooping, standing and climbing.

Substantial amount of physical effort and manual dexterity required to climb/descend ladders, constant standing and walking, often on ungraded terrain.

Heavy mobility; duties are usually performed by frequent walking and/or standing, kneeling, or squatting relieved by lesser periods of sitting or operating a vehicle.

Good vision is required, either uncorrected or corrected through the use of lens.

Working Conditions:

Frequent exposure to dirt, dust, extremes of temperature, and noxious fumes and odors and may require use of protective devices such as gloves, masks, etc.

Exposure to moderate work hazards when operating heavy equipment, plows, or using power tools.

Exposure to working from an elevated position.

Some exposure to hazardous situations that involve exposure to heavy machinery, hazardous chemicals, or power tools.

Exposure to hazards associated with equipment, machinery and ungraded terrain at construction sites, and moving vehicles on roadways.

Frequent exposure to dirt, outdoor temperatures, traffic noise and dust when performing outdoor repairs.

Work time may require irregular hours and shift times. Regular attendance is required.

This class specification should not be interpreted as all-inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification.

August 17, 2026

Agenda Packet

Item #12d

- Memorandum of Understanding between Muscatine County, Iowa and Teamsters Local Union No. 238 regarding Traffic Control Technician Classification

MEMORANDUM OF UNDERSTANDING

Between Muscatine County, Iowa and Teamsters Local Union No. 238

RE: Traffic Control Technician Classification

This Memorandum of Understanding ("MOU") is entered into by and between Muscatine County ("County") and Teamsters Local Union No. 238 ("Union"), collectively referred to as the "Parties."

1. Purpose

The purpose of this MOU is to establish a new bargaining unit classification of Traffic Control Technician and to incorporate that classification into the Collective Bargaining Agreement in the Roads Contract.

2. New Classification

Effective upon approval by the County Board of Supervisors, the County may establish one (1) Traffic Control Technician position within the Secondary Roads Department by converting one (1) existing Highway Maintenance Worker (Grade 01) position.

The Traffic Control Technician position shall remain a bargaining unit position represented by Teamsters Local Union No. 238 and shall be covered by all terms and conditions of the Collective Bargaining Agreement except as expressly modified by this MOU.

3. Wage Grade

The Parties agree that the Traffic Control Technician classification shall be placed in Grade 02 of the wage schedule. No retroactive wage payments or other compensation shall be due.

Appendix A of the Collective Bargaining Agreement is hereby amended to add the following classification and the new wage rate shall become effective on [] date] provided that all required approvals have been obtained:

Classification	Grade
Traffic Control Technician	Grade 02

4. No Other Changes and not precedent

Except as specifically set forth in this MOU, all other provisions of the Collective Bargaining Agreement shall remain in full force and effect. This MOU is entered into solely for the purposed of resolving the specific issue addressed in it and shall not create a precedent or past practice regarding any other classification, position age grade or future reclassification unless expressly agreed to in writing by the parties.

5. Entire Agreement

This MOU represents the complete agreement of the Parties regarding the creation of the Traffic Control Technician classification and shall become part of the Collective Bargaining Agreement.

MUSCATINE COUNTY

By: _____

Title: _____

Date: _____

TEAMSTERS LOCAL UNION NO. 238

By: 

Title: BUSINESS AGENT

Date: 8/6/26

August 17, 2026

Agenda Packet

Item #12e

- Muscatine County Building, Zoning and Environmental Inspector Promotion Memo

MUSCATINE COUNTY ADMINISTRATION OFFICE

414 E. 3rd Street, Suite 101, Muscatine, IA 52761-4142

Phone: 563-263-5317 Fax: 563-288-4235

Kala Naber, Administration & Finance Director
Kayla Petersen, Human Resources Administrator
Melissa Hill, Payroll/Accts Payable Administrator
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e-mail: melissa.hill@muscatinecountyiowa.gov
e-mail: jennifer.miller@muscatinecountyiowa.gov

To: Board of Supervisors
From: Kala Naber
Date: August 17, 2026
RE: Building, Zoning and Environmental Inspector Promotion

On August 5, 2026 Jacob Boucher earned an E-2 Commercial Electrical Inspector Certification. This certification qualifies him for a promotion from Building, Zoning and Environmental Inspector II to Building, Zoning and Environmental Inspector I.

The cost of this promotion was factored into the FY26/27 budget.

	Building, Zoning and Environmental Inspector II		Building, Zoning and Environmental Inspector I		
Position:	14		15		
Grade:					
Salary Scale:	Hourly	Annually	Hourly	Annually	Annual Cost Increase
Step 3	\$33.08	\$69,066	\$37.21	\$77,702	\$8,636.00